# **Charity Number SC043185**

# **Company Number SC416401**

# **GREENSHOOTS FOUNDATION TRUST LIMITED**

<u>Directors Report and Financial Statements</u> <u>For the Year Ended 31st December 2015</u>





# Financial Statements for the Year Ended 31st December 2015

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# Report of the Trustees for the Year Ended 31st December 2015

The trustees present their Report, together with the accounts for the year ended 31st December 2015. The Board have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

#### **Objectives and Activities**

Greenshoots was established by FMC Technologies to collect funds from flights taken through internal budgets and to distribute the money to projects that can demonstrate carbon and community benefits. Initially this was done as an internal project but in 2012 Greenshoots was established as an independent charity to enable greater transparency and multiple donors, in particular FMC customers who wish to donate money to mitigate the carbon footprint of the products they buy. The charity was registered on 7th June 2012.

FMC Technologies, Inc. (NYSE:FTI) is a leading global provider of technology solutions for the energy industry. The Company designs, manufactures and services technologically sophisticated systems and products such as subsea production and processing systems, surface wellhead systems, high pressure fluid control equipment, measurement solutions, and marine loading systems for the oil and gas industry. Named by FORTUNE Magazine as the World's Most Admired Oil and Gas Equipment, Service Company in 2012, FMC Technologies has approximately 18,400 employees and operates 30 production facilities in 16 countries. Established in 1975 the Dunfermline facility, which has engineering support offices in Glasgow and Aberdeen is one of six major Subsea production sites globally, with over 800 people based in Scotland.

The main sustainability focus is on carbon emissions. It is anticipated that the operation will have reduced carbon as much as possible by 2020 and that a low carbon supply chain will be in development but there will also be substantial residual carbon in the value chain. Offsetting options have been considered but FMC Technologies prefers to consider solutions that can provide benefits to the local community in which it operates. The company plans to fund the charity for the foreseeable future and to encourage its customers to follow this example

The charitable objectives of Greenshoots are as follows:

#### Primary objective

 The advancement of environmental protection and improvement by donating funds to charities or registered social enterprises with well managed community carbon reduction projects to deliver demonstrable carbon savings.

#### Secondary objectives

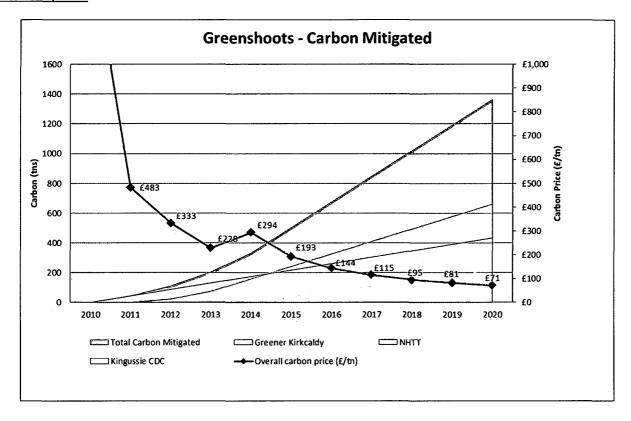
- To contribute to the prevention and relief of poverty for local communities by targeting projects that help to reduce fuel poverty.
- To advance community development and to encourage local social cohesion by funding projects that have a high element of community participation.

# Report of the Trustees for the Year Ended 31st December 2015

# **Achievements and Performance**

The achievements and performance on projects and the price and mitigation of carbon are detailed as follows:

# Carbon Update



ACCRUED Carbon Savings												
Project	2010		2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
NHTT		0	43.35	86.7	130.05	173.4	216.75	260.1	303.45	346.8	390.15	434
Greener Kirkcaldy		0	. 0	22	73	157	241	325	409	493	577	661
Kingussie CDC		0	0	0	0	0	36	72	108	144	180	216
GBF		0	0	0	. 0	0	9	18	27	36	45	54
Other Project		0										
Total Carbon Mitigated	. Ω	1	43.35	108.7	203.05	330.4	502.75	675.1	847.45	1019.8	1192.15	1364.5

				(	Carbon Price	(£/tn)			a deleta iliku ay			
Project		2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020
NHTT	Money Out	£8,561	£20,939	£20,939	£20,939	£20,939	£20,939	£20,939	£20,939	£20,939	£20,939	£20,939
. INTI I	Carbon Price		£483	£242	£161	£121	£97	£81	£69	£60	£54	£48
Carana Kida alda	Money Out			£15,267	£25,400	£28,778	£28,778	£28,778	£28,778	£28,778	£28,778	£28,778
Greener Kirkcaldy	Carbon Price		4	£694	£348	£183	£119	£89	£70	£58	£50	£44
Kinamatia CDC	Money Out					£20,000	£20,000	£20,000	£20,000	£20,000	£20,000	£20,000
Kingussie CDC	Carbon Price						£556	£278	£185	£139	£111	£93
Green Business	Money Out					£27,388	£27,388	£27,388	£27,388	£27,388	£27,388	£27,388
Fife	Carbon Price	,					£3,043	£1,522	£1,014	£761	£609	£507
Other Project												
Total mo		£8,561	£20,939	£36,206	£46,339	£97,105	£97,105	£97,105	£97,105		£97,105	£97,105
Overall carbor	n price (£/tn)		£483	£333	£228	£294	£193	£144	£115	£95	£81	£71

# Report of the Trustees for the Year Ended 31st December 2015

#### Project update

There was no project funding in 2015 due to no suitable project applications being made in this period. The following unsuccessful application was submitted, however it failed to meet the funding criteria specified in the Greenshoots Funding Guidelines:

Geo-thermal power from mines, Innovation Launchpad, submitted 07.07.2015

#### Customer update

FMC Technologies Leadership Team approved the following recommendations to increase revenue to the fund:

• The £2,800/tree levy has been added to new tenders for direct business as an opt-out scheme. To date there has been no revenue from this option.

#### Plans for Future Periods

Plans for the future of Greenshoots include the following:

- To increase the range of projects that are funded.
- To develop a greater profile of Greenshoots through publicity.

#### **Financial Review**

The financial summary for 2015 is provided below:

#### Summary - 2015

2015	Year End
Donations carried forward (2013)	£29,194
Donations received	£16,246
Value in kind received	£17,000
Expenditure committed	£0
Expenditure spent	£6,714
Balance of funds	£38,726
Funds Available	£38,726

<sup>\*</sup> Value in kind includes: Director/Secretary Time (£17,000)

# **Principal Funding Sources**

During 2015 the fund was exclusively supported by FMC Technologies. This situation is expected to remain the same for much of 2016 as FMC customers are introduced to the fund. Donations from customers are expected in the future to enable the fund to grow.

#### Report of the Trustees for the Year Ended 31st December 2015

#### Reserves Policy

The fund plans to build up reserves to approximately £50,000 to enable larger projects to be funded when the opportunity arises and to ensure that smaller projects requiring short term support are able to receive donations quickly.

#### **Grant Making Policy**

Funds are donated to suitable charities and social enterprises who can demonstrate compliance with the criteria set out below. Potential projects will use the application form detailed in the Business Plan to apply for funding.

Decisions related to use of funds are the sole responsibility of the Board of Directors. The funds are used solely for charitable purposes, none of the donations will expect to deliver a financial return but there are conditions attached to carbon savings. It is not be possible to claw back donations if carbon savings are not achieved but incremental donations can be cancelled in the event that projects do not deliver the expected results. In the event of gross negligence or fraud by the Recipient, Greenshoots reserves the right to reclaim the Donation in full or in part from the Recipient.

#### -Structure, Governance and Management-

#### **Structure**

Greenshoots was established as a company limited by Guarantee, which in turn was registered as a charity in 2012.

The structure of the Company consists of:-

The Members - who have the right to attend the annual general meeting (and any extraordinary general meeting) and have important powers under the articles of association and the Act; in particular, the members elect people to serve as directors and take decisions in relation to changes to the Articles themselves.

The Directors - who hold regular meetings during the period between annual general meetings, and generally control and supervise the activities of the Company; in particular, the directors are responsible for monitoring the financial position of the Company.

The Funding Committee – who hold meetings to assess applications for funding from charities and social enterprises and submit recommendations to the Directors.

It should be noted that the relatively small size of the charity at present means that the Board of Directors cover all three functions but as the charity grows with more members and more projects, the governance structure described above will be implemented.

### Report of the Trustees for the Year Ended 31st December 2015

#### Governance

The fund is governed by a Board of Directors in accordance with the Articles of Association. The board of directors comprising four people, a maximum of two of which are FMC employees. Organisations who donate to the Fund are able to nominate Members, who will elect Directors at each annual general meeting. Directors are all volunteers and receive no remuneration.

The Board of Directors is responsible for:

- The governance of the fund in accordance with relevant legislation.
- Approving the business plan and annual updates.
- · Approving the accounts.
- Selection of projects for funding through donations.
- Changes to the price of carbon and embodied energy assumptions related to the fund.

#### **Management**

The resource for day to day management of the fund is provided as a contribution in kind by FMC Technologies. The fund manager is responsible for:

- Collecting revenue
- Evaluation of potential projects
- · Distribution of funds
- Performance management of projects
- Management accounting (with support from FMC Finance department)

#### Recruitment and Appointment of Directors

The maximum number of directors shall be 4.

A person shall not be eligible for appointment as a director unless he/she is a member of the Company.

The process of election and re-election of Directors is detailed below:

- At each annual general meeting, the members may nominate any member (providing he/she is willing to act) to be a director.
- The directors may at any time appoint any member (providing he/she is willing to act) to be a director.
- At each annual general meeting, all of the directors shall retire from office but shall then be eligible for re-election.

This is described in more detail within the Articles of Association.

Nigel Holmes (Appointed 07/02/2012/Re-appointed 18/08/2016)
Andrew Cort (Appointed 07/02/2012/Re-appointed 18/08/2016)
Shaun McCarthy (Appointed 07/02/2012/Re-appointed 18/08/2016)
Alan Harwood (Appointed 07/02/2012/Re-appointed 18/08/2016)

#### Report of the Trustees for the Year Ended 31st December 2015

# Trustee Induction and Training

Trustees (Directors) have been given advice by the fund's accountants and have been provided with a copy of the Trustee's Handbook. Trustee training was carried out in 2014 and further training is planned in 2016.

#### Risk Management

Each project that is funded by Greenshoots will undergo a risk evaluation. This is based on a standard template and considered by the Board of Directors prior to funding any project.

Greenshoots has an overall risk register, which is detailed below. This is reviewed quarterly at board meetings as a standard agenda item.

#### **Greenshoots - Risk Register**

No	Risk		herent Probability	Mitigation		esidual Probability	Updates (18.08.16)
1	Mis-use of funds leading to reduced effectiveness of fund resulting in reputation damage and loss of business	· 4		Registered charity with appropriate governance processes. Due diligence for projects	4	2	Revised due diligence process and copy for website re, what will/wo fund.
. 2	Failure to identify suitable projects leading to sub-optimal projects not performing or surplus cash in fund resulting in reputation damage and possible failure of the fund	4	2	Low profile PR and networking with stakeholders	4	1	low profile identification projects by the team
3	Projects fail to deliver predicted carbon benefits leading to under-performance of the fund resulting in customer disatisfaction and possible failure of the fund	. 3	4	Evaluation criteria and regular reporting, portfolio approach to funding	3	2	Continue to monitor pa projects and lessons learned
4	Price of carbon too high or too low leading to under-performance or cash surplus resulting in customer disatisfaction	3	5	Business decision to maintain low price of carbon. Risk tolerated	3	5	FMC business decision to maintain low carbon price under current business conditions
5	Majority of customers opt out leading to reduced revenue resulting in reduced effectiveness of the fund	2	5	Effective customer relationship management and PR activities	2	. 4	Follow up to ensure op out is implemented an money collected
6	Negative reaction from NGO/media about lack of auditable transparency leading to reputation damage and customer dissatisfaction	3	2	Registered charity with appropriate governance processes. Due diligence for projects	2	1	Reviewed due dilligeno process 18.08.16
7	Funding an inappropriate or fradulent project or organisation	5	4	Due dilligence for projects and organisation to be funded	. 4	2	Reviewed due dilligeno process 18.08.16
8	Significant HSE incident during the project leading to serious injury, death or environmental damage	5	4	Due dilligence for projects and organisation to be funded	5	3	Reviewed due dilligen process 18.08.16
. 9	Potential merger of FMC with Technip affecting sponsorship of the charity	5		Chariman/trustees to have open discussion with FMC on any potential impact	5		Review at Dec 16 meeting and further meetings in 2017

# Report of the Trustees for the Year Ended 31st December 2015

# **Legal and Administrative Information**

**Trustees** 

The Directors, who are also Trustees who served during the year were as follows: -

Nigel Holmes Andrew Cort Shaun McCarthy Alan Harwood

Principal & Registered Office

C/O FMC Technologies Ltd

Pitreavie Business Park

Dunfermline

Fife

**KY11 8UD** 

**Auditors** 

Alan Mitchell, CA Thomson Cooper 3 Castle Court Carnegie Campus Dunfermline Fife, KY11 8PB

Bankers

Bank of Scotland Teviot House

41 South Gyle Crescent

Edinburgh Park EH12 9DR

**Charity Registration Number** 

SC043185

. Company Number

SC416401

#### Report of the Trustees for the Year Ended 31st December 2015

#### Statement of Trustees Responsibilities

The trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Statement of Disclosure to the Auditor

In so far as the trustees are aware:

eles Cort

- there is no relevant audit information of which the charitable company's auditors is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

#### **Auditors**

Thomson Cooper Accountants are eligible for re-appointment as auditor to the company.

Approved by the Trustees on 18th August 2016 and signed on their behalf by:

Andrew Cort Trustee

#### Independent Auditor's Report to the Trustees of Greenshoots Foundation Trust Limited

We have audited the financial statements of Greenshoots Foundation Trust Limited for the year ended 31st December 2015 and the related notes set out on pages 11 to 18. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made exclusively to the charitable company's members and trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustees Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charitable company's members and its trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of the trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 5, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

A description of the scope of an audit of financial statements is provided on the APB's website at www.frc.org.uk/auditscopeukprivate.

#### Opinion on financial statements

In our opinion the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31st December 2015 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

#### Independent Auditor's Report to the Trustees of Greenshoots Foundation Trust Limited

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements:

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

Ken D. Withell

Alan Mitchell (Senior Statutory Auditor)

for and on behalf of Thomson Cooper, Statutory Auditor

Accountants

Dunfermline

Date: 18 August 2016

Thomson Cooper is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

# Statement of Financial Activities For the Year Ended 31st December 2015

<u>Notes</u>	Total Funds	Total Funds
	<u>2015</u>	<u>2014</u>
	2	2
2	33,246	38,171 -
	33,246	38,171
4	24,344	51,435
	24,344	51,435
	8,902	(13,264)
	27,124	40,388
	8,902	(13,264)
	36,026	27,124
	2	2015 £ 2 33,246 33,246 4 24,344 24,344 24,344 27,124 8,902

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing operations and relate solely to unrestricted funds.

The notes on page 14 to 18 form part of these financial statements.

# **Balance Sheet**

# As at 31st December 2015

	Notes		
		<u>2015</u>	2014
Current Assets:		£	£
Debtors	8	-	-
Cash at bank and in hand		38,696	29,164
Total Current Assets		38,696	29,164
Liabilities:			
Creditors Falling Due Within One Year	9	(2,670)	(2,040)
		00.000	07.404
Net Current Assets		36,026	27,124
Net Assets		36,026	27,124
The Funds of the Charity Unrestricted funds	10	36,026	27,124
		36,026	27,124
•			

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Trustees on 18<sup>th</sup> August 2016 and signed on their behalf by:

Andrew Cort Trustee

The notes on pages 14 to 18 form part of these financial statements.

**Company Registration Number SC416401** 

# Statement of Cash Flows

# For the Year Ended 31st December 2015

	Notes	2016 £	2015 £
Net cash used in operating activities	12	9,532	(35,068)
Change in cash and cash equivalents in the year		9,532	(35,068)
Cash and cash equivalents brought forward		29,164	64,232
Total cash and cash equivalents carried forward		38,696_	29,164

# Notes to the Financial Statements For the Year Ended 31st December 2015

#### 1. Accounting Policies

#### a) Basis of Preparation

The accounts are prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Companies Act 2006 and the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was needed. No restatements were required.

#### b) Fund Structure

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of charity and which have not been designated for other purposes.

#### c) Incoming Recognition

All income is recognised once the charity has entitlement to the funds, any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and the requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met of the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

No amount is included in the financial statement for volunteer time in line with the SORP (FRS 102).

Donated services are included at the value to the charity where this can be quantified.

# Notes to the Financial Statements For the Year Ended 31st December 2015

# d) Expenditure Recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Cost of raising funds comprises the costs of the general fundraising activities of the charity, and their associated support costs.
- Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.
- Other expenditure (where relevant) comprises costs not falling into any other heading.

# e) Allocation of Support and Governance Costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include office costs, payroll and governance costs and are incurred directly in support of expenditure on the objects of the charity. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are on a direct basis or as a proportion of time spent.

#### f) Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered.

#### g) Cash at Bank and in Hand

Cash at bank and cash in hand include cash and all amounts held within bank current and deposit accounts.

#### h) Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

#### i) VAT

The charity is not registered for VAT and accordingly, all income and expenditure is stated gross of tax.

# Notes to the Financial Statements For the Year Ended 31st December 2015

2.	Donations Received				•	
					2015	2014
					£	£
	Donations - Carbon Footprint			16	3,246	21,171
	Donated Services – Director a	nd secretary t	time		7,000	17,000
		•		33	3,246	38,171
3.	Net Income/(Expenditure) for	the year				
					2015 £	2014 £
	Net incoming resources for the	e year is state	d after charging	ı:		
	Auditors' remuneration	- ·			2,520 _	2,490
	Split into – Audit Fees Other Services			:	2,520 -	2,040 450
4.	Total Resources Expended					
		Basis of	Charitable	Grants	Total	Total
	• 1	Allocation	Expenditure £	Payable £	2015 £	2014 £
			<u> </u>	<u> </u>		
	Insurance	Direct	4,494	-	4,494	4,197
	Support Costs (Note 5)	Direct	17,000	-	17,000	17,000
	Governance costs (Note 5)	Direct	2,550	-	2,550 300	2,490 360
	Communications & web hosting	Direct	300	-	300	300
	Greener Kirkcaldy		• -	-	-	27,388
	·		24,344		24,344	51,435

# Notes to the Financial Statements For the Year Ended 31st December 2015

#### 5. Allocation of support and governance costs

The charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Having identified its governance costs, the remaining support costs together with the governance costs are apportioned between its key charitable activities undertaken in the year. Refer to the table below for the basis for apportionment and the analysis of support and governance costs.

	Basis of Apportionment	Support Costs £	Governance Costs £	Total 2016 £	Total 2015 £
Director and Secretary Time	Direct	17,000	-	17,000	17,000
Legal and Professional Fees	Direct	-	30	30	450
Audit Fee	Direct	-	2,520	2,520	2,040
·		17,000	2,550	19,550	19,490

# 6. Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

The charity has no employees.

No remuneration was paid to any trustees or key management personnel during the year.

#### 7. Taxation

**Debtors** 

8.

As a registered charity there is no liability for corporation tax.

		2015 £	2014 £
	Other debtors	<u>-</u>	94
9.	Analysis of current liabilities	2015	2014

		<u> </u>
Accruals	2,670	2,040

# Notes to the Financial Statements For the Year Ended 31st December 2015

# 10. Analysis of charitable Funds

	At 1 April 2015 £	Incoming Resources £	Transfers £	Outgoing Resources £	At 31 March 2016 £
Unrestricted Funds	27,124	33,246	-	24,344	36,026

# 11. Related Party Transactions

The following amounts are relevant regarding FMC Technologies Ltd, a company in which the director Andrew Cort is also a director:

	2015 £	2014 £
Income		
Donations received	16,246	21,171
Donated services	17,000	17,000
Other Debtors Amounts due from FMC Technologies Ltd	·	
Amounts due nom Fine recinologies Lid	<u>-</u>	

### 12. Reconciliation of net movement in funds to net cash flow from operating activities

	2015 £	2014 £
Net movement in funds	8,902	(13,264)
Adjustments for: (Increase)/Decrease in debtors Increase/(Decrease) in creditors	630 9,532	1,454 (23,258) (35,068)