

In accordance with
Section 728 of the
Companies Act 2006.

SH04

Notice of sale or transfer of treasury shares



Companies House

☒ **What this form is for**
You may use this form to give notice of a sale or transfer of treasury shares.

☒ **What this form is NOT for**
You cannot use this form to give notice of a cancellation of treasury shares. To do this, please use SH05.

For further information, please refer to our guidance at www.companieshouse.gov.uk

1 Company details

Company number	S	C	0	1	9	2	3	0
Company name in full	Mitie Group plc							

→ **Filling in this form**
Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by *

2 Treasury shares sold or transferred ①

Class of shares (E.g. Ordinary/Preference etc.)	Number of shares sold or transferred	Nominal value of each share	Date(s) shares were sold or transferred
Ordinary	6,000	2.5p	09 / 01 / 2024
Ordinary	65,322	2.5p	09 / 01 / 2024
Ordinary	6,589	2.5p	09 / 01 / 2024
Ordinary	32,000	2.5p	09 / 01 / 2024
Ordinary	16,991	2.5p	09 / 01 / 2024
Ordinary	4,000	2.5p	09 / 01 / 2024
Ordinary	6,080	2.5p	09 / 01 / 2024
Ordinary	16,500	2.5p	09 / 01 / 2024
Ordinary	6,600	2.5p	09 / 01 / 2024
Ordinary	5,800	2.5p	09 / 01 / 2024

① **Treasury shares sold or transferred**
Shares may only be transferred (as opposed to sold) from treasury for the purposes of, or in accordance with, an employees' share scheme.

3 Signature

	I am signing this form on behalf of the company.
Signature	Signature X DocuSigned by: 9153130E17564CC... X This form may be signed by: Director ②, Secretary, Person authorised ③, Administrator, Administrative receiver, Receiver, Receiver manager, CIC manager.

② **Societas Europaea**
If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.

③ **Person authorised**
Under either section 270 or 274 of the Companies Act 2006.

SH04

Notice of sale or transfer of treasury shares

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Company Secretarial Team**

Company name **Mitie Group plc**

Address **Level 12, The Shard**

32 London Bridge Street

Post town **London**

County/Region

Postcode **S E 1 9 S G**

Country **England**

DX

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have entered the correct information in section 2.
- ☐ You have signed the form.

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

For companies registered in Scotland:

The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:

The Registrar of Companies, Companies House,
Second Floor, The Linenhall, 32-38 Linenhall Street,
Belfast, Northern Ireland, BT2 8BG.
DX 481 N.R. Belfast 1.

**Further information**

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk