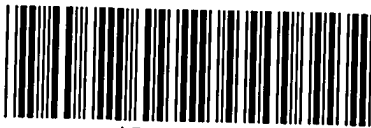


Charity Registration No. NIC102200

Company Registration No. NI057249 (Northern Ireland)

**ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

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ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	G Gillespie P Surphlis MBE W Young L Wilson M Stevenson M Williamson	(Appointed 15 January 2018) (Appointed 31 May 2018) (Appointed 31 May 2018)
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Secretary	G Gillespie
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Charity number	NIC102200
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Company number	NI057249
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Registered office	10a High Street Antrim BT41 4AN
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Independent examiner	Corrigan CA Limited 24 Greystone Road Antrim N Ireland BT41 2QN
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ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

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ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2018

The trustees present their report and accounts for the year ended 31 March 2018.

The financial statements comply with the Charities (Accounts & Reports) Regulations (Northern Ireland) 2015, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable in the UK and Republic of Ireland (FRS 102) (effective 1 Jan 2015).

Objectives and activities

Antrim Youth Information & Counselling Centre aims to enhance the quality of people's lives through the application of an holistic approach to personal growth by providing a community support service that empowers people to maximise their involvement within society.

To achieve this Antrim Youth Information & Counselling Centre has a 3-year strategic plan which sets out four strategic aims.

Strategic Aim 1:

To develop and implement a range of services that reflects the health and well-being needs of local communities.

Strategic Objectives:

- Provide a professional holistic counselling support programme that equips service users with coping strategies to deal with issues affecting their lives;
- Provide information to children, young people and adults with regards to the use and misuse of drugs, substances and alcohol;
- Develop group support activities for service users;
- Signpost service users to opportunities for community engagement and volunteering;
- Liaise with voluntary, community and statutory organisations to identify, develop and implement programmes to enhance the quality of people's lives;
- Develop models of best practice for service delivery;
- Provide representation on local and regional fora and networks;
- Raise awareness of the organisation's services across local communities;
- Develop structures for service user involvement which reflects the diversity of local communities;
- Engage in information/promotional events and workshops across all areas covered by the organisation through colleges, schools, libraries, council and community venues
- Maintain up-to-date databases and recording systems to monitor and evaluate service delivery;
- Carry out series of community audits to identify community needs.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2018

Strategic Aim 2:

To establish and facilitate a well supported environment for volunteers

Strategic Objectives:

- To enhance the volunteer's experience and recognise the contribution made to the organisation;
- Work towards achieving recognition of quality standards of best practice for the support of volunteers;
- Develop a funding strategy that will resource the effective involvement of volunteers;
- Develop mechanisms that will allow for volunteer involvement and input at strategic and operational levels of the organisation;
- Carry out evaluation of effective volunteer involvement within the organisation;
- Develop partnerships with voluntary, community and statutory organisations for the recruitment of volunteers;
- To achieve representation of volunteers at board level;
- Increase the range of volunteering opportunities within the organisation and promote effectively throughout communities;
- Provide accredited and non-accredited training opportunities for volunteers to develop skills and knowledge base;
- Monitor ongoing needs of individual volunteers;
- Evaluate impact of contribution of volunteers to the organisation.

Strategic Aim 3:

To ensure Antrim Youth Information and Counselling Centre is an accountable and effectively managed organisation

Strategic Objectives:

- Develop and implement an organisational development strategy that will allow for a cohesive and flexible organisation capable of delivering to a high level of competency;
- Develop effective management support that will enable staff and volunteers to work to and achieve individual personal development plans;
- Establish and maintain systems that ensures accountable and transparent service delivery to external and internal stakeholders;
- Review current ICT system to ensure that it meets service delivery, monitoring, data-recording and promotion of the organisation;
- Inform and support the Board of Trustees to ensure the delivery of good governance practice;
- Annually review membership and management structures;
- Develop a 3-year funding strategy built on an entrepreneurial approach to income generation;
- Foster team spirit and value the involvement of all stakeholders;
- Develop and implement a comprehensive promotional strategy that places the organisation as a recognised centre of excellence for information and support to communities;
- Review current premises and facilities to ensure that effective service delivery is met;
- Ensure an accountable and transparent organisation that meets the requirements of external and internal stakeholders.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2018

Strategic Aim 4:

To ensure the sustainability of Antrim Youth Information and Counselling Centre that will enable the organisation to maintain its existing services and develop new programmes of work

Strategic Objectives:

- Establish a working group that will assess the financial needs of the organisation and develop strategies to secure the required funding to deliver programmes;
- Take a full cost recovery approach to funding applications;
- Explore funding sources that will provide longer term stability for the organisation;
- Identify a range of local, regional and national funding opportunities;
- Develop partnership arrangements with statutory agencies to resource funding programmes;
- Explore new avenues of work within the organisation that will attract funding, in particular the development of new programmes to support young people;
- Explore income generation possibilities based on the expertise and knowledge within the organisation;
- Develop a funding support group that will look at informal fund-raising opportunities;
- Identify strategic partners to enhance opportunities for collaborative funding bids;
- Examine current annual expenditure to explore possible cost savings within the organisation.
- Ensure an accountable and transparent organisation that meets the requirements of external and internal stakeholders.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2018

Achievements and performance

In the year to 31st March 2018 Antrim Youth Information & Counselling Centre (AYICC) has received financial support from a range of funders that has enabled the organisation to deliver on its strategic plan. Funders include BBC Children in Need, Antrim & Newtownabbey Policing and Community Safety Partnership, Antrim & Newtownabbey Borough Council, and the Victims Support Programme for groups working with Victims and Survivors which is administered by Victims & Survivors Service on behalf of the Executive Office. This funding support enabled the organisation to employ a full-time Co-ordinator, Counsellor, Youth Development Officer and 4 part-time Youth Support Workers. By securing 3-year funded programmes from BBC Children in Need and Victims & Survivors Service, AYICC has been able to extend its youth programmes throughout the Antrim and Newtownabbey Borough and introduce new complementary therapy and well being programmes to its counselling services.

Antrim Youth Information & Counselling Centre provided support to over 4,250 children and young people through referrals for counselling, information on issues affecting their everyday lives, participation in awareness-raising workshops, training programmes and by offering guidance on support services. Over 2,208 one-to-one counselling sessions were provided to 236 children, young people and adults referred through statutory, voluntary and community organisations and through self-referral. AYICC worked closely with Antrim & Newtownabbey Policing and Community Safety Partnership to deliver drug & alcohol workshops to over 1,620 pupils from local schools as part of the BEE Safe programme. Additionally, AYICC delivered a youth outreach programme as part of the summer BEAT in conjunction with Antrim & Newtownabbey Policing and Community Safety Partnership and Education Authority.

AYICC continued to support a group of young people through its FOCUS project (Focusing on Community and Understanding Suicide). Throughout the year the FOCUS group increased its membership and was active in promoting its work to the wider community through talks, information stands and networking events. The members of-FOCUS participated in a wide range of activities and events throughout the year which included Darkness into Light at the V36 Valley Leisure Centre in Newtownabbey, Belfast Pride Festival, numerous fund-raising activities and a teambuilding residential at Woodhall Outdoor Learning Centre in Kilrea.

In April 2017 AYICC was awarded the Queen's Award for Voluntary Service, the MBE for volunteer groups, which is the highest award given to local voluntary organisations across the UK to recognise outstanding work done in their own communities. In September 2017 AYICC held a volunteer celebration event in the Dunsilly Hotel Antrim where the organisation received its Award from Her Majesty's Lord Lieutenant for County Antrim Mrs Joan Christie CVO OBE.

Financial review

The trustees have established the level of reserves (that is those funds that are freely available) that the charity ought to have. Reserves are needed to bridge the funding gaps between spending on and receiving resources through rental income and grants providing funding. The trustees therefore consider that the ideal level of reserves as at 31st March 2018 would be £20,000.

The actual unrestricted reserves at 31st March 2018 are £20,185 which is £185 more than our target figure of £20,000.

The trustees have examined and assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the fund, and are satisfied systems are in place.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2018

Plans for Future Periods

Securing 3-year funded programmes from BBC Children in Need and the Victims & Survivors Service has enabled the organisation to consolidate its current service provision and introduce therapeutic support services to complement the counselling support that clients are receiving. The Board of Trustees is aware of the increasing demand on the organisation's services as these are extended throughout the wider Antrim and Newtownabbey Borough area. With this in mind the Board plans to review its current fundraising strategy and look at identifying a wider range of funding sources to meet this community need. As AYICC enters the final year of a 3-year funded programme with Antrim and Newtownabbey Policing and Community Safety Partnership, the organisation plans to build on the success of this programme and carry out an evaluation of outcomes to determine the development of future work. This evaluation will be considered as part of the review of AYICC's current fundraising strategy to enable the development of a new 3-year strategy in October 2018.

The Board of Trustees continues to place good governance at the centre of the organisation. In March AYICC successfully complete an extensive governance audit by the Victims & Survivors Service in accordance with its funding under the Victims Support Programme. The involvement of three new Directors in 2018 has enabled the organisation to strengthen the Board of Trustees, to build on the outcomes of the governance audit and look to further enhance the sustainability of the organisation.

Structure, governance and management

Antrim Youth Information & Counselling Centre is a company limited by guarantee by its Memorandum and Articles of Association. Each member's liability is limited to an amount not exceeding £1.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

P Dinsmore	(Resigned 31 May 2018)
G Gillespie	
P Surphlis MBE	
M Webb	(Resigned 5 June 2017)
W Young	
A Corrigan	(Resigned 15 January 2018)
L Wilson	(Appointed 15 January 2018)
M Stevenson	(Appointed 31 May 2018)
M Williamson	(Appointed 31 May 2018)

New trustees undergo orientation to brief them on their obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and financial performance of the charity.

The trustees' report was approved by the Board of Trustees.



P Surphlis MBE

Trustee

Dated: 24 September 2018

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

I report on the accounts of the charity for the year ended 31 March 2018, which are set out on pages 7 to 15.

Respective responsibilities of trustees and examiner

The charity's trustees, who are also the directors of Antrim Youth Information and Counselling Centre for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 65 of the Charities (Accounts and Reports) Regulations (Northern Ireland) 2015 and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 65 of the Charities Act
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act. My examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - (ii) to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Amanda Harbinson
Corrigan CA Limited

24 Greystone Road
Antrim
BT41 2QN
N Ireland

Dated: 24 September 2018

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2018

	Notes	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
<u>Income from:</u>					
Donations and legacies	3	8,374	550	8,924	8,588
Charitable activities	4	-	106,016	106,016	103,356
Other trading activities	5	18,397	-	18,397	24,539
Total income		<u>26,771</u>	<u>106,566</u>	<u>133,337</u>	<u>136,483</u>
<u>Expenditure on:</u>					
Charitable activities	6	<u>25,819</u>	<u>112,089</u>	<u>137,908</u>	<u>118,197</u>
Net income/(expenditure) for the year/ Net movement in funds		952	(5,523)	(4,571)	18,286
Fund balances at 1 April 2017		<u>19,233</u>	<u>15,954</u>	<u>35,187</u>	<u>16,901</u>
Fund balances at 31 March 2018		<u><u>20,185</u></u>	<u><u>10,431</u></u>	<u><u>30,616</u></u>	<u><u>35,187</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

BALANCE SHEET

AS AT 31 MARCH 2018

	Notes	2018 £	£	2017 £	£
Fixed assets					
Tangible assets	9		1,746		1,860
Current assets					
Debtors	11	16,412		30,962	
Cash at bank and in hand		16,650		13,833	
		33,062		44,795	
Creditors: amounts falling due within one year	13	(4,192)		(11,468)	
Net current assets			28,870		33,327
Total assets less current liabilities			30,616		35,187
Income funds					
Restricted funds			10,431		15,954
Unrestricted funds			20,185		19,233
			30,616		35,187

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2018. No member of the company has deposited a notice, pursuant to section 476, requiring an audit of these accounts.

The trustees' responsibilities for ensuring that the charity keeps accounting records which comply with section 386 of the Act and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The accounts were approved by the Trustees on 24 September 2018


P Surphlis MBE
Trustee

Company Registration No. NI057249

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

1 Accounting policies

Charity information

Antrim Youth Information and Counselling Centre is a private company limited by guarantee incorporated in Northern Ireland. The registered office is 10a High Street, Antrim, BT41 4AN.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

1.5 Resources expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

1 Accounting policies

(Continued)

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category.

The charity is below the charity audit threshold and therefore is exempt from reporting expenditure on an activity basis. The charity has opted to report by the nature of expenditure rather than on an activity basis.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	15% on cost
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income and expenditure on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2018	Total 2017
	£	£	£	£
Donations and gifts	8,374	550	8,924	8,588
For the year ended 31 March 2017	3,243	5,345		8,588

Included within restricted donations and gifts is £550 received from St Anne's Cathedral Sit Out.

4 Charitable activities

	2018 £	2017 £
Grants	106,016	103,356
Grants		
Victims & Survivors Service	32,136	32,075
Antrim and Newtownabbey Policing & Community Safety Partnership	46,338	40,609
Antrim & Newtownabbey Borough Council	3,500	3,500
BBC Children In Need	24,042	25,745
Department for Communities	-	1,427
	106,016	103,356

5 Other trading activities

	2018 £	2017 £
Fundraising events	8,649	8,646
Room hire	633	3,243
Programme delivery	9,115	12,650
Other trading activities	18,397	24,539

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

6 Charitable activities

	Total 2018 £	Total 2017 £
Staff costs	88,377	77,107
Depreciation	-	482
Charitable expenditure	47,059	40,608
Counselling	1,487	-
Governance	985	-
	<u>- 137,908</u>	<u>118,197</u>
	<u>137,908</u>	<u>118,197</u>

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Two Trustees were reimbursed for travel expenses totalling £2,561.65 during the year.

8 Employees

Number of employees

The average monthly number employees during the year was:

	2018 Number	2017 Number
Full time employees	3	3
Part time employees	4	4
	<u>7</u>	<u>7</u>

Employment costs

	2018 £	2017 £
Wages and salaries	87,463	77,107
Other pension costs	914	-
	<u>88,377</u>	<u>77,107</u>

There were no employees whose annual remuneration was £60,000 or more.

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

9 Tangible fixed assets

	Fixtures and fittings £
Cost	
At 1 April 2017	4,930
Additions	307
At 31 March 2018	5,237
Depreciation and impairment	
At 1 April 2017	3,070
Depreciation charged in the year	421
At 31 March 2018	3,491
Carrying amount	
At 31 March 2018	1,746
At 31 March 2017	1,860

10 Financial instruments

	2018 £	2017 £
Carrying amount of financial assets		
Debt instruments measured at amortised cost	16,412	30,962
Carrying amount of financial liabilities		
Measured at amortised cost	4,436	11,739

11 Debtors

	2018 £	2017 £
Amounts falling due within one year:		
Other debtors	16,412	30,962

12 Loans and overdrafts

	2018 £	2017 £
Bank overdrafts	11	6,609
Payable within one year	11	6,609

ANTRIM YOUTH INFORMATION AND COUNSELLING CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

13 Creditors: amounts falling due within one year

	Notes	2018 £	2017 £
Bank overdrafts	12	11	6,609
Other taxation and social security		(244)	(271)
Accruals and deferred income		4,425	5,130
		<u>4,192</u>	<u>11,468</u>

14 Analysis of net assets between funds

	£	£	Total £
Fund balances at 31 March 2018 are represented by:			
Tangible assets	1,746	-	1,746
Current assets/(liabilities)	28,870	-	28,870
	<u>30,616</u>	<u>-</u>	<u>30,616</u>

15 Financial commitments, guarantees and contingent liabilities

Contingent liabilities exist in relation to the grants received from Victims & Survivors Service, Antrim & Newtownabbey Borough Council, Antrim & Newtownabbey Policing & Community Safety Partnership, Department for Communities and BBC Children In Need. The conditions of the grants stipulate that there will be a clawback of the grants if Antrim Youth Information and Counselling Centre do not fulfil each of the conditions as indicated in each letter of offer.

16 Related party transactions

There were no disclosable related party transactions during the year (2017- none).

17 Members liability

The charity is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.