

Registrar
6/12

CRICHTON FOUNDATION

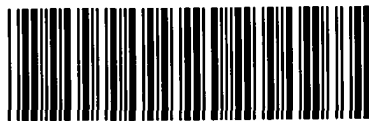
AUDITED FINANCIAL STATEMENTS

31ST MARCH 2021

COMPANY REGISTRATION NUMBER:- SC361942

SCOTTISH CHARITY NUMBER:- SC024589

SATURDAY



SADB5PRM

SCT

18/09/2021

#47

COMPANIES HOUSE

CARSON & TROTTER

CHARTERED ACCOUNTANTS

123 IRISH STREET

DUMFRIES

DG1 2PE

Crichton Foundation

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Crichton Foundation

Trustees' report **for the year ended 31st March 2021**

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report together with the financial statements of the charity for the year ended 31st March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

Objectives and Activities

The Crichton Foundation was incorporated on 30 June 2009 as a Company Limited by Guarantee and not having any share capital (Company Number SC361942). The new Company was recognised by OSCR as a Scottish Charity under Scottish Charity Number SC024589.

Its objectives and charitable purposes are set out in full in its Memorandum and Articles of Association and can be summarised as follows:-

1. To widen access to higher and further education in Southern Scotland and beyond
2. To assist the academic institutions on the Crichton University Campus to develop their academic programmes and facilities
3. To preserve and regenerate the heritage of the Crichton Estate as a public asset to be enjoyed by the local community
4. To raise awareness of the importance of the Crichton University Campus for the prosperity of the local community

In addition the Foundation acts as a bridge between the Campus and the local community and runs a series of awareness raising events to keep the public abreast of developments on the Campus.

The Foundation holds funds endowed to it by Dumfries and Galloway Council and transferred from the former Trust. These take the form of investments currently managed by Brewin Dolphin Limited who are members of the London Stock Exchange and regulated by The Financial Conduct Authority. The income from the investment funds is used to finance the operational costs of the Foundation. This allows the income from the Foundation's fundraising activities to be used to support the awards distributed to students and campus partners.

Crichton Foundation

Trustees' report **for the year ended 31st March 2021**

Achievements and performance

1. Fundraising

A total of £261 was raised from 1st April 2020 to 31st March 2021.

Fundraising activities have been severely affected by restrictions imposed due to the Covid-19 Coronavirus pandemic. Neither the Crichton Foundation Autumn Lunch in November 2020 nor the Women of Dumfries and Galloway Lunch in March 2021 took place. This had a significant adverse impact on the fundraising total for the year.

2. Awards

All award applications being considered for funding must clearly demonstrate they fit one or more of the objectives and charitable purposes of the Foundation as detailed above. Award applications are assessed by the Awards Committee and fall within three main headings:

- Financial support for students
- Capital funding contributions towards Campus projects
- Revenue support for specific projects

The Awards Committee met in December 2020 and February 2021. The number of meetings was less than usual due to the Coronavirus restrictions. Some applications were circulated for discussion and awards agreed via email. The level of funds available for distribution is determined by the Executive Committee. Recommendations for awards of over £10,000 are referred to the Executive Committee for approval before being ratified by the Board of Trustees. Awards were disbursed under various categories as detailed.

General Education Awards

Three individual student applications were received. All three students received awards totalling £700.

Carson Reaching Potential Award

No eligible applications were received during the reporting period.

Sir David Landale Prize

This £1,000 prize is funded through a bequest left for the purpose by the late Sir David Landale. The 2020 recipient is Ruairi Turner who is studying MA (Hons.) Health and Social Policy at the University of Glasgow.

Terry Prize

Two prizes of £500 are funded through a bequest from the late Dr Anne Terry in memory of her husband the late Professor Roland Terry. In 2020 one prize was awarded to Edwina Dominic. The second nominee withdrew from their course of study prior to the award being made.

Crichton Foundation Hardship Grant

The way in which these awards are allocated has changed due to changes in the way both the universities of Glasgow and the West of Scotland deliver student services at the Crichton. Applications are now made directly to the Foundation and circulated to the Committee via email for discussion and decision. Consultation with the relevant student service is included in the decision making process where possible. One award of £100 was made during the year.

Awards to Partners

No requests for funding were received from academic partners.

Elizabeth Crichton Award

No nomination was received for this Award in 2020 as all NHS staff were engaged in operations relating to the pandemic.

3. Awareness Raising Activities

The Crichton Conversation programme was also severely curtailed by pandemic restrictions. Nevertheless, two successful Crichton Conversations were held via video conference. In December 2020 Professor Dame Anne Glover delivered her lecture, which had been postponed from March. Hamish McRae once more joined us to deliver a lecture on the financial implications of the pandemic.

Crichton Foundation

Trustees' report **for the year ended 31st March 2021**

4. Breakdown of Income Received

Actual Income received in the year to 31 March 2021 was £88,565.

Income raised from Fundraising and Profile Raising events was £261.00 (donations for Profile Raising only, no ticket sales or Fundraising events held)

Income received from donations amounts to £283.

Income received from the Friends Scheme amounted to £6,600.

Gift Aid claimed for the year amounted to £901 after taking account of an over-provision last year and repayment supplement.

Income from the Portfolio Investments amounted to £65,944 with a further £190 received in respect of bank interest and repayment supplement.

£14,386 of support was received from the Coronavirus Job Retention Scheme to cover the cost of staff whilst they had to be furloughed.

5. Volunteer Recognition

The Foundation is grateful for the support of its Members, Honorary Patrons and supporters. It also wishes to recognise the sterling efforts of the many volunteers who serve on its committees and support the fund-raising events.

6. Friends Scheme

Supporters pay an annual subscription as either Individual Friends, Joint Friends or Associate Friends. In addition, Gift Aid is claimed where possible which increases the amount received by the Foundation. During the year to 31st March 2021 subscriptions generated a total of £6,600 in donations plus associated Gift Aid of £1,078, 100% of which is allocated to the Foundation's charitable aims.

7. Management Costs

The Foundation's activities are divided between fund-raising, awareness-raising and the incidental costs of making awards. The total spent on administration, not including direct costs of fund-raising and profile raising, to 31st March 2021 was £23,288. This does not include depreciation charges.

Both part-time members of staff were placed on furlough on 1st April 2020. P Stokes, Office and Events Manager and Company Secretary, resumed partial duties on 6th July 2020. She remains on 50% furlough and working from home. Regrettably, the position of administration assistant, which commenced on 24th February 2020, was terminated on 13th August 2020. There was insufficient work for both members of staff due to the lack of fundraising events. T Geddes' employment was terminated under the terms of her contract.

Financial review

The results for the year to 31st March 2021 are set out in the Statement of Financial Activities on page 11. There was a surplus for the year of £31,958 before taking into account realised gains of £24,142 and unrealised gains of £331,889 on investment assets resulting in an overall surplus of £387,989.

At the end of the reporting period, the Foundation has Total Funds of £2,472,154 (2020: £2,084,165). Included within this total are Restricted Funds of £35,802 (2020 - £37,302). Amounts falling due within one year were £28,244, of which £125 were Trade Creditors (2020 - £28,106 and £141 respectively).

All monies raised through the Foundation's activities are applied in furtherance of its aims. The Trustees accept, however, that where large projects are identified a percentage management fee will be built into bids seeking funding. There have been no such projects during this financial year.

Risk management

The Foundation has in place procedures to assess major risks to which it is exposed and is satisfied that by continuous monitoring of all aspects of its activities and by assessing opinion and recommendations from advisers any such risks will be promptly identified and addressed.

Crichton Foundation

Trustees' report **for the year ended 31st March 2021**

Reserves policy

At the end of the reporting period, the Foundation held reserves of £2,472,154 (2020: £2,084,165). The Foundation's reserves mostly comprise of the funds invested in securities and cash held on their behalf by Brewin Dolphin Limited with a view towards generating the income required to cover expenditure each year. Their advice is given at regular meetings of the Executive Committee with regard to the economic climate for investment and maintenance of a balanced portfolio of securities and cash to achieve a realistic return of revenue and capital growth. The Executive Committee agrees the risk profile and investment strategy that is applied to the portfolio throughout the year.

Related Parties

The Foundation has a close relationship with the Crichton Stakeholders and attends meetings of the Crichton Campus Leadership Group. It continues to participate in discussions on key issues that affect the Campus and the Crichton Quarter in general. Nominated representatives of the academic institutions and the Crichton Trust sit as Appointed Trustees on the Foundation's Board.

Stakeholders include: Dumfries and Galloway Council, the University of Glasgow, the University of the West of Scotland, Dumfries and Galloway College, Scotland's Rural College, the Scottish Funding Council, the Crichton Trust, the Open University in Scotland, Scottish Enterprise, the Scottish Parliament and NHS Dumfries and Galloway.

No grants were made to stakeholder organisations. .

Structure, governance and management

Governing document

Crichton Foundation is a recognised charity (No. SC024589 (Scotland)). The charity is controlled by its governing document, the Memorandum and Articles of Association. It is operated through a company, limited by guarantee, as defined by the Companies Act 2006.

Trustees

The Trustees for the purpose of charity law, who served during the year and up to date of this report, are set out on the Reference and Administrative Details. There are no restrictions imposed by the governing document other than those normally imposed within the framework of charity and company law.

The Trustees receive no remuneration for their services but they may claim incidental expenses. No such expenses were claimed during the financial year.

Recruitment and appointment of new Trustees

The Memorandum and Articles of Association of the Company state the number of Trustees shall not be less than three or more than nineteen, unless determined in advance by Special Resolution at a General Meeting. They allow for the election of up to nine Trustees by the Members, a majority of whom should either live or work in Dumfries and Galloway. In addition up to one individual Trustee may be nominated by each of the six specified organisations noted below. There is also provision for up to four co-opted Trustees including a representative from the Crichton University Campus Student Association or Dumfries and Galloway College Student Association and up to three of the Board's choice.

The six organisations with the right to nominate a Trustee are the Crichton Trust, the Board of Management of Dumfries and Galloway College, Dumfries and Galloway Council, the University of Glasgow Court, the Court of the University of West of Scotland and finally Scotland's Rural College.

Trustees may serve three terms of office maximum before having to leave office for a period of at least one year unless acting as Convenor or Vice Convenor at the end of the third term of office, in which case a further four years may be allowed providing re-elected annually.

Crichton Foundation

Trustees' report **for the year ended 31st March 2021**

Organisational structure

The structure of the Foundation comprises of Members who are entitled to vote at the AGM and Trustees who are also Directors. The Company is managed by a Board of Trustees/Directors. The Board meets regularly during the year to agree strategies and policies as well as to monitor activities and finance.

At the Company's AGM on 24th March 2021 Trevor Knowles and Gerald Moule resigned from the Board.

The Board keeps the skill requirements of Trustees under review. When recruiting new Trustees, the skills of applicants are considered to ensure they complement or add value to the skills of current Board members.

The routine business of the Foundation is supervised by an Executive Committee chaired by Andrew Walls.

The Audit Committee provides an independent oversight of financial reporting and internal controls; it is also responsible for monitoring and reviewing the annual Financial Statements and the Risk Management Policy.

The Foundation operates additional committees for Awards and Events. These are chaired by someone nominated by the Board.

COMMITTEE MEMBERSHIP 2020 - 2021

Executive Committee

Andrew Walls (Chairman), Charles Grieve, Evelyn Hastings, Trevor Knowles (resigned 24 March 2021) and Gordon McKerrow.

Audit Committee

Tom Aitken (Chairman), Charles Grieve and Isobel Storey.

In attendance: Gordon McKerrow and Andrew Walls.

Awards Committee

Evelyn Hastings (Chairman), Margaret Carruthers, Sue Irving, Arthur Jardine, Valerie McElroy (resigned 25 November 2020), Netta Moffat and Fraser Sanderson.

In attendance: Andrew Walls.

Women of Dumfries and Galloway Lunch (Event Committee)

Miranda Leslie (chairperson), Mary Gladstone, Robyn Gladwin, Elizabeth Ann Hughes, Barbara Kelly, Stevie Norris, Helen Steele and Kim Wilson.

In attendance: Andrew Walls.

Crichton Foundation Lunch (Event Committee)

Andrew Walls (Chairman), Liz Griggs, Karen Isles (resigned August 2020), Fiona Kerr, Fiona Lee and Netta Moffat (resigned September 2020).

Crichton Foundation

Trustees' report
for the year ended 31st March 2021

Reference and Administrative Information

Trustees

The trustees who served during the year and since the year end are as stated below:

E Hastings OBE	
A Walls FRCS	
V A McElroy	- resigned 25 November 2020
G McKerrow	
D J Roberts	- resigned 30 June 2021
C Grieve	
T Knowles	- resigned 24 March 2021
G C Moule	- resigned 24 March 2021
M A Wearing	
Mrs L J R Vaughan	
P. A. Kirby	- resigned 24 March 2021
F. Lee	- appointed 26 May 2021
M. Jardine	- appointed 26 May 2021

Company Secretary

P Stokes

Registered Office

Browne House
Crichton University Campus
Dumfries, DG1 4ZZ

Registered Company number

SC361942 (Scotland)

Charity Number

SC024589

Registered Auditor

Mrs Linda E Brannock BA,C.A.
Carson and Trotter
Chartered Accountants
123 Irish Street
Dumfries, DG1 2PE

Bankers

Clydesdale Bank plc
84-86 High Street
Dumfries, DG1 2BJ

Investment Managers

Brewin Dolphin Ltd
6th Floor, Atria One
144 Morrison Street
Edinburgh, EH3 8BR

Crichton Foundation

Trustees' report
for the year ended 31st March 2021

STATEMENT OF TRUSTEES RESPONSIBILITIES

The Trustees (who are also the directors of Crichton Foundation for the purposes of company law) are responsible for preparing the Report of Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the Trustees are required to

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP 2015 (FRS 102)
- make judgements and estimates that are reasonable and prudent
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.

The Trustees are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

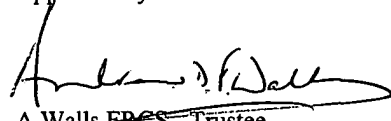
In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Carson & Trotter, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of Trustees on 18th August 2021 and signed on its behalf by:



A Walls FRCS - Trustee

Crichton Foundation

Independent Auditors' Report to the Members of Crichton Foundation

Opinion

We have audited the financial statements of Crichton Foundation for the year ended 31st March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards including FRS102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice)

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2021, and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Crichton Foundation

Independent auditors' report to the Members of Crichton Foundation continued

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees Report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 7, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006 and report in accordance with regulations made under those Acts.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Crichton Foundation

Independent auditors' report to the Members of Crichton Foundation continued

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, to detect material misstatements in respect of irregularities, including fraud. In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- Review of the financial statements disclosures and testing to supporting documentation to assess compliance with provision of relevant laws and regulations described as having a direct effect on the financial statements.
- Enquiring of management concerning actual and potential litigation and claims.
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud.
- Detailed and re-performance testing of specific controls and calculations.
- Reading minutes of meetings of those charged with governance.
- In addressing the risk of management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgments made in making accounting estimates are indicative of a potential bias.
- The audit team remained alert to any indication of fraud or non-compliance with laws and regulations throughout the audit.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the trustees.
- Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation (ie. gives a true and fair view).

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Crichton Foundation

Independent auditors' report to the Members of Crichton Foundation continued

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the Charities Trustees as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charitable company's Trustees and members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable members as a body and the charitable company's Trustees as a body, for our audit work, for this report, or for the opinions we have formed.



**Linda Brannock, BA CA, Senior Statutory Auditor
for and on behalf of Carson & Trotter, Chartered Accountants,
Registered Auditor**

**123 Irish Street
Dumfries
DG1 2PE**

18th August 2021

(Carson & Trotter Chartered Accountants is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006)

Crichton Foundation

Statement of Financial Activities including Income and Expenditure Account
for the year ended 31st March 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	Notes	£	£	£	£
Income and endowments from					
Donations and legacies	2	22,170	-	22,170	24,720
Other trading activities	3	261	-	261	14,932
Investments	4	66,134	-	66,134	80,093
Total Income		<u>88,565</u>	<u>-</u>	<u>88,565</u>	<u>119,745</u>
Expenditure on					
Raising funds	5	30,818	-	30,818	59,087
Charitable activities	6	24,289	1,500	25,789	69,992
Total expenditure		<u>55,107</u>	<u>1,500</u>	<u>56,607</u>	<u>129,079</u>
Net income / (expenditure)		33,458	(1,500)	31,958	(9,334)
Gains/(losses) on investments	14	356,031	-	356,031	(251,872)
Net Movement in Funds		389,489	(1,500)	387,989	(261,206)
Reconciliation of funds					
Total Funds Brought Forward		<u>2,046,863</u>	<u>37,302</u>	<u>2,084,165</u>	<u>2,345,371</u>
Total Funds Carried Forward	17	<u>2,436,352</u>	<u>35,802</u>	<u>2,472,154</u>	<u>2,084,165</u>

All income and expenditure derive from continuing activities.

The notes on pages 14 to 25 form an integral part of these financial statements.

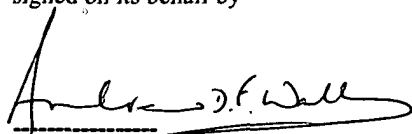
Crichton Foundation

Statement of Financial Position (Balance Sheet)
as at 31st March 2021

		2021		2020	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	13		1,001		1,523
Investments	14		2,263,297		1,921,925
			2,264,298		1,923,448
Current assets					
Debtors	15	2,426		5,826	
Cash at bank and in hand		233,674		182,997	
		236,100		188,823	
Creditors: amounts falling due within one year	16	(28,244)		(28,106)	
Net current assets			207,856		160,717
Total assets less current liabilities			2,472,154		2,084,165
Net assets			2,472,154		2,084,165
The funds of the charity:					
Unrestricted funds			2,436,352		2,046,863
Restricted Funds			35,802		37,302
Total charity funds	17		2,472,154		2,084,165

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved and authorised for issue by the Board of Trustees on 18th August 2021 and signed on its behalf by



A Walls FRCS
Trustee

Company registration number: SC361942

The notes on pages 14 to 25 form an integral part of these financial statements.

Crichton Foundation

Notes to the financial statements **for the year ended 31st March 2021**

1. Summary of significant accounting policies

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.1. General information and basis of preparation

Crichton Foundation is a private limited company limited by guarantee and incorporated in Scotland. The registered office and principal place of business is Browne House, Crichton University Campus, Bankend Road, Dumfries, DG1 4ZZ.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102), the Companies Act 2006, Charities Accounts (Scotland) Regulation 2006 (as amended) and the Charities and Trustee Investment (Scotland) Act 2005.

The charity meets the definition of a public benefit entity under FRS 102.

Going concern

The financial statements are prepared on a going concern basis under the historical cost convention, with the exception of investments which are included at market value. The financial statements are presented in sterling which is the functional currency of the charity.

1.2. Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Government grants relating to revenue are recognised on a systematic basis over the periods in which the company recognises the related costs for which the grant is intended to compensate. Grants that are receivable as compensation for expenses or losses already incurred or for the purpose of giving immediate financial support to the entity with no future related costs are recognised in income in the period in which it becomes receivable.

1.3. Expenditure recognition

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Awards offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

All resources expended are inclusive of irrecoverable VAT.

Crichton Foundation

Notes to the financial statements **for the year ended 31st March 2021**

1.4. Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Designated funds are unrestricted funds which have been set aside for a particular purpose by the Trustees although such funds may still be used at the discretion of the Trustees.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

1.5. Tangible fixed assets and depreciation

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Tenants' improvements	-	Straight line over 14 years
Computer equipment	-	25% straight line

The assets' residual values and useful lives are reviewed, and adjusted, if appropriate, at the end of each reporting period.

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.6. Investments

Investments are stated in the balance sheet at their market value as at the Balance Sheet date. All movements in value arising from investment changes or revaluation are shown in the Statement of Financial Activities. Unrealised gains and losses are derived on the movement in market values during the year. Realised gains and losses are calculated as the difference between the disposal proceeds and the market value of the investments as at the end of the previous accounting period; any gain or loss on the difference between the market value and cost having already been recognised in earlier periods and credited to the accumulated fund as unrealised net gains or losses. Any realised and unrealised gains or losses on revaluation or disposals are combined in the Financial Statements.

1.7. Taxation

The Charity is exempt from Corporation Tax on its charitable activities.

1.8. Pensions

The pension costs charged in the financial statements represent the contributions payable by the company during the year.

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

1.9. Coronavirus and going concern

Social distancing restrictions in relation to the ongoing Coronavirus Pandemic were prevalent for the majority of the year to 31 March 2021 resulting in the Charity being unable to run events which are a major source of funding over and above the income from the investment portfolio. In the previous financial year the Pandemic had a deteriorating impact on the value of the investment portfolio but values have since recovered with substantial realised and unrealised gains being achieved for the year and a strong current net assets position at the year end. At the time of approving these financial statements, the Trustees have considered the effect of the Pandemic on the going concern position and consider that this does indicate that the Charity will continue for a period of at least 12 months from the date of signing these financial statements due to the resources available to it and the UK Government Support via the Coronavirus Job Retention Scheme. On that basis the Trustees have prepared these Financial Statements on a going concern basis.

2. Donations and Legacies

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Donations	283	-	283	16,020
Gift Aid	901	-	901	2,160
Friends of Crichton Foundation	6,600	-	6,600	6,540
Coronavirus Job Retention Scheme Grant	14,386	-	14,386	-
	<u>22,170</u>	<u>-</u>	<u>22,170</u>	<u>24,720</u>

All income from donations and legacies in 2021 and 2020 was unrestricted.

3. Income from Other trading activities

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Funds	Funds
	£	£	£	£
Fundraising events	261	-	261	14,932
	<u>261</u>	<u>-</u>	<u>261</u>	<u>14,932</u>

All income from other trading activities in 2021 and 2020 was unrestricted.

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

4. Investment income	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Expenditure £	2020 Total Expenditure £
Portfolio income	65,944	-	65,944	79,872
Bank interest received	156	-	156	221
Repayment supplement on Gift Aid claims	34	-	34	-
	<u>66,134</u>	<u>-</u>	<u>66,134</u>	<u>80,093</u>

All income from investments in 2021 and 2020 was unrestricted.

5. Costs of raising funds	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Expenditure £	2020 Total Expenditure £
Wages and salaries	12,211	-	12,211	24,667
Redundancy	-	-	-	4,297
Social security costs	893	-	893	860
Staff pension costs	562	-	562	1,056
Card machine and charges	796	-	796	792
Legal and professional	34	-	34	164
IT expenses	1,021	-	1,021	1,507
Insurance	128	-	128	242
Travel and subsistence	-	-	-	42
Fundraising expenses	-	-	-	8,169
Telephone	376	-	376	435
Other office expenses	69	-	69	1,565
Bank charges	84	-	84	116
Interest and penalties on overdue taxation	20	-	20	-
Stockbroker fees	14,301	-	14,301	14,666
Miscellaneous expenses	62	-	62	247
Depreciation	261	-	261	262
	<u>30,818</u>	<u>-</u>	<u>30,818</u>	<u>59,087</u>

All expenditure on raising funds in 2021 and 2020 was unrestricted.

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

6. Charitable activities costs

	2021	2021	2021	2020
	Unrestricted	Restricted	Total	Total
	Funds	Funds	Expenditure	Expenditure
	£	£	£	£
Profile raising expenses	-	-	-	842
Grants to institutions see below	-	-	-	18,790
Grants to individuals see below	800	1,500	2,300	10,100
Support costs see note 7	15,719	-	15,719	35,460
Governance costs see note 8	7,770	-	7,770	4,800
	<u>24,289</u>	<u>1,500</u>	<u>25,789</u>	<u>69,992</u>

£24,289 of expenditure on charitable activities was unrestricted in the year and £1,500 of expenditure by way of awards was restricted (2020: £65,042 being unrestricted and £4,950 of awards being restricted).

Grants to institutions

Dumfries & Galloway College - Crichton Foundation Prize	-	1,000
Crichton University Campus Student Association - Fresher's Week Booklet	-	190
NHS Dumfries & Galloway - Elizabeth Crichton Award	-	1,000
Dumfries and Galloway College - Discretionary Fund	-	12,000
Crichton Trust - The Royal Crichton Hospital Oral History Project	-	4,600
	<u>-</u>	<u>18,790</u>

Grants to individuals

Carson Bursaries	-	2,950
Crichton Foundation Hardship	100	2,400
General Education Award	700	2,750
David Landale Award	1,000	1,000
Terry Prize Fund	500	1,000
	<u>2,300</u>	<u>10,100</u>

Grants/awards granted are those awards committed in the year and to be paid to institutions and individuals.

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

7 Support Costs

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Expenditure £	2020 Total Expenditure £
Wages and salaries	12,212	-	12,212	24,667
Redundancy	-	-	-	4,297
Social security	893	-	893	860
Pension Costs	561	-	561	1,056
Legal and professional	35	-	35	164
Telephone	375	-	375	435
Other office expenses	68	-	68	1,565
IT expenses	1,020	-	1,020	1,507
Insurance	128	-	128	242
Travel and subsistence	-	-	-	42
Bank Charges	84	-	84	116
Interest and penalties on overdue taxation	20	-	20	-
Miscellaneous expenses	62	-	62	247
Depreciation	261	-	261	262
	<u>15,719</u>	<u>-</u>	<u>15,719</u>	<u>35,460</u>

All support costs in 2021 and 2020 were unrestricted.

8. Governance costs

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Expenditure £	2020 Total Expenditure £
Auditors' remuneration	4,440	-	4,440	4,800
Bookkeeping fees	3,330	-	3,330	-
	<u>7,770</u>	<u>-</u>	<u>7,770</u>	<u>4,800</u>

All governance costs in 2021 and 2020 were unrestricted.

9. Trustees' remuneration and benefits

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Charity during the year or the previous year.

The Trustees did not have any expenses reimbursed during the year or the previous year.

10. Interest payable and similar charges

	2021 £	2020 £
On overdue tax	<u>40</u>	<u>-</u>

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

11. Employees and staff costs

Number of employees

The average monthly numbers of employees during the year were:

	2021	2020
	Number	Number
Administration and support	<u>1</u>	<u>3</u>

No employees had employee benefits in excess of £60,000 (2020 - none)

In addition the average monthly number of unpaid Trustees acting during the year under review was 11 (2019 - 11).

The Charity furloughed its staff with effect from 23 March 2020 in accordance with the Government's Coronavirus Job Retention Scheme.

	2021	2020
	£	£
Wages and salaries	24,423	57,927
Social security costs	1,786	1,720
Staff pension costs	1,123	2,111
	<u>27,332</u>	<u>61,758</u>

12. Pension costs

The Charity operates a defined contribution pension scheme in respect of the employees. The scheme and its assets are held by independent managers. The pension charge represents contributions due from the Charity and amounted to £1,123 (2020 - £2,111).

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

13. Tangible fixed assets

	Tenants' improvements £	Computer equipment £	Total £
Cost			
At 1st April 2020	18,334	4,161	22,495
At 31st March 2021	18,334	4,161	22,495
Depreciation			
At 1st April 2020	18,334	2,638	20,972
Charge for the year	-	522	522
At 31st March 2021	18,334	3,160	21,494
Net book values			
At 31st March 2021	-	1,001	1,001
At 31st March 2020	-	1,523	1,523

14. Fixed asset investments

	2021 £	2020 £
Market value		
At 1st April 2020	1,921,925	2,175,586
Additions	413,867	244,220
Disposals	(404,384)	(230,758)
Gain/(Loss) in the year	331,889	(267,123)
At 31st March 2021	2,263,297	1,921,925
Investments at market value comprised:		
Equities	1,966,778	1,578,494
Fixed interest securities	296,519	343,431
	2,263,297	1,921,925
Historical cost at 31st March 2021	1,795,774	1,896,570

All investments are carried at their fair value. Investment in equities and fixed interest securities are all traded in quoted public markets, primarily the London Stock Exchange. Holdings in common investment funds, unit trusts and open-ended investment companies are at the bid price. The basis of fair value for quoted investments is equivalent to the market value, using the bid price. Asset sales and purchases are recognised at the date of trade at cost (that is their transaction value).

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

15. Debtors: all receivable within one year	2021	2020
	£	£
Other debtors	832	-
Prepayments and accrued income	1,594	5,826
	<u>2,426</u>	<u>5,826</u>
16. Creditors: amounts falling due within one year	2021	2020
	£	£
Trade creditors	125	141
Other taxes and social security costs	2,195	3,073
Other creditors	12,146	16,873
Accruals and deferred income	13,778	8,019
	<u>28,244</u>	<u>28,106</u>

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

17. Movement in Funds

	At 1st April 2020 £	Income £	Expenditure £	Gains and Losses £	Transfers £	At 31st March 2021 £
Restricted Funds:						
Lloyds Henry Duncan Fund	2,161	-	-	-	-	2,161
Carson Reserve Fund	8,792	-	-	-	-	8,792
Sir David Landale Prize Fund	17,349	-	(1,000)	-	-	16,349
Terry Prize Fund	9,000	-	(500)	-	-	8,500
Total	37,302	-	(1,500)	-	-	35,802
Unrestricted Funds:						
General Funds	2,023,116	81,965	(55,007)	356,031	6,600	2,412,705
Friends of Crichton Foundation	19,147	6,600	-	-	(6,600)	19,147
Hardship Fund	4,600	-	(100)	-	-	4,500
	2,046,863	88,565	(55,107)	356,031	-	2,436,352
Total Funds	2,084,165	88,565	(56,607)	356,031	-	2,472,154

Prior year

	At 1st April 2019 £	Income £	Expenditure £	Gains and losses £	Transfers £	At 31st March 2020 £
Restricted Funds:						
Lloyds Henry Duncan Fund	2,161	-	-	-	-	2,161
Carson Reserve Fund	11,742	-	(2,950)	-	-	8,792
Sir David Landale Prize Fund	18,349	-	(1,000)	-	-	17,349
Terry Prize Fund	10,000	-	(1,000)	-	-	9,000
Total	42,252	-	(4,950)	-	-	37,302
Unrestricted Funds:						
General Funds	2,276,972	113,205	(121,729)	251,872	6,540	2,023,116
Friends of Crichton Foundation	19,147	6,540	-	-	(6,540)	19,147
Hardship Fund	7,000	-	(2,400)	-	-	4,600
	2,303,119	119,745	(124,129)	(251,872)	-	2,046,863
Total Funds	2,345,371	119,745	(129,079)	(251,872)	-	2,084,165

Crichton Foundation

Notes to the financial statements **for the year ended 31st March 2021**

Restricted Funds:

Carson Reserve Fund

This is specific funding donated to the Foundation for the restricted purpose of providing bursaries of up to £500 per student to students who have completed one year at Dumfries and Galloway College and are then enrolled on an undergraduate course at Crichton University Campus.

Lloyds Henry Duncan Fund

This is a donation made by Lloyds towards covering the cost of an event in 2012. The event in question actually ran at a profit but Lloyds did not require a refund of the donation, merely asking that it be retained and used against future loss making events. The Fund therefore remains as restricted for use against such an event in the future.

Sir David Landale Prize Fund

This is to be used initially, but with flexibility for the future, to provide an annual award of £500, plus associated costs, to a single outstanding University student on the Crichton Campus. In October 2018 Lady Landale requested the award was increased to £1,000 per annum with immediate effect.

Terry Prize Fund

This is to be used to provide two annual awards of £500, to two students studying Environmental Science and Sustainability or its successor at the University of Glasgow.

Unrestricted Funds:

Friends of Crichton Foundation

This is an opportunity for individuals to become members of the Foundation and pay an annual subscription. Such income is accounted for within the Designated Fund and the surplus in each year is usually transferred to the General Fund for use as grant awards.

Hardship Fund

This represents funds set aside by the Trustees for use in making Hardship Grants to qualifying students who are able to demonstrate a need.

General Fund

The unrestricted general funds represent the free funds of the charity which are not designated for particular purposes.

Transfers between funds

During the year there was a transfer of £6,600 from the Friends of Crichton Foundation Fund to the General Fund which represents the surplus for the year from Friends memberships.

Crichton Foundation

Notes to the financial statements
for the year ended 31st March 2021

18. Related party transactions

The Trustees all give freely their time and expertise without any form of remuneration or other benefits in cash or kind (2020 £NIL) as disclosed in Note 9.

The Trustees donated a total of £860 (2020: £2,051) to the Charity during the year.

Trustee Patricia Kirby (resigned 24 March 2021) is also a board member of Dumfries and Galloway College. During the year £NIL (2020: £13,000) was awarded to Dumfries and Galloway College).

Trustee Malcolm Wearing is also a board member of Crichton University Campus Students Association. During the year £NIL (2020: £190) was awarded to the Students Association.

19. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds
	£	£	£
Tangible fixed assets	2,264,298	-	2,264,298
Current assets	200,298	35,802	236,100
Current liabilities	(28,244)	-	(28,244)
Net assets at 31st March 2021	<u>2,436,352</u>	<u>35,802</u>	<u>2,472,154</u>

20. Controlling interest

The Charity is under the control of the Trustees