REGISTRAR'S COPY

Westcrown Contracting Services Limited (formerly Harndec Flooring Company Limited)

Report and Accounts

31 March 1995

Company Registration Number SC 045884





■ Ernst & Young

Chairman

Managing Director

DIRECTORS

J W Haran

W F Thomson

I K Finlayson

S Haran

R MacDonald

SECRETARY

I K Finlayson

AUDITORS

Ernst & Young George House 50 George Square Glasgow G2 1RR

BANKERS

Clydesdale Bank plc 30 St Vincent Street Glasgow G1 2HL

SOLICITORS

MacRoberts 152 Bath Street Glasgow

REGISTERED OFFICE

Quay House Quay Road North Rutherglen Glasgow G73 1LD

COMPANY REGISTRATION NUMBER

SC 045884

DIRECTORS' REPORT

The directors present their report and accounts for the year ended 31 March 1995.

RESULTS AND DIVIDENDS

The loss for the year attributable to shareholders amounts to £16,895. The directors recommend that no dividend be paid and that the loss of £16,895 be deducted from retained profits.

PRINCIPAL ACTIVITY

The principal activity of the company is that of flooring contractors.

By special resolution of the members, the name of the company was changed on 22 March 1995 from Harndec Flooring Company to Westcrown Contracting Services Limited.

EVENTS SINCE THE BALANCE SHEET DATE

On 1 April 1995 the company took over the trading activities and all of the assets and liabilities of another group company Westcrowns Building & Management Services Limited.

FIXED ASSETS

The company acquired tangible fixed assets at a cost of £40,174. All movements in tangible fixed assets are shown in note 9.

DIRECTORS AND THEIR INTERESTS

All the directors listed on page 1 have held office throughout the year under review. In accordance with the Articles of Association no director is required to retire by rotation.

The interests of the directors in the share capital of group companies are shown on page 3.

AUDITORS

At the Annual General Meeting of the company held on 21 October 1994, an elective resolution was passed pursuant to Section 386 of the Companies Act 1985 dispensing with the obligation to appoint auditors annually, accordingly Ernst & Young shall be deemed to be re-appointed as auditors.

By order of the board

I K Finlayson

Secretary

6 September 1995

Westcrown Contracting Services Limited

DIRECTORS' INTERESTS

According to the register, maintained as required under Section 325 of the Companies Act 1985, the interests of the directors in the share capital of the group companies were as follows:

Ordinary shares:	J 31/3/95	J W Haran 1/4/94	W F Thomson 31/3/95 1/4/94	Thomson 1/4/94	I K Finlayson 31/3/95 1/4/94	Finlayson 1/4/94	31/3/95	S Haran 1/4/94	R A 31/3/95	R MacDonald 1/95 1/4/94
Westcrowns Limited J & W Haran Limited	281,050 10,234	1,185 21,607	4,764	15	9,527	30	19,054 10,783	60 10,783	1 1	
Limited Glass - Paisley Limited Westcrown Contracting Services	15,360	15,360	1 1	1 1	1 1	1 1	7,680	7,680	1 1	1 1
Limited (formerly Harndec Flooring Company Limited) Westcrowns Building and	211	211	222	222	ı	ı	105	105	ı	•
Management Services Limited	105	105	1	1	1	•	53	53	•	ı
Preference Shares:										
Westcrowns Limited	16,000	16,000	14,000	14,000	14,000	14,000	•	ı	•	•

During the year, Westcrowns Limited made a bonus issue of 316.57 ordinary shares for each ordinary share already held.

STATEMENT OF DIRECTORS' RESPONSIBILITIES IN RESPECT OF THE ACCOUNTS

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those accounts, the directors are required to:

- · select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

■ Ernst & Young

REPORT OF THE AUDITORS

to the members of Westcrown Contracting Services Limited

We have audited the accounts on pages 6 to 18, which have been prepared under the historical cost convention and on the basis of the accounting policies set out on pages 9 and 10.

Respective responsibilities of directors and auditors

Emat Man

As described on page 4 the company's directors are responsible for the preparation of the accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the company's affairs as at 31 March 1995 and of its loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Ernst & Young

Chartered Accountants Registered Auditor Glasgow

6 September 1995

PROFIT AND LOSS ACCOUNT

for the year ended 31 March 1995

	Note	1995 £	1994 £
TURNOVER	2	1,412,735	1,485,918
Cost of sales		(1,139,237)	(1,164,575)
GROSS PROFIT		273,498	321,343
Administrative expenses		(278,324)	(262,553)
OPERATING (LOSS)/PROFIT	3	(4,826)	58,790
Interest payable	6	(14,214)	(13,106)
(LOSS)/PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		(19,040)	45,684
Taxation credit/(charge)	7	2,145	(11,074)
(LOSS)/PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION	16	(16,895)	34,610
Dividends	8/16	-	(16,400)
RETAINED (LOSS)/PROFIT FOR THE FINANCIAL YEAR		(16,895)	18,210

There are no recognised gains or losses other than the loss attributable to shareholders of the company of £16,895 in the year ended 31 March 1995 and the profit of £34,610 in the year ended 31 March 1994.

BALANCE SHEET

at	31	March	1005
aı	JI	iviatui	1773

	Note	1995 £	1994 £
FIXED ASSETS			
Tangible assets	9	34,961	9,069
CURRENT ASSETS			
Stocks	10	76,100	66,000
Debtors	11	408,687	398,805
Cash at bank and in hand	12	1,235	2,046
		486,022	466,851
CREDITORS - amounts falling due			
within one year	13	(381,995)	(335,779)
NET CURRENT ASSETS		104,027	131,072
			
TOTAL ASSETS LESS CURRENT LIABILITIES		138,988	140,141
CREDITORS - amounts falling due after more than one year:			
Obligations under finance leases and hire purchase contracts	14	(16,477)	(735)
•			
TOTAL ASSETS LESS TOTAL LIABILITIES		122,511	139,406
			
Called an above special	10/10	2.222	2.222
Called up share capital Profit and loss account	15/16 16	2,222 120,289	2,2:22 137,184
A TOTAL MIN 1055 HODGIII	10		137,104
		122,511	139,406

Tun warm

J W Haran

Director

6 September 1995

STATEMENT OF CASH FLOWS for the year ended 31 March 1995

	Note	1995 £	1994 £
NET CASH INFLOW FROM OPERATING ACTIVITIES	3(b)	14,552	29,696
RETURNS ON INVESTMENTS AND SERVICING OF FINANCE			
Interest paid		(12,542)	(11,695)
Interest element of finance leases and hire purchase payments Dividends paid		(1,672) (16,400)	(1,411)
NET CASH (OUTFLOW) FROM RETURNS ON INVESTMENTS AND SERVICING OF FINANCE		(30,614)	(13,106)
TAXATION Corporation tax paid		(8,929)	**
Corporation tax paid			
INVESTING ACTIVITIES Payments to acquire tangible fixed assets Proceeds on sale of fixed assets		(5,027) 3,500	(1,664) 764
NET CASH (OUTFLOW) FROM INVESTING ACTIVITIES		(1,527)	(900)
NET CASH (OUTFLOW)/INFLOW BEFORE FINANCE	CING	(26,518)	15,690
FINANCING			
Repayments of capital element of finance leases and hire purchase contracts	14	11,370	7,593
(DECREASE)/INCREASE IN CASH AND CASH EQUIVALENTS	12	(37,888)	8,097
		(26,518)	15,690

Major non-cash transactions:

During the year the group entered into finance lease arrangements in respect of assets with a total capital value at the inception of the leases of £35,147 (1994 - £Nil).

at 31 March 1995

1 ACCOUNTING POLICIES

Accounting convention

The accounts are prepared under the historical cost convention.

Depreciation

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset evenly over its expected useful life by equal annual instalments, as follows:

Motor vehicles - 4 years
Plant and machinery - 5 years
Fixtures and fittings - 5 years

Stocks

Stocks are stated at the lower of cost incurred in bringing each product to its present location and condition and net realisable value as follows:

Raw materials and goods for resale - purchase cost on a first-in, first-out basis

Work in progress and finished goods - cost of direct materials and labour plus attributable overheads based on a normal level of activity

Net realisable value is based on estimated selling price less any further costs expected to be incurred to completion and disposal.

Deferred taxation

Deferred taxation is provided on the liability method on all timing differences which are expected to reverse in the future without being replaced, calculated at the rate at which it is estimated the timing differences will reverse.

Leasing and hire purchase commitments

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet and are depreciated over their useful lives.

The interest element of the rental obligations is charged to the profit and loss account over the period of the lease and represents a constant proportion of the balance of capital repayments outstanding.

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

at 31 March 1995

1 ACCOUNTING POLICIES (continued)

Pensions

Employees are members of a defined benefit pension scheme operated by the Westcrowns Group. The scheme requires contributions to be made to an independently administered fund. Contributions to this fund are charged to the profit and loss account so as to spread the cost of pensions over the employees' working lives within the company. The regular cost is attributed to individual years using the projected unit credit method. Variations in pension cost, which are identified as a result of actuarial valuations, are amortised over the average expected remaining working lives of employees in proportion to their expected payroll costs. Differences between the amounts funded and the amounts charged to the profit and loss account are treated as either provisions or prepayments in the balance sheet.

2 TURNOVER

Turnover represents the amounts derived from the provision of goods and services, stated net of value added tax. Turnover is attributable to one continuing activity, namely that of flooring contractors.

Turnover is wholly generated within the UK.

3 OPERATING (LOSS)/PROFIT

(a) This is stated after charging:

		1995	1994
		£	£
	Auditors' remuneration		
	- audit services	4,700	4,500
	Depreciation of tangible owned assets	3,863	4,535
	Depreciation of assets held under finance leases	·	ŕ
	and hire purchase contracts	10,419	3,355
	(Gain)/loss on sale of tangible fixed assets	(3,500)	246
	Operating lease rentals		
	- plant, vehicles and other equipment	8,989	8,718
(b)	Net cash inflow from operating activities:		
()		1995	1994
		£	£
	Operating (loss)/profit	(4,826)	58,790
	Depreciation	14,282	7,890
	(Gain)/loss on sale of fixed assets	(3,500)	246
	(Increase) in stocks	(10,100)	(20,400)
	(Increase) in debtors	(9,882)	(50,693)
	Increase in creditors	28,578	33,863
	Net cash inflow from operating activities	14,552	29,696

at 31 March 1995

4	DIDECTORS	DEMINIEDATION	
4	DIRECTORS	REMUNERATION	

	1995 £	1994 £
Fees Other emoluments including pension contributions	71,202	73,041
	71,202	73,041

Directors' emoluments, excluding pension contributions, fell within the following ranges:

	1995 Number of	1994 directors
Not more than £5,000 £25,001 to £30,000	3	3
£30,001 to £35,000 £35,001 to £40,000	- 1	1 1

The emoluments, excluding pension contributions, of the chairman were £Nil (1994 - £1,675) and of the highest paid director were £37,497 (1994 - £38,428).

5 STAFF COSTS AND NUMBERS

	1995	1994
	£	£
Wages and salaries	335,016	310,357
Social security costs	34,840	33,475
Other pension costs (see note 17)	22,591	25,401
	392,447	369,233

The average number of persons employed by the company, including directors, during the year was as follows:

	1995 Number	1994 Number
Administration Other	6 17	6 16
		
	23	22
	·	

at 31 March 1995

6	INTEREST PAYABLE		
		1995	1994
		£	£
	Bank overdraft Finance charges payable under finance leases and	9,142	6,295
	hire purchase contracts	1,672	1,411
	Group interest payable	3,400	5,400
		14,214	13,106
		·····	
7	TAXATION		
		1995 C	1994
	•	£	£
	Credit/(charge) based on the (loss)/profit for the year: UK corporation tax (at 25%)	_	(11,074)
	Overprovision in respect of prior years	2,145	(11,074)
			
		2,145	(11,074)
8	DIVIDENDS		
		1995	1994
		£	£
	Ordinary dividend of £Nil (1994 - £9.74)	-	16,400

In 1994 the holders of 638 shares waived their entitlement to the dividend.

at 31 March 1995

9 TANGIBLE FIXED ASSETS

I ANGIBLE FIXED ASSETS				
t	Motor	Plant and	Fixtures and	
	vehicles	machinery	fittings	Total
	£	£	£	£
Cost or valuation:				
At 1 April 1994	66,354	4,269	2,659	73,282
Additions	39,535	639	•	40,174
Disposals	(20,002)	-	-	(20,002)
				<u></u>
At 31 March 1995	85,887	4,908	2,659	93,454
Depreciation:				
At 1 April 1994	59,642	2,323	2,248	64,213
Charge for year	13,240	910	132	14,282
Disposals	(20,002)	••	•	(20,002)
A. 01 M. 1. 1007	52.000	2 222	2 200	
At 31 March 1995	52,880	3,233	2,380	58,493
Net book value:				
At 31 March 1995	33,007	1,675	279	34,961
				
At 1 April 1994	6,712	1,946	411	9,069
				

The net book value of motor vehicles includes an amount of £24,544 (1994 - £6,712) in respect of assets held under finance leases and hire purchase contracts.

10 STOCKS

1995 £	1994 £
	35,200
7,600	30,800
	
76,100	66,000
	£ 68,500

In the opinion of the directors the replacement cost of stock is not materially different from that stated in the balance sheet.

NOTES TO THE ACCOUNTS at 31 March 1995

DEBTORS

	1995 £	1994 £
Due within one year:		
Trade debtors	372,012	341,298
Amounts owed by group undertakings	26,625	34,604
Other debtors	1,113	5,403
Prepaid charges	187	-
Due often more than one com-	399,937	381,305
Due after more than one year:. Amounts owed by group undertakings	8,750	17,500
		
	408,687	398,805

CASH AND CASH EQUIVALENTS 12

Analysis of balances as shown in the balance sheet and changes during the current and previous year:

			Change
	1995	1994	in year
	£	£	£
Cash on hand	1,235	2,046	(811)
Bank overdraft	(143,395)	(106,318)	(37,077)
			
	(142,160)	(104,272)	(37,888)
			Change
	1994	1993	in year
	£	£	£
Cash on hand	2,046	1,860	186
Bank overdraft	(106,318)	(114,229)	7,911
	·		
	(104,272)	(112,369)	8,097
			

at 31 March 1995

13 CREDITORS - amounts falling due within one year

one production and the state of		1995	1994
	Note	£	£
Bank overdraft	12	143,395	106,318
Obligations under finance leases and hire purchase			
contracts	14	12,451	4,416
Trade creditors		149,044	139,733
Amounts owed to group undertakings		6,120	430
Corporation tax		, <u>.</u>	11,074
Other taxes and social security costs		58,215	39,282
Accruals and deferred income		12,770	18,126
Dividends		· -	16,400
			
		381,995	335,779

The bank overdraft is secured by a floating charge over all the assets of the company and by cross guarantees between all group undertakings.

14 OBLIGATIONS UNDER FINANCE LEASES AND HIRE PURCHASE CONTRACTS

	1995	1994
Amounts payable:	£	£
Within one year	14,184	5,133
Within two to five years	18,748	855
	32,932	5,988
Less: finance charges allocated to future periods	(4,004)	(837)
	28,928	5,151
Finance leases and hire purchase contracts are analysed as follows:		
	1995	1994
	£	£
Current obligations	12,451	4,416
Non-current obligations	16,477	735
		
	28,928	5,151
	:	

at 31 March 1995

14 OBLIGATIONS UNDER FINANCE LEASES AND HIRE PURCHASE CONTRACTS (continued)

Analysis of changes in finance leases and hire purchase contracts during current and previous years:

		1993 £	1994 £
	At 1 April Inception of finance leases and hire purchase	5,151	12,744
	contracts Capital element of finance leases and hire	35,147	-
	purchase payments	(11,370)	(7,593)
	At 31 March	28,928	5,151
15	SHARE CAPITAL	1995	1994
		£	£
	Authorised: 250,000 ordinary shares of £1 each	250,000	250,000
	Allotted, called up and fully paid: 2,222 ordinary shares of £1 each	2,222	2,222

16 RECONCILIATION OF SHAREHOLDERS' FUNDS AND MOVEMENTS ON RESERVES

	Share capital £	Profit and loss account £	Total £
At 1 April 1993 Profit for the year Dividends	2,222	118,974 34,610 (16,400)	121,196 34,610 (16,400)
At 1 April 1994 Loss for the year	2,222	137,184 (16,895)	139,406 (16,895)
At 31 March 1995	2,222	120,289	122,511
			

at 31 March 1995

17 PENSION COMMITMENTS

The pension scheme for the company's employees is of the defined benefit final pensionable earnings type, operated as a group scheme as part of the Westcrowns Group. The scheme is trustee-administered and funded to cover future pension liabilities in respect of service up to the balance sheet date. It is subject to independent valuations at least every three years on the basis of which the qualified actuary certifies the rates of the employer's contributions which together with the specified contributions payable by the employees and proceeds from the scheme's assets are sufficient to fund the benefits payable under the scheme.

Full details of the scheme are disclosed in the accounts of Westcrowns Limited.

18 OTHER FINANCIAL COMMITMENTS

At 31 March the company had annual commitments under non-cancellable operating leases as follows:

-	Plant, vehicles and other equipment	
	1995 15	
	£	£
Operating leases which expire: Within one year	_	
Within two to five years	7,200	7,200
	7,200	7,200
		

19 CAPITAL COMMITMENTS

No future capital expenditure has been authorised by the directors at 31 March 1995 (1994 - Nil).

20 POST BALANCE SHEET EVENTS

On 1 April 1995 the company took over the trading activities and all of the assets and liabilities of another group company Westcrowns Building & Management Services Limited.

21 CONTINGENT LIABILITIES

Cross guarantees exist between all group companies in favour of the group's bankers. At 31 March 1995 the combined group bank borrowings amounted to £1,328,330.

Other contingent liabilities are those arising in the ordinary course of business in connection with the completion of contracts in accordance with specifications.

Westcrown Contracting Services Limited

NOTES TO THE ACCOUNTS at 31 March 1995

22 TRANSACTIONS WITH DIRECTORS

As fully disclosed in the directors' interests schedule on page 3, J W Haran, S Haran, W F Thomson and I K Finlayson are shareholders in other companies in the Westcrowns Group. They are also directors of the companies in which they hold shares. The company trades with other members of the group, however all transactions in the normal course of trade are on an arms length basis.

23 ULTIMATE PARENT COMPANY

The directors regard Westcrowns Limited, a company registered in Scotland, as the ultimate parent company.