

**Company Registration Number SC361942**

Crichton Foundation  
**Financial Statements**  
31st March 2012

Company Limited by Guarantee  
**Charity Number SC024589**

THURSDAY



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SCT 08/11/2012 #134  
COMPANIES HOUSE

**REG. OF CO.'S  
COPY**

Armstrong Watson  
Chartered Accountants & Statutory Auditors  
51 Rae Street  
Dumfries  
Dumfriesshire  
DG1 1JD

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

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# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT**

**YEAR ENDED 31ST MARCH 2012**

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements of the charity for the year ended 31st March 2012.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered charity name** Crichton Foundation

**Charity registration number** SC024589

**Company registration number** SC361942

**Registered office** 51 Rae Street  
Dumfries  
DG1 1JD

**Honorary President** Sir David Landale KCVO, DL, LLD

### **THE TRUSTEES**

The trustees who served the charity during the period were as follows:

Dame Barbara Kelly CBE, DL, LLD

Colin Endacott OBE

Professor David Hannay FRCGP FFPH

Evelyn Hastings OBE

Dr Mary-Ann Smyth MIEnvSc AIEEM

Yvonne Stirling

(Appointed 23rd November 2011)

Andrew Walls FRCS

Ian Wilson

Professor Malcolm Foley (Universities Representative)

(Resigned 23rd November 2011)

Professor Anne Anderson (Universities Representative)

(Appointed 23rd November 2011)

Hilary Grieve OBE (The Crichton Trust Representative)

Tom Hydes (Dumfries and Galloway College Representative)

Vacant Post (Dumfries and Galloway Council Representative)

Stephanie Carrick (Crichton University Campus Student

Association Representative)

(Appointed 27th March 2012)

Vacant Post (Dumfries and Galloway College Student Association  
Representative)

**Company Secretary**

Bruce Clarke (Bruce Clarke Associates)

### **Foundation Administration and operation**

#### **Contractors**

Bruce Clarke (Bruce Clarke Associates)

Sue Howes, Finance and Accounts

#### **Employees**

Kirsty Barbour, Office and Events Administrator

Pamela Stokes, Office and Events Administrator (Appointed 10th May 2011)

Jacqueline McLaren, Office and Events Administrator (Resigned 13 April 2011)

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**TRUSTEES' ANNUAL REPORT** *(continued)*

**YEAR ENDED 31ST MARCH 2012**

**Auditor**

Armstrong Watson  
Chartered Accountants  
& Statutory Auditors  
51 Rae Street  
Dumfries  
Dumfriesshire  
DG1 1JD

Tel: 01387 955900

Email: [www.armstrongwatson.co.uk](http://www.armstrongwatson.co.uk)

**Investment Advisers**

Brewin Dolphin Ltd  
43 Buccleuch Street  
Dumfries  
DG1 2AB

Tel: 01377 252361

Email: [www.brewin.co.uk](http://www.brewin.co.uk)

**Bankers**

Clydesdale Bank Plc  
84-86 High Street  
Dumfries  
DG1 2BJ

Tel: 08447 362616

**Solicitors**

Grieve, Grierson, Moodie & Walker  
14 Castle Street  
Dumfries  
Dumfriesshire  
DG1 1DR

Tel: 01387 206250

Email: [www.ggmw.co.uk](http://www.ggmw.co.uk)

J & H Mitchell W.S.  
51 Atholl Road  
Pitlochry  
PH16 5BU

Tel: 01796 472606

**Principal Office**

Brown House  
Crichton University Campus  
Dumfries  
DG1 4ZZ

Tel: 01387 702047/8

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Email: [mail@crichtonfoundation.com](mailto:mail@crichtonfoundation.com)

Website: [www.crichtonfoundation.org](http://www.crichtonfoundation.org)

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

### **YEAR ENDED 31ST MARCH 2012**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **CONSTITUTION**

The Crichton Foundation was incorporated on 30 June 2009 as a Scottish Guarantee Company (Company No SC361942). It is recognised as a Scottish Charity under Scottish Charity Number SC024589.

##### **Organisation Structure**

The structure of the Foundation comprises of Members who are entitled to vote at the AGM and Trustees who are also Directors. The Company is managed by a Board of Trustees/Directors. The Board met four times during the year to agree strategies and policies and to monitor activities and finance.

The Election of Trustees took place on 23 November 2011 at the Company's AGM.

Dame Barbara Kelly continued as Convenor of the Foundation.

An induction pack was provided to all newly appointed Trustees, including a copy of the Memorandum and Articles, the Annual Report, and fact sheets on the roles and responsibilities of both Charity Trustees and Directors.

The Board will keep the skill requirements of Trustees under review and when recruiting new Trustees consider the skills of applicants to ensure they complement or add value to the skills of current Trustees.

The day to day business of the Foundation was supervised by an Executive Committee chaired by Dame Barbara Kelly.

The Audit Committee provides an independent oversight of financial reporting and internal controls; it is also responsible for monitoring and reviewing the annual Financial Statements and the Risk Management Policy.

The Foundation operates additional committees for Awards & Grants, Fundraising & Events. These are chaired by a nominated Trustee.

##### **METHOD OF APPOINTMENT OF TRUSTEES**

The Memorandum and Articles of Association of the new Company allow for the election of up to eight Trustees by the Members, and in addition a single Trustee nominated by each of the four appointed organisations. There is provision for up to three co-opted Trustees including a representative from the Crichton University Student Association and Dumfries and Galloway College Student Association.

##### **The Crichton Foundation operated with the following officers:**

Dame Barbara Kelly DBE, DL, LLD, Convenor, Chair of Executive Committee and Fundraising & Events Committee  
Hilary Grieve OBE, Honorary Secretary  
Colin Endacott OBE, Honorary Treasurer  
Ian Wilson, Chair of Awards and Grants Committee  
Andrew Walls, Chair of Audit Committee  
Bruce Clarke, Company Secretary

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

**YEAR ENDED 31ST MARCH 2012**

### **COMMITTEE MEMBERSHIP 2011 -2012**

#### **Executive**

Dame Barbara Kelly (Chair), Colin Endacott, Hilary Grieve, Ian Wilson, Andrew Walls, Tom Hydes.

#### **Audit Committee**

Andrew Walls (Chair), Evelyn Hastings, Graeme Macfarlane. In attendance Colin Endacott and Dame Barbara Kelly.

#### **Fundraising & Events Committee**

Dame Barbara Kelly (Chair), Evelyn Hastings, Maureen McKerrow, Vicky Jardine-Paterson, Judy Syme (resigned December 2011).

#### **Awards and Grants Committee**

Ian Wilson (Chair), William Farrell, Hilary Grieve, Evelyn Hastings, Tom Hydes, Arthur Jardine, Dame Barbara Kelly, Fraser Sanderson. Representing CUSSAG Charles Anderson and Rene Anderson (resigned 12th October 2011).

#### **Event Committees**

##### **Gala Opera**

Maureen McKerrow (Chair), Caroline Clayton, Catherine Colwell (Joined 28th September 2011), Maureen Crowley, Dame Barbara Kelly, Fiona Kerr, Kay Macfarlane (Deceased 10th October 2011), Dr Stevie Norris, Pam Pumphrey, Morag Shearer, Deborah Thurlow, Tina Walker and Judy Syme (Resigned 20th October 2011).

##### **Women of Dumfries and Galloway Lunch**

Vicky Jardine-Paterson (Chair), Gisele Hammond, Dame Barbara Kelly, Lady Norrie, Dr Stevie Norris, Lady Ross, Jean Tulloch and Noel Whamond.

### **OBJECTIVES AND ACTIVITIES**

#### **The objects of the Crichton Foundation**

The Crichton Foundation, was Incorporated on 30 June 2009 as a Company limited by guarantee and not having a share capital (Company Number 361942). The new Company was recognised by OSCR as a Scottish Charity under Scottish Charity Number SC024589. Its objectives and "charitable purposes" are set out in full in its Memorandum and Articles of Association and can be summarised as follows:-

1. To protect, preserve, manage, develop and assist in the protection, management and development of the buildings, landscape and heritage of the Crichton site
2. To assist in the maintenance and development of the Crichton University Campus, Dumfries and the facilities for the education, training, recreation and advancement of students at any or all of the academic institutions operating on the Campus
3. To advance education at the Campus or elsewhere and provide, assist, form or encourage reputable educational or training establishments.

In addition the Foundation acts as a bridge between the Campus and the local community and runs a series of awareness raising events to keep the public abreast of developments on the Campus.

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

### **YEAR ENDED 31ST MARCH 2012**

The Foundation holds funds endowed to it by Dumfries and Galloway Council and transferred from the former Trust. These take the form of investments managed by Brewin Dolphin Securities who are members of the London Stock Exchange and regulated by The Financial Services Authority. The investment income generated from this fund is utilised in the furtherance of the Trust's principal objectives.

#### **GRANT MAKING POLICY**

All grant applications being considered for funding must clearly demonstrate they fit one or more of the objectives and charitable purposes of the Foundation which are detailed above.

Grant applications fall within three main headings:

- Financial support for students
- Capital funding contributions towards regeneration projects
- Revenue support for specific projects

All grant applications are assessed by the Awards and Grants Committee or student support services. The committee met five times between 1 April 2011 and 31 March 2012. All awards and grants in excess of £5,000 are referred to the Executive committee and ratified by the Board.

#### **ACHIEVEMENTS AND PERFORMANCE**

##### **Key Areas of Activity**

##### **1. Fundraising**

A total of £78,856 was raised from 1 April 2011 – 31 March 2012

The Opera Gala Evening event held on 4 November 2011, with generous sponsorship of £2,000 by Magnox, and followed a similar event held the previous year. A musical selection from the 1920's and 1930's was delivered by Paul Keohane and Wilma McDougall and accompanied by Laura Baxter followed by a meal. The event was organised by the Committee of enthusiastic volunteers led by Maureen McKerrow. The evening was held at the Easterbrook Hall and proved to be a great success generating a fundraising profit of £9,891.93.

The Women of Dumfries and Galloway lunch on 9 March 2012 was attended by 360 women who were entertained by two speakers, Sarah Mackie BSc Hons and The Right Honourable Ann Widdecombe. The event received sponsorship of £2,000 from Bonhams and generated a fundraising profit of £9,973.07.

##### **2. Awards & Grants**

The main achievements from 1 April 2011 – 31 March 2012 were as follows:

#### **ACADEMIC EXCELLENCE**

##### **Carson Reaching Potential Award**

The Foundation received 13 applications and issued 11 Awards totalling £5,500. These awards are given to undergraduate students who provide evidence to the Committee that the funds will enable them to progress with their studies and reach their full potential.

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

**YEAR ENDED 31ST MARCH 2012**

### **Crichton Foundation Post Graduate Academic Excellence Award**

The Foundation received 23 applications and issued 16 awards totalling £7,500. These awards are given to students who provide evidence to the Committee.

### **CUSSAG Award**

The Foundation issued 2 awards totalling £700 for academic excellence. This award, normally £350 is given in alternate years for a case of excellence or in recognition of hardship.

### **HARDSHIP GRANTS**

Candidates must provide evidence they have applied to the appropriate bodies for financial assistance and that any sources of income they have secured through grants or part time employment are insufficient to meet their needs.

### **Crichton Foundation Hardship Grant for Undergraduate Students**

These grants for undergraduates are assessed by Student Services and monitored by the Awards & Grants Committee. 22 hardship grants were awarded to under graduates during the year to a total value of £5,250.

### **Crichton Foundation Post Graduate Hardship Grant**

The Foundation received 8 applications and issued 4 grants totalling £2,000

### **GENERAL EDUCATION AWARDS**

The Foundation received 2 applications and issued 2 grants totalling £350

### **Grants to Partners**

### **Summer School**

The Foundation made an award of £5,599.50 to support the 2012 Summer School run by the University of Glasgow and UWS. The Award to the Summer School proves to be an invaluable contribution to costs incurred and the two Universities have stated that without this funding they would be unable to run the school. A report is produced each year on the outcomes and it is clear that the School is successful in encouraging school leavers, local people and a number from outwith the region to apply for both full time and part time courses at the two Universities.

### **Crichton Carbon Centre Business Development Post**

The Foundation received a progress report on achievements and maintained the support awarded in the previous financial year with the second tranche of grant.

### **DGAA Healing Spaces Project**

The Foundation received a progress report on the project and confirmation of new management arrangements through NHS Dumfries & Galloway. The second tranche of grant awarded in the previous financial year was released.



# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

**YEAR ENDED 31ST MARCH 2012**

### **DAGCOL Student Association**

The Foundation supported a grant of £1,000 towards the College Radio Project operated by students.

### **Crichton Institute and Solway Research Project**

The Foundation awarded a grant of £10,000 for initial part time administrative split between these two new projects that are being run by the University of Glasgow.

### **UWS Awards & Recognition Event**

The Foundation supported 1 prize of £75.

### **The Crichton Development Company**

The Foundation supported a grant of £5,000 to enable a contracted Development Officer to make a series of capital funding applications for a phased programme of repairs to the Crichton Memorial Church.

### **Crichton University Campus Students Association**

The Foundation contributed a grant of £1,500 towards the costs of Induction and events in Freshers week.

### **University of Glasgow Humanities Society**

The Foundation contributed a grant of £150 to cover the costs of a Humanities Conference.

### **University of Glasgow – Discovering Dumfries & Galloway's Past**

The Foundation supported a grant of £5,000 from the Carson Reserve funds towards this project.

### **Dumfries & Galloway College – The Crichton Foundation Scholarships**

The Foundation supported 2 scholarships for Higher National Certificate Students selected by the College totalling £1,000.

### **Dumfries & Galloway College – The Crichton Foundation Prize**

The Foundation contributed 1 prize of £250.

### **China Day**

The Foundation contributed to the transport costs incurred by local schools and individuals attending a workshop in the Henry Duncan building. The day was sponsored by the Holywood Trust and concluded with a Crichton Conversation delivered by Mr Percy Weatherall.

### **3. Awareness Raising Activities**

Between 01 April 2011 and 31 March 2012 the Foundation ran a successful series of seven Crichton Conversations delivered by high profile speakers on a range of contemporary topics these have included:

- Lady Susan Rice, CBE, FRSE delivered the Inaugural Henry Duncan Bicentenary Lecture "Banking Beyond 2010" sponsored by the Lloyds Banking Group.

# CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE

## TRUSTEES' ANNUAL REPORT *(continued)*

### YEAR ENDED 31ST MARCH 2012

- Professor Andrew Scott, BA, AcSS, delivered the "Report on the Findings of the Christie Commission".
- Mr Percy Weatherall spoke on "The China Connection: Past, Present and Future".
- Mr Alex Hill delivered The Crichton Carbon Centre Lecture on "Weather and Climate: Past, Present and Future."
- The Annual Scottish Agricultural College Lecture was delivered by Professor Alistair Lawrence BSc, PhD on "Animal Welfare: An old problem in need of new thinking."
- Professor Alexander Stoddart BA (Hons), Sculptor in Ordinary to the Queen in Scotland delivered the lecture "Scotland's Special Philistinism; the Problem of Dynamism in Scottish Cultural Life."
- Dr James Miller MBA, FRSM, Open University, Director in Scotland spoke on "The Open University in Scotland – from BBC2 to iTunes."

These events have continued to attract significant audiences and sponsorship assists in keeping the costs of attendance to a minimum whilst making sure that overall income from the series covers expenditure.

#### 4. Crichton 2020 Visioning Group

This group convened by the Crichton Foundation met twice during the year at Dumfries & Galloway College. The group has representation at senior management level from all academic partners at the Crichton, the Crichton Trust and Crichton Development Company Dumfries and Galloway Council, NHS Dumfries & Galloway and other invited organisations. New terms of reference were agreed for the group during the year changing the primary focus to a think tank for the future of the Crichton and a vehicle to encourage collaborative development. Professor Roger Crofts facilitated an idea generation session attended by a representative of the Scottish Funding Council.

#### 5. Breakdown of Income Received

	<b>Actual Income To 31 March 2012</b>
Income raised from events	£45,297
Income raised from Friends Scheme	£6,684

#### Income received for Awards and Bursaries

General Education Fund	£2,389
Carson Bursaries	£15,000
CUSA	£9,218

#### 6. Forward Strategy

The Foundation attends meetings of the Joint Management Group which has produced a refreshed academic strategy that has been submitted to the Scottish Funding Council for endorsement. At the beginning of 2012 Dumfries & Galloway Council commissioned consultants to complete a business plan for the Crichton site and a complete review of governance arrangements. The outcomes of this review and plan will not be known until the latter half of 2012. The Foundation has played an active part in the proposed consultation process and will continue to play an active role in the development of the Crichton Campus. No significant change is envisaged in the Foundation's objects and strategy of increasing fund-raising activity and fostering links with the wider community but the outcomes of the review will include recommendations on its future role and status.

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

### **YEAR ENDED 31ST MARCH 2012**

#### **7. Volunteer Recognition**

The Foundation is grateful for the support of its Members, Patrons and supporters. It also wishes to recognise the sterling efforts of the many volunteers who serve on its committees and support the fund-raising events.

#### **8. Friends Scheme and Membership**

Friends and Associates pay an annual subscription and can elect to register for Gift Aid which increases the amount received by the Foundation. The new Friends scheme has proved easier to administer and has registered a total of 44 subscriptions as Friends, Joint Friends or Associates. During the year to 31 March 2012 the scheme generated a total of £6,684 in donations, 80% of which is allocated to educational grants with 20% allocated to administrative costs.

#### **9. Management Costs**

The Foundation's activities are divided between fund-raising and awareness-raising. The total spent on administration to 31 March 2012 was £67,096.

### **FINANCIAL REVIEW**

#### **Financial Activities**

The results for the year to 31 March 2012 are set out in the statement of financial activities on page 14. The surplus amounted to £28,230.

The investment income is used to cover administration costs. All monies raised through the Foundation's activities are applied in furtherance of its aims. The Trustees accept, however, that where large projects are identified a percentage management fee will be built into bids seeking funding. There have been no such projects during this financial year.

The Fund-raising Committee, chaired by Dame Barbara Kelly met once during the year and has power to set up sub committees for specific events. All events must have a budget approved by the Executive Committee. The Committee may co-opt non Foundation members.

The Awards and Grants Committee, chaired by Ian Wilson met five times during the year on dates which reflect the academic calendar. The funds available for distribution are determined by the Executive Committee and any recommendations of grants or awards over £5,000 must be referred to the Executive Committee for approval and ratified by the Board.

#### **Related Parties**

The Foundation has a close relationship with the Crichton Stakeholders and attends meetings of the Joint Management Group for the Campus. It has participated in discussions on key issues that affect the Campus and wider site.

Stakeholders include: Dumfries and Galloway Council, The University of Glasgow, the University of the West of Scotland, Dumfries and Galloway College, the Scottish Funding Council, Scottish Agricultural College, the Crichton Trust, the Crichton Development Company, the Crichton Carbon Centre the Open University, Scottish Enterprise, The Scottish Parliament and The National Health Service.

During the year a number of grants were made to stakeholder organisations. These transactions were agreed by the Awards & Grants Committee and ratified by the Board. The related parties were Trustees that represented the relevant stakeholder organisations. The titles of these projects, amount of grant and name of appointed Trustees have been declared and confirmation given that these transactions took place at arms length.

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

### **YEAR ENDED 31ST MARCH 2012**

#### **Reserves Policy**

The Foundation's financial reserves comprise the funds invested in equities, securities, gilts and cash held on their behalf by Brewin Dolphin Securities. Their advice is given at regular meetings of the Executive Committee with regard to the economic climate for investment and maintenance of a balanced portfolio of equities, and gilts to achieve a realistic return of revenue and capital growth. The Audit Committee agrees the risk profile index that is applied to the portfolio.

#### **Risk Management Review**

The Foundation has in place procedures to assess major risks to which it is exposed and is satisfied that by continuous monitoring of all aspects of its activities and by assessing opinion and recommendations from advisers any such risks will be promptly identified and addressed. The Audit Sub Committee has strengthened membership and developed new terms of reference for its activities. Most recently it has issued all committees with a risk register template for completion so that it can be certain that all activities of the Foundation are included in its review of risk management policies and procedures.

#### **Trustees**

The Trustees for the purpose of charity law, who served during the year and up to date of this report are set out on the Legal Administrative Information pages.

There are no restrictions imposed by the governing document other than those normally imposed within the framework of charity and company law.

Given the prevailing adverse economic conditions the Trustees are satisfied with the investment strategies throughout the year.

The Trustees receive no remuneration for their services but they may claim incidental expenses. No such expenses were claimed during the financial year.

#### **RESPONSIBILITIES OF THE TRUSTEES**

The trustees (who are also the directors of Crichton Foundation for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

### **YEAR ENDED 31ST MARCH 2012**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that

the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

### **AUDITOR**

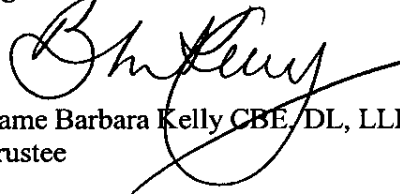
Armstrong Watson were reappointed by the Foundation as auditors following a competitive tender process and have a contract until 31st March 2015 subject to annual review.

### **SMALL COMPANY PROVISIONS**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:  
51 Rae Street  
Dumfries  
DG1 1JD

Signed on behalf of the trustees



Dame Barbara Kelly CBE, DL, LLD  
Trustee

18 September 2012

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF CRICHTON FOUNDATION**

### **YEAR ENDED 31ST MARCH 2012**

We have audited the financial statements of Crichton Foundation for the year ended 31st March 2012 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006, and to the charity's trustees, as a body, in accordance with section 44(1)(c) of the Charities and Trustee Investment (Scotland) Act 2005 and regulation 10 of the Charities Accounts (Scotland) Regulations 2006. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

### **RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND AUDITORS**

As explained more fully in the Trustees' Responsibilities Statement set out on pages 10 to 11, the trustees (who are also the directors of Crichton Foundation for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

We have been appointed as auditor under section 44(1)(c) of the Companies Act 2006 and report in accordance with the regulations under those Acts.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### **SCOPE OF THE AUDIT OF THE FINANCIAL STATEMENTS**

A description of the scope of an audit of financial statements is provided on the APB's website at [www.frc.org.uk/apb/scope/private.cfm](http://www.frc.org.uk/apb/scope/private.cfm).

### **OPINION**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31st March 2012 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and Regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

### **OPINION ON OTHER MATTER PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES AND MEMBERS OF  
CRICHTON FOUNDATION**

**YEAR ENDED 31ST MARCH 2012**

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) 2006 Regulations (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept adequate accounting records or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime.

*David McMillan*

DAVID McMILLAN  
(Senior Statutory Auditor)  
For and on behalf of  
ARMSTRONG WATSON  
Chartered Accountants  
& Statutory Auditors

DUMFRIES

Armstrong Watson are eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

*1/11/12*  
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**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING THE INCOME AND  
EXPENDITURE ACCOUNT)**

**YEAR ENDED 31ST MARCH 2012**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
<b>INCOMING RESOURCES</b>					
Incoming resources from generating funds:					
Voluntary income	2	9,073	24,486	33,559	20,742
Activities for generating funds	3	—	45,297	45,297	41,290
Investment income	4	74,650	951	75,601	67,413
<b>TOTAL INCOMING RESOURCES</b>		<b>83,723</b>	<b>70,734</b>	<b>154,457</b>	<b>129,445</b>
<b>RESOURCES EXPENDED</b>					
Costs of generating funds:					
Costs of generating voluntary income	5	(33,548)	(17,179)	(50,727)	(47,991)
Investment management costs	6	(1,919)	—	(1,919)	(1,851)
Charitable activities	7/8	(33,547)	(41,876)	(75,423)	(87,840)
Governance costs	9	(3,926)	—	(3,926)	(3,623)
<b>TOTAL RESOURCES EXPENDED</b>		<b>(72,940)</b>	<b>(59,055)</b>	<b>(131,995)</b>	<b>(141,305)</b>
<b>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</b>					
Transfer between funds	11	10,783	11,679	22,462	(11,860)
Gains/(Losses) on investment assets:	12	(8,000)	8,000	—	—
- realised		7,019	—	7,019	(20,550)
- unrealised		(1,251)	—	(1,251)	73,303
Net actuarial gains/(losses) on defined benefit pension schemes		—	—	—	700
<b>NET MOVEMENT IN FUNDS/NET INCOME FOR THE YEAR</b>		<b>8,551</b>	<b>19,679</b>	<b>28,230</b>	<b>41,593</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		1,732,828	101,326	1,834,154	1,792,561
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>1,741,379</b>	<b>121,005</b>	<b>1,862,384</b>	<b>1,834,154</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 16 to 25 form part of these financial statements.



**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**  
Company Registration Number SC361942

**BALANCE SHEET**

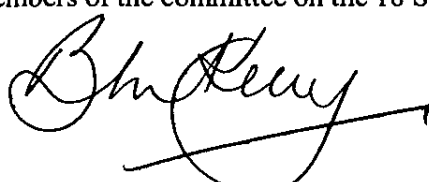
**31ST MARCH 2012**

	Note	2012 £	2011 £
<b>FIXED ASSETS</b>			
Tangible assets	14	11,686	14,663
Investments	15	<u>1,644,852</u>	<u>1,618,670</u>
		1,656,538	1,633,333
<b>CURRENT ASSETS</b>			
Debtors	16	8,992	6,175
Cash at bank and in hand		<u>272,637</u>	<u>283,285</u>
		281,629	289,460
<b>CREDITORS: Amounts falling due within one year</b>	17	<u>(69,283)</u>	<u>(63,039)</u>
<b>NET CURRENT ASSETS</b>		212,346	226,421
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,868,884</u>	<u>1,859,754</u>
<b>CREDITORS: Amounts falling due after more than one year</b>	18	<u>(6,500)</u>	<u>(17,600)</u>
		1,862,384	1,842,154
<b>PROVISIONS FOR LIABILITIES</b>			
Pensions	19	—	(8,000)
<b>NET ASSETS</b>		<u>1,862,384</u>	<u>1,834,154</u>
<b>FUNDS</b>			
<b>RESTRICTED INCOME FUNDS:</b>			
General funds	20	121,005	109,326
Pension reserve	20	<u>—</u>	<u>(8,000)</u>
<b>TOTAL RESTRICTED INCOME FUNDS</b>		121,005	101,326
Unrestricted income funds	21	<u>1,741,379</u>	<u>1,732,828</u>
<b>TOTAL FUNDS</b>		<u>1,862,384</u>	<u>1,834,154</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved by the members of the committee on the 18 September 2012 and are signed on their behalf by:

.....  
DAME BARBARA KELLY DBE, DL, LLD



The notes on pages 16 to 25 form part of these financial statements.

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

**1. ACCOUNTING POLICIES**

**Basis of accounting**

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets, and in accordance with applicable United Kingdom accounting standards, the Statement of Recommended Practice "Accounting and Reporting by Charities" issued in March 2005 (SORP 2005) and the Companies Act 2006.

**Cash flow statement**

The trustees have taken advantage of the exemption in Financial Reporting Standard No 1 (revised) from including a cash flow statement in the financial statements on the grounds that the charity is small.

**Fund accounting**

The charity has a number of restricted income funds to account for situations where a donor requires that a donation must be spent on a particular purpose or where funds have been raised for a particular purpose.

All other funds are unrestricted funds.

**Donations, legacies and similar incoming resources**

Donations receivable and similar incoming resources are included in the income for the year in which they are receivable, except for as follows:

- when donors that donations and similar incoming resources given to the charity must be used in future accounting periods, the income is deferred until those periods;

-when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in the incoming resources until the pre-conditions for use have been met.

Incoming resources are not recognised until the charity has assurance that the income will be received. The charity must be satisfied over their entitlement, be certain that the income will be received and that the monetary value can be measured with sufficient reliability. Gifts in kind

Gifts in kind are converted into cash and are used for the furtherance of the foundation's objectives, and are included within 'activities to generate funds' when the gift in kind is sold. The basis of valuation is what is actually received for the gift in kind. At the year end there were no undistributed assets.

**Investment income**

Income from investments is included in the statement of financial activities in the year in which it is receivable.

# **CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

### **1. ACCOUNTING POLICIES** *(continued)*

#### **Resources expended**

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to pay for expenditure. The foundation is not registered for value added tax and accordingly expenditure is shown gross of irrecoverable value added tax.

Costs of generating funds comprise those costs directly attributable to fund raising from all possible sources of incoming resources, and investment management costs.

Charitable activity costs comprise costs in raising the profile of the foundation, costs of grants payable, and an apportionment of support costs. Grants payable are charged in the year when the offer is conveyed to the recipient. When there are no conditions or the conditions attached to the grant are outwith the charity's control the full grant payable is provided for. Grants offered subject to conditions which are within the charity's control but have not been met in the year, are noted as a commitment, but not accrued as expenditure.

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice. These costs may include costs relating to statutory audit and legal fees together with an apportionment of overhead and support costs.

#### **Investments**

In line with the statement of recommended practice 2005 'accounting and reporting by charities', investments are stated at the market value at the year end, the unrealised gains being transferred to reserves or the unrealised loss being charged against reserves.

#### **Fixed assets**

All fixed assets are initially recorded at cost.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Computer equipment - 25% straight line

Tenant's improvements - straight line over 14 years

# CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31ST MARCH 2012

### 1. ACCOUNTING POLICIES *(continued)*

#### Pension costs

The pension costs charged in the financial statements represent the contributions payable by the charity to the personal pension plans of employees

Eligible employees of the Crichton Foundation have been admitted to the Dumfries and Galloway Council Pension Scheme. The pension scheme is a funded defined benefit pension scheme with employee contributions fixed by statute. The charity ceased to be a member of the scheme on 17 February 2010.

Current service costs, past service costs and gains and losses on settlements and curtailments are charged to appropriate resources expended categories in the statement of financial activities. Past service costs are recognised over the vesting period or immediately if the benefits have vested. When a settlement (eliminating all obligations for benefits already accrued) or a curtailment (reducing future obligations as a result of a material reduction in the scheme membership or a reduction in future entitlement) occurs, the obligation and related plan assets are remeasured using current actuarial assumptions and the resultant gain or loss is recognised in the statement of financial activities during the period in which the settlement or curtailment occurs.

The interest cost and the expected return on assets are shown as a net amount as other finance costs or income. Net pension finance costs are allocated to appropriate resources expended categories in the statement of financial activities. Net pension finance income is recognised as an incoming resource in the statement of financial activities. Actuarial gains and losses are recognised immediately as other recognised gains and losses in the statement of financial activities.

Pension scheme assets are valued at fair value at the balance sheet date. Fair value is based on market price information and in the case of quoted securities is the published bid price. Pension scheme liabilities are measured on an actuarial basis using the projected unit method and are discounted to their present value using a rate equivalent to the current rate of return on a high quality corporate bond of equivalent currency and term to the scheme liabilities. The pension scheme surplus (to the extent that it can be recovered) is recognised in full on the balance sheet, net of related deferred tax.

### 2. VOLUNTARY INCOME

	Unrestricted Funds £	Restricted Funds £	Total Funds 2012 £	Total Funds 2011 £
<b>Donations</b>				
Educational donations (General)	2,389	–	2,389	862
Friends of The Crichton Foundation	6,684	–	6,684	3,689
Carson Bursary	–	15,000	15,000	7,692
CUSA Fund	–	–	–	7,732
Library appeal	–	268	268	267
CUSSAG fund	–	9,218	9,218	500
	<u>9,073</u>	<u>24,486</u>	<u>33,559</u>	<u>20,742</u>

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

**3. INCOMING RESOURCES FROM ACTIVITIES FOR GENERATING FUNDS**

	<b>Restricted Funds</b>	<b>Total Funds 2012</b>	<b>Total Funds 2011</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fundraising	37,044	37,044	36,118
Profile raising	8,253	8,253	5,172
	<u>45,297</u>	<u>45,297</u>	<u>41,290</u>

**4. INVESTMENT INCOME**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2012</b>	<b>Total Funds 2011</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Dividend income	74,605	–	74,605	67,184
Interest on short term deposits	45	–	45	24
Bank interest receivable	–	951	951	205
	<u>74,650</u>	<u>951</u>	<u>75,601</u>	<u>67,413</u>

**5. COSTS OF GENERATING VOLUNTARY INCOME**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2012</b>	<b>Total Funds 2011</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Costs of generating income	–	17,179	17,179	16,408
Support costs	33,548	–	33,548	31,583
	<u>33,548</u>	<u>17,179</u>	<u>50,727</u>	<u>47,991</u>

**6. INVESTMENT MANAGEMENT COSTS**

	<b>Unrestricted Funds</b>	<b>Total Funds 2012</b>	<b>Total Funds 2011</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Stockbroker fees	1,919	1,919	1,851

**7. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE**

	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total Funds 2012</b>	<b>Total Funds 2011</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Profile raising	–	6,646	6,646	8,129
Awards and grants	–	35,230	35,230	48,127
Support costs	33,547	–	33,547	31,584
	<u>33,547</u>	<u>41,876</u>	<u>75,423</u>	<u>87,840</u>

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

**8. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE**

	<b>Profile raising £</b>	<b>Support Costs £</b>	<b>Total Funds 2012 £</b>	<b>Total Funds 2011 £</b>
Profile raising	6,646	20,128	26,774	27,079
Awards and grants	35,230	13,419	48,649	60,761
	<u>41,876</u>	<u>33,547</u>	<u>75,423</u>	<u>87,840</u>

**9. GOVERNANCE COSTS**

	<b>Unrestricted Funds £</b>	<b>Total Funds 2012 £</b>	<b>Total Funds 2011 £</b>
Audit fees	3,926	3,926	3,623

**10. ANALYSIS OF GRANTS**

	<b>2012 £</b>	<b>2011 £</b>
<b>Grants to institutions</b>		
Summer School	5,600	4,791
University of West of Scotland	75	75
University of Glasgow	—	(2,209)
Crichton Development Company	5,000	—
Crichton Trust	—	(10,000)
Crichton Carbon Centre	—	20,000
Dumfries & Galloway Arts Association	—	9,000
Crichton Institute & Solway Research Centre	10,000	—
Dumfries & Galloway College - College Radio	1,000	—
Carson - Discovering Dumfries & Galloway's Past	5,000	—
Crichton University Campus Students Association	1,500	—
Dumfries & Galloway College – Prize	250	—
Dumfries & Galloway College – Awards	1,000	—
University of Glasgow – Humanities Society	150	—
	<u>29,575</u>	<u>21,657</u>
<b>Grants to individuals</b>		
Carson Bursaries	5,500	4,000
CUSA	(16,100)	9,000
Hardship	5,250	4,220
General	350	750
Post Graduate Excellence Awards	9,500	8,000
CUSSAG	700	500
China Day	455	—
	<u>5,655</u>	<u>26,470</u>
<b>Total grants</b>	<u>35,230</u>	<u>48,127</u>

Grants totalling £16,200 previously awarded but not paid were no longer required by the recipients.

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

**11. NET INCOMING RESOURCES FOR THE YEAR**

This is stated after charging:

	2012 £	2011 £
Staff pension contributions	540	352
Depreciation	2,977	3,176
Auditors' fees	<u>3,926</u>	<u>3,623</u>

**12. FUND TRANSFERS**

£8,000 was transferred from the unrestricted General Funds to the restricted Defined benefit pension scheme fund as the liability was settled during the year.

**13. STAFF COSTS AND EMOLUMENTS**

Total staff costs were as follows:

	2012 £	2011 £
Wages and salaries	21,259	21,312
Social security costs	995	1,316
Other pension costs	540	352
	<u>22,794</u>	<u>22,980</u>

**Particulars of employees:**

The average number of employees during the year, calculated on the basis of full-time equivalents, was as follows:

	2012 No	2011 No
Administration and support	2	2
Trustees	<u>11</u>	<u>10</u>
	<u>13</u>	<u>12</u>

No employee received remuneration of more than £60,000 during the year (2011 - Nil).

Thirteen trustees served during the period, none of whom received any remuneration.

Trustees are able to claim travel and subsistence expenses. During the period £Nil was paid to trustees.

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

**14. TANGIBLE FIXED ASSETS**

	Computer equipment £	Office furniture £	Tenants imp'ments £	Total £
<b>COST</b>				
At 1st April 2011 and 31st March 2012	<u>770</u>	<u>9</u>	<u>18,334</u>	<u>19,113</u>
<b>DEPRECIATION</b>				
At 1st April 2011	403	—	4,047	4,450
Charge for the year	<u>120</u>	<u>—</u>	<u>2,857</u>	<u>2,977</u>
At 31st March 2012	<u>523</u>	<u>—</u>	<u>6,904</u>	<u>7,427</u>
<b>NET BOOK VALUE</b>				
At 31st March 2012	<u>247</u>	<u>9</u>	<u>11,430</u>	<u>11,686</u>
At 31st March 2011	<u>367</u>	<u>9</u>	<u>14,287</u>	<u>14,663</u>

**15. INVESTMENTS**

**Movement in market value**

	2012 £	2011 £
Market value at 1st April 2011	1,618,670	1,519,904
Acquisitions at cost	82,512	245,259
Disposals at opening book value	(55,079)	(219,796)
Net gains/(losses) on revaluations in the year ended 31st March 2012	<u>(1,251)</u>	<u>73,303</u>
Market value at 31st March 2012	<u>1,644,852</u>	<u>1,618,670</u>
Historical cost at 31st March 2012	<u>1,578,023</u>	<u>1,539,151</u>

**16. DEBTORS**

	2012 £	2011 £
Prepayments and accrued income	<u>8,992</u>	<u>6,175</u>



**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

**17. CREDITORS: Amounts falling due within one year**

	2012 £	2011 £
PAYE and social security	332	419
Awards and donations committed but unpaid	54,550	48,491
Other creditors	1,863	69
Accruals	12,538	14,060
	<u>69,283</u>	<u>63,039</u>

**18. CREDITORS: Amounts falling due after more than one year**

	2012 £	2011 £
Awards and donations committed but unpaid	<u>6,500</u>	<u>17,600</u>

# CRICHTON FOUNDATION COMPANY LIMITED BY GUARANTEE

## NOTES TO THE FINANCIAL STATEMENTS

### YEAR ENDED 31ST MARCH 2012

#### 19. PENSIONS

The charity pays contributions in to the personal pension plans of employees. The pension cost charge represents contributions due by the charity to the fund and amounted to £539 (2011: £352). There was £50 (2011: £352) outstanding at the year end.

##### Defined Benefit Scheme

Two employees were members of the Dumfries and Galloway Council Pension Scheme until 17 February 2010, which is a multi-employer defined benefit scheme in the United Kingdom. The scheme is funded and contracted out of the State earnings Related Pensions Scheme. The latest formal valuation of the Fund was at 17 February 2010 in order to set the employer's cessation payment of £8,000. This has been settled during the year.

#### 20. RESTRICTED INCOME FUNDS

	Balance at 1 Apr 2011 £	Incoming resources £	Outgoing resources £	Transfers £	Balance at 31 Mar 2012 £
Education Fund	107,586	70,452	(59,055)	–	118,983
Library fund	1,740	282	–	–	2,022
Defined benefit pension scheme	(8,000)	–	–	8,000	–
	<u>101,326</u>	<u>70,734</u>	<u>(59,055)</u>	<u>8,000</u>	<u>121,005</u>

The Education Fund consists of various funds derived from projects undertaken by the Foundation for the purposes as set out in the objects of the Foundation. These include the Hardship, Carson Bursaries, CUSA and a General Education Fund.

The Library Fund balance represents specific funds raised to fund the building of the new Reading Room and Research Centre attached to Dumfries & Galloway College in its new location adjacent to the Crichton Campus. The building work was completed in 2009. The movement in the fund under incoming resources represent donations and gift aid claimed on these donations and bank interest.

#### 21. UNRESTRICTED INCOME FUNDS

	Balance at 1 Apr 2011 £	Incoming resources £	Outgoing resources £	Transfers £	Gains and losses £	Balance at 31 Mar 2012 £
General Funds	1,690,126	78,147	(59,658)	(8,000)	5,768	1,706,383
Friends of Crichton Foundation	42,702	5,576	(13,282)	–	–	34,996
General Funds	<u>1,732,828</u>	<u>83,723</u>	<u>(72,940)</u>	<u>(8,000)</u>	<u>5,768</u>	<u>1,741,379</u>

The outgoing resources from the Friends fund represents the amount of Friends income spent on general administration overheads in recent years. The balance on the fund at the year end represents the amount available to be spent on future awards and grants.

**CRICHTON FOUNDATION  
COMPANY LIMITED BY GUARANTEE**

**NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 31ST MARCH 2012**

**22. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Tangible fixed assets £</b>	<b>Investments £</b>	<b>Net current assets £</b>
<b>Restricted Income Funds</b>	—	—	<b>127,505</b>
<b>Unrestricted Income Funds</b>	<b>11,686</b>	<b>1,644,852</b>	<b>84,841</b>
<b>Total Funds</b>	<b>11,686</b>	<b>1,644,852</b>	<b>212,346</b>

	<b>Long term liabilities £</b>	<b>Total £</b>
<b>Restricted Income Funds</b>	<b>(6,500)</b>	<b>121,005</b>
<b>Unrestricted Income Funds</b>	—	<b>1,741,379</b>
<b>Total Funds</b>	<b>(6,500)</b>	<b>1,862,384</b>

**23. RELATED PARTY TRANSACTIONS**

Under the direction of Financial Reporting Standard No. 8, the charity is required to disclose all material transactions undertaken with parties related to the charity. Transactions are deemed to be material when their disclosure might reasonably be expected to influence decisions made by users of the financial statements.

During the year ended 31 March 2003, £40,000 was paid to provide office space for the Foundation in Browne house and this amount is included in Tenant's Improvements. The lease expires on 25 June 2016 and a peppercorn rental of £1 is payable per annum.

There were no other material related party transactions in the period.

**24. COMPANY LIMITED BY GUARANTEE**

The Company is limited by guarantee with every member of the Company undertaking to contribute such amounts as may be required (not exceeding £1) to the Company's assets if it should be wound up while they are a member or within one year after ceasing to be a member.