

In accordance with  
Section 728 of the  
Companies Act 2006.

# SH04

## Notice of sale or transfer of treasury shares



Companies House

☒ **What this form is for**  
You may use this form to give notice of a sale or transfer of treasury shares.

☒ **What this form is NOT for**  
You cannot use this form to give notice of a cancellation of treasury shares. To do this, please use SH05.

For further information, please refer to our guidance at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

### 1 Company details

|                      |                 |   |   |   |   |   |   |   |
|----------------------|-----------------|---|---|---|---|---|---|---|
| Company number       | S               | C | 0 | 1 | 9 | 2 | 3 | 0 |
| Company name in full | Mitie Group plc |   |   |   |   |   |   |   |

→ **Filling in this form**  
Please complete in typescript or in bold black capitals  
  
All fields are mandatory unless specified or indicated by \*

### 2 Treasury shares sold or transferred ①

| Class of shares<br>(E.g. Ordinary/Preference etc.) | Number of shares sold<br>or transferred | Nominal value of<br>each share | Date(s) shares were sold<br>or transferred |
|----------------------------------------------------|-----------------------------------------|--------------------------------|--------------------------------------------|
| Ordinary                                           | 47,445                                  | 2.5p                           | 14 / 03 / 2024                             |
| Ordinary                                           | 58,822                                  | 2.5p                           | 18 / 03 / 2024                             |
| Ordinary                                           | 6,598                                   | 2.5p                           | 18 / 03 / 2024                             |
| Ordinary                                           | 21,114                                  | 2.5p                           | 18 / 03 / 2024                             |
| Ordinary                                           | 20,000                                  | 2.5p                           | 18 / 03 / 2024                             |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |
|                                                    |                                         |                                | / /                                        |

① **Treasury shares sold or transferred**  
Shares may only be transferred (as opposed to sold) from treasury for the purposes of, or in accordance with, an employees' share scheme.

### 3 Signature

|           |                                                                                                                                                                                                                                                                                                                                                          |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|           | I am signing this form on behalf of the company.                                                                                                                                                                                                                                                                                                         |
| Signature | <div><div>Signature</div><div><input checked="" type="checkbox"/></div><div>DocuSigned by:<br/><br/>9153130E17564CC...</div><div><input checked="" type="checkbox"/></div></div> <div>This form may be signed by:<br/>Director ②, Secretary, Person authorised ③, Administrator, Administrative receiver, Receiver, Receiver manager, CIC manager.</div> |

② **Societas Europaea**  
If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.  
  
③ **Person authorised**  
Under either section 270 or 274 of the Companies Act 2006.

## SH04

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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Company Secretarial Team**

Company name **Mitie Group plc**

Address **Level 12, The Shard**

**32 London Bridge Street**

Post town **London**

County/Region

Postcode **S E 1 9 S G**

Country **England**

DX

Telephone

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have entered the correct information in section 2.
- ☐ You have signed the form.

**Important information**

**Please note that all information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**

The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**

The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**