

## **Template A**

# Notice of resolution to convert a charitable company into a SCIO

Section 56 of the Charities and Trustee Investment (Scotland) Act 2005

#### PLEASE USE BLACK INK WHEN COMPLETING THIS FORM

Name of charity	MUSIC AT PAXTON
Scottish Charity Number	SC 037 342
Company Number	SC 305 241
Date resolution was passed <sup>1</sup>	25/01/2021

Members of the above named charitable company have resolved that it be converted into a Scottish Charitable Incorporated Organisation (SCIO).

The resolution was passed on [date] by:

- (a) Special resolution<sup>2</sup> at a general meeting of the members; or\*
- (b) Special resolution by way of a written resolution of the members; or\*
- -(c) Unanimous written resolution of all the company's members.\*

# Signed by a charity trustee/company director<sup>3</sup>:

Name	Signature	Date
PATRICIA ANNE MCALISTER	IL KMY.	24/02/21

<sup>&</sup>lt;sup>1</sup> The date of the resolution will be the date of the general meeting or, in the case of a written resolution, the date on which the last member signed the resolution.

<sup>\*</sup> delete as appropriate - only one (a, b, or c) is necessary.

<sup>&</sup>lt;sup>2</sup> Unless the company's Articles require more, a "special resolution" is passed as follows:

In general meeting – resolution is passed if at least 75% of the votes cast by those present and entitled to vote (whether in person or by proxy). The date of the resolution is the date of the meeting at which the vote was held.

<sup>•</sup> Written – resolution is passed if agreed (signed) by at least 75% of those entitled to vote. The date of the resolution is the FINAL date of signing.

<sup>&</sup>lt;sup>3</sup> A charity trustee/company director must certify that the resolution was passed as stated in this notice.

### **Template B**

### Notice of resolution to adopt the proposed constitution of a SCIO

Section 56 of the Charities and Trustee Investment (Scotland) Act 2005

#### PLEASE USE BLACK INK WHEN COMPLETING THIS FORM

Name of charity	MUSIC AT PAKTON
Scottish Charity Number	SC037392
Company Number	SC 305241
Date resolution was passed <sup>1</sup>	15/01/2021

Members of the above named charitable company have resolved to adopt the proposed constitution of a Scottish Charitable Incorporated Organisation (SCIO) (including any future amendments which are required by OSCR to ensure that the constitution complies with the Charities and Trustee Investment (Scotland) Act 2005 and The Scottish Charitable Incorporated Organisations Regulations 2011), a copy of which proposed SCIO constitution is attached to this notice.<sup>2</sup>

The resolution was passed on [date] by:

- (a) Ordinary resolution <sup>3</sup> at a general meeting of the members; or\*

  (b) Ordinary resolution <sup>2</sup> by way of a written resolution of the members.\*
- \* delete as appropriate only one (a or b) is necessary.

# Signed by a charity trustee/company director4:

Name	Signature	Date
PATRIMA ANNE MIRUSTER	In k Muy.	24/02/21

<sup>&</sup>lt;sup>1</sup> The date of the resolution will be the date of the general meeting or, in the case of a written resolution, the date on which the last member signed the resolution.

<sup>&</sup>lt;sup>2</sup> Please remember to attach copy of the SCIO constitution adopted by the company.

<sup>&</sup>lt;sup>3</sup> Unless the company's Articles require more, an "ordinary resolution" is passed by a simple majority:

In general meeting – at least 50% of the votes cast by those present and entitled to vote (whether in person or by proxy).

Written – resolution is passed if agreed (signed) by at least 50% of those entitled to vote.

<sup>&</sup>lt;sup>4</sup> A charity trustee/company director must certify that the resolution was passed as stated in this notice.