

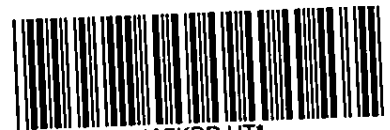
# LL AR01

## Annual Return of a Limited Liability Partnership (LLP)



A fee is payable with this form  
Please see 'How to pay' on the last page

WEDNESDAY



A26

\*A7KDDJJT\*  
28/04/2010  
COMPANIES HOUSE

485

☒ **What this form is for**  
You may use this form to confirm  
that the LLP information is correct  
as at the date of this return. You  
must file an Annual Return at least  
once every year

☐ **What this form is NOT for**  
You cannot use this form to give  
notice of changes to the LLP  
members, the registered office  
address or information relating to  
the company records

### Part 1 LLP details

This section must be completed by all LLPs

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals  
  
All fields are mandatory unless  
specified or indicated by \*

#### A1 LLP details

LLP number OC344388  
LLP name in full ALB FLOORING LLP

① **LLP name change**  
If your LLP has changed its name,  
please provide the LLP name as at the  
date of this return

#### A2 Return dates

Please give the annual return made up date. The return date must not be a  
future date. The annual return must be delivered within 28 days of the date  
given below

Date of this return <sup>①</sup> 27 <sup>d</sup> 03 <sup>m</sup> 2010 <sup>y</sup>

② **Date of this return**  
Your LLP's return date is usually the  
anniversary of incorporation or the  
anniversary of the last annual return  
filed at Companies House. You may  
choose an earlier return date but it  
must not be a later date

#### A3 Registered office address <sup>①</sup>

Please give the registered office address of your company

Building name/number UNIT 15 ACCESS 4:20  
Street NEW HYTHE BUSINESS PARK  
BELLINGHAM WAY  
Post town AYLESFORD  
County/Region KEN  
Postcode ME20 7HP

③ **Change of registered office**  
This must agree with the address  
that is held on the Companies House  
records at the date of this return  
  
If the registered office address has  
changed, you should complete form  
LL AD01 and submit it together with  
this annual return

#### A4 Single alternative inspection location (SAIL) of the LLP records (if applicable) <sup>①</sup>

Building name/number  
Street  
Post town  
County/Region  
Postcode

④ **SAIL address**  
This must agree with the address  
that is held on the Companies House  
records at the date of this return  
  
If the address has changed, you  
should complete form LL AD02 and  
submit it together with this annual  
return

# LL AR01

## Annual Return of a Limited Liability Partnership (LLP)

A5

### Location of LLP records •

Please tick the appropriate box to indicate which records are kept at the SAIL address in **Section A4**

- ☐ Register of members
- ☐ Register of debenture holders
- ☐ Instruments creating charges and register of charges England and Wales or Northern Ireland
- ☐ Instruments creating charges and register of charges Scotland

#### • Location of LLP records

If the LLP records are held at the registered office address, do not tick any of the boxes in this section

Certain records must be kept by every LLP while other records are only kept where appropriate

If the records are not kept at the SAIL address they must be available at the registered office

If any of the LLP records have moved from the registered office to the address in Section A4 since the last annual return, you must complete form LL AD03 and submit it together with this annual return

**LL AR01**

Annual Return of a Limited Liability Partnership (LLP)

**Part 2****Officers of the LLP**

This section should include details of the LLP members at the date to which this annual return is made up

- For a member who is an individual, go to Section B1
- For a corporate member, go to Section C1

Once Part 2 has been completed, please go to Part 3 'Signature'

**Continuation pages**

Two pages have been included in the form for details of members who are individuals and two pages have been included for details of corporate members

Please use a continuation page if you need to enter any more officer details

**Member****B1****Member details ①**

Please use this section to list all the members of the LLP  
For a corporate member, complete Sections C1-C4

Title*	MR
Full forename(s)	BRIAN FRANCIS
Surname	BROOK
Former name(s) ②	
Country/State of residence	UNITED KINGDOM
Date of birth	d 05 m 03 y 1966
Designated member	<input checked="" type="checkbox"/> Please tick this box if you are a designated member

**① Member appointments**

You may not use this form to appoint a member. To do this, please complete form LLAP01 and submit it together with this annual return

**Corporate details**

Please use Section C1-C4 to enter corporate member details

**Member details**

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form LL CH01

**② Former name(s)**

Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes

**B2****Member's service address ③**

Building name/number	38
Street	LAKESIDE DRIVE
Post town	BROMLEY
County/Region	Kent
Postcode	BR2 8QJ
Country	U.K.

③ If you have previously notified Companies House that the service address is at 'The LLP's registered office', please state 'The LLP's registered office' in the address

This information will appear on the public record

**LL AR01**

Annual Return of a Limited Liability Partnership (LLP)

**Member**

<b>B1 Member details <sup>①</sup></b>	
Please use this section to list all the members of the LLP For a corporate member, complete Sections C1-C4	
Title*	MR
Full forename(s)	ALLAN WILLIAM
Surname	MCLENNAN
Former name(s) <sup>②</sup>	
Country/State of residence	UNITED KINGDOM
Date of birth	d 01 m 06 y 1967
Designated member	Please tick this box if you are a designated member <input checked="" type="checkbox"/>

**① Member appointments**  
You may not use this form to appoint a member. To do this, please complete form LL AP01 and submit it together with this annual return.

**Corporate details**  
Please use Section C1-C4 to enter corporate member details.

**Member details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form LL CH01.

**② Former name(s)**  
Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.

<b>B2 Member's service address <sup>①</sup></b>	
Building name/number	1
Street	WINDY RIDGE
Post town	BROMLEY
County/Region	KEN
Postcode	B R 1 2 R Q
Country	U.K.

**①** If you have previously notified Companies House that the service address is at 'The LLP's registered office', please state 'The LLP's registered office' in the address.

This information will appear on the public record.

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## Annual Return of a Limited Liability Partnership (LLP)

### Corporate member

**C1**

#### Corporate member details ①

Please use this section to list all the corporate members of the LLP. Please complete Sections C1-C4.

Name of corporate body/firm	
Building name/number	
Street	
Post town	
County/Region	
Postcode	
Country	
Designated member	Please tick this box if you are a designated member <input type="checkbox"/>

**① Corporate member appointments**  
You may not use this form to appoint a corporate member. To do this, please complete form LL AP02 and submit it together with this annual return.

**Corporate member details**  
All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form LL CH02.

**C2**

#### Location of the registry of the corporate body or firm

Is the corporate member registered within the European Economic Area (EEA)?

→ Yes Complete Section C3 only

→ No Complete Section C4 only

**C3**

#### EEA companies ②

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.

Where the company/firm is registered ②	
Registration number	

**② EEA**

A full list of countries of the EEA can be found in our guidance [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**③** This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

**C4**

#### Non-EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.

Legal form of the corporate body or firm	
Governing law	
If applicable, where the company/firm is registered ④	
If applicable, the registration number	

**④ Non-EEA**

Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

# LL AR01

## Annual Return of a Limited Liability Partnership (LLP)

### Corporate member

**C1**

#### Corporate member details ①

Please use this section to list all the corporate members of the LLP. Please complete Sections C1-C4.

Name of corporate body/firm

Building name/number

Street

Post town

County/Region

Postcode

Country

Designated member

Please tick this box if you are a designated member

☐

#### ① Corporate member appointments

You may not use this form to appoint a corporate member. To do this, please complete form LL AP02 and submit it together with this annual return.

#### Corporate member details

All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form LL CH02.

This information will appear on the public record.

**C2**

#### Location of the registry of the corporate body or firm

Is the corporate member registered within the European Economic Area (EEA)?

→ Yes Complete **Section C3 only**

→ No Complete **Section C4 only**

**C3**

#### EEA companies ②

Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.

Where the company/firm is registered ②

Registration number

#### ② EEA

A full list of countries of the EEA can be found in our guidance [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

① This is the register mentioned in Article 3 of the First Company Law Directive (68/151/EEC)

**C4**

#### Non-EEA companies

Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.

Legal form of the corporate body or firm

Governing law

If applicable, where the company/firm is registered ③

If applicable, the registration number

#### ③ Non-EEA

Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in that register.

# LL AR01

## Annual Return of a Limited Liability Partnership (LLP)

Have you completed all the LLP officer details?

→ **Yes** Go to **Part 3 'Signature'**

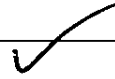
→ **No** Please make sure all the officer details, at the time of this return, have been completed

### Part 3

### Signature

This must be completed by all LLPs

I am signing this form on behalf of the LLP



Signature

Signature

X  X

This form may be signed by Designated member, Judicial factor

# LL AR01

## Annual Return of a Limited Liability Partnership (LLP)



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Address

Post town

County/Region

Postcode

Country

DX

Telephone



### Checklist

**We may return forms completed incorrectly or with information missing**

**Please make sure you have remembered the following**

- ☐ The LLP name and number match the information held on the public Register
- ☐ You have not used this form to make changes to the registered office address
- ☐ You have not used this form to make changes to members' details
- ☐ You have signed the form
- ☐ You have enclosed the correct fee



### Important information

**Please note that all information on this form will appear on the public record**



### How to pay

**A fee of £30 is payable to Companies House in respect of an Annual Return of an LLP**

Make cheques or postal orders payable to 'Companies House'



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below**

**For LLPs registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For LLPs registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For LLPs registered in Northern Ireland**  
The Registrar of Companies, Companies House, First  
Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 N R Belfast 1



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)**