

REGISTERED COMPANY NUMBER: SC082531 (Scotland)  
REGISTERED CHARITY NUMBER: SCO03223

Report of the Trustees and  
Unaudited Financial Statements For The Year Ended 31 March 2012  
for  
The Scottish Sculpture Workshop

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The Scottish Sculpture Workshop

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for the Year Ended 31 March 2012

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## The Scottish Sculpture Workshop

### Report of the Trustees for the Year Ended 31 March 2012

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2012. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
SC082531 (Scotland)

**Registered Charity number**  
SCO03223

**Registered office**  
1 Main Street  
Lumsden  
Huntly  
Aberdeenshire  
AB54 4JN

<b>Trustees</b>	
J Buckley	
Miss L S J Byatt	
Mrs L A Carson	- resigned 9.9.11
Ms J Donachie	
J B Rose	
Miss R J Wood	- appointed 11.6.11
S M Sinclair	- appointed 29.6.12

**Company Secretary**  
J B Rose

**Independent Examiner**  
Bon Accord Accountancy Limited  
R & A House  
Blackburn Business Park  
Woodburn Road  
Blackburn  
Aberdeenshire  
AB21 0PS

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Organisational structure**

Scottish Sculpture Workshop organisation remained unchanged through the year with four staff, while the new facilities and programme became established. Staff maternity leave for Kelly Anderson was covered by Emily Wyndam Gray.

The board remains at five members, a working minimum for board meetings. Measures are in place to recruit new members.

Thank you to all board members for their support and efforts throughout the year.

## The Scottish Sculpture Workshop

### Report of the Trustees for the Year Ended 31 March 2012

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Risk management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The major risks of active metal, wood and ceramic workshops and foundry are recognised by SSW. The workshops and safety procedures were inspected by Melanie Torrance, Senior Authorised Officer - Health and Safety Aberdeenshire Council Planning and Environmental Health in July 2010. No action beyond our existing processes of risk assessments, student briefings and monthly reporting was deemed necessary.

Quarterly reporting to the board, use of standard accounting processes and an annual independent examination of the accounts and underlying records serve to mitigate financial risk.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The charity's objectives are to provide the location, facilities and technical help to anyone interested in pursuing their sculpture practice. Based on these fundamentals, we seek to create opportunities for making sculpture, for exhibiting and siting sculpture and for increasing the public understanding and appreciation of sculpture. The charity raises funding for initiatives from a range of source. The uses to which this funding can be put is usually restricted to the purposes for which it was sought.

##### **Activities**

From its rural base in the north east of Scotland, the Scottish Sculpture Workshop (SSW) has established itself as an international residency programme that supports artists by providing time, space, high quality technical support and expertise for the production of visual arts. Hundreds of artists, from regional to international, have passed through the organisation, and regularly return, to use the facility for the development of new work.

The founding values of the organisation have been retained, whilst SSW consistently raises the level of its work, generating a critical profile alongside its renowned reputation as a place of production. Substantial capital investment since 2008 allowed SSW to develop the facilities into a clean and safe environment, recreating SSW as a professional outward facing organisation, with a greater ability to offer open access to all creative practitioners. The major building works were completed in late 2010, and this first full year of production since the doors reopened proved that SSW has a far wider reach and capabilities than ever before. Research and development during 2011/12 have allowed the creation of a solid programme structure and income-generating model to be put in place for 2012-15, supporting the organisation's path towards a confident and sustainable future.

Thinking locally and internationally - The resources of the Aberdeenshire region combine excellent craft and creative skills with increasing links to new technologies. These allow SSW to position itself as a critical hub and agency for exchange in the common ground between contemporary visual artists and the creative industries. SSW has a clear sense of its location and place, and will use this specificity as a platform for its international working while generating complimentary programme strands - Curated and Facilities.

## The Scottish Sculpture Workshop

### Report of the Trustees for the Year Ended 31 March 2012

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

##### **Curated and Facilities**

The curated strand generates strategic programming of national and international significance that allows us to be proactive in our investment in excellent production and practice. The curated strand has a strong focus on cross-discipline collaboration, creating a collaborative artistic residency programme. It is based on the pairing of incoming and regional creative practitioners. Highlights of 2011/12 include:

Outing was a two-day symposium that brought together some 18 organisations throughout the UK and Ireland. The aim of the symposium was to produce practical knowledge about rural residencies, by listening to all agents involved, with a view to inform the non-urban strand of the recently started Creative Futures residency programme by Creative Scotland. The aim of the event was to discuss the context of where these organisations are based (rural environment) as well as the format they offered to creative practitioners (residency programme). It brought together directors, arts managers, funders and artists to contribute and discuss their multiple perspectives. This initial symposium aimed to set the foundation for a new network where creative managers and practitioners can exchange information about the opportunities and challenges of rural based residency programmes. Outing will have an upcoming publication to be launched in its second iteration in 2012.

The Lost Hand brought together artists as well as heritage crafts people from the NE of Scotland. The project showcased a number of artisan skills that are in danger of disappearing, such as stone carving, kilt-making, specialist painting and decorating, sign writing, artist foundry, upholstering and so on. Artists and artisans worked alongside each other, engaged in conversation and talked to the public about their skills, as well as discussing the issues surrounding the demise of hand-skills. SSW aims to function as a actual as well as virtual site where artists and artisans meet, network, teach and share their skills, find and order materials, and develop new ways of creating visibility within contemporary society.

The Goodman's Croft, through digital technology, brought new communication, activity and discussion to a rural area. According to an old myth, the 'goodmans croft' was the part of the field that was left untilled by the farmer. It was offered to the devil, so he wouldn't take the rest of the crop. Using this metaphor, SSW invited people from the region to contribute to a radio programme, with the aim of discussing all the 'things that remain untouched', in terms of topics and discussions, within the rural Marr Area of Aberdeenshire. This project involved over 1500 people, including a large number of schools and community groups in the region. The project aims to open the discussion of how access to the arts can actively support and strengthen a community. Alongside the community generated content SSW intends to make this Internet station available as a platform for visibility and discourse for resident artists and our regional cultural partners.

##### **Facilities**

The facilities strand enables SSW to operate an 'open door' for all artists who wish to use our facilities. SSW welcomes creative practitioners, mostly visual artists but also crafts people, designers, and architects as well as local and regional communities to engage through residencies, courses, workshops, evening classes. During 2011/12 SSW provided a number of opportunities, workshops and events, including;

Emerging Artist Programme - 4 x 3 week subsidised residencies to emerging artists completing or developing works for exhibition.

Student Resident Awards - working with Gray's School of Art , 1 x 2 week residency, and Duncan of Jordonstone College of Art and Design, 1 x 1 month residency plus materials stipend.

Ceramics Graduate Resident - 1 x 3 month MA Graduate Residency working in Ceramics.

Student Groups - self funded university groups for 1 to 2 weeks in duration, including groups from Claremont Ferrand, AKI, Leeds and Glasgow.

Workshops - offered during Autumn 2011 in stained glass and metal fabrication.

Training - Arts Development Internship, 2 x 4 months and Technical Placements, 2 x 3 months.

Community Programming and Events - The Origin of the Species - NEAT, Potluck Dinners, Mini Highland Games & BBQ, Marr Area Partnership Forum, Mortlach Story Walks Exhibition, Italia n' Caledonia - NEAT

Education - 4A's, Aberdeen University, Grays School of Art/Elgin College ,Cuttlefish Casting, Pinch-Pot Ceramics, Community Fun Day at Lumsden Primary School, Logo Design Workshop, Ceramic Tile Workshop

The Scottish Sculpture Workshop

Report of the Trustees  
for the Year Ended 31 March 2012

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

During 2011/12, the number of Self Funded artistic days was 644, a 95% increase on the previous year. Project funded days increased to 254, a 127% from 2010/12

**ON BEHALF OF THE BOARD:**

  
J B Rose - Secretary

21 September 2012

Independent Examiner's Report to the Trustees of  
The Scottish Sculpture Workshop

I report on the accounts for the year ended 31 March 2012 set out on pages six to twelve.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

**Basis of the independent examiner's report**

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Martin R Watt FCCA  
Bon Accord Accountancy Limited  
R & A House  
Blackburn Business Park  
Woodburn Road  
Blackburn  
Aberdeenshire  
AB21 0PS

21 September 2012

The Scottish Sculpture Workshop

Statement of Financial Activities  
for the Year Ended 31 March 2012

	Notes	Unrestricted funds £	Restricted funds £	31.3.12 Total funds £	31.3.11 Total funds £
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income		572	-	572	99
Investment income	2	33	19	52	52
<b>Incoming resources from charitable activities</b>					
Workshop activities		206,445	66,684	273,129	607,535
Other incoming resources		27	115	142	697
<b>Total incoming resources</b>		<b>207,077</b>	<b>66,818</b>	<b>273,895</b>	<b>608,383</b>
<b>RESOURCES EXPENDED</b>					
<b>Costs of generating funds</b>					
Costs of generating voluntary income		-	1,647	1,647	2,553
<b>Charitable activities</b>					
Workshop activities		189,164	53,679	242,843	211,616
Governance costs		2,845	330	3,175	9,397
<b>Total resources expended</b>		<b>192,009</b>	<b>55,656</b>	<b>247,665</b>	<b>223,566</b>
<b>NET INCOMING RESOURCES before transfers</b>					
		15,068	11,162	26,230	384,817
Gross transfers between funds	9	(5,061)	5,061	-	-
Net incoming/(outgoing) resources		10,007	16,223	26,230	384,817
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		70,703	506,485	577,188	192,371
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>80,710</b>	<b>522,708</b>	<b>603,418</b>	<b>577,188</b>

The notes form part of these financial statements



The Scottish Sculpture Workshop

Balance Sheet  
At 31 March 2012

	Notes	Unrestricted funds £	Restricted funds £	31.3.12 Total funds £	31.3.11 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	6	-	506,977	506,977	496,038
<b>CURRENT ASSETS</b>					
Stocks		6,600	-	6,600	6,600
Debtors	7	6,713	-	6,713	4,955
Cash at bank		75,116	15,730	90,846	506,485
		<u>88,429</u>	<u>15,730</u>	<u>104,159</u>	<u>518,040</u>
<b>CREDITORS</b>					
Amounts falling due within one year	8	(7,718)	-	(7,718)	(436,890)
<b>NET CURRENT ASSETS</b>		<u>80,711</u>	<u>15,730</u>	<u>96,441</u>	<u>81,150</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>80,711</u>	<u>522,707</u>	<u>603,418</u>	<u>577,188</u>
<b>NET ASSETS</b>		<u>80,711</u>	<u>522,707</u>	<u>603,418</u>	<u>577,188</u>
<b>FUNDS</b>	9				
Unrestricted funds				80,711	70,703
Restricted funds				<u>522,707</u>	<u>506,485</u>
<b>TOTAL FUNDS</b>				<u>603,418</u>	<u>577,188</u>

The notes form part of these financial statements

The Scottish Sculpture Workshop

Balance Sheet - continued

At 31 March 2012

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2012.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2012 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

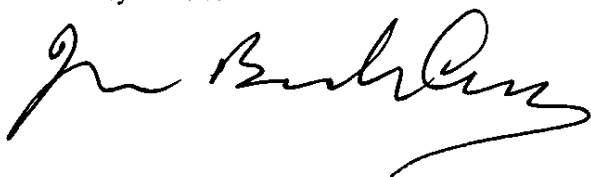
These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 21 September 2012 and were signed on its behalf by:



J B Rose -Trustee

J Buckley -Trustee



## **1. ACCOUNTING POLICIES**

### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land and buildings	- in accordance with the property
Plant and machinery etc	- 20% on cost and 5% on cost

### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the statement of financial activities on a straight line basis over the period of the lease.

### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

## **2. INVESTMENT INCOME**

	31.3.12	31.3.11
	£	£
Deposit account interest	52	52
	<u>52</u>	<u>52</u>

The Scottish Sculpture Workshop

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2012

**3. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging/(crediting):

	31.3.12	31.3.11
	£	£
Depreciation - owned assets	34,298	31,834
Hire of plant and machinery	5,424	6,069
	<u>          </u>	<u>          </u>

**4. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2012 nor for the year ended 31 March 2011.

**Trustees' Expenses**

	31.3.12	31.3.11
	£	£
Trustees' expenses	1,390	2,006
	<u>          </u>	<u>          </u>

**5. STAFF COSTS**

	31.3.12	31.3.11
	£	£
Wages and salaries	101,323	88,291
Social security costs	9,483	8,224
Other pension costs	3,589	1,557
	<u>          </u>	<u>          </u>
	<u>114,395</u>	<u>98,072</u>

**6. TANGIBLE FIXED ASSETS**

	Land and buildings £	Plant and machinery etc £	Totals £
<b>COST</b>			
At 1 April 2011	536,840	141,352	678,192
Additions	43,896	1,341	45,237
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2012	580,736	142,693	723,429
	<u>          </u>	<u>          </u>	<u>          </u>
<b>DEPRECIATION</b>			
At 1 April 2011	55,937	126,217	182,154
Charge for year	29,037	5,261	34,298
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2012	84,974	131,478	216,452
	<u>          </u>	<u>          </u>	<u>          </u>
<b>NET BOOK VALUE</b>			
At 31 March 2012	495,762	11,215	506,977
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2011	480,903	15,135	496,038
	<u>          </u>	<u>          </u>	<u>          </u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2012

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.12	31.3.11
	£	£
Trade debtors	5,553	925
Other debtors	1,160	4,030
	<u>6,713</u>	<u>4,955</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.12	31.3.11
	£	£
Bank loans and overdrafts	-	345,051
Trade creditors	2,020	35,402
Taxation and social security	2,670	4,002
Other creditors	3,028	52,435
	<u>7,718</u>	<u>436,890</u>

9. MOVEMENT IN FUNDS

	At 1.4.11 £	Net movement in funds £	Transfers between funds £	At 31.3.12 £
<b>Unrestricted funds</b>				
General fund	70,703	15,069	(5,061)	80,711
<b>Restricted funds</b>				
Capital Development	497,948	9,029	-	506,977
Leith Hall Project	389	-	-	389
Summer Residency	2,827	-	-	2,827
Newfoundland Project	718	-	-	718
NEOS Project	1,103	(2,523)	2,523	1,103
Outing Project	3,500	(2,807)	-	693
Communities Project	-	(369)	369	-
Slow Prototype	-	10,000	-	10,000
Northlands	-	(2,169)	2,169	-
	<u>506,485</u>	<u>11,161</u>	<u>5,061</u>	<u>522,707</u>
<b>TOTAL FUNDS</b>	<u>577,188</u>	<u>26,230</u>	<u>-</u>	<u>603,418</u>

## The Scottish Sculpture Workshop

### Notes to the Financial Statements - continued for the Year Ended 31 March 2012

#### **9. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	207,077	(192,008)	15,069
<b>Restricted funds</b>			
Capital Development	45,202	(36,173)	9,029
Outing Project	501	(3,308)	(2,807)
NEOS Project	-	(2,523)	(2,523)
Slow Prototype	10,000	-	10,000
Goodsman's Croft	10,500	(10,500)	-
Duncan of Jordonstone	500	(500)	-
Communities Project	115	(484)	(369)
Northlands	-	(2,169)	(2,169)
	<hr/> 66,818	<hr/> (55,657)	<hr/> 11,161
<b>TOTAL FUNDS</b>	<hr/> <hr/> 273,895	<hr/> <hr/> (247,665)	<hr/> <hr/> 26,230

#### **10. PRIOR YEAR ADJUSTMENT**

The charitable company changed its accounting policy in respect of deferred capital grants during the year. Such grants will now be recognised through the Statement of Financial Activities in the year of receipt instead of being treated as deferred on the balance sheet. This treatment is in accordance with the Scottish Charities Accounts regulations. The figures for 2011 have therefore been restated for comparative purposes.

The Scottish Sculpture Workshop

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2012

	31.3.12 £	31.3.11 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	572	99
<b>Investment income</b>		
Deposit account interest	52	52
<b>Incoming resources from charitable activities</b>		
Accommodation & workshop fees	14,729	6,872
Commissions & services	7,401	1,599
Resaleable stock item	16,515	4,179
Grants	234,484	594,885
	<hr/> 273,129	<hr/> 607,535
<b>Other incoming resources</b>		
Other income	142	697
	<hr/> 273,895	<hr/> 608,383
<b>Total incoming resources</b>		
<b>RESOURCES EXPENDED</b>		
<b>Costs of generating voluntary income</b>		
Loan Interest	1,647	2,553
<b>Charitable activities</b>		
Trustees' expenses	1,390	2,006
Wages	101,323	88,291
Social security	9,483	8,224
Pensions	3,589	1,557
Hire of plant and machinery	5,424	6,069
Rates and water	1,911	1,684
Insurance	4,860	4,909
Light and heat	14,652	9,424
Telephone	3,575	2,670
Postage and stationery	1,414	1,548
Advertising	440	-
Sundries	2,297	2,570
Rent	8,426	7,679
Cleaning and laundry	3,989	2,193
Premises expenses	2,427	5,391
Waste disposal	1,189	1,283
Entertaining	913	2,077
Travelling	7,877	5,431
Staff development	660	811
Maintenance of machinery	1,007	1,038
Non-resaleable stock	358	1,308
Carried forward	177,204	156,163

This page does not form part of the statutory financial statements

The Scottish Sculpture Workshop

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2012

	31.3.12 £	31.3.11 £
<b>Charitable activities</b>		
Brought forward	177,204	156,163
Resaleable stock	7,996	8,165
Artist's fees & reimbursements	17,655	10,867
Recruitment expenses	10	526
Health and safety	492	70
Relocation Expenses	145	3,375
Event/Exhibition Expenses	2,979	-
Repairs & Servicing	771	-
Donation	50	-
Depreciation of fixed assets	34,296	31,834
	<hr/> 241,598	<hr/> 211,000
<b>Governance costs</b>		
Accountancy	1,626	2,552
Professional fees	1,549	6,845
	<hr/> 3,175	<hr/> 9,397
<b>Support costs</b>		
Finance		
Bank charges	1,245	616
	<hr/>	<hr/>
<b>Total resources expended</b>	247,665	223,566
	<hr/>	<hr/>
<b>Net income</b>	<hr/> 26,230	<hr/> 384,817

This page does not form part of the statutory financial statements