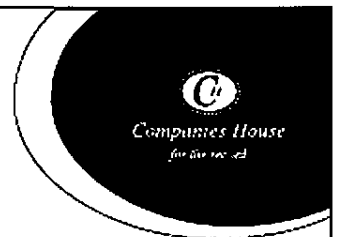


# LL CH01

## Change of details of a member of a Limited Liability Partnership (LLP)

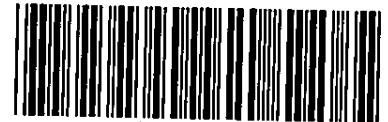
This form is part of the PROOF scheme. If your LLP is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your LLP's PROOF status on the WebFiling Menu Screen.



☒ What this form is for  
You may use this form to change the details of an individual person who is a member

☐ What this form is NOT for  
You cannot use this form to change the details of a corporate member. To do this, use form LL CH 'Change of details of a corporate member of a Limited Liability Partnership'

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COMPANIES HOUSE

### 1 LLP details

LLP number

LLP name in full

→ Filing in this form  
Please complete in typescript or in bold black capitals

All fields are mandatory unless specified or indicated by \*

### 2 Member's current details on the Register ①

Date of birth \*

Title \*

Full forename(s)

Surname

① Current details  
This information is used to identify your details on the LLP record. Providing a date of birth will help us identify the correct person on the public record. This is voluntary information and if completed it will be placed on the public record.

### 3 Date of change of details

Date of change of details

Please complete the appropriate sections to indicate which of your details have changed

### 4 Change of name details

Title \*

Full forename(s) ②

Surname ②

② New name  
Please enter your new name

### 5 Change of service address ③

Building name/number

Street

Post town

County/Region

Postcode

Country

③ Service address  
This is the address that will appear on the public record. This does not have to be your usual residential address.

Please state 'The LLP's Registered Office' if your service address is recorded in the company's register of members as the LLP's registered office.


If you provide your residential address here it will appear on the public record.

Please complete Section 5a if your usual residential address has changed.

☒ I confirm that there has been no change in the LLP's register of members' residential addresses

# LL CH01

Change of details of a member of a Limited Liability Partnership (LLP)

<b>6</b> Change of country/state of residence  Change of country/ state of residence	
<b>7</b> Change of status of member  I consent to act as a <b>a1</b> <input type="checkbox"/> designated member <input type="checkbox"/> member of the above named LLP  Member's consent signature <b>a2</b>  Signature <b>X</b> <b>X</b>	
<b>1</b> Change of status Please tick one box  <b>2</b> Consent signature Please sign to indicate your consent to the change of status  Please only sign here if you are changing your status as a member	
<b>8</b> Authorising signature <b>a3</b>  This must be completed in all cases  I am signing this form on behalf of the LLP  Signature  Signature <b>X</b>  <b>X</b>  This form may be signed by Designated member, Judicial factor	
<b>3</b> Authorising signature This must be signed in all cases	

# LL CH01

## Change of details of a member of a Limited Liability Partnership (LLP)



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Gemma Hackett**

Company name **KPMG LLP**

Address **58 Clarendon Road**

Post town **Watford**

County/Region **Herts**

Postcode 

W	D	1	7		1	D	E
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Country **UK**

DX

Telephone **01923 214561**



### Checklist

We may return forms completed incorrectly or with information missing

Please make sure you have remembered the following

- ☐ The LLP name and number match the information held on the public Register
- ☐ You have completed in Section 3 the date of change of details
- ☐ If you have changed the service address, you have ticked the no change box in Section 5 to indicate no change in your usual residential address or provided your new usual residential address in Section 5a
- ☐ Any new address must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number
- ☐ You have entered the relevant change of details
- ☐ You have signed your consent if you have changed your membership status in Section 7
- ☐ A designated member has signed the form in Section 8
- ☐



### Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

For LLPs registered in England and Wales  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

For LLPs registered in Scotland  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

For LLPs registered in Northern Ireland  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,,  
Belfast, Northern Ireland, BT2 8BG  
DX 481 N R Belfast 1

Section 243 exemption  
If you are applying for, or have been granted, a section 243 exemption, please post this whole form to the different postal address below  
The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE



### Further information

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquires@companieshouse.gov.uk](mailto:enquires@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)