

# RP04

Second filing of a document previously delivered



Companies House

## ✓ What this form is for

You can only use this form to file a second filing of a document delivered under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register.

## ✗ What this form is NOT for

You cannot use this form to file a second filing of a document delivered under the Companies Act 1985 or the Companies (Northern Ireland) Order 1986 regardless of whether it was properly delivered.

A second filing of a document cannot be filed where it is providing information that was or should have been properly delivered. Form RP04 should be used in these circumstances.

For further information, please refer to our guidance at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)



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27/01/2022

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COMPANIES HOUSE

THURSDAY

## 1 Company details

Company number 1 0 1 5 1 7 3 0

Company name in full Reach South Academy Trust

### → Filing in this form

Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

## 2 Applicable documents

This form **only** applies to the following forms:

- AP01 Appointment of director
- AP02 Appointment of corporate director
- AP03 Appointment of secretary
- AP04 Appointment of corporate secretary
- CH01 Change of director's details
- CH02 Change of corporate director's details
- CH03 Change of secretary's details
- CH04 Change of corporate secretary's details
- TM01 Termination of appointment of director
- TM02 Termination of appointment of secretary
- SH01 Return of allotment of shares
- AR01 Annual Return
- CS01 Confirmation statement (Parts 1-4 only)
- PSC01 Notice of individual person with significant control (PSC)
- PSC02 Notice of relevant legal entity (RLE) with significant control
- PSC03 Notice of other registrable person (ORP) with significant control
- PSC04 Change of details of individual person with significant control (PSC)
- PSC05 Change of details of relevant legal entity (RLE) with significant control
- PSC06 Change of details of other registrable person (ORP) with significant control
- PSC07 Notice of ceasing to be a person with significant control (PSC), relevant legal entity (RLE), or other registrable person (ORP)
- PSC08 Notification of PSC statements
- PSC09 Update to PSC statements

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### 3 Description of the original document

Document type ①

CH01 - change of directors details for Anne Marie Stevens, filed using webfiling. Incorrect date of change of address given (10-01-2022 noted in error). File logged and showing on filing history as at 19-01-2022.

#### ① Description of the original document

Please enter the document type (e.g. a Return of allotment of shares—SH01) and any distinguishing information if more than one document of that type was filed on the same day.

Date of registration of the original document

<sup>d</sup>1<sup>d</sup>9<sup>m</sup>0<sup>m</sup>1<sup>y</sup>2<sup>y</sup>0<sup>y</sup>2<sup>y</sup>2

### 4 Section 243 or 790ZF Exemption ②

If you are applying for, or have been granted, exemption under section 243 or 790ZF of the Companies Act 2006 and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below:

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE.

② If you are currently in the process of applying for or have been granted a Section 243 or 790ZF exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. AP01 or CH01).

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### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Dean Ashton (Executive Assistant - Jade Greenwood)

Company name Reach South Academy Trust

Address UTC Plymouth, Park Avenue,

Devonport

Post town Plymouth

County/Region Devon

Postcode P L 1 4 R L

Country England

DX

Telephone 01752 284257



### Checklist

We may return forms completed incorrectly or with information missing.

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.
- ☐ If you are updating a document where you have previously paid a fee, do not send a fee along with this form.
- ☐ You have enclosed the second filed document(s).
- ☐ If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PR03 form 'Consent for paper filing.'



### Important information

Please note that all information on this form will appear on the public record.



### Where to send

**You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:**

**For companies registered in England and Wales:**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**For companies registered in Scotland:**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

**For companies registered in Northern Ireland:**  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

### Section 243 or 790ZF exemption

If you are applying for or have been granted a section 243 or 790ZF exemption, please post this whole form to the different postal address below:

The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

**DON'T  
STAPLE****CH01**

## Change of director's details



Companies House

Go online to file this information  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

☒ What this form is for  
You may use this form to change  
the details of an individual who is a  
director.


☒ What this form is NOT for  
You cannot use this form to change  
the details of a corporate director.  
To do this, please use form CH02  
'Change of corporate director's  
details'.

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

<b>1</b>	<b>Company details</b>	
Company number	1 0 1 5 1 7 3 0	→ Filling in this form Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *
Company name in full	Reach South Academy Trust	
<b>2</b>	<b>Director's current details on the Register</b>	
Month/year of birth*	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <div>0 6 1 9 5 5</div>	● Current details This information is used to identify your details on the public record.  ● This is voluntary information and if completed it will be placed on the public record.
Title*		
Full forename(s)	Anne Marie	
Surname	Stevens	
<b>3</b>	<b>Date of change of details</b>	
Date of change of details	<div>2 6 0 9 2 0 1 6</div>	Please complete the appropriate sections to indicate which of your details have changed.
<b>4</b>	<b>Change of name details</b>	
Title*		● New name Please enter your new name.
Full forename(s) ●		
Surname ●		
<b>5</b>	<b>Change of service address</b>	
Building name/number		● Service address This is the address that will appear on the public record. This does not have to be your usual residential address.  Please state 'The Company's Registered Office' if your service address is recorded in the company's register of directors as the company's registered office.  If you provide your residential address here it will appear on the public record.  Please complete Section 5a if your usual residential address has changed.
Street		
Post town		
County/Region		
Postcode		
Country		
<input type="checkbox"/> I confirm that there has been no change in the company's register of directors' residential addresses.		

CH01

Change of director's details

<b>6</b>	Change of other details		
Change of Country/ State of residence			
Change of nationality			
Change of business occupation			
<b>7</b>	Signature		
Signature	I am signing this form on behalf of the company.		
	Signature		<input checked="" type="checkbox"/>
	This form may be signed by: Director ❶, Secretary, Person authorised ❷, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.		<input checked="" type="checkbox"/>
		<p>❶ Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE) please delete 'director' and insert details of which organ of the SE the person signing has membership.</p> <p>❷ Person authorised Under either section 270 or 274 of the Companies Act 2006.</p>	

# CH01

## Change of director's details



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Dean Ashton (Executive Assistant - Jade Greenwood)

Company name Reach South Academy Trust

Address UTC Plymouth, Park Avenue,

Devonport

Post town Plymouth

County/Region Devon

Postcode P L 1 4 R L

Country England

DX

Telephone 01752 284257



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have completed in Section 3 the date of change of details.
- ☐ If you have changed the service address, you have ticked the no change box in Section 5 to indicate no change in your usual residential address or provided your new usual residential address in Section 5a.
- ☐ Any new address must be a physical location. They cannot be a PO Box number (unless part of a full service address), DX or LP (Legal Post in Scotland) number.
- ☐ You have entered the relevant change of details.
- ☐ You have signed the form.



### Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales:  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

For companies registered in Scotland:  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland:  
The Registrar of Companies, Companies House,  
Second Floor, The Linenhall, 32-38 Linenhall Street,  
Belfast, Northern Ireland, BT2 8BG.  
DX 481 N.R. Belfast 1.

Section 243 exemption  
If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below:  
The Registrar of Companies, PO Box 4082,  
Cardiff, CF14 3WE.



### Further information

For further information, please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

# CH01 - Supplementary guidance

## Change of director's details

### Supplementary guidance

In completing this form you will need to know how the operation of the register of directors and register of directors' residential addresses kept by the company affects it.

### A Entries for a director

Companies have to keep two registers of directors:

- The register of directors, which will contain all the directors' particulars except for the residential address and,
- The register of directors' residential addresses.

You must inform Companies House of both addresses for each of your directors. We put the service address on the public register, but keep the residential address secure and only allow certain people to see it.

If the two addresses are the same for a director, you can enter the service address in the register of directors, and simply enter "same as service address" in the register of directors' residential addresses.

### B Changes of address where you have used the "same as service address" facility

#### B1. Changing both addresses to the same address

If the director is changing both addresses to the same new address, the registers will look as follows:

##### - Register of directors

Original entry:	New entry:
1 High Street	2 Low Street
Anytown.	Anytown
AN1 1AA	AN1 1BB

##### - Register of directors' residential addresses

Original entry:	New entry:
"Same as service address"	Residential address remains the same as the service address. There is no need for a new entry in the register as the existing "same as" entry is still correct.

You must complete form CH01 and enter the new service address in Section 5. As the entry in your residential address register has not changed (because it is still the "same as" the service address), you would tick the box in Section 5 (confirming that there has been no change to the register of directors' residential addresses). You would not then complete Section 5A.

#### B2. Change of service address only

If the director is only moving his service address, and not moving his residential address as well, the registers will look as follows:

##### - Register of directors

Original entry:	New entry:
1 High Street	2 Low Street
Anytown	Anytown
AN1 1AA	AN1 1BB

##### - Register of directors' residential addresses

Original entry:	New entry:
"Same as service address"	1 High Street
	Anytown
	AN1 1AA

You must complete form CH01 and enter in Section 5 the new service address. As the entry in your directors' residential address register has changed, (because it is not now the "same as" the service address), you do not tick the box (as there has been a change in the register of director' residential addresses). You need to complete Section 5A with the residential address.

#### B3. Change of residential address only

If, however, the director is only moving his residential address, and not moving his service address as well, the registers will look as follows:

##### - Register of directors

Original entry	New entry
1 High Street	1 High Street
Anytown	Anytown
AN1 1AA	AN1 1AA

##### - Register of directors residential addresses

Original entry	New entry
"Same as service address"	2 Low Street
	Anytown
	AN1 1BB

You must complete form CH01. Do not complete the service address or tick box in Section 5 as the usual residential address is now not the same as the service address. The entry in the register of directors' residential addresses has changed, so you need to complete Section 5A with the residential address.

### C Changes of address where the addresses are different

If the addresses in the two registers are different, you will need to complete the appropriate part of the form to record any address changes. So, if only the service address changes, you only complete Section 5 and tick the box to show there has been no change to the register of residential addresses. If only the residential address changes, you only complete Section 5A. If both addresses change you would complete Section 5, but not tick the box (as there has been a change in the register of directors' residential addresses), and then complete Section 5A with the residential address.