

Scottish Charity Number: SC029530
Scottish Company Number: SC201042

COMPANIES HOUSE

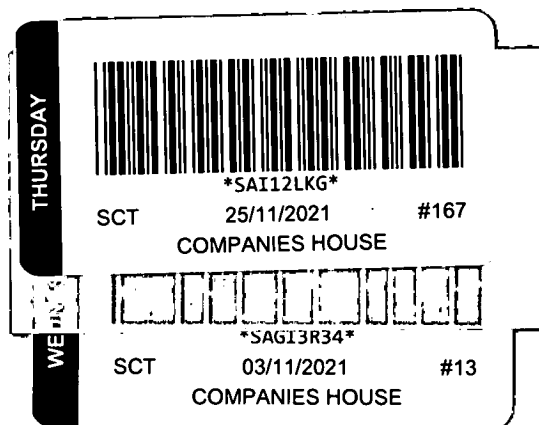
REPORT AND CONSOLIDATED FINANCIAL STATEMENTS

FOR THE PERIOD ENDED 31 MARCH 2021

FOR

COVE PARK

(limited by guarantee)



Cove Park

Contents of the Financial Statements

	Page
Reference and Administrative details	1
Report of the Trustees	2 - 8
Report of the Independent Examiners	9
Consolidated Income and Expenditure Account and Statement of Financial Activities	10
Consolidated Balance Sheet	11
Company Income and Expenditure Account and Statement of Financial Activities	12
Company Balance Sheet	13
Consolidated Cash Flow Statement	14
Notes to the Financial Statements	15 – 23

Cove Park

Reference and Administrative Details

Principal Address and Registered Office

Cove Park
Peaton Hill
Cove
Argyll & Bute, G84 0PE
Scotland, UK

Directors and Trustees

Lauren Dyer Amazeen (Chair)
Peter A Jacobs
Eileen D Jacobs
David H Anderson
Carol Sinclair
Alasdair Barr
Karen McMillan
Nadia Sirc
Kate Stevens

Company Secretary

Peter A Jacobs

Cove Park Director

Francesca Bertolotti-Bailey

Independent Examiners

Milne Craig
Chartered Accountants
Abercorn House
79 Renfrew Road
Paisley
PA3 4DA

Website

www.covepark.org

Cove Park

Report of the Trustees for the period ended 31 March 2021

The Trustees are pleased to present their Report together with the Consolidated Financial Statements for the period ended 31 March 2021.

Status of Charity and Governing Document

Cove Park ("the Charity") is a company limited by guarantee (No: SC201042, incorporated 26 October 1999) and is therefore governed by its Memorandum and Articles of Association. It is a registered Scottish charity, reference number: SC029530. The wholly owned subsidiary, Cove Park Enterprises Limited, is a company registered in Scotland (SC200626).

Directors and Trustees

The Directors from 1 January 2020 to the date of this Report were as follows:-

Lauren Dyer Amazeen (Chair)
Peter A Jacobs
Eileen D Jacobs
David H Anderson
Carol Sinclair
Roberta Doyle – *retired 6 August 2020*
Max Carruthers – *retired 31 January 2020*
Alasdair Barr
Karen McMillan – *appointed 27 February 2020*
Nadia Sirc – *appointed 27 February 2020*
Kate Stevens – *appointed 25 February 2021*

Appointment of Trustees

New Trustees are appointed as and when required by the Charity's needs. Appointment is through a process of criteria that has been agreed upon by the current Trustees, and the period of appointment is in accordance with the Articles of Association. New Trustees are provided with information which aims to familiarise them with the charity's values, aims and objectives, together with its day to day operations in addition to clarifying their statutory responsibilities as Directors of a company limited by guarantee and Trustees of a charity.

Administrative Structure

The Trustees meet at least four times throughout the year to discuss the operations of the charity. Additionally, Subcommittees of the Board such as Finance, Development & Fundraising, and Facilities meet more regularly. The management of the Charity was delegated to Julian Forrester until 31 December 2020 and to Francesca Bertolotti-Bailey since 1 January 2021, and their teams, with the support of the Directors and Trustees.

Statement of Risk

The Trustees continually review and assess the major strategic, operational and financial risks to which the Charity is exposed. From this review, the Trustees continue to update and establish procedures to mitigate those risks which are identified as a result. The main risks that have been identified are:

- Direction and Forward Planning of the Charity
- Control of Charity Assets
- Personnel
- Financial Management & Controls

For each of these risks, procedures have been put in place to mitigate and reduce the associated risk.

Cove Park

Report of the Trustees for the period ended 31 March 2021 (cont)

Charitable Objectives

The primary aims of the Charity are to advance the education of the public in all aspects of contemporary artistic practice by:

- providing residencies for individuals and collaborating groups which offer them the time, space and freedom to undertake significant research, to make new work and to find new ways of working.
- facilitating collaboration, the exchange of ideas and dialogue among resident artists.
- encouraging participation by the public in the process of making new work by means of events, workshops, special projects and public occasions.

Achievements and Performance

A Summary of Activities in 2020/21:

Overview

The Covid-19 crisis had a seismic impact upon Cove Park, and the first temporary closure of the site, coinciding with the national UK lockdown, was announced on 18 March 2020. Despite this, we maintained our commitment to the artists and organisations we were due to work with, and opted to postpone and reschedule, rather than cancel, the various residencies, commissions and projects planned for 2020, Cove Park's 20th anniversary year. Furthermore, during the first period of closure, Cove Park devised new residencies and engagement projects designed specifically to support and involve artists, organisations, partners and our local community, and to expand the reach and impact of our work, at a time of international crisis. We are pleased to outline these key developments below.

The site reopened on 14 September 2020 and our residency programme resumed, albeit on a reduced scale in response to Scottish Government Covid-19 regulations, and our concern for the safety and welfare of the artists on site and the team. The introduction in Scotland of the tier system and heightened travel restrictions meant Cove Park was forced to close again on 30 October 2020. The site reopened on 3 May 2021 and our programme resumed in full on this date.

Highlights and Key Successes

1. In February 2020, we awarded 21 fully Funded Craft & Design, Experimental Film & Moving Image, Literature & Translation, and Visual Arts residencies, due to take place during the late spring and summer that year. These residencies were appointed through an open call for applications and the artists were selected with specialist advisors to Cove Park, including Graham Domke (independent curator), Dr. Francis McKee (Director CCA Glasgow), Dr. Elizabeth Reeder (Senior Lecturer, Creative Writing, University of Glasgow) and James Rigler (maker/designer). Of these residencies, just one was cancelled at the request of the artist. 5 of the postponed residencies took place between September and October 2020; the remaining 15 were rescheduled for 2021. Those residencies awarded in early 2020 to internationally based artists (including those as part of our European Residency Programme, for which we were awarded second stage funding from British Council Scotland in March 2020) are currently on hold and will take place as soon as international travel restrictions and quarantine regulations allow.

2. In June 2020 we were awarded funding from Freeland's Foundation for the Crisis Residency Programme, designed to support early career visual artists based in Scotland and those most adversely affected by the crisis for reasons of economic hardship, cancellation of projects or caring responsibilities. These fully funded 2 and 4-week residencies enable the artists to focus up and reconnect with their work at a critical point in their careers. 11 artists were appointed to this programme through a nomination and application process, devised in partnership with colleagues across Scotland. These residencies began in September 2020 and will continue until December 2021.

3. Our engagement programme, Hands-On Cove Park, was refocused completely. Instead of the planned physical, onsite workshops, we delivered a new series of films and activity packs for young people, families and schools under the title of HOCP at Home. We produced 13 films, available on Cove Park's website, by national and international artists connected to Cove Park; each film provided an overview of the artist's practice and introduced an activity connected to their work for participants to try at home. This was

Cove Park

Report of the Trustees for the period ended 31 March 2021 (cont)

complemented by a commissioned series of free Activity Packs, available online and delivered widely to participants' homes, with the materials required for each activity. This work was made possible with support from the Paul Hamlyn Foundation and Young Start.

4. We organised an International Digital Exchange Residency in partnership with Varuna, The National Writers' House, Australia, bringing Scottish and Australian writers together online.

5. Prior to the first lockdown, our Independently Funded Programme welcomed over 35 individual artists, providing vital research and development opportunities for artists working in all art forms. The participating artists included: filmmaker Dan Shay, writers Ruth Gilligan and Jon Walter, visual artists Therese Lynch and Simon McCauley, and playwright Frances Poet. In addition, we hosted in the early part of 2020 several leading arts organisations: Applied Arts Scotland, Collective, Cryptic, Dash Arts and Fife Contemporary, providing the facilities and support required to deliver their own residency-based projects.

6. We devised the Crerar Trust Residency for an early career visual artist based in Argyll. This funded residency was awarded following an open call for applications to Cal MacCormack and will take place in the summer of 2021.

7. Funding from The Rix-Thompson-Rothenberg Foundation made possible a new collaboration between Artlink Central, Cove Park and Project Ability, and the development for 2021 of a new series of residencies for disabled artists and their collaborators.

8. We enhanced our commitment to the support of traditional crafts and, through an award from the Radcliffe Trust in December 2020, will include more makers and designers within our funded programme.

9. An award from the Scottish Government's Community Climate Asset Fund made possible the refurbishment of Cove Park's Pods, the original units of accommodation. This refurbishment was carried out between 2020/21 with the aim of increasing the efficiency of these spaces and reducing carbon emissions.

10. Funding from British Council Scotland's Connect & Collaborate fund, in December 2020, enabled a new partnership with RAW Material Company, Dakar, Senegal, and the development of the first stage of an institutional and artist residency exchange programme for 2021.

11. We were the winners of British Council Architecture Design Fashion Future by Design open call, for an ambitious collaboration between Ghana and Scotland in the lead up to COP26 in Glasgow in November 2021. This project involves the Ghanaian-Filipino agrowaste designer Mae-ling Lokko and the Scottish architect Tom Morton. Working with cohorts of young architecture and design professionals in Ghana and Scotland, Lokko and Morton will collaboratively design and build a new 'open classroom' on site at Cove Park. Research and development workshops took place in both nations in the summer of 2021 and a related online panel event, exploring the impact of climate change upon water patterns, was devised in partnership with alumni of New Architecture Writers.

12. The outdoor classroom is essential to the development an Outdoor Learning Programme and our broader ambitions for the greater integration of the site and our rural location into the heart of our residency programme. An award from the Maple Trust will support the development of this programme in 2021.

13. We have strengthened our Communications and Public Relations Strategy, issuing monthly Newsletters to a growing mailing list of almost 4,000 subscribers, and increasing our friends and followers on all social media platforms significantly. We devised, during lockdown, a programme of Artist Profiles, featuring Cove Park's alumni in our 20th year and will continue this work with current and forthcoming residents. We have updated our website to include an FAQ section addressing our commitment to the improvement of access to Cove Park, reflecting our Equality, Diversity & Inclusion policy.

Cove Park

Report of the Trustees for the period ended 31 March 2021 (cont)

14. Two awards in February and March 2020 from Foundation Scotland and from the Scottish Government Digital Boost scheme supported the provision of new computers, live-streaming equipment and software, resources which will underpin future digital projects, hybrid events, and our audience development strategy.

15. We devised a new Supporters, Friends & Patrons scheme to support the development of our programme in 2020, Cove Park's 20th anniversary year, and produced limited edition postcards in support of our work.

The Future

The organisation is now moving beyond the boundaries of the traditional 'time, space, freedom' residency to include an enquiry-based model for producing cross-disciplinary work and collective intelligence around pressing global concerns. This vision hinges upon a deeper engagement with our geographical and socio-economic context in the belief that working at a hyperlocal level helps us to understand and affect change at a planetary scale. We believe artistic research is uniquely placed to unpack some of the most intractable, multi-scalar problems of our times, and that art's transformative power is amplified when the arts work in collaboration with other disciplines. Cove Park is expanding the artforms and disciplines that are welcome to the residency, and enlarging its horizons towards other sectors – such as those of academic and scientific research, technological innovation, including the creative industries as a whole.

On the occasion of COP26 in November 2021, we will launch our first ever enquiry, focused on the environmental crisis and the radical change that our collective intelligence can affect in terms of climate action. Architecture, design, food and the land will be at the centre of the enquiry, which will merge artistic, academic and scientific research and practice in order to eventually become a permanent pivot of Cove Park's activities. It is in this context that we are envisioning the future development of our site and institution, including the implementation of new, carbon neutral accommodation units and workspaces, the overall management of our land in terms of both flora and fauna, and the renewal of our involvement with Cove Park's neighbouring communities.

Capital Projects

In December 2020 Cove Park was awarded funding from Scottish Government's Community Climate Asset Fund to support the extensive refurbishment of the Oak and Taransay Pods, our two largest accommodation units. This major award ensured we could undertake essential work to contribute to our commitment to reducing our carbon emissions.

The Oak and Taransay Pods were designed by the Glasgow-based architect Andy McAvoy in 1999 and first constructed on the island of Taransay in the same year to house participants in the BBC programme *Castaway*. The Pods were relocated to Cove Park in 2001 and upgraded for use as accommodation for resident artists. This spirit of recycling applied to all the accommodation units being sourced for Cove Park during the first years of the residency programme, notably our Cubes - shipping containers repurposed as individual accommodation units and studios.

The Pods are timber-framed units with expansive areas of glass, making the most of the wonderful views across Loch Long to the Cowal peninsula. Over the past twenty years the two Pods have accommodated hundreds of artists, and their generous communal spaces have proven ideal for both individual and collaborative work. Although they have been consistently maintained since 2001, they required more extensive refurbishment to improve their efficiency via a series of upgrades that will ensure these idiosyncratic, much-loved buildings are ready for the future.

Governance

Statement from the Chair regarding the situation within the current global pandemic:

During this 2020/21 accounting year, the world situation changed dramatically due to the global pandemic. The initial impact on Cove Park was significant: events were cancelled, and the site was closed. We as a Board of Trustees met fortnightly, and regularly with the staff team to support and monitor their effort to sustain the finances, manage the cash flow rigorously, and to make decisions on any challenges which arose. We also took advantage of the furlough scheme in order to support the Team during lockdown. The entire organisation worked successfully on the development of practical post-lockdown plans in line with

Cove Park

Report of the Trustees for the period ended 31 March 2021 (cont)

government guidance to ensure that Cove Park opened safely as soon as possible, including a focus on supporting artists most impacted by the pandemic. The organisation has raised the funds necessary to support its activities and future plans. As 2020 marked our 20th Anniversary year, including the retirement of our long standing Director, the Board of Trustees planned to take time to reflect on the organisation and all its many facets, examining the long-term sustainability of the organisation's resources in order to uphold our purpose to serve the local and international creative communities. This process was subsequently undertaken with even more rigour due to the challenges brought on by the pandemic. The Board created a role of CEO and appointed Francesca Bertolotti-Bailey to begin on January 1, 2021 upon the retirement of Director Julian Forrester on December 31, 2020. We believe we are well placed to continue our dedicated contribution to the local and international arts & culture sectors and to support a sustainable future.

Board Subcommittees

The Finance Subcommittee supports the management on all aspects of financial planning and accounting. The Development & Fund-raising Subcommittee supports the management in all aspects of development and fund-raising. The Facilities Subcommittee supports the management and development of the site, including land and facilities. This year, we formed a special 21st Anniversary Benefit Subcommittee.

Acknowledgements

We are most grateful to the following public funding agencies, trusts, foundations, organisations and individuals for their support of our work in 2020/21:

Creative Scotland
British Council
British Council Architecture Design Fashion
British Council Scotland
Creative Carbon Scotland
Community Climate Asset Fund
Foundation Scotland
The National Lottery Community Fund, Young Start
Scottish Government Digital Boost

The Andor Charitable Trust
The Binks Trust
The Bridge Awards
The Craignish Trust
The Crerar Trust
Freelands Foundation
The Maple Trust
The Monument Trust
The Paul Hamlyn Foundation
The Radcliffe Trust
The Rix-Thompson Rothenberg Foundation
The Schroder Charity Trust
The William Syson Foundation
Lucy Askew
Stanley & Deirdre Bernard
Ross Birrell
Patrick Boase & M.A. McDiarmid
Magali Bourgeois
Charles Corman
Susan Cresswell
Sushil Dade
Alex Davidson
Cyril Furst

Cove Park

Report of the Trustees for the period ended 31 March 2021 (cont)

Carolyn Hashimoto
Leslie Hills
Patricia Jacobs
Moirra Jeffrey
Polly Jones & Michael MacNeil
Joni Kaplan
Brian Levy
Magnus & Veronica Linklater
Lucy McEachan
Andrew Mummery
Bryan & Gail Naftalin
Roger Palmer
Dame Seona Ried
Patricia Rothman
Hannah Rudman
Jonathan Silver
Kirstie Skinner
Sir Boyd Tunnock
Lord Leslie & Lady Edna Turnberg
Giovanna Vitelli
Helen Voce
Laurence Vouillemin
Wendy Watson

We also wish to recognise the following organisations for their partnerships with us in 2020/21:

Ab Rogers Design, Alchemy Film & Arts, Artlink Central, Ashesi Entrepreneurship Center, Birkbeck College, Bute Fabrics, CCA Glasgow, Cryptic, Edinburgh Sculpture Workshop, Fife Contemporary, HAY, Hospitalfield, Kings College London, The Lighthouse, Luminate, LUX Scotland, Mackintosh School of Architecture, Mslexia, Muji UK, Playwrights Studio, Project Ability, Publishing Scotland, RAW Material Company, Reggiani, Royal College of Art, Royal Conservatoire Scotland, Taipei Artist Village, Talbot Rice Gallery, The Work Room, Varuna The National Writers' House, The Work Room.

Financial Review

The consolidated gross income for the period was £437,139 (2019 - £896,672) with £25,676 (2019 - £69,506) coming from charitable and trading activities. Income in 2019 was significantly higher due to the Scotland + Venice project. This was a restricted project which amounted to £378,904 of additional income for Cove Park, all of which was fully committed on the project delivery.

The accounts for the period to 31 March 2021 are for a 15 month period. The comparatives for 2019 are only for the 12 month period to 31 December 2019.

The financial statements show a consolidated position of funds totalling £1,725,572 (2019 - £1,719,678), which is split between restricted and unrestricted funds as detailed further in notes 17 and 18.

Funds in Deficit

The general fund shows a deficit of £28,541 at the period end date, which the Trustees note. The charity is budgeting a surplus for the period ending 31 March 2022.

Reserves Policy

The Board's policy is to reach and maintain general reserves at a level of three months' operational costs. With a deficit currently, we are actively considering ways to create new income streams for the organisation to support this aspiration.

Cove Park

Report of the Trustees for the period ended 31 March 2021 (cont)

Statement of Trustees Responsibilities

The charity Trustees (who are also Directors of Cove Park for the purposes of company law) are responsible for preparing a Trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing the financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Statement as to Disclosure of Information to the Independent Examiner

So far as the Trustees are aware, there is no relevant information of which the charity's independent examiner is unaware, and each Trustee has taken all the steps that they ought to have taken as a Trustee in order to make themselves aware of any relevant information and to establish that the charity's independent examiner is aware of that information.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006.

On behalf of the Trustees


Lauren Dyer Amazeen
Director

Date: 18 August 2021

Cove Park

Independent Examiners Report to the Trustees and Members of Cove Park

I report on the accounts of the charity for the period ended 31 March 2021 which are set out on pages 10 to 23.

I have taken over as Independent Examiner from William Vernall due to his absence for personal reasons.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended).

The charity Trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention;

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations (as amended), and
 - to prepare accounts which accord with the accounting records and comply with Regulation 8 of the 2006 Accounts Regulations (as amended) have not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Paul Craig FCCA
for and on behalf of Milne Craig
Chartered Accountants
Abercorn House
79 Renfrew Road
Paisley
Renfrewshire
PA3 4DA

Date: 18 August 2021

Cove Park

Consolidated Statement of Financial Activities (Incorporating Income and Expenditure Account)

for the period ended 31 March 2021

		<u>Unrestricted</u>		<u>Restricted</u>	Period ended 31 Mar 2021 Total £	Year ended 31 Dec 2019 Total £
	Notes	General £	Designated £	£		
Income and endowments from:						
Donations and legacies	2	369,651	-	36,470	406,121	823,179
Charitable activities	3	25,676	-	-	25,676	69,506
Investments	4	5,342	-	-	5,342	3,987
Total		400,669	-	36,470	437,139	896,672
Expenditure on:						
Charitable Activities	5	327,519	-	39,666	367,185	746,911
Other : Depreciation	9	-	64,060	-	64,060	33,248
Total		327,519	64,060	39,666	431,245	780,159
Net income/(expenditure)		73,150	(64,060)	(3,196)	5,894	116,513
Transfers between funds	20	(79,413)	79,413	-	-	-
Net movement in funds		(6,263)	15,353	(3,196)	5,894	116,513
Reconciliation of funds						
Total funds brought forward		(22,278)	1,734,806	7,150	1,719,678	1,603,165
Total funds carried forward		(28,541)	1,750,159	3,954	1,725,572	1,719,678

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derive from continuing activities.

The notes on pages 15 to 23 form part of these financial statements.

Cove Park (Registered Number: SC201042)**Consolidated Balance Sheet at 31 March 2021**

	Notes	31 March 2021 £	31 December 2019 £
Fixed Assets			
Tangible assets	13	1,750,159	1,734,806
Investments	14	-	-
		<u>1,750,159</u>	<u>1,734,806</u>
Current Assets			
Debtors	15	44,437	56,733
Cash at bank and in hand		132,421	33,339
		<u>176,858</u>	<u>90,072</u>
Creditors: Amounts falling due within one year	16	<u>201,445</u>	<u>105,200</u>
Net Current Assets		(24,587)	(15,128)
Total Assets less Current Liabilities		<u>1,725,572</u>	<u>1,719,678</u>
Total Net Assets		<u><u>1,725,572</u></u>	<u><u>1,719,678</u></u>
The funds of the charity:			
Unrestricted Funds			
General	17	(28,541)	(22,278)
Designated	17	1,750,159	1,734,806
Restricted Funds	18	3,954	7,150
		<u><u>1,725,572</u></u>	<u><u>1,719,678</u></u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors on 18 August 2021 and were signed on its behalf by:


Lauren Dyer Amazeen

Cove Park

Statement of Financial Activities - Company (Incorporating Income and Expenditure Account)

for the period ended 31 March 2021

				Period ended	Year ended
				31 Mar	31 Dec
				2021	2019
		<u>Unrestricted</u>	<u>Restricted</u>		
	Notes	General	Designated	Total	Total
		£	£	£	£
Income and endowments from:					
Donations and legacies	2	369,651	-	36,470	406,121
Charitable activities	3	25,676	-	-	25,676
Investments	4	5,342	-	-	5,342
Total		400,669	-	36,470	437,139
Expenditure on:					
Charitable activities	5	327,519	-	39,666	367,185
Other : Depreciation	9	-	64,060	-	64,060
Total		327,519	64,060	39,666	431,245
Net income/(expenditure)		73,150	(64,060)	(3,196)	5,894
Transfers between funds	20	(79,413)	79,413	-	-
Net movement in funds		(6,263)	15,353	(3,196)	5,894
Reconciliation of funds					
Total funds brought forward		(22,278)	1,734,806	7,150	1,719,678
Total funds carried forward		(28,541)	1,750,159	3,954	1,725,572

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The notes on pages 15 to 23 form part of these financial statements.

Cove Park (Registered Number: SC201042)**Company Balance Sheet at 31 March 2021**

	Notes	31 March 2021 £	31 December 2019 £
Fixed Assets			
Tangible assets	13	1,750,159	1,734,806
Investments	14	1	1
		<u>1,750,160</u>	<u>1,734,807</u>
Current Assets			
Debtors	15	44,437	56,733
Cash at bank and in hand		132,420	33,338
		<u>176,857</u>	<u>90,071</u>
Creditors: Amounts falling due within one year	16	<u>201,445</u>	<u>105,200</u>
Net Current Assets		(24,588)	(15,129)
Total Assets less Current Liabilities		<u>1,725,572</u>	<u>1,719,678</u>
Net Assets		<u><u>1,725,572</u></u>	<u><u>1,719,678</u></u>
The funds of the charity			
Unrestricted Funds			
General	17	(28,541)	(22,278)
Designated	17	1,750,159	1,734,806
Restricted Funds	18	3,954	7,150
		<u><u>1,725,572</u></u>	<u><u>1,719,678</u></u>

For the financial year in question the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Board of Directors on 18 August 2021 and were signed on its behalf by:


Lauren Dyer Amazeen

The notes on pages 15 to 23 form part of these financial statements.

Cove Park**Consolidated Cash Flow Statement** *for the period ended 31 March 2021*

	Period ended 31 Mar 2021 £	Year ended 31 Dec 2019 £
Cash flows from operating activities		
Net income for the period	5,894	116,513
Adjustments for:		
Depreciation charges	64,060	33,248
Decrease/(increase) in debtors	12,296	(54,764)
(Decrease)/increase in creditors	96,245	(9,842)
Net cash used in operating activities	<u>178,495</u>	<u>85,155</u>
Cash flows from investing activities		
Income from investments	-	-
Purchase of property, plant and equipment	<u>(79,413)</u>	<u>(84,622)</u>
Net cash from investing activities	<u>(79,413)</u>	<u>(84,622)</u>
Cash flows from financing activities		
Repayments of borrowings	-	-
Cash inflows from new borrowing	<u>-</u>	<u>-</u>
Net cash from financing activities	<u>-</u>	<u>-</u>
Increase/(decrease) in cash and cash equivalents	99,082	533
Cash and cash equivalents at beginning of year	33,339	32,806
Cash and cash equivalents at end of year	<u><u>132,421</u></u>	<u><u>33,339</u></u>

The notes on pages 15 to 23 form part of these financial statements.

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

1. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

General information

The charitable company is a company limited by guarantee and incorporated in Scotland. The company's registered number is SC201042. The address of the registered office can be found within the reference and administrative details.

The presentation currency of the financial statements is pounds sterling (£).

Basis of preparation

The financial statements have been prepared in accordance with Financial Reporting Standard 102, as issued by the Financial Reporting Council (effective 1 January 2019) ("FRS 102"), the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006 and Statement of Recommended Practice (SORP) - Accounting and Reporting by Charities (as amended by Update Bulletin 1).

The company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transition value unless otherwise stated in the relevant accounting policy.

Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future.

While the trustees note the deficit in free General reserves, we are budgeting a surplus for the year ending 31 March 2022. The charity is also in the fortunate position to have access to funds held in trust for the development and maintenance of Cove Park in the long-term. While the trustees would be reluctant to draw down from these funds for uses outwith their current designation, they have the option to re-designate funds for operational purposes should circumstances make this necessary.

The Trustees therefore believe that it is appropriate that they continue to adopt the going concern basis of accounting in preparing the financial statements.

Group financial statements

The financial statements consolidate the results of the charity and its wholly owned subsidiary Cove Park Enterprises Limited on a line-by-line basis. Cove Park Enterprises Limited is a dormant company.

Income

All income is recognised once the charity has entitlement to the income, there is sufficient certainty or receipt and so it is probable that the income will be received, and the amount of income receivable can be measured reliably.

Donations, are recognised when they have been communicated is received in writing with notification of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that those conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the granting of probate when the administrator/ executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliable measurable with a degree of reasonable accuracy and the title to the asset has been transferred to the charity.

Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

1. Accounting Policies (continued)

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses, including support costs and governance costs, are allocated or apportioned to the applicable expenditure headings in the statement of financial activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life:-

Buildings	-	2% on cost
Leasehold property improvements	-	10% on cost
Computer equipment	-	15% on cost
Fixtures & fittings	-	15% on cost
Plant & machinery	-	20% on cost
Motor vehicles	-	25% on cost

Land is not depreciated.

Investments

Investments in subsidiary entities are valued at cost less provision for permanent impairment.

Stock

Stock is included at the lower of cost or net realisable value.

Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount.

Financial Instruments

The charity only has financial assets and liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Fund Structure

Unrestricted income funds comprise those funds which the Trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the Trustees, at their discretion, have created a fund for a specific purpose.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or trust deed.

Further details of each fund are disclosed in notes 17 and 18.

Donated Assets

All receipts of fixed assets by way of gift are capitalised and included in the balance sheet. The market value of the gifted asset is credited to the unrestricted fund, against which depreciation is charged in accordance with the relevant accounting policy.

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

1. Accounting Policies (continued)

Pension costs and other post-retirement benefits

The company operates a defined contribution pension scheme. Contributions payable to the company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. Income from donations and legacies

				Period ended 31 March 2021 Total £	Year ended 31 Dec 2019 Total £
	<i>Unrestricted</i>		<i>Restricted</i>		
	General £	Designated £	£		
Grants receivable	351,728	-	36,470	388,198	210,591
Scotland + Venice grants receivable	-	-	-	-	378,904
Capital project donations	-	-	-	-	216,320
Donations	17,923	-	-	17,923	17,364
<i>Relating to Charity</i>	<u>369,651</u>	<u>-</u>	<u>36,470</u>	<u>406,121</u>	<u>823,179</u>

Included within unrestricted income is £153,799 (2019 - £132,999) received from Creative Scotland.

3. Income from charitable activities

Income Generation (Residencies and Accommodation)

25,676	-	-	25,676	69,506
--------	---	---	--------	--------

4. Investment income

Investment income

5,342	-	-	5,342	3,987
-------	---	---	-------	-------

5. Charitable Activities

					Period ended 31 March 2021 Total £	Year ended 31 Dec 2019 Total £
	Staff Costs £	Programme Costs £	Support Costs £	Governance Costs £		
<i>Activity</i>						
Advancement of education of public in all aspects of contemporary art	19,460	325,281	1,970	20,474	367,185	746,911
	<u>19,460</u>	<u>325,281</u>	<u>1,970</u>	<u>20,474</u>	<u>367,185</u>	<u>746,911</u>
	(Note 10)	(Note 6)	(Note 7)	(Note 8)		
<i>Of which;</i>						
Relating to unrestricted funds	19,460	285,615	1,970	20,474	327,519	166,318
Relating to designated funds	-	-	-	-	-	-
	<u>19,460</u>	<u>285,615</u>	<u>1,970</u>	<u>20,474</u>	<u>327,519</u>	<u>166,318</u>
Relating to restricted funds	-	39,666	-	-	39,666	580,593

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

6. Programme Costs	Unrestricted		Restricted	Period ended 31 March 2021	Year ended 31 Dec 2019
	General	Designated		Total	Total
	£	£	£	£	£
Direct project costs	206,263	-	39,666	245,929	228,224
Scotland + Venice project costs	-	-	-	-	398,391
Advertising	457	-	-	457	381
Fundraising	888	-	-	888	2,918
Heat, light & utilities	19,014	-	-	19,014	18,785
Rates	532	-	-	532	522
Insurance	3,959	-	-	3,959	12,974
Laundry & cleaning	2,836	-	-	2,836	2,443
Postage & stationery	1,003	-	-	1,003	2,850
Programme producer	25,385	-	-	25,385	2,457
Site maintenance & repairs	14,919	-	-	14,919	12,624
Telephone	1,858	-	-	1,858	4,529
Travel	5,035	-	-	5,035	11,761
Entertainment	308	-	-	308	1,426
Subscriptions	3,158	-	-	3,158	1,418
	285,615	-	39,666	325,281	701,703
7. Support Costs					
Sundries	1,268	-	-	1,268	1,514
Bank charges	702	-	-	702	845
	1,970	-	-	1,970	2,359
8. Governance Costs					
Audit fees	-	-	-	-	3,120
Accountancy fees and independent examination	18,310	-	-	18,310	8,185
Professional fees	2,164	-	-	2,164	17,702
	20,474	-	-	20,474	29,007
9. Other Resources Expended					
Depreciation	-	64,060	-	64,060	33,248
	-	64,060	-	64,060	33,248

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

10. Staff costs	Period ended 31 March 2021 £	Year ended 31 Dec 2019 £
Gross salaries and Employers NIC	196,405	146,471
Pensions	2,665	1,918
	<u>199,070</u>	<u>148,389</u>

Allocated as follows:

Charitable activities - Staff Costs (note 5)	19,460	13,842
Charitable activities - included within Direct Project Costs (note 6)	179,610	134,547
	<u>199,070</u>	<u>148,389</u>

Salary costs for the current year relate to a 15 month period to 31 March 2021. The prior year comparative is for 12 months.

The average number of employees was 8 (2019 - 7).

No employee received remuneration of £60,000 or more.

Remuneration received by key management personnel in the 15 month period, which consists of the centre director amounted to £57,600 (year ended 31 December 2019 - £38,500).

11. Net income/(expenditure) for the period	Period ended 31 March 2021 £	Year ended 31 Dec 2019 £
The net income is stated after charging:		
Depreciation - owned assets	64,060	33,248
Auditors remuneration - Audit fees	-	3,120
Independent Examiners' fees for other services	4,660	4,660
Independent Examiners' fee	<u>2,400</u>	<u>-</u>

12. Corporation tax

No liability to UK Corporation Tax arises in light of the company's charitable status. Cove Park Enterprises Limited had no liability to UK Corporation Tax at 31 March 2021 (31 December 2019 - £nil).

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

13. Tangible Fixed Assets - Charity (also comprising that of the group)

	Freehold Property	Property Improv. £	Land £	Computer Equipment £
<i>Cost</i>				
As at 1 January 2020	1,521,827	84,622	210,000	14,170
Additions	-	73,628	-	5,785
At 31 March 2021	1,521,827	158,250	210,000	19,955
<i>Depreciation</i>				
As at 1 January 2020	90,990	-	-	10,186
Charge for year	38,046	19,781	-	3,742
At 31 March 2021	129,036	19,781	-	13,928
<i>Net Book Value</i>				
At 31 March 2021	1,392,791	138,469	210,000	6,027
At 31 December 2019	1,430,837	84,622	210,000	3,984
	Fixtures & Fittings £	Plant & Machinery £	Motor Vehicles £	Total £
<i>Cost</i>				
As at 1 January 2020	19,024	4,783	25,000	1,879,426
Additions	-	-	-	79,413
At 31 March 2021	19,024	4,783	25,000	1,958,839
<i>Depreciation</i>				
As at 1 January 2020	18,343	4,783	20,318	144,620
Charge for year	225	-	2,266	64,060
At 31 March 2021	18,568	4,783	22,584	208,680
<i>Net Book Value</i>				
At 31 March 2021	456	-	2,416	1,750,159
At 31 December 2019	681	-	4,682	1,734,806

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

14. Fixed Asset Investments

Charity	2021	2019
	£	£
Shares in group undertakings	<u>1</u>	<u>1</u>
Total Investments at 31 March	<u>1</u>	<u>1</u>
The summary financial performance of the subsidiary is:		
Net profit/(loss)	<u>-</u>	<u>-</u>
The assets and liabilities of the subsidiary were:		
Current assets	<u>1</u>	<u>1</u>
Total net liabilities	<u>1</u>	<u>1</u>
Aggregate share capital and reserves	<u>1</u>	<u>1</u>

Cove Park Enterprises Limited is a dormant company and did not trade during the period or the prior year.

15. Debtors: Amounts falling due within one year

	Group		Charity	
	2021	2019	2021	2019
	£	£	£	£
Debtors	10,223	1,923	10,223	1,923
Prepayments and accrued income	34,214	54,810	34,214	54,810
	<u>44,437</u>	<u>56,733</u>	<u>44,437</u>	<u>56,733</u>

16. Creditors: Amounts falling due within one year

	Group		Charity	
	2021	2019	2021	2019
	£	£	£	£
Creditors	4,553	20,887	4,553	20,887
Accrued expenses	24,712	19,593	24,712	19,593
Deferred income	172,180	64,720	172,180	64,720
	<u>201,445</u>	<u>105,200</u>	<u>201,445</u>	<u>105,200</u>
Movements in deferred income in the year comprise:				
At 1 January 2020	64,720	103,113	64,720	103,113
Received in year	163,648	39,090	163,648	39,090
Released in the year	(56,188)	(77,483)	(56,188)	(77,483)
At 31 March 2021	<u>172,180</u>	<u>64,720</u>	<u>172,180</u>	<u>64,720</u>

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

17. Unrestricted funds

	Balance at 01.01.20 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31.03.21 £
General Fund- Cove Park	(22,278)	400,669	(327,519)	(79,413)	(28,541)
General fund	(22,278)	400,669	(327,519)	(79,413)	(28,541)
Designated funds					
Designated asset fund	1,734,806	-	(64,060)	79,413	1,750,159
	1,734,806	-	(64,060)	79,413	1,750,159
Total unrestricted funds	1,712,528	400,669	(391,579)	-	1,721,618

The unrestricted funds are held for the following purposes:-

General Fund - to support the general activities of the charity.

Designated Assets Fund - the net book value of the charity's assets, distinguishing their value from unrestricted general funds immediately available for use.

Designated Capital Project Fund - funds set aside for development of the site.

18. Restricted funds

	Balance at 01.01.20 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31.03.21 £
Scotland/Japan Residency Exchange	7,150	-	(3,196)	-	3,954
Hands-On Cove Park	-	36,470	(36,470)	-	-
Total restricted funds	7,150	36,470	(39,666)	-	3,954

The various funds are held for the following purposes: -

Scotland/Japan Residency Exchange - funding in respect of the Scotland/Japan Residency Exchange Programme 2019/2020.

Hands-On Cove Park - a participatory and educational programme aimed at Cove Park's local community.

19. Analysis of group net assets by fund

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total £
Tangible Fixed Assets	-	1,750,159	-	1,750,159
Current Assets				
Debtors	44,437	-	-	44,437
Cash at bank and in hand	128,467	-	3,954	132,421
Creditors < 1 year	(201,445)	-	-	(201,445)
Total	(28,541)	1,750,159	3,954	1,725,572

Cove Park

Notes to the Financial Statements for the period ended 31 March 2021

20. Fund Transfers

	Unrestricted		Restricted
	General	Designated	
	£	£	£
Transfer fixed assets to designated fund	(79,413)	79,413	-
	<u>(79,413)</u>	<u>79,413</u>	<u>-</u>

21. Directors' Expenses & Related Parties

Included within donations is £720 received from Dame Seona Reid (2019 - £780). She served as Chair until 21 January 2019. A £230 donation was also received from Lauren Dyer Amazeen (Chair) in the year.

At the balance sheet date, a balance of £nil was receivable from Cove Park Enterprises Limited (2019 - £nil).

22. Liability of Members

The charity is limited by guarantee, with the liability of each member limited to £1. The number of members at 31 March 2021 was 5 (December 2019 - 5).

23 APB Ethical Standard - Provisions Available for Smaller Entities

In common with many other businesses of our size and nature we use our independent examiners to prepare and submit returns to the tax authorities, maintain our payroll records and assist with the preparation of the statutory financial statements.

24. Comparative Statement of Financial Activities - consolidated

	Unrestricted		Restricted	2019
	General	Designated		Total
	£	£	£	£
Income and endowments from:				
Donations and legacies	155,363	216,320	451,496	823,179
Trading activities	-	-	-	-
Charitable activities	69,506	-	-	69,506
Investments	3,987	-	-	3,987
Total	<u>228,856</u>	<u>216,320</u>	<u>451,496</u>	<u>896,672</u>
Expenditure on:				
Charitable Activities	166,318	-	580,593	746,911
Governance Costs	-	-	-	-
Other Resources Expended	-	-	33,248	33,248
Total	<u>166,318</u>	<u>-</u>	<u>613,841</u>	<u>780,159</u>
Net income/(expenditure)	62,538	216,320	(162,345)	116,513
Transfers between funds	(259,596)	1,507,529	(1,247,933)	-
Net movement in funds	<u>(197,058)</u>	<u>1,723,849</u>	<u>(1,410,278)</u>	<u>116,513</u>