

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 1 2 0 0 0 2 9 7

Company name in full Custom Bicycles Ltd

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Timothy Frank

Surname Corfield

3 Liquidator's address

Building name/number 26/28 Goodall Street

Street Walsall

Post town West Midlands

County/Region

Postcode W S 1 1 Q L

Country

4 Liquidator's name ①

Full forename(s)

Surname

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other liquidator
Use this section to tell us about
another liquidator.

LIQ03

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6 Period of progress report

From date	^d 1	^d 1	^m 0	^m 4	^y 2	^y 0	^y 2	^y 2
To date	^d 1	^d 0	^m 0	^m 4	^y 2	^y 0	^y 2	^y 3

7 Progress report

☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 1	^d 2	^m 0	^m 5	^y 2	^y 0	^y 2	^y 3
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LIQ03

Notice of progress report in voluntary winding up

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Timothy Frank Corfield
Company name	Griffin & King Insolvency
Address	26/28 Goodall Street
	Walsall
Post town	West Midlands
County/Region	
Postcode	W S 1 1 Q L
Country	
DX	
Telephone	01922 722205

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

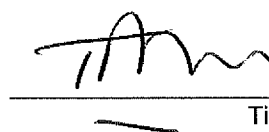
**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Custom Bicycles Ltd
(In Liquidation)
Liquidator's Summary of Receipts & Payments

Statement of Affairs £		From 11/04/2022 To 10/04/2023 £	From 11/04/2022 To 10/04/2023 £
2nd PREFERENTIAL CREDITORS			
(2,100.00)	HM Revenue & Customs - VAT	NIL	NIL
		NIL	NIL
UNSECURED CREDITORS			
(33,000.00)	Barclays Bank plc - Bounce Back Loan	NIL	NIL
(7,630.00)	Consumer Creditors	NIL	NIL
(10,000.00)	Director's Loan Account	NIL	NIL
(3,800.00)	HMRC - Corporation Tax	NIL	NIL
(37,949.05)	Trade & Expense Creditors	NIL	NIL
		NIL	NIL
DISTRIBUTIONS			
(1.00)	Ordinary Shareholders	NIL	NIL
		NIL	NIL
(94,480.05)		NIL	NIL
REPRESENTED BY			
			NIL



Timothy Frank Corfield
Liquidator

Custom Bicycles Ltd
In Creditors Voluntary Liquidation

Liquidator's Progress Report under Section 104A of the Insolvency Act 1986
and in accordance with Rule 18.3 of the Insolvency (England & Wales) Rules 2016

Prescribed Period for Report

The prescribed period for which the Liquidator must produce a progress report is the period of 12 months commencing on date on which the Liquidator was appointed, and every subsequent period of 12 months. In this case the Liquidator's report covers the year from appointment on 11 April 2022 to 10 April 2023.

This progress report is sent to creditors (other than opted-out creditors) and to members.

Statutory Information

Company Name	Custom Bicycles Ltd
Former Company Name(s)	None
Trading Name(s)	None
Company Number	12000297
Date of Incorporation	16/05/2019
Former Registered Office	Unit 6 The Boat Yard, Newcastle Road, Stone, ST15 8JZ
Former Trading Address	Unit 6 The Boat Building, Newcastle Road, Stone, ST15 8JZ
Current Registered Office	26/28 Goodall Street, Walsall, West Midlands WS1 1QL
Name of Liquidator	Timothy Frank Corfield
Address of Liquidator	Griffin & King, 26/28 Goodall Street, Walsall, West Midlands WS1 1QL
IP Number	8202
Date of Appointment of Liquidator	11 April 2022
Change(s) in Liquidator	None
Liquidation Committee	None
Basis of Fees Approved	None

Background to the Liquidation

The company commenced trading in 2019 after purchasing the stock and taking over the lease from a previous bike shop owner.

The business was purchased for £12,000 and paid in instalments over 12 months to the previous owner.

The company moved to bigger premises as space was tight at the original premises, however this led to problems.

The director stated that he was very ill at the end of 2020 which meant that he wasn't at the shop and it was left in the hands of staff. The company started to build up debt and never recovered. The company was also hit by a couple of unexpected bills and rates which meant that the business was no longer making money.

The estimated total deficiency as at the date of liquidation was £94,480.

There were no assets disclosed by the director within the Director's Estimated Statement of Affairs.

Progress and Work Undertaken during the Period Covered by this Report

Liquidator's Receipts & Payments Account

An abstract of receipts and payments is attached at Appendix A for the period from 11 April 2022 to 10 April 2023. The funds are maintained in a separate interest bearing account, which is fully reconciled.

Realisation of Assets and Investigations

Below we outline the progress and work undertaken in the realisation of assets, together with further investigations undertaken:-

a) Asset realisations

At cessation of trade the company had no assets either specifically pledged or unencumbered.

b) Statutory Reporting and Investigation

Based on our initial assessment of the affairs of the business and of the conduct of the director, the Liquidator's initial strategy was to undertake a detailed review the company's financial & accounting records, require the director to complete various questionnaires, and to source information from creditors or other stakeholders. The company's registered office was changed to that of this insolvency practice.

The director has not delivered-up any books & records of the company and this point is still being progressed by the Liquidator.

Where records delivered-up by the director were incomplete or otherwise valueless, the Liquidator has sourced other supporting information from the company's bank and where appropriate, from the company's accountant, payroll bureau, pension provider or other financial advisers.

Certain investigations may continue on review of these records as they are received.

a. Statutory Reporting

The Liquidator has a statutory obligation to consider the director's conduct. Our initial investigation strategy has enabled the Liquidator to submit his report to the Insolvency Service, an Executive Agency of the Department for Business Innovation & Skills in accordance with the requirements of the Company Directors' Disqualification Act 1986.

The Insolvency Service has identified the company for further investigation and the Liquidator continues to assist the Insolvency Service in this regard.

b. Investigations

As at the date of this report the Liquidator's investigations have revealed no undisclosed assets or antecedent transactions from which any recoveries could be made. If any creditor has knowledge of any company assets that may not be included in the Liquidator's report on assets they are requested to supply written details.

c) Other Areas of Work

Leasehold Premises

Upon appointment, the Liquidator disclaimed any interest that the company had in the traded premises that it had leased.

Prescribed Part for Unsecured Debts

With effect from 15th September 2003, where a floating charge has been created after this date, an element of the company's net property is available for the satisfaction of unsecured debts ("the prescribed part") under section 176A of the Insolvency Act 1986 (as introduced by the Enterprise Act 2002). In this case there is no floating charge and therefore section 176A of the Insolvency Act 1986 does not apply.

Dividend Prospects to Creditors

Creditors should be aware that the Liquidator is obliged to deal with a number of matters in relation to creditors to comply with both the legislative and best practice requirements, and to ensure creditors are kept informed (unless they have opted-out). Creditors will only derive a financial benefit from this work on cases where a dividend has been or will be paid. The work includes matters such as:-

- Preparation and issue of progress reports and associated documentation
- Maintenance of schedules of preferential and unsecured creditors
- Dealing with emails, correspondence and telephone calls
- Review & adjudication of claims, if necessary
- Calculation and payment of dividends to one or more classes of creditors, if any.

A summary of the company creditor liabilities is detailed below:-

	Statement of Affairs	Claims Received to Date
	£	£
Preferential Creditors	Nil	Nil
HMRC Secondary Preferential Creditor	2,100	Awaited
Non-Preferential Unsecured Creditors	92,379	44,166

In order to minimise the costs associated with an insolvency procedure, it is our policy to only agree the claims of creditors in the event that a distribution is declared, or it is anticipated that one will be declared.

In accordance with rule 14.37 the Liquidator provides notice to creditors that no dividend will be declared in this winding-up and that that no funds have been realised.

Accordingly, the Liquidator confirms that creditor claims have not been verified or agreed.

Work Done During This Reporting Period

As outlined in the asset section of this report, the Liquidator has realised all known assets of the company. Work in relation to investigations is ongoing and statutory reporting is also complete.

Certain aspects of the work that the Liquidator must undertake is derived from the underlying legal and regulatory framework for insolvency appointments of this nature. This work does not usually result in any direct financial benefit to creditors however, it is a necessary aspect of work in relation case management & control, best practice and compliance with other related legal obligations. It includes matters such as:-

- Preparation & filing of statutory documentation following appointment
- Preparation and issue of progress reports and associated documentation
- Periodic written internal case reviews
- On-going case planning and strategy with staff
- Maintaining & updating the case information on the practice insolvency software
- Maintenance of cashing records, preparation of receipts & payments account
- On-going taxation returns & obligations
- On-going consideration of ethical matters and anti-money laundering regulations
- General administrative matters and routine correspondence
- Compliance with other associated legislation
- Submissions relating to the Liquidator's specific bond

In accordance with Insolvency Practitioners (Amendment) Regulations 2015 sufficient records are maintained to show and explain the administration of the case and the decisions materially affecting the liquidation, including time records.

Attached at Appendix C is a specific summary explanation of the work that has been undertaken in this reporting period (by category) by the Liquidator.

Work Still to Be Done

Work is ongoing, in conjunction with the Insolvency Service, to further the investigations into the failure of the company and the conduct of the director.

A significant degree of the work that the Liquidator still must undertake is of a periodic or annual nature and the work still to be done includes that outlined in the prior section of this report. This work does not usually result in any direct financial benefit to creditors however, it is a necessary aspect of work in relation case management & control, best practice and compliance with other related legal obligations. In addition to the matters stated above, the work still to be done includes matters such as:-

- Obtaining tax clearances, submission of final VAT returns
- Preparation & circulation of the Final Report to creditors
- Closing formalities, filing with Companies House
- Release of the IP bond
- Administration and housekeeping tasks

The extent of the work still to be done is based on the assumptions that:-

- The eight week prescribed period expires without any request for information under rule 18.9 or any application to Court under that rule or under rule 18.3.
- The Liquidator is released at the same time as vacating office, upon expiry of the prescribed period.

Basis of Remuneration and Quantum

Due to the paucity of funds no resolution has been considered regarding remuneration.

Creditors are advised that the time costs of the liquidation during this reporting period total £6,236.00, representing 17.80 hours at an average hourly rate of £355.39 as computed by reference to the practice charge-out rates at Appendix B. A time and cost summary is attached at Appendix C(1).

We consider that charging our fees on a time cost basis is a fair and reasonable reflection of the work necessarily and properly undertaken, and that the quantum is proportionate to this insolvency appointment.

Where realisations in the winding-up are insufficient to meet our time costs in full, our fees will be drawn from those funds available, in so far as possible. Any undrawn fees will remain outstanding. The Liquidator's fees are subject to VAT at the prevailing rate.

Creditors are assured that where there are insufficient assets to meet our time costs in full, this will not affect the proper administration of the winding-up.

A decision will be sought from creditors to fix the basis of the Liquidator's remuneration should it become clear that asset realisations will be made into the liquidation estate.

A Guide to Liquidator's fees is available at: -

<https://www.r3.org.uk/technical-library/england-wales/technical-guidance/fees/more/29114/page/1/liquidation-a-guide-for-creditors-on-insolvency-practitioner-fees/>

If you do not have online access, a copy will be provided to you free of charge upon request.

Statement of Costs and Expenses Generally

Professional Advisers / Agents

The Liquidator has not used professional advisers in this matter.

Payments made to the Liquidator other than out of the assets of the liquidation

As disclosed to creditors in previous documentation the sum of £200 had been received from Kane Barber (the director of the company) as a contribution to the costs, fees & expenses of the liquidation. During this reporting period the Liquidator as received a further £600 from Kane Barber as a contribution to the costs, fees & expenses of the liquidation. Accordingly a total sum of £800 has been received in this regard.

Expenses of Statement of Affairs

As there are no company assets with which to meet the expenses of the Statement of Affairs, this has been partly met from the payments made to the Liquidator other than out of the assets of the liquidation.

A decision may be sought from creditors to with regard the approval of the pre-appointment expenses of the Statement of Affairs and of the Deemed Consent procedure.

Expenses / Disbursements

Information relating to the practice expenses' charging policy is attached at Appendix B.

Expenses (disbursements) are defined as category 1 and category 2 as follows:-

- Category 1 expenses are payments to persons/entities providing the service to which the expense relates who are not an associate of the office holder. No approval is required for such category 1 expenses before being paid.
- Category 2 expenses are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as an office holder's remuneration.

The definition of "associate" has been refined to align with the Insolvency Ethical Code, so that we must look beyond the strict statutory definition of "associate" and look at those who may be perceived to be associated.

Where it is proposed that the liquidation will pay the expenses of a person or entity who is deemed to be an associate, the form and nature of any professional or personal relationship between the Liquidator and these associates must be disclosed.

The Liquidator confirms that all expenses are correctly attributable to the liquidation and do not relate to the general overheads of the insolvency practice.

Appropriate information regarding all the persons or entities who have charged expenses (or still to charge expenses) to the liquidation, together identification of their new category of expense, is provided at Appendix B.

The following category 1 expenses have been incurred, and/or are still expected to be incurred in the liquidation:-

<u>Category 1 Expenses To Whom Paid or Payable</u>	<u>Incurred In This Period</u>	<u>Paid In This Period</u>	<u>Estimated Still to be incurred</u>
Marsh Limited	40.00	0.00	0.00
Courts Advertising Ltd	188.20	0.00	0.00
Total (plus VAT where appropriate)	£228.20	£0.00	£0.00

These category 1 expenses are considered fair and reasonable reflections of the work necessarily and properly undertaken, and proportionate to this liquidation appointment. Where category 1 expenses have been met or partially met by the Liquidator's practice, they have been or will be, recovered from the liquidation as and when funds were available.

The following category 2 expenses that have been incurred to date and/or are still expected to be incurred are as follows:

<u>Category 2 Expenses To Whom Paid or Payable</u>	<u>Incurred In This Period</u>	<u>Paid In This Period</u>	<u>Estimated Still to be incurred</u>
Griffin & King Limited and Goodall Management Ltd – Charged Per Appendix B	25.56	0.00	50.00
Totals (plus VAT)	£25.56	£0.00	£50.00

Information relating to the practice expenses' charging policy is attached at Appendix B.

As no decision has been made by creditors these category 2 expenses have been met by the Liquidator's practice and not recovered from the company.

Creditors' Right to Request Further Information About the Liquidator's Remuneration and Expenses and to Challenge the Liquidator's Remuneration and Expenses

Under Rule 18.9 creditors have a right to request further information about the Liquidator's remuneration and expenses. Under Rule 18.34 creditors have the right to challenge said remuneration and expenses on the grounds that it is or are, in all the circumstances, excessive or inappropriate.

The relevant conditions and time limits are laid out within the Rules which are attached at Appendix D.

Contact details or Further Information


If any creditor requires further explanation on any aspect of the Progress Report they should contact Mark Shaw who will be able to deal with such enquiries.

Documents required to be sent or delivered to the Liquidator and/or the Convenor can be sent or delivered by:

Hand or Post to - Griffin & King, 26-28 Goodall Street, Walsall, West Midlands WS1 1QL

Fax to - 01922 639480

Email to - enquiries@griffinandking.co.uk

Signed 
Timothy F Corfield - Liquidator

Dated: 12 May 2023

Custom Bicycles Ltd
(In Liquidation)

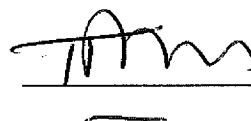
Appendix A

LIQUIDATOR'S RECEIPTS AND PAYMENTS ACCOUNT

	Statement of affairs £	From 11/04/2022 To 10/04/2023 £	From 11/04/2022 To 10/04/2023 £
RECEIPTS			
		0.00	0.00
PAYMENTS			
HM Revenue & Customs - VAT	(2,100.00)	0.00	0.00
Trade & Expense Creditors	(37,949.05)	0.00	0.00
Director's Loan Account	(10,000.00)	0.00	0.00
Barclays Bank plc - Bounce Back Loan	(33,000.00)	0.00	0.00
HMRC - Corporation Tax	(3,800.00)	0.00	0.00
Consumer Creditors	(7,630.00)	0.00	0.00
Ordinary Shareholders	(1.00)	0.00	0.00
		0.00	0.00
Net Receipts/(Payments)		0.00	0.00

MADE UP AS FOLLOWS

0.00	0.00
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Timothy Frank Corfield
Liquidator

GRIFFIN & KING**PRACTICE CHARGE OUT RATES PER HOUR**

Grade	£ 2022 - 2023
Insolvency Practitioner	395
Managers	285 to 345
Senior Case Administrators	175 to 260
Administrators & Junior Administrators	135 to 160
Junior Staff	85 to 135

Matters of particular complexity requiring responsibility of an exceptional kind will be dealt with by the Appointee personally or his senior staff. Where possible and in order to maximise cost effectiveness of the work performed the routine administration of the case is carried out by administrators and junior staff under the supervision of senior staff and/or the Appointee.

All charge-out rates are subject to periodic review. Any material amendments to charge-out rates will be disclosed to creditors at subsequent reporting obligations. Charges in relation to secretarial / IT support are accounted for as an overhead cost of the insolvency practice and not charged separately to the case.

Time is charged by the Appointee and individual staff to the category of work undertaken, in time units of 6 minutes (being one tenth of an hour).

INFORMATION RELATING TO EXPENSES

Category 1 expenses are payments to persons or entities providing the service to which the expense relates who are not an associate of the Appointee. No approval is required for such category 1 expenses before being paid.

Category 2 expenses are payments to associates or which have an element of shared costs. Before being paid category 2 expenses require approval in the same manner as the Appointee's remuneration.

Further information on the form and nature of the relationship and association between the Appointee and the persons or entities who have charged expenses for services (or propose to charge expenses for services) that are category 2 expenses is provided separately.

Detailed below is the basis of charge of a number of category 2 expenses that may be charged to the case. These expenses are not general overheads of the Appointee's insolvency practice. These expenses have an element of shared costs, however they are capable of being allocated and attributed to the case.

<u>Expense</u>	<u>Cost</u>	<u>Basis of Calculation of Cost</u>
Postage for all circulars and notices to creditors by mail	The cost is dependent on the class, size & weight	This is the actual cost of the franked mail items charged to the account of Goodall Management Ltd for services provided by Royal Mail or other postal services provider
Plain white copy paper for all circulars and notices to creditors by mail	£0.00532 per sheet *	This is the actual cost of an individual sheet of white copy paper supplied by independent stationers' / office suppliers' on a commercial basis to Griffin & King Ltd
Window envelopes for all circulars and notices to creditors by mail	£0.06608 per window envelope *	This is the actual cost of a C4 window envelope supplied by independent stationers' / office suppliers' on a commercial basis to Griffin & King Ltd.
Archive storage boxes for the books and records	£4.00 per archive storage box *	This is the actual cost of an individual archive storage box supplied by independent stationers' / office suppliers' on a commercial basis to Griffin & King Ltd
Griffin & King staff mileage, parking, train fare or other travel costs	HMRC approved mileage allowance for cars & vans - 45p per mile	This is the number of miles multiplied by the current HMRC approved mileage allowance. Other travel / parking expenses are based on the actual cost incurred by the staff member in connection with the appointment
Issue date - 1 April 2023	* Plus VAT at the prevailing rate	

Information to Creditors on the Category of Expenses

Custom Bicycles Ltd

<u>Name of Person or Entity</u>	<u>Nature of Service Provided to the Estate</u> <u>Form of Association for Category 2 Expenses</u>	<u>An Associate or Perceived to be an Associate under SIP9</u>
Marsh Ltd	Specialist insolvency insurer, providing a Specific Penalty Bond or other necessary insurance.	Not an Associate – Category 1
Courts Advertising Ltd	Specialist legal & public notice advertising agency placing statutory adverts in the London Gazette and/or local papers.	Not an Associate – Category 1
Griffin & King Limited t/a Griffin & King	<p>This company is the insolvency practice of T F Corfield.</p> <p>T F Corfield has a legal association with this company as he is the sole director and 100% shareholder.</p> <p>This company may recharge the cost of copy paper, envelopes & archive storage boxes, which whilst having an element of shared cost, are capable of being allocated and attributed to this case.</p> <p>This company may recharge the cost of staff mileage, parking, train fare or other travel costs, which are directly attributable to this case.</p> <p>Information on the calculation of the basis of charge is provided at Appendix B.</p>	Yes an Associate - Category 2
Goodall Management Limited	<p>This company manages the serviced offices in Walsall occupied by the insolvency practice of Griffin & King Ltd.</p> <p>T F Corfield has a legal association with this company as he is the sole director and 50% shareholder.</p> <p>This company may recharge the cost of postage (franked mail), which whilst having an element of shared cost, is capable of being allocated and attributed to this case.</p> <p>Information on the calculation of the basis of charge is provided at Appendix B.</p>	Yes an Associate - Category 2

Appendix C

A Summary of Work Undertaken or Still to be Undertaken (by category).

Classification (or category) of Work	Type of Activity
Administration, planning & control - Undertaken	Compliance related to Ethical, Money Laundering & Bribery Act legislation. Compliance with statutory & other legislative requirements or functions. Recovery of books & records, mail re-direction. Administrative case set-up & maintenance, case strategy review, case reviews, maintenance of records. Statutory responsibilities to Companies House & relevant advertising. Drafting of fee, annual and other reports, reviewing communications sent & received. IP bonding arrangements, dealing with Crown departments & submission of relevant returns, financial control & bank reconciliations.
Administration, planning & control - Still to be Undertaken	Compliance related to Ethical, Money Laundering & Bribery Act legislation. Compliance with statutory & other legislative requirements or functions. Administrative case maintenance, case strategy review and maintenance of records. Statutory responsibilities to Companies House and other relevant bodies. Drafting final report, reviewing communications sent & received. IP bonding arrangements, dealing with Crown departments & submission of relevant final returns. Financial control & bank reconciliation. Seeking appropriate Crown clearances, final checklists and vacation of office.
Asset Realisation - Undertaken	Dealings with director, accountant, bank, & other interested parties. Dealings with landlord & lease.
Asset Realisation – Still to be Undertaken	Completion of works to ascertain if there are any actions that can be taken which may result in realisations into the liquidation.
Creditor Administration - Undertaken	Scheduling & agreement of claims, correspondence with creditors, dealings & reports to the creditors & dividend review.
Creditor Administration – Still to be Undertaken	Correspondence with creditors, dealing with final enquiries and admin tasks.
Creditor Distribution – Undertaken	None
Creditor Distribution – Still to be Undertaken	None
Employee Administration - Undertaken	None
Employee Administration – Still to be Undertaken	None
Investigations - Undertaken	Review of director's conduct, scrutiny of books & records and accounts, reporting obligations to the Insolvency Service, dealings with directors & other reporting parties, identification of antecedent transactions, breaches of the Insolvency Act, Companies Act or other legislative requirements.
Investigations – Still to be Undertaken	Liaising with Insolvency Service in relation to director's conduct.
Trading	None
Specific Case Matters	None

Appendix C(1)

CUS502 - Custom Bicycles Ltd

All Post Appointment Project Codes

From: 11/04/2022 To: 10/04/2023

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Case Administrator	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Administration, Planning & Control	1.80	8.70	0.00	0.00	0.00	10.50	3,712.50	353.57
Asset Realisation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditor Administration	0.00	2.10	0.00	0.00	0.00	2.10	724.50	345.00
Distribution Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Employee Administration	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Investigations	0.10	5.10	0.00	0.00	0.00	5.20	1,799.00	345.96
Specific Case Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	1.90	18.90	0.00	0.00	0.00	17.80	6,236.00	350.34
Total Fees Claimed							0.00	
Total Disbursements Claimed							0.00	

Creditors' and members' requests for further information in administration, winding up and bankruptcy

18.9.—(1) The following may make a written request to the office-holder for further information about remuneration or expenses (other than pre-administration costs in an administration) set out in a progress report under rule 18.4(1)(b), (c) or (d) or a final report under rule 18.14—

- (a) a secured creditor;
- (b) an unsecured creditor with the concurrence of at least 5% in value of the unsecured creditors (including the creditor in question);
- (c) members of the company in a members' voluntary winding up with at least 5% of the total voting rights of all the members having the right to vote at general meetings of the company;
- (d) any unsecured creditor with the permission of the court; or

(e) any member of the company in a members' voluntary winding up with the permission of the court.

(2) A request, or an application to the court for permission, by such a person or persons must be made or filed with the court (as applicable) within 21 days of receipt of the report by the person, or by the last of them in the case of an application by more than one member or creditor.

(3) The office-holder must, within 14 days of receipt of such a request respond to the person or persons who requested the information by—

- (a) providing all of the information requested;
- (b) providing some of the information requested; or
- (c) declining to provide the information requested.

(4) The office-holder may respond by providing only some of the information requested or decline to provide the information if—

- (a) the time or cost of preparation of the information would be excessive; or
- (b) disclosure of the information would be prejudicial to the conduct of the proceedings;
- (c) disclosure of the information might reasonably be expected to lead to violence against any person; or
- (d) the office-holder is subject to an obligation of confidentiality in relation to the information.

(5) An office-holder who does not provide all the information or declines to provide the information must inform the person or persons who requested the information of the reasons for so doing.

(6) A creditor, and a member of the company in a members' voluntary winding up, who need not be the same as the creditor or members who requested the information, may apply to the court within 21 days of—

- (a) the office-holder giving reasons for not providing all of the information requested; or
- (b) the expiry of the 14 days within which an office-holder must respond to a request.

(7) The court may make such order as it thinks just on an application under paragraph (6).

Remuneration and expenses: application to court by a creditor or member on grounds that remuneration or expenses are excessive

18.34.—(1) This rule applies to an application in an administration, a winding-up or a bankruptcy made by a person mentioned in paragraph (2) on the grounds that—

- (a) the remuneration charged by the office-holder is in all the circumstances excessive;
- (b) the basis fixed for the office-holder's remuneration under rules 18.16, 18.18, 18.19, 18.20 and 18.21 (as applicable) is inappropriate; or
- (c) the expenses incurred by the office-holder are in all the circumstances excessive.

(2) The following may make such an application for one or more of the orders set out in rule 18.36 or 18.37 as applicable—

- (a) a secured creditor,
- (b) an unsecured creditor with either—
 - (i) the concurrence of at least 10% in value of the unsecured creditors (including that creditor), or
 - (ii) the permission of the court, or
- (c) in a members' voluntary winding up—
 - (i) members of the company with at least 10% of the total voting rights of all the members having the right to vote at general meetings of the company, or
 - (ii) a member of the company with the permission of the court.

(3) The application by a creditor or member must be made no later than eight weeks after receipt by the applicant of the progress report under rule 18.3, or final report or account under rule 18.14 which first reports the charging of the remuneration or the incurring of the expenses in question ("the relevant report").