

Registered Number: 10191361

Charity Number: 1180116

**Little Hands Design
(A company Limited by Guarantee)**

Annual Report and Accounts

for the year ended

30th April 2019



**Little Hands Design
Annual Report and Accounts
for the year ended 30th April 2019**

Contents

	PAGE
Directors and Trustees report	1 to 4
Independent examiners report	5
Statement of Financial Activities (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)	6
Balance Sheet	7
Notes to the accounts	8 to 15
 <i>INFORMATION NOT FORMING PART OF THE STATUTORY ACCOUNTS</i>	
Detailed Statement of Financial Activities (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)	16
Detailed expenses	17

Little Hands Design**Registered Number: 10191361****Charity Number: 1180116****Directors and Trustees report
for the year ended 30th April 2019**

The charity's trustees have acted with due regard to the public benefit requirement as set out in the Charity Commission's published guidance on the Public Benefit requirement under the Charities Act. They decided that with regard to the charity's first objective that the first actions of the charity should be to focus on sustainable fashion. To further this benefit the trustees decided that the first focus would be on approaching local state schools to offer courses on sustainable fashion in both primary and secondary.

As stated above Little Hands Design converted from a Community Interest Company to a Charitable Company in September 2018. The change in legal status mid way through the accounting year did not affect the day to day activities.

However charitable status coincided with a planned pause in activities in September 2018. Activities were paused for several months, after the school summer holidays, and since then classes are no longer being held in the Belsize Lane premises but are now held mainly in schools and at the nearby London Mosaic Centre.

As mentioned above charitable status was granted in September 2018 which means that as these accounts have been prepared for the year to 30th April 2019, they only include approximately three months of charitable activities to end of the accounting year.

As the day to day activities were not affected by the change in legal status, some of the activities, achievements and performance of Little Hands Design during the year to 30th April 2019, as mentioned below, had some overlap between the period before and after obtaining charitable status.

Little Hands Design has been active in the following schools in the local area: Eleanor Palmer School, Malorees School and Ark Academy, where places were all funded by Little Hands Design. Children were given an in depth exposure to the ideas of fashion and garment making in the context of sustainability, with weekly calls to action to help them engage and understand the complex issues surrounding the role of fashion within the economy and how to act based on ideas of sustainability.

Little Hands Design has also offered courses at the London School of Mosaic to the wider community. The LSOM is situated within a council housing development and the trustees see this and further cooperation with LSOM where one trustee is also now a governor, to include more tenants there as a continuing goal.

Little Hands Design has supported a young designer with weekly help in administration and more direct technical support.

Little Hands Design**Registered Number: 10191361****Charity Number: 1180116****Directors and Trustees report
for the year ended 30th April 2019**

The directors & trustees present their report and the financial statements for the year ended 30th April 2019.

Charitable Status

On the 27th September 2018 the Company was registered as a charity. Prior to that the company had been a Community Interest Company (CIC).

Charity Trustees / Company Directors

The following people served as trustees/directors during the year.

Astrid Jacoby

Michael Jacoby (resigned 21/09/2018)

Priya Chandaria (appointed 21/09/2018)

Afsaneh Parvizi-Wayne (appointed 21/09/2018)

Structure, governance and management

Little Hands Design is incorporated as a private company limited by guarantee having no share capital and its governing document is its articles of association which were amended on 15th August 2018.

The company's registration number is 10191361 (England & Wales) and its registered office and principal address is 67 Belsize Lane, London, NW3 5AU.

Little Hands Design is registered as a charity under registration number 1180116 .

The liability of each member is limited to £1.

New trustees are appointed by the current trustees after considering their expertise with regards to the requirements of the charity.

Objectives and activities

The charity's objectives are the following:-

- 1 To advance for the benefit of the public education in the arts and, in particular (but not limited to), the art of fashion design and garment making.
- 2 To advance in life and help young fashion designers in necessitous circumstances by the provision of studio space and education in fashion design.

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

**Directors and Trustees report
for the year ended 30th April 2019**

Achievements and performance

A summary of the main achievements during the year are as follows:-

Little Hands Design has run weekly courses in 3 state schools, 2 primary and 1 secondary, as proof of concept courses.

Little Hands Design has run weekly Saturday courses at the London School of Mosaic, which are open to local residents.

Little Hands has supported a local designer.

Future plans

Little Hands Design plans to continue running the courses that it carried out by the company whilst it was a CIC and since becoming a charity. However its main focus is to run courses in state schools.

Financial review

The pause in holding courses, coincided with the granting of charitable status and this has meant that very little income was received after charitable status was granted. However ongoing costs meant that for the whole year under review there was a deficit as shown in the income statement.

Income also reduced as less higher earning courses were held as Little Hands Design concentrated more on running courses in schools.

Before deciding to pause the classes the trustees considered the impact this would have on reserves and considered that there were sufficient reserves brought forward to be able to cover this.

The reserve policy is to maintain a general reserve at level which protects Little Hands Design from short term changes to circumstances but at the same time not retaining income longer than necessary.

The Charity has the power to set aside funds for special purposes or as reserves against future expenditure.

The trustees are satisfied with the level of reserves at the reporting date.

Little Hands Design**Registered Number: 10191361****Charity Number: 1180116****Directors and Trustees report
for the year ended 30th April 2019****Trustees' responsibilities**

The trustees (who are also Directors of Little Hands Design for the purposes of company law) are responsible for preparing the trustees report and financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (Financial Reporting Standard 102 and applicable law). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company special provisions

This report has been prepared in accordance with the special provisions for small companies of the Companies Act 2006.

This report was approved by the board on 14/12/19 and signed on its behalf.


Astrid Jacoby
Director & Trustee

Little Hands Design

Independent examiners report for the year ended 30th April 2019

I report to the charity trustees on my examination of the accounts of Little Hands Design, charity number, 1180116 ('the charity') for the year ended 30th April 2019 which comprise the Statement of Financial Activities (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses) the Balance Sheet and related notes.

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

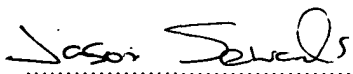
Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jason Swards FCCA

of

JTS Accountancy Limited
T/A Thelsons Chartered Certified Accountants
2 Kington House
Mortimer Crescent
London
NW6 5NU

DATE: 14/12/2019

Little Hands Design**Registered Number: 10191361****Charity Number: 1180116****Statement of Financial Activities (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)
for the year ended 30th April 2019**

		Unrestricted Funds	Unrestricted Funds
	Note	2019 £	2018 £
Income from:			
Trading activities		55,232	153,935
Total income	4	<u>55,232</u>	<u>153,935</u>
Expenditure on:			
Costs attributable to trading		(9,714)	(21,453)
Total expenditure		<u>(9,714)</u>	<u>(21,453)</u>
Gross surplus		45,518	132,482
Administrative expenses		(62,866)	(113,441)
Net (expenditure)/income before donations		<u>(17,348)</u>	<u>19,041</u>
Donation received		-	12,328
Taxation		<u>(96)</u>	<u>-</u>
Net movement in funds		(17,444)	31,369
Reconciliation of funds:			
Total funds brought forward		31,369	-
Total funds carried forward		<u><u>£13,925</u></u>	<u><u>£31,369</u></u>

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

**Balance Sheet
as at 30th April 2019**

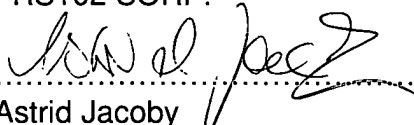
	Notes	Unrestricted Funds		Unrestricted Funds	
		2019	2018	2019	2018
		£	£	£	£
Fixed assets					
Plant and equipment	13		239		929
Current assets					
Stock	14	500		500	
Debtors	15	3,593		2,555	
Cash at bank and in hand	16	12,149		42,394	
		<u>16,242</u>		<u>45,449</u>	
Creditors: Amounts falling due within one year	17	<u>(2,556)</u>		<u>(15,009)</u>	
Net current assets			<u>13,686</u>		<u>30,440</u>
Total assets less current liabilities			<u>13,925</u>		<u>31,369</u>
Net assets			<u><u>£13,925</u></u>		<u><u>£31,369</u></u>
Funds of the Charity					
Unrestricted funds			<u>13,925</u>		<u>31,369</u>
Total funds			<u><u>£13,925</u></u>		<u><u>£31,369</u></u>

For the year ended 30th April 2019 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the act.

The trustees/directors acknowledge their responsibility for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with the provision of FRS102 SORP.


.....
Astrid Jacoby
Director & Trustee

Approved by the trustees and board on 14/12/19

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

Notes to the accounts
for the year ended 30th April 2019

1 General information

Little Hands Design is a private company, limited by Guarantee (with no share capital), and registered in England & Wales. Its registered office is 67 Belsize Lane, London, NW3 5AU.

On the 27th September 2018 the company was registered as a charity.

2 Basis of preparation

The accounts have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The accounts present a true and fair view and no changes have been made to the principal accounting policies adopted below.

Going concern

At the time of approving the accounts, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the accounts.

Little Hands Design

Registered Number: 10191361

Charity Number: 1180116

**Notes to the accounts
for the year ended 30th April 2019**

Prior year accounts

In the previous accounting period the company prepared accounts in accordance with the micro-entity provisions. In the period under review, the company was registered as a charity and therefore has prepared these accounts in accordance with the provisions mentioned above. This has not resulted in any prior amounts having to be restated.

Revenue recognition

Income is included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- the monetary value can be measured with sufficient reliability.

The charity's main source of income is from running classes in the furtherance of its objectives. Income from these classes is recognised when the general recognition criteria are met. This is usually when the course fees are received by the charity.

The trustees consider that it would be impractical to calculate any deferred income for course fees received at the accounts year end for courses that had not yet been carried out. The trustees do not consider these amounts to be material.

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

Little Hands Design often receives gifts of fabric etc, which is used in the courses run by the charity. Due to the impracticality of calculating a fair value these donations are not valued.

The value of any voluntary help received is not included in the accounts.

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

**Notes to the accounts
for the year ended 30th April 2019**

Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources. Expenditure is accounted for on an accruals basis.

No material item of deferred income has been included in the accounts.

The charity has creditors which are measured at settlement amounts.

The charity has incurred expenditure on support costs.

Taxation

Prior to becoming a Charity on the 27th September 2018 the Company had been a CIC and was liable to Taxation.

As a charity the company is exempt from taxation on its charitable activities.

Tangible fixed assets

Tangible fixed assets are capitalised if they can be used for more than one year and are valued at cost or a reasonable value on receipt.

Fixed assets are carried at cost less accumulated depreciation.

Depreciation is calculated so as to write off the cost of an asset, less its

Plant and machinery	25% Reducing balance
Fixtures & fittings	25% Reducing balance
Computer Equipment	25% Reducing balance

Stocks

Stocks of materials etc used in classes run by the charity are valued at cost.

Debtors

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount. Subsequently, they are measured at the cash or other consideration expected to be received.

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

Notes to the accounts
for the year ended 30th April 2019

Cash at bank and in hand

PayPal accounts are included in cash at bank and in hand along with money held in a Lloyds bank account.

Pension contributions

Little Hands Design contributes to qualifying Directors pension schemes. Contributions payable are charged to the statement of financial activities in the period to which they relate.

3 Critical accounting estimates and judgements

No significant judgements have had to be made by the directors in preparing these financial statements.

4 Income from trading

	2019	2018
	£	£
Course fees	55,232	153,935

5 Average number of full time equivalent employees during the year

2019	2018
Number	Number
1	1

The employee is Mrs Jacoby, who is a Trustee and Director.

As the sole employee she is involved with all aspects of the day to day running of Little Hands Design.

6 Depreciation

	2019	2018
	£	£
Included in administrative expenses are the following:		
Depreciation	75	330
(Profit) /Loss on disposal of fixed assets	165	-

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

**Notes to the accounts
for the year ended 30th April 2019**

7 Transactions with Trustees and Directors

During the period under review payments for rent , for the premises from which the charity operated, were made to Astrid Jacoby and her husband.

Mr Jacoby had previously been a Director and resigned on 21st September 2018. Mrs Jacoby is a Director and Trustee.

	2019	2018
	£	£
The amounts paid were as follows:-	<u>10,000</u>	<u>18,000</u>

These payments ceased during the period under review, when the charity started to operate from different premises.

As set out below, Mrs Jacoby also received paid remuneration from an employment with Little Hands Design. This remuneration is only in respect of services she provides as a staff member and not in respect of her services as a trustee.

	2019	2018
	£	£
Mrs Jacoby remuneration		
Salary	24,353	52,485
Pension contributions (defined contribution)	6,000	1,000
Employers National Insurance	2,196	6,106
	<u>32,549</u>	<u>59,591</u>

Payments to Mrs Jacoby are allowed under the Articles of Association of Little Hands Design

8 Staff costs	2019	2018
	£	£
Directors salary	24,353	52,485
Directors pension (defined contributions)	6,000	1,000
Employers National Insurance	2,196	6,106
	<u>32,549</u>	<u>59,591</u>

No employee received employee benefits of greater than £60,000.

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

Notes to the accounts
for the year ended 30th April 2019

9 Defined contribution pension contributions	2019	2018
	£	£
Contributions	<u>6,000</u>	<u>1,000</u>
10 Trustees expenses		
Subject to the payments noted above, during both the period under review and the previous accounting period no trustee received reimbursement of any expenses.		
11 Independent Examiners Fees	2019	2018
	£	£
Independent examiners fees for reporting on the accounts	850	-
Other fees paid to the independent examiner	<u>150</u>	<u>-</u>
	<u>1,000</u>	<u>-</u>
12 Taxation	2019	2018
	£	£
Taxation charge prior to becoming a charity	<u>96</u>	<u>-</u>

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

Notes to the accounts
for the year ended 30th April 2019

13 Tangible fixed assets
Plant and equipment

	Plant & Machinery	Fixtures & Fittings	Computer Equipment	Total
Cost				
	£	£	£	£
At 01/05/2018	1,058	1	200	1,259
Additions	-	-	-	-
Disposals	(823)	-	-	(823)
At 30/04/2019	<u>235</u>	<u>1</u>	<u>200</u>	<u>436</u>
Depreciation				
At 01/05/2018	266	-	64	330
Charge for the year	43	-	32	75
Adjustment on disposal	(208)	-	-	(208)
At 30/04/2019	<u>101</u>	<u>-</u>	<u>96</u>	<u>197</u>
Carrying amount				
At 30/04/2019	<u>£134</u>	<u>£1</u>	<u>£104</u>	<u>£239</u>
At 30/04/2018	<u>£792</u>	<u>£1</u>	<u>£136</u>	<u>£929</u>

14 Stocks	2019	2018
	£	£
Stock of materials	<u>£500</u>	<u>£500</u>

15 Debtors	2019	2018
	£	£
Trade debtors	-	-
Other debtors	3,593	2,555
	<u>£3,593</u>	<u>£2,555</u>

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

**Notes to the accounts
for the year ended 30th April 2019**

16 Cash at bank and in Hand	2019	2018
	£	£
Bank account	4,037	40,001
PayPal account	8,112	2,393
	<u>£12,149</u>	<u>£42,394</u>
17 Creditors: Amounts falling due within one year	2019	2018
	£	£
Trade creditors	1,161	287
Taxation & social security	101	3,883
Other creditors	1,294	10,839
	<u>£2,556</u>	<u>£15,009</u>
18 Funds	2019	2018
	£	£
Unrestricted Funds		
Balance at beginning of the accounting period	31,369	-
Net movement in funds	(17,444)	31,369
Unrestricted Funds Carried forward	<u>13,925</u>	<u>31,369</u>

19 Donations received

In the year to 30th April 2018 Little Hands Design took over the activities of Little Hands CIC including the net assets. This resulted in a donation of £12,328 being received.

Little Hands Design receives donations of fabric and other materials that it uses in its work. These are not valued and do not form part of the accounting records.

20 Volunteers

Little Hands Design receives invaluable help for volunteers which includes:-

- Treasurer who maintains all of the bookkeeping records.
- Students working towards their Duke of Edinburgh Awards who assist with many things including blogs and interviewing other students about projects they are working on.
- Business students from the University of Westminster who assist with marketing.

21 Related party transactions.

Other than the transactions mentioned above relating to trustees, there were no other related party transactions.

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

Detailed Statement of Financial Activities (including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)
for the year ended 30th April 2019

	Unrestricted funds		Unrestricted funds	
	2019		2018	
	£	£	£	£
INCOME				
Course fees		55,232		153,935
COSTS ATTRIBUTABLE TO TRADING				
Opening stock	500		-	
Purchases	731		1,110	
Sub contractors	8,983		20,843	
Closing stock	(500)		(500)	
		(9,714)		(21,453)
Gross surplus		45,518		132,482
ADMINISTRATIVE EXPENSES				
Directors & Employees	32,549		59,591	
Legal & professional costs	8,689		14,405	
Property costs	15,219		30,398	
General administrative expenses	6,097		8,710	
Sundry expenses	312	(62,866)	337	(113,441)
Net (expenditure)/income before donations		(17,348)		19,041
Donation received		-		12,328
Net incoming/(outgoing) resources before tax		(17,348)		31,369
Taxation (prior to becoming a charity)		(96)		-
Net movement in funds		(17,444)		31,369
Reconciliation of funds:				
Total funds brought forward		31,369		-
Total funds carried forward		<u>£13,925</u>		<u>£31,369</u>

Little Hands Design
Registered Number: 10191361
Charity Number: 1180116

Detailed expenses
for the year ended 30th April 2019

	2019		2018	
	£	£	£	£
Directors & Employees				
<i>Directors</i>				
Directors salaries		24,353		52,485
<i>Employees</i>				
Directors pension contributions	6,000		1,000	
Staff salaries	-		-	
Employers NIC	2,196		6,106	
Staff pension costs	-	8,196	-	7,106
		<u>£32,549</u>		<u>£59,591</u>
Legal & professional costs				
Independent examination	850		-	
Other accountancy and advice	3,110		1,041	
Administration assistance	4,034		11,579	
Professional	695		1,785	
		<u>£8,689</u>		<u>£14,405</u>
Property costs				
Light, heat and power	620		700	
Room hire	11,842		18,000	
Rates	897		9,997	
Cleaning	391		1,227	
Repairs, renewals & maint.	1,469		474	
		<u>£15,219</u>		<u>£30,398</u>
General administrative expenses				
Advertising & promotion				
Advertising		409		1,011
Bank, credit cards & other financial charges				
Bank and PayPal charges		870		1,617
Depreciation				
Depreciation	75		330	
Profit/(loss) on disposal of assets	165	240	-	330
Entertaining				
Client entertainment		27		173
Insurance				
Insurance		1,075		278
Travel & subsistence				
Travel		18		22
Administration and office expenses				
Telephone	2,370		1,718	
Licences	40		-	
Office repairs and renewals	-		949	
Printing, postage and stationery	197		735	
Reference materials	98		152	
Computer software & support	653		1,614	
Staff training	100		111	
Other office	-	3,458	-	5,279
		<u>£6,097</u>		<u>£8,710</u>
Sundry expenses				
Miscellaneous expenses		<u>£312</u>		<u>£337</u>