

**A. CLARKE DESIGN LIMITED**  
**Company number: 10208999**

Registered office address: Stanley Barn Farm, Stanley Pontlarge, Cheltenham, Gloucestershire, GL54 5HD

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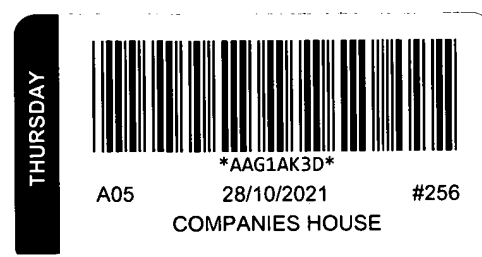
**MINUTES OF MEETING OF THE DIRECTORS**

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**Date held:** 15 September 2021

**Held at:** Stanley Barn Farm, Stanley Pontlarge, Cheltenham, Gloucestershire,  
GL54 5HD

**Present:** Adam Clarke (Chairman)



**1. NOTICE AND QUORUM**

The chairman reported that sufficient notice of the meeting had been duly given and that a quorum was present. The chairman declared that the meeting was open.

**2. NEW ARTICLES OF ASSOCIATION**

It was noted that, by Special Resolution passed 15 September 2021, the company had adopted new Articles of Association that include a new share class: B Ordinary shares.

**3. DECLARATION OF INTEREST**

Adam Clarke formally declared his interest in this matter as the sole shareholder of the company. It was noted that, having duly declared his interest he was permitted by the company's articles of association to consider and vote upon the matter.

**4. PRE-EMPTION RIGHTS - WAIVER**

It was reported that the pre-emption rights on allotment of these new shares, detailed in the company's articles of association, had been waived by the existing shareholders.

**5. APPLICATIONS FOR SHARES**

Completed forms of application were produced in respect of the following applications for shares in the capital of the company:

1 Ordinary B shares of £1.00 each from Katie Clarke.

The receipt of payment in full for each of these applications was reported.

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**6. ALLOTMENT OF SHARES**

After due consideration of the applications, it was resolved that:

- The noted application for a share be approved and the said share be allotted to the applicant, this shares fully paid at a price of £1 per share for cash;
- The director be authorised to issue appropriate share certificates, signed by them on behalf of the Company, to the allottee;
- Appropriate updates reflecting these allotments be made to the Company's register of members and register of allotments; and
- Form SH01 be filed with Companies House detailing these share allotments.

As part of reaching their decision on allotment of shares, the director considered both the specific requirements of section 172 of the Companies Act 2006 and the need to promote the success of the Company for the benefit of its members as a whole.

**7. CLOSE**

There being no further business the meeting was closed.

Signed:



Print name: A Clarke

Dated: 15 September 2021