

# WU07

## Notice of progress report in a winding-up by the court



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 1 0 0 1 3 0 3 8

Company name in full St Helier Capital Management Limited

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Liquidator's name

Full forename(s) Simon James

Surname Bonney

### 3 Liquidator's address

Building name/number High Holborn House

Street 52-54 High Holborn

Post town London

County/Region

Postcode WC 1 V 6 R L

Country

### 4 Liquidator's name ①

Full forename(s) Michael

Surname Kiely

#### ① Other liquidator

Use this section to tell us about  
another liquidator.

### 5 Liquidator's address ②

Building name/number High Holborn House

Street 52-54 High Holborn

Post town London

County/Region

Postcode WC 1 V 6 R L

Country

#### ② Other liquidator

Use this section to tell us about  
another liquidator.

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**6** Period of progress report

From date	<sup>d</sup> 1	<sup>d</sup> 5	<sup>m</sup> 0	<sup>m</sup> 3	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 2
To date	<sup>d</sup> 1	<sup>d</sup> 4	<sup>m</sup> 0	<sup>m</sup> 3	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 3

**7** Progress report

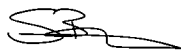
☒ The progress report is attached

**8** Sign and date

Liquidator's signature

Signature

X



X

Signature date

<sup>d</sup> 2	<sup>d</sup> 8	<sup>m</sup> 0	<sup>m</sup> 4	<sup>y</sup> 2	<sup>y</sup> 0	<sup>y</sup> 2	<sup>y</sup> 3
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**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **Archie Edmonds**

Company name **Quantuma Advisory Limited**

Address **High Holborn House**

**52-54 High Holborn**

Post town **London**

County/Region

Postcode **W C 1 V 6 R L**

Country

DX

Telephone **020 3856 6720**

**Checklist**

**We may return forms completed incorrectly or with information missing.**

**Please make sure you have remembered the following:**

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

**All information on this form will appear on the public record.**

**Where to send**

**You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:**

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

**This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)**

# St Helier Capital Management Limited (In Compulsory Liquidation)

## THE JOINT LIQUIDATORS' **PROGRESS REPORT**

28 April 2023

Simon Bonney and Michael Kiely of Quantuma Advisory Limited, High Holborn House, 52-54 High Holborn, London, WC1V 6RL, were appointed Joint Liquidators of St Helier Capital Management Limited on 15 March 2021.

Simon Bonney and Michael Kiely are licensed to act as Insolvency Practitioners by the Insolvency Practitioners Association.

This report has been prepared for circulation solely to comply with the Joint Liquidator's statutory duty to report to Creditors under the provisions of The Insolvency (England and Wales) Rules 2016 and for no other purpose. This report is intended for the statutory recipients. The report cannot be used or relied upon by any party other than for its intended statutory purpose.

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## ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used:

"the Act"	Insolvency Act 1986 (as amended)
"the Rules"	Insolvency (England and Wales) Rules 2016
"the Joint Liquidators"	Simon Bonney and Michael Kiely of Quantuma Advisory Limited
"the Company"	St Helier Capital Management Limited (In Liquidation)
"SIP"	Statement of Insolvency Practice (England & Wales)
"Review Period"	Period covered by the report from 15 March 2022 to 14 March 2023
"Whole Period"	Period covered by the report from 15 March 2021 to 14 March 2023

## INTRODUCTION

This report has been prepared to provide Members and Creditors with an update on the progress of the Liquidation of the Company since the last report dated 9 May 2022.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

Details of the appointment of the Joint Liquidators

Simon Bonney and Michael Kiely of Quantuma Advisory Limited were appointed Joint Liquidators of the Company on 15 March 2021.

The Joint Liquidators confirm that they are authorised to carry out all functions, duties and powers by either one or both of them.

## THE PROGRESS OF THE LIQUIDATION

The Joint Liquidators' Receipts and Payments Account

Attached at Appendix 2 is a Receipts and Payments account covering the Review Period together with a summary of the transactions in the previous Review Periods. In accordance with the requirements of SIP 7, the Joint Liquidators confirm that the account has been reconciled with that held at the bank.

We have summarised the main asset realisations during the Review Period and an estimation of the those assets yet to be realised, together with details of costs incurred but as yet remaining unpaid.

Please note that the only asset to date is that of the Petitioning Creditors' Deposit which is required by UK Insolvency Legislation to commence winding up proceedings and is deposited into the Insolvency Service Account prior to the appointment. The only payments made are the Official Receivers' statutory fees which are deducted on appointment from the Insolvency Service Account in a winding up by the Court.

The Company is therefore in an overdrawn position.

Administrative, Statutory & Regulatory Tasks

The Joint Liquidators have met a considerable number of statutory and regulatory obligations. Whilst many of these tasks have not had a direct benefit in enhancing realisations for the insolvent estate, they have assisted in the efficient and compliant progressing of the Liquidation, which has ensured that the Joint Liquidators and their staff have carried out their work to high professional standards. Details of the tasks carried out during the Review Period are included in Appendix 6.

Realisation of assets

The Official Receiver's Report did not list any Company assets.

The Joint Liquidators continue to review the Company's books and records in order to determine whether there are any assets that can be recovered for the benefit of creditors.

## CREDITORS: CLAIMS AND DISTRIBUTIONS

Secured Creditor

As far as the Joint Liquidators are aware, the Company does not have any secured creditors and there are no secured charged filed at Companies House.

## Preferential Creditors

The Joint Liquidators are not aware of any preferential creditors.

## Secondary Preferential Creditors

In any insolvency process which commenced on or after 1 December 2020, HM Revenue & Customs rank as a secondary preferential creditor for the following liabilities:

- VAT
- PAYE Income Tax
- Employees' NIC
- CIS deductions
- student loan deductions

This will mean that, if there are sufficient funds available, any of the above amounts owed by the Company will be paid to HM Revenue & Customs after the preferential creditors have been paid in full.

HM Revenue & Customs have not yet submitted a claim in the Liquidation.

## Prescribed Part

Under Section 176A of the Insolvency Act 1986, where after 15 September 2003 a company has granted to a creditor a floating charge, a proportion of the net property of the company must be made available purely for the Unsecured Creditors. This equates to:

- 50% of net property up to £10,000;
- Plus, 20% of net property in excess of £10,000.
- Subject to a maximum of £600,000.

The Company has not granted a floating charge to any Creditor after 15 September 2003 and consequently there will be no prescribed part in this Compulsory Liquidation.

## Unsecured Creditors

The Official Receiver's Report did not list any unsecured claims. However, to date, five claims have been received from unsecured creditors in the sum of £451,994.36.

Whether there will be sufficient assets realised (if any) to enable a dividend to be paid to unsecured creditors will depend on the outcome of the Joint Liquidators' investigations, the final costs of the Liquidation and the level of agreed claims.

A further update will be provided to creditors in due course.

## Claims Process

If they have not done so already, should creditors wish to submit a claim in the Liquidation they are requested to complete the Proof of Debt Form at Appendix 5 and either return it to the address on the front of this report or to [Archie.Edmonds@quantuma.com](mailto:Archie.Edmonds@quantuma.com).

## OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

### Investigations

As previously advised, limited books and records have been delivered up and therefore our investigations, whilst continuing, are restricted due to the limited information held.

A review of the books and records that were delivered up identified a number of parties of interest deemed to hold information on the Company regarding its business and trade and, possibly, its asset position (if any). The Joint Liquidators wrote to these parties however none have been forthcoming.

The Joint Liquidators are now considering their legal position and a further update will be provided in due course.

### Further Information

To comply with the Provision of Services Regulations, some general information about Quantuma Advisory Limited, including the complaints policy and Professional Indemnity Insurance, can be found at <https://www.quantuma.com/legal-information>.

Information about this insolvency process may be found on the R3 website here <http://www.creditorinsolvencyguide.co.uk>.

### General Data Protection Regulation

In compliance with the General Data Protection Regulation, Creditors , Employees, Shareholders, Directors and any other Stakeholder who is an individual (i.e. not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link <http://www.quantuma.com/legal-notice>.

## ETHICS

Please note that the Joint Liquidators are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency appointment. Further information can be viewed at the following link <https://www.gov.uk/government/publications/insolvency-practitioner-code-of-ethics> Additionally the Joint Liquidators are also bound by the regulations of their Licensing Bodies.

### General Ethical Considerations

During the Review Period, no new threats to compliance with the Code of Ethics have been identified and the safeguards put in place to mitigate threats previously identified have been reviewed and they are effectively managing those threats.

### Specialist Advice and Services

When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Liquidator is obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. The Joint Liquidators have not utilised the services of any specialists during this matter.

## THE JOINT LIQUIDATORS' FEES AND EXPENSES

A copy of 'A Creditors Guide to Liquidators' Fees' effective from 1 April 2021 together with Quantuma Advisory Limited's current schedule of charge-out rates and chargeable expenses, which includes historical charging information, may be found at <https://www.quantuma.com/guide/creditors-guide-fees/>.

A hard copy of both the Creditors' Guide and Quantuma Advisory Limited's current and/or historic charge-out rate and expenses policies may be obtained on request at no cost.

### Joint Liquidators' Remuneration

The basis of the Joint Liquidators' fees has not yet been fixed and the Joint Liquidators do not propose to request fee approval at this current stage.

We believe this case to be rather complex due to the limited books and records restricting the investigation into the Company's affairs.

For a detailed schedule of work undertaken by the Joint Liquidators during the Review Period, see Appendix 4. A detailed narrative list of the work undertaken during the Review Period is provided at Appendix 5.

Work category	Actual time costs incurred during the Review Period			Actual time costs incurred for the Whole Period		
	No. of hours	Average hourly rate £	Total time costs £	No. of hours	Average hourly rate £	Total time costs £
Administration Planning	7.50	331.67	2,487.50	49.20	307.46	15,127.00
Creditors	5.70	278.33	1,586.50	8.40	277.50	2,331.00
Investigations	0.80	290.00	232.00	3.90	372.69	1,453.50
Realisation of Assets	-	-	-	-	-	-
Cashiering	0.30	126.67	38.00	2.70	184.63	498.50
Closing Procedures	0.30	360.00	108.00	0.30	360.00	108.00
TOTAL	14.60	304.93	4,452.00	64.50	302.60	19,518.00

### Joint Liquidators' Expenses

The expenses, which include disbursements that have been incurred and not yet paid during the Review Period and the Whole Period are detailed below. This includes a comparison of the expenses likely to be incurred in the Compulsory Liquidation as a whole with the original expenses estimate, together with reasons where any expenses are likely to exceed that estimate.

Expenses	Actual expenses incurred in the Review Period £	Actual expenses incurred for the Whole Period £	Reason that the expense has been incurred.
Category 1 expenses			
Statutory & other Advertising*	-	88.00	Advertising the appointment of the Liquidator is a statutory requirement in a Compulsory Liquidation.
Printing & Postage costs of external provider*	8.59	153.96	Postage and stationery fees incurred when sending out statutory documents via Accurate Mailing Limited
Storage Costs*	316.45	536.15	Storage of the books and records that were delivered up to the Official Receiver and the

			transportation of these records to and from the storage site to the case team in their remote locations due to Covid-19.
Indemnity Bond*	-	135.00	This is a statutory insurance requirement on all cases
Bank Charges	88.00	176.00	Unavoidable charges associated with the maintenance and usage of the active bank account.
Official Receiver General Fee	-	6,000.00	The Official Receiver draws this fee from all Compulsory Liquidations regardless of whether there are sufficient assets or not. As a result in this case, the bank account is overdrawn.
Official Receiver Administration Fee	-	5,000.00	The Official Receiver draws this fee from all Compulsory Liquidations regardless of whether there are sufficient assets or not. As a result in this case, the bank account is overdrawn.
TOTAL	413.04	12,089.11	

*\*Paid from the Quantuma Advisory Limited's office account but not yet reimbursed from the case.*

The bases on which the expenses defined as Category 2 disbursements are calculated are explained in Quantuma Advisory Limited's current schedule of charge-out rates and chargeable disbursements referred to earlier in this report. Please note however that no category 2 expenses have been incurred or paid in the Review Period.

#### Sub Contracted Work

##### Postage Agents – Accurate Mailing Limited

Accurate Mailing Limited are third party postage agents who are instructed by the Joint Liquidators to issue statutory letters and circulars to designated recipients where required. Their costs have been agreed on the basis of their standard rate per page plus VAT. The costs for the Review Period amount to £8.59 plus VAT which have been paid from the Joint Liquidators' office account. These will be recharged to the Liquidation estate if and when funds allow.

#### Payments to Associates

There have been no payments to associates during the Liquidation.

#### Other Professional Costs

No other professional costs have been incurred.

All professional costs are reviewed and analysed before payment is approved.

#### **Creditors' right to request information**

Any Secured Creditor, or Unsecured Creditor with the support of at least 5% in value of the Unsecured Creditors or with permission of the Court, may request in writing the Joint Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report.

#### **Creditors' right to challenge remuneration and/or expenses**

Any Secured Creditor, or Unsecured Creditor with the support of at least 10% in value of the Unsecured Creditors or with permission of the Court, may apply to the Court for one or more orders, reducing the amount or the basis of remuneration which the Joint Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of.

Please note that such challenges may not disturb remuneration or expenses disclosed in prior progress reports.

#### Future of the Liquidation

The Liquidation continue until the Joint Liquidators' investigations have concluded and any assets or claims identified have been pursued.

Should you have any queries in regard to any of the above please do not hesitate to contact Archie Edmonds on 02038 728 340 or by e-mail at [Archie.Edmonds@quantuma.com](mailto:Archie.Edmonds@quantuma.com).

A handwritten signature in black ink, appearing to be 'S Bonney', with a long horizontal stroke extending to the right.

Simon Bonney  
Joint Liquidator

## APPENDIX 1

### ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

#### STATUTORY INFORMATION

Company Name	St Helier Capital Management Limited
Trading Address	Kemp House, 160 City Road, London, EC1V 2NX
Proceedings	In Liquidation
Date of Appointment	15 March 2021
Joint Liquidators	Simon Bonney and Michael Kiely Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Registered office Address	c/o Quantuma Advisory Limited High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Company Number	10013038
Incorporation Date	18/02/2016

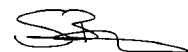
APPENDIX 2

ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

THE JOINT LIQUIDATORS' **RECEIPTS AND PAYMENTS ACCOUNT** AS AT 14 MARCH 2023

St Helier Capital Management Limited  
(In Liquidation)  
Joint Liquidators' Summary of Receipts & Payments

Statement of Affairs £	From 15/03/2022 To 14/03/2023 £	From 15/03/2021 To 14/03/2023 £
ASSET REALISATIONS		
Petition Deposit	NIL	1,600.00
	NIL	1,600.00
COST OF REALISATIONS		
Bank Charges	88.00	176.00
O.R. General Fee	NIL	6,000.00
O.R.Adminstration Fee	NIL	5,000.00
	(88.00)	(11,176.00)
	(88.00)	(9,576.00)
REPRESENTED BY		
ISA NIB		(9,576.00)
		(9,576.00)



Simon James Bonney  
Joint Liquidator

APPENDIX 3

ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

SCHEDULE OF THE JOINT LIQUIDATORS' TIME COSTS DURING THE REVIEW PERIOD  
TOGETHER WITH A CUMULATIVE TOTAL

# Time Entry - SIP9 Time & Cost Summary

6008263 - St Helier Capital Management Limited  
Project Code: POST  
From: 15/03/2022 To: 14/03/2023

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	0.20	0.00	7.10	0.20	7.50	2,487.50	331.67
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	0.00	0.30	0.30	38.00	126.67
Closing Procedures	0.00	0.00	0.30	0.00	0.30	108.00	360.00
Creditors	0.00	0.00	5.70	0.00	5.70	1,586.50	278.33
Investigations	0.00	0.00	0.80	0.00	0.80	232.00	290.00
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	0.20	0.00	13.90	0.50	14.60	4,452.00	304.93
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

# Time Entry - SIP9 Time & Cost Summary

6008263 - St Helier Capital Management Limited  
Project Code: POST  
From: 15/03/2021 To: 14/03/2023

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	3.30	1.30	43.40	1.20	49.20	15,127.00	307.46
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	1.30	1.40	2.70	498.50	184.63
Closing Procedures	0.00	0.00	0.30	0.00	0.30	108.00	360.00
Creditors	0.00	0.40	8.00	0.00	8.40	2,331.00	277.50
Investigations	1.20	0.00	2.70	0.00	3.90	1,453.50	372.69
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	4.50	1.70	55.70	2.60	64.50	19,518.00	302.60
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

# Time Entry - SIP9 Time & Cost Summary

## Category 2 Disbursements

6008263 - St Helier Capital Management Limited  
Project Code: POST  
From: 15/03/2021 To: 14/03/2023

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

Transaction Date	Type and Purpose	Disbursement Category	Amount
22/03/2021	Stationery: Stationery during lockdown – Accurate Mailing Month 13	Category 2	28.10
09/04/2021	Stationery: Stationery - Month 14 Accurate Mailing	Category 2	1.20
05/08/2021	Stationery: Stationery - Month 18 Accurate Mailing	Category 2	1.20
Total			30.50

## APPENDIX 4

### ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

#### DETAILED NARRATIVE LIST OF WORK UNDERTAKEN BY THE JOINT LIQUIDATORS DURING THE REVIEW PERIOD

Description of work undertaken	Includes
<u>ADMINISTRATION &amp; PLANNING</u>	
Administration & Planning -	
Scheduling the company's books and records.	Reviewing and making an inventory of company books and records
General Administration - Dealing with all routine correspondence and emails relating to the case.	
Case strategy & completing file reviews every 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
<u>CREDITORS</u>	
Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Annual/Progress Reports	Preparing, circulating and filing progress reports. Disclosure of sales to connected parties
<u>INVESTIGATIONS</u>	
SIP 2 Review - Conducting an investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.	Correspondence to request information on the company's dealings, making further enquiries of third parties Reviewing questionnaires submitted by creditors and Directors Reconstruction of financial affairs of the company Reviewing company's books and records Review of specific transactions
Investigating & Pursuing Antecedent Transactions	
<u>CASHIERING</u>	
Maintaining and managing the Office Holders' cashbook and bank account.	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments through Office Account.
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory Receipts and Payments accounts at Companies House

## Current Charge-out Rates of the staff working on the case

### Time charging policy

Support staff and executive assistants do not charge their time to each case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertake.

Support staff include secretarial and administrative support.

The minimum unit of time recorded is 6 minutes.

Rates are likely to be subject to periodic increase.

<b>Staff</b>	<b>Charge out rates £</b>
CEO/Managing Directors	<b>665.00</b>
Appointment Taking Director	<b>560.00</b>
Directors	<b>525.00</b>
Senior Manager	<b>460.00</b>
Manager	<b>395.00</b>
Assistant Manager	<b>360.00</b>
Senior Administrator	<b>310.00</b>
Administrator	<b>275.00</b>
Assistant Administrator	<b>210.00</b>
Case Accountant	<b>140.00</b>
Support Staff/Executive Assistant	<b>140.00</b>

APPENDIX 5

ST HELIER CAPITAL MANAGEMENT LIMITED (IN LIQUIDATION)

PROOF OF DEBT FORM

PROOF OF DEBT - GENERAL FORM

St Helier Capital Management Limited – In Liquidation

Date of appointment: 15 March 2021

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)	
2.	Address of Creditor (i.e. principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> <li>For UK companies: its registered number</li> <li>For other companies: the country or territory in which it is incorporated and the number if any under which it is registered</li> <li>The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act</li> </ul>	
4.	Total amount of claim, including any Value Added Tax, as at the date of liquidation, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£ ) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category  Amount(s) claimed as preferential £
AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		
Are you the sole member of the Creditor?		YES / NO