DIRECTORS' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2011

MONDAY



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COMPANY INFORMATION

Directors D A Smith

J M O Waddell

Secretary MBM Secretarial Services Limited

Company number SC268425

Registered office 5th Floor

7 Castle Street Edinburgh EH2 3AH

Accountants Saffery Champness

Edinburgh Quay 133 Fountainbridge

Edinburgh EH3 9BA

Bankers Clydesdale Bank plc

6 Ayr Street

Troon KA10 6EB

DIRECTORS' REPORT FOR THE YEAR ENDED 31 JULY 2011

The directors present their report and financial statements for the year ended 31 July 2011.

Principal activities

The principal activity of the company was acting as parent company to Instant Archive Limited, whose main business was document management and disaster recovery. Instant Archive Limited went into liquidation on 14 June 2005. On 28 October 2005 the trade, assets and intellectual property of Instant Group Limited were sold to Instant Archiving Services Limited, the consideration being a deferred payment due to the company based on future sales by Instant Archiving Services Limited.

Directors

The following directors have held office since 1 August 2010:

D A Smith
J M O Waddell

Statement of directors' responsibilities

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

On behalf of the board

JM∕O Waddell

Director

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PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 JULY 2011

	Notes	2011 £	2010 £
Administrative expenses		228	(860)
Profit/(loss) on ordinary activit before taxation	ies	228	(860)
Tax on profit/(loss) on ordinary activities	2	·	
Profit/(loss) for the year	5	228	(860)

The notes on page 4 form part of these financial statements.

BALANCE SHEET AS AT 31 JULY 2011

	2	2011		2010	
Notes	£	£	£	£	
	703		1,411		
3	(1,590)		(2,526)		
		(887)		(1,115)	
					
	•				
4		297,100		297,100	
5		1,057,386		1,057,386	
5		(1,355,373)		(1,355,601)	
		(887)		(1,115)	
	3 4 5	703 3 (1,590) 4 5	703 3	Notes £ £ £ 703 1,411 3 (1,590) (2,526) (887) 4 297,100 5 1,057,386 5 (1,355,373)	

For the financial year ended 31 July 2011 the company was entitled to exemption from audit under section 477 Companies Act 2006. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these financial statements under the requirements of the Companies Act 2006.

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The notes on page 4 form part of these financial statements.

Approved by the Board for issue on 27.4.12

J M ∮ Waddell

Director

Company Registration No. SC268425

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JULY 2011

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

2 Taxation

On the basis of these financial statements no provision has been made for corporation tax.

3	Creditors: amounts falling due within one year	2011 £	2010 £
	Other creditors	1,590	<u>2,526</u>
4	Share capital	2011 £	2010 £
	Allotted, called up and fully paid		
	2,743,715 Ordinary shares of 10p each	274,372	274,372
	22,727,727 A Ordinary shares of £0.001 each	22,728	22,728
		297,100	297,100
5	Statement of movements on reserves		
		Share premium account	Profit and loss account
	Balance at 1 August 2010 Profit for the year	1,057,386	(1,355,601)
	Balance at 31 July 2011	1,057,386	(1,355,373)

DETAILED TRADING AND PROFIT AND LOSS ACCOUNT FOR THE YEAR ENDED 31 JULY 2011

	2011			2010
	£	£	£	£
Administrative expenses				
Legal and professional fees	(230)		484	
Bank charges	2		1	
Sundry expenses			375	
Administrative expenses		228		(860)
	-			
Operating profit/(loss)		228		(860)