# DIRECTORS' REPORT AND FINANCIAL STATEMENTS YEAR ENDED 31 MARCH 1997

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## DIRECTORS' REPORT

The directors present their annual report and the audited financial statements for the year ended 31 March 1997

#### PRINCIPAL ACTIVITY

The principal activity of the company is the operating of retail chemists and dispensing pharmacies.

#### REVIEW OF THE BUSINESS AND FUTURE DEVELOPMENTS

The significant increase in turnover and overheads in the year was mainly attributable to the acquisition of additional retail outlets. An operating loss is disclosed but after crediting other income a profit before tax was achieved. An increase in turnover is expected in the current year. It is the directors' opinion that the position of the company at the year end was satisfactory.

The results for the year are set out on page 5.

## DIVIDENDS AND TRANSFER TO RESERVES

Dividends of £80,160 were paid during the year and it is proposed that the deficit for the year of £56,062 be deducted from reserves.

## DIRECTORS AND DIRECTORS' INTERESTS

The directors who served during the year and the interests in the shares of those serving at the end of the year were as follows:

	Shares of	£l each
	1997	1996
D H Munro	2	2
J Irvine	-	_
T C Morrisson	-	-
A D Tinning	-	_
J McAuley	-	_
J F Rae	_	_

In accordance with Section 385A of the Companies Act 1985 Messrs John Gray & Co. C.A. will continue to hold office.

By order of the board

Cray )

Craig Morrisson

Director

10 Stroud Road Kelvin Industrial Estate East Kilbride Glasgow 22 January 1998

#### STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- \* select suitable accounting policies and then apply them consistently;
- \* make judgments and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- \* prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

## AUDITORS' REPORT TO THE MEMBERS OF

#### DONALD MUNRO LIMITED

We have audited the financial statements on pages 5 to 14.

## RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITORS

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### BASIS OF OPINION

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### OPINION

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 March 1997 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

John Gray & Co

John Gray & Co Chartered Accountants Registered Auditors 13 Brown Street Port Glasgow

22 January 1998

Profit and Loss Account for the year ended 31 March 1997

1996 £		£
7,825,377 (5,868,766)	Turnover - continuing operations Cost of sales	10,665,198 (8,024,471)
1,956,611	Gross profit	2,640,727
(1,022,559)	Distribution costs	(1,525,602)
(934,116)	Administrative expenses	(1,180,654)
(64)	Operating loss continuing operations (Note 2)	(65,529)
75,500	Income from other fixed asset investments	106,788
44,500	Income from shares in related companies	46,000
(6,098)	Interest payable (Note 6)	(5,189)
113,838	Profit on ordinary activities before taxation	82,070
(50,639)	Tax on ordinary activities (Note 7.)	(57,972)
63,199	Profit for financial year	24,098
(80,160)	Dividends paid	(80,160)
(16,961)	Retained (loss) for financial year (Note 18)	(56,062)

## CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the above two financial years.

## TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profit or loss in the above two financial years.

The notes on pages 7 to 14 form part of the financial statements.

## Balance Sheet as at 31 March 1997

1996		
£	£ FIXED ASSETS	£
444,107 255,824 19,623	Intangible assets (Note 8) Tangible assets (Note 9) Investments (Note 10)	2,096,652 362,182 100,023
719,554		2,558,857
<del></del>	CURRENT ASSETS	
784,510 749,090 261,704 1,795,304	Stocks (Note 11) 1,027,518 Debtors (Note 12) 991,952 Cash in bank and on hand 275,395 2,294,865	
(1,444,256)	CREDITORS DUE WITHIN ONE YEAR (Note 13) (3,808,080)	
351,048	NET CURRENT (LIABILITIES) / ASSETS	(1,513,215)
1,070,602	TOTAL ASSETS LESS CURRENT LIABILITIES	1,045,642
(15,036)	CREDITORS DUE AFTER MORE THAN ONE YEAR (Note 14)	(50,138)
(4,000)	PROVISIONS FOR LIABILITIES AND CHARGES (Note 15)	
1,051,566	NET ASSETS	995,504
	CAPITAL AND RESERVES	
1,000	Called up share capital (Note 16)	1,000
1,050,566	Profit and Loss Account (Note	994,504
	These financial statements were approved by the board of directors on 22 January 1998 and were signed on its behalf by:	
	Donald H Munro Director	
1,051,566	Doeld CH-Mune	995,504

#### NOTES

(forming part of the financial statements)

#### 1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

## BASIS OF PREPARATION

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost accounting rules.

### FIXED ASSETS AND DEPRECIATION

Depreciation is provided by the company to write off the cost of intangible and tangible fixed assets as follows:

Goodwill			line basis)
Heritable property			line basis)
Leasehold property			line basis)
Fixtures and fittings	10%	(Straight	line basis)
Motor vehicles	25%	(Reducing	balance basis)
Computer equipment	20%	(Straight	line basis)

## INVESTMENT INCOME

Income from investments is included, together with the related tax credit, in the profit and loss account of the accounting period in which it is received.

## **LEASES**

Where the company enters into a lease which entails taking substantially all of the risks and rewards of ownership of an asset, the lease is treated as a "finance lease". The asset is recorded in the balance sheet as a tangible fixed asset and is depreciated over its estimated useful life. Future instalments under such leases, net of finance charges, are included within creditors. Rentals payable are apportioned between the finance element, which is charged to the profit and loss account, and the capital element which reduces the outstanding obligation for future instalments.

All other leases are accounted for as "operating leases" and the rental charges are charged to the profit and loss account on a straight line basis over the life of the lease.

#### PENSIONS

The company is a member of the group defined contribution pension scheme operated by its parent company Strathclyde (Pharmaceuticals) Limited. The assets of the scheme are held separately from those of the group in an independently administered fund. There were no outstanding or prepaid contributions at the balance sheet date (1996 f Nil).

# DONALD MUNRO LIMITED NOTES (continued)

#### STOCKS

Stocks are stated at the lower of cost and net realisable value. Cost is defined as Trade Cost at the year end.

#### TAXATION

The charge for the year is based on the profit for the year and takes into account taxation deferred because of timing differences between the treatment of certain items for taxation and accounting purposes.

## TURNOVER

Turnover represents the amounts (excluding value added tax) derived from the provision of goods and services to customers during the year.

2.	OPERATING LOSS	1997	1996
۷.	OI BIRTING 1000	£	£
	Operating loss is stated after charging:		
	Auditors' remuneration Depreciation on intangible fixed assets Depreciation on tangible fixed assets:	8,820 117,455	7,570 43,011
	Owned Leased	65,984 25,730	27,809 48,500
	Operating lease payments: Land and buildings	194,368	155,158
	Pension costs Gain on disposal of assets	27,448 (10,037)	27,294 (860)
3.	REMUNERATION OF DIRECTORS		
	Directors emoluments		
	Remuneration as executives	221,028	200,766
			<del></del>

The emoluments, excluding pension contributions, of the chairman were  $\pm 111$  (1996  $\pm 111$ ) and those of the highest paid director were  $\pm 63,836$  (1996  $\pm 56,064$ ).

The emoluments, excluding pension contributions, of the directors (including the chairman and highest paid director) were within the following ranges:

£ 1 - £ 5,000	2	2
£35,001 - £40,000	_	l
£40,001 - £45,000	1	1
£50,001 - £55,000	2	
£55,001 - £60,000	•••	2
£60,001 - £65,000	1	-
200,002		

# NOTES (continued)

4.	STAFF NUMBERS AND COSTS		1997	1996
	The average number of persons e during the year, analysed by ca	mployed by the c tegory, was as f	ompany ollows:	
	Sales and distribution Administration		107 8 ——	82 8 —
	•		115	90 <del></del>
	The aggregate payroll costs of	these persons we	re as follows:	
			£	£
	Wages and salaries Social security costs Other pension costs		1,159,047 99,080 27,448	838,999 73,663 27,294
	Other pension cools		1,285,575	939,956
5.	INCOME FROM FIXED ASSET INVESTM	MENTS		
	Unlisted		152,788	120,000
6.	INTEREST PAYABLE			
	Finance lease charges		5,189	6,098
7.	TAXATION			
	U K corporation tax at 30% (199) profit for the year on ordinary Deferred taxation Tax credit on dividends received	y activities	52,772 (4,000) 9,200 	42,839 (1,100) 8,900 
8.	INTANGIBLE FIXED ASSETS		Aggregate	Written Down
		Cost	Depreciation	Value
	At beginning of year Purchased in year Depreciation for year	609,286 1,770,000 -	(165,179) - (117,455)	444,107 1,770,000 (117,455)
	At end of year	2,379,286	(282,634)	2,096,652

## NOTES (continued)

## 9. TANGIBLE FIXED ASSETS

Details of tangible fixed assets are as set out on pages 13 and 14.

Included in the total net book value of tangible fixed assets is £104,830 (1996 £63,738) in respect of assets held under finance leases.

	Depreciation for the year on these assets was	£25,730 (1996	£21,250).
10.	FIXED ASSET INVESTMENTS	1997 £	1996 £
	Shares at cost	100,023	19,623
	The companies in which the company's interest as follows:	is more than	10% are
	Bridgeton H C Limited Woodside Pharmacy (Glasgow) Limited Maryhill Dispensary Limited	40% 25% 25%	40% 25% 12.5%
	All of the shares held are in unlisted companiincorporated in Scotland.	Les	
11.	STOCKS		
	Goods for resale	1,027,518	784,510 ———
12.	DEBTORS		
	Trade debtors Prepayments and accrued income	987,165 4,787 991,952	718,534 30,556 749,090
13.	CREDITORS: DUE WITHIN ONE YEAR		
	Obligations under finance leases Trade creditors Corporation tax Accruals and deferred income Due to parent company	43,199 79,215 56,141 55,980 3,573,545 3,808,080	33,320 69,358 46,209 47,391 1,247,978 1,444,256

The bank overdraft is secured by a floating charge over the assets of the company.

## NOTES (continued)

14.	CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	1997 £	1996 £
	Obligations under finance leases	50,138	15,036
	These obligations mature within five years.		
15.	PROVISIONS FOR LIABILITIES AND CHARGES		
	DEFERRED TAXATION		
	At beginning of year Transfer to profit and loss account	4,000 4,000	
16.	CALLED UP SHARE CAPITAL		
	Authorised Shares of fl each	10,000	10,000
	Allotted, called up and fully paid Shares of £l each	1,000	1,000
17.	RESERVES		
	PROFIT AND LOSS ACCOUNT		
	At beginning of year Retained (loss) for year	1,050,566 (56,062)	1,067,527 (16,961)
	At end of year	994,504	1,050,566
18.	RECONCILIATION OF MOVEMENTS IN SHAREHOLDERS'	FUNDS	
	Profit for the financial year Dividends	24,098 (80,160)	63,199 (80,160)
	Net deductions from shareholders' funds Opening shareholders' funds	(56,062) 1,051,566	(16,961) 1,068,527
	Closing Shareholders' funds	995,504	1,051,566

## NOTES (continued)

## 19. CONTINGENT LIABILITIES

The company has given guarantees in respect of overdrafts and finance lease facilities granted to its parent company and fellow subsidiary. At 31 March 1997 these amounted to £8,930,158 (1996 £7,938,766).

### 20. COMMITMENTS

There were no capital commitments at the year end (1996 £Nil).

21. In the opinion of the directors, the company's ultimate holding company is Strathclyde (Pharmaceuticals) Limited, 10 Stroud Road, East Kilbride, which is incorporated in Scotland.

DONALD MUNRO LIMITED

## SCHEDULE OF TANGIBLE FIXED ASSETS

	COST PRICE	AGGREGATE DEPRECIATION	WRITTEN DOWN VALUE
	£	£	£
Heritable Property			
As at 31 March 1996 Additions in year	32,692	(646)	32,046
Depreciation for Year	32,692	(646) (654)	32,046 (654)
	32,692	(1,300)	31,392
Leasehold Property			
As at 31 March 1996 Additions in year	192,064	(117,212)	74,852
Depreciation for year	192,064	(117,212) (27,495)	74,852 (27,495)
Z-PZ-03-10-1	192,064	(144,707)	47,357
Fittings and Equipment			
As at 31 March 1996 Additions in year	288,577 100,144	(235,409)	53,168 100,144
Depreciation for year	388,721	(235,409) (22,093)	153,312 (22,093)
•	388,721	(257,502)	131,219
Motor Vehicles			
As at 31 March 1996 Additions in Year	199,073 117,731		86,340 113,307
Disposals in Year	316,804 (58,449		199,647 (18,813)
Depreciation for Year	258,355	(77,521) (38,301)	180,834 (38,301)
Dept Collection = 1 = 1 = 1	258,355	(115,822))	142,533

# SCHEDULE OF TANGIBLE FIXED ASSETS (continued)

	COST PRICE	AGGREGATE DEPRECIATION	WRITTEN DOWN VALUE
	£	£	£
Computer Equipment			
As at 31 March 1996 Additions in year	15,915 3,435	(6,497) -	9,418 3,435
Depreciation for Year	19,350	(6,497) (3,172)	12,853 (3,172)
	19,350	(9,669)	9,681
TOTAL FIXED ASSETS			
As at 31 March 1997	886,759	(524,576)	362,182