

AM03

Notice of administrator's proposals



Companies House

For further information, please
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1 Company details

Company number 0 9 7 4 1 4 4 6

Company name in full Caer Rhun Hall Hotel Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Philip Francis

Surname Duffy

3 Administrator's address

Building name/number The Chancery

Street 58 Spring Gardens

Post town Manchester

County/Region Greater Manchester

Postcode M 2 1 E W

Country United Kingdom

4 Administrator's name ①

Full forename(s) Sarah Helen

Surname Bell

① Other administrator

Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number The Chancery

Street 58 Spring Gardens

Post town Manchester

County/Region Greater Manchester

Postcode M 2 1 E W


Country United Kingdom

② Other administrator

Use this section to tell us about
another administrator.

AM03

Notice of Administrator’s Proposals

6	Statement of proposals		
	<div><input checked="" type="checkbox"/> I attach a copy of the statement of proposals</div>		
7	Sign and date		
Administrator’s Signature	<div><div>Signature</div><div><div>✕</div><div></div><div>✕</div></div></div>		
Signature date	<div><div><div><div>d</div><div>1</div></div><div><div>d</div><div>7</div></div></div><div><div><div>m</div><div>0</div></div><div><div>m</div><div>2</div></div></div><div><div><div>y</div><div>2</div></div><div><div>y</div><div>0</div></div><div><div>y</div><div>2</div></div><div><div>y</div><div>1</div></div></div></div>		

AM03

Notice of Administrator's Proposals



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Heather Barnes

Company name Duff & Phelps Ltd.

Address The Chancery

58 Spring Gardens

Post town Manchester

County/Region United Kingdom

Postcode M 2 1 E W

Country

DX

Telephone 0161 827 9000



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Joint Administrators' Report to Creditors and Statement of Proposals

17 February 2021

Caer Rhun Hall Hotel Limited
(In Administration)

Joint Administrators' Statement of Proposals for the period from 8 August
2020 to 17 February 2021

Duff & Phelps Ltd.
The Chancery
58 Spring Gardens
Manchester
M2 1EW

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1. Introduction

The Joint Administrators were appointed on the Appointment Date by order of the Court.

This report is the Joint Administrators' statutory Statement of Proposals. It sets out the circumstances leading up to their appointment and their strategy for achieving the purpose of the Administration.

You will find other important information in this report such as the proposed basis of the Joint Administrators' remuneration.

A glossary of the abbreviations and definitions used throughout this document is attached at Appendix 10.

Please also note that an important legal notice about this statement of Proposals is attached at Appendix 11.

These Proposals are deemed delivered to Creditors within 2 business days of the date of this report.

2. Creditor summary

Background

Statutory information on the Company and a summary of their financial history is included at Appendix 1.

The Company was incorporated on 25 August 2015 as a vehicle to purchase the Hotel.

Gavin Woodhouse and Robin Forster were appointed as directors when the Company was incorporated. Robin Forster resigned on 2 January 2016. NPD is the sole shareholder of the Company. Gavin Woodhouse was removed as Director of the Company and Iain Shelton was appointed by the Interim Managers of NPD in their capacity as shareholders of the Company.

CRHM acted as the vehicle in which the Hotel was operated from. CRHM operates hotel in Conwy, North Wales.

Events leading up to Administration

The Joint Administrators were previously appointed on 8 August 2019 by the Director of the Company. The Former Joint Administrators sought approval from the Secured Creditor of the Company for the extension of the Administration for an 8-month period.

Approval for the extension of the 8-month period was received from NWAFF on the 30 July 2020 and therefore the Administration was extended to 7 April 2021.

However, it subsequently transpired that the Joint Administrators were required to gain consent from the investors who have agreements for lease but do not hold completed leases. These investors in this category may have liens and could be secured creditors of the Company and their consent had not been obtained, therefore the Administration had automatically come to an end on 8 August 2020.

The Joint Administrators made an application to Court and a subsequent Administration order was obtained on 18 December 2020 with retrospective effect from 8 August 2020.

Appointment

Philip Duffy and Sarah Bell were appointed Joint Administrators of the Company on the Appointment Date by Order of the Court.

The appointment was sealed and endorsed in the High Court of Justice, Business and Property Courts of England and Wales, Insolvency and Companies List (ChD), Manchester District Registry under Court number CR-2020-4489 of 2020.

Asset realisations

The principal asset of the Company is the Hotel located in Conwy, North Wales.

An independent valuation of the Hotel has been provided by the Agents. An estimated to realise value has not been disclosed in order to avoid prejudicing any future marketing and sale negotiations.

Further information is available in Section 5 of this report.

Fees and expenses

It is proposed that the Joint Administrators' fee basis is based on time costs incurred by them and their staff in dealing with matters that arise during the Administration.

Due to the retrospective appointment time costs are not being charged in respect of the initial appointment formalities including the preparation and distribution of these proposals.

The Joint Administrators propose to seek approval from the Secured Creditors for the Post Administration fee estimate of £334,620. This fee estimate was provided in the Original Administration and following the retrospective appointment the estimate also applies to this Administration.

Further information in respect of fees and expenses is provided at Section 6.1.1 of this report.

Dividends

In consideration for the monies advanced under loan facilities, the Company granted two debentures on 19 October 2018 to NWAF which confer fixed and floating charges over all of the assets of Company.

Based on information held at the Appointment Date, it is understood that the indebtedness to NWAF is £2.1m subject to accruing interest and charges. However, the Joint Administrators are aware that four other companies within the NPD group have also granted charges to NWAF (Atlantic Bay Hotel Woolacombe Limited and Carmarthen Bay Hotel Limited – both in Administration and Caer Rhun Hotel Management Limited and Fourcroft Hotel (Tenby) Limited – both in Liquidation).

It is understood that the balance due is across the five companies.

The former Joint Administrators' solicitors reviewed the NWAF security and have confirmed the security is valid.

At this stage it is anticipated that there will be a distribution available to NWAF following a sale of the Hotel. Any distribution will be subject to the principles of subrogation across the NPD Group companies in which it holds security.

Where an investor has paid substantially all of the purchase price of a lease but not received a completed lease then they may hold an equitable lien in respect of the hotel property and this is classed as a form of security under the Act.

This matter is being investigated by the Joint Administrators and their Solicitors and should this security be valid, there may be a distribution to these investors from the proceeds of sale of the property if there is a surplus after costs and after any secured entitlement of NWAF has been accounted for.

The Company did not employ any staff and therefore there are not anticipated to be any preferential claims in the Administration.

Until a sale of the Hotel is completed, it is uncertain whether there will be sufficient realisations to enable a distribution to be made to the Unsecured Creditors of the Company. However, based on current information the Joint Administrators currently believe the Company will have insufficient property to enable a distribution to be made to Unsecured Creditors, other than via the Prescribed Part, if any.

Anticipated exit from Administration

At this stage the Joint Administrators anticipate that the most likely exit route will be via dissolution of the Company.

Approval of Proposals

In accordance with Paragraph 52 (1)(b), the Joint Administrators' Proposals will be deemed approved and a Creditors' decision on the approval of these Proposals will not be sought as the Joint Administrators currently believe the Company will have insufficient property to enable a distribution to be made to Unsecured Creditors, other than via the Prescribed Part, if any.

On the expiry of eight business days from the date that the Proposals are delivered to the Creditors, the Joint Administrators' Proposals will be deemed to have been approved by the Creditors unless Creditors whose debts amount to at least 10% of the total debts of the Company request that a decision procedure is convened.

Further information of the steps required to convene a procedure are detailed at Appendix 8.

This document in its entirety is our Statement of Proposals. A summary list of the Proposals is included in Section 9, together with the relevant statutory information by way of appendices. Unless otherwise stated, all amounts in these Proposals are stated net of VAT.

3. Background

Statutory information on the Company is included at Appendix 1.

NPD purported to operate investment schemes where investors were offered the opportunity to purchase rooms in a number of hotels acquired by subsidiaries of NPD and/or Giant in return for lucrative returns. The schemes operated by NPD and/or Giant are currently under investigation.

On 7 July 2019, the Joint Administrators were appointed as Interim Managers of NPD by the Court. This action was taken after investors raised concerns in respect of certain investments. Currently the activities of NPD are under investigation. NPD entered Administration on 16 August 2019.

In their capacity as shareholders of the Company due to the Interim Manager appointments, the decision was taken to remove Gavin Woodhouse as director of the Company and appoint Iain Shelton in order to protect the business and assets of the Company.

Following the appointment over NPD and Giant, the Interim Managers appointed Assured to carry out a review of the trading hotels. Following the review, Assured advised that CRHH had significant HMRC arrears, in excess of £100k.

In order to preserve any value in the business and assets of the Company the Director appointed the Joint Administrators over the Company.

Please note that significant information was provided by investors in the Original Administration and based on current information, the Joint Administrators have identified 80 investments in the Company of which 57 are registered leases. Further information in respect of these investments is included in Section 5 of this report.

4. Events leading up to the Administration

Following the review carried out by the Interim Managers, in order to protect the business and assets of the Company, the Director appointed the Joint Administrators over the Company on 8 August 2019.

As detailed at section 2 of this report, that Administration came to an automatic end on 8 August 2020 and a subsequent Administration order was obtained on 18 December 2020 with retrospective effect from 8 August 2020.

The Joint Administrators considered the position prior to accepting the appointment and having regard to the Insolvency Practitioners Association's ethical guidelines, considered that there were no circumstances preventing them from accepting the appointment.

4.1 Actions prior to appointment

As detailed above, on 7 July 2019, the Joint Administrators were appointed as Interim Managers of NPD by the Court. This action was taken after investors raised concerns in respect of certain investments. Currently the activities of NPD are under investigation. NPD entered Administration on 16 August 2019.

The Joint Administrators were previously appointed on 8 August 2019 by the Director of the Company. The former Joint Administrators sought approval from the Secured Creditor of the Company for the extension of the Administration for an 8-month period

Approval for the extension of the 8-month period was received from NWAf on the 30 July 2020 and therefore the Administration was extended to 7 April 2021.

However, it subsequently transpired that the Joint Administrators were required to gain consent from the investors who have agreements for lease but do not hold completed leases. These investors in this category may have liens and could be secured creditors of the Company and their consent had not been obtained, therefore the Administration had automatically come to an end on 8 August 2020.

The Joint Administrators made an application to Court and a subsequent Administration order was obtained on 18 December 2020 with retrospective effect from 8 August 2020.

5. Strategy and progress of the Administration to date

5.1 Purpose of the Administration

The purpose of an Administration is to achieve one of the following hierarchical objectives:

- rescuing the company as a going concern; or
- achieving a better result for the company's Creditors as a whole than would be likely if the company were wound up (without first being in Administration); or
- realising property in order to make a distribution to one or more Secured or Preferential Creditors.

In accordance with Paragraph 49(2) of Schedule B1 to the Act, the first objective cannot be met as there are insufficient funds and assets available to enable the Company to be rescued as a going concern.

The second objective may not be achievable as it is uncertain whether it is likely that a better result for the Company's creditors as a whole will be achieved than if the Company was wound up. This is dependent on the outcome of a sale of the Hotel, confirmation of the indebtedness to the Secured Creditor and confirmation of the position with the investment funds.

The Joint Administrators are pursuing the third objective as it is anticipated that a distribution will be paid to the Secured Creditors following a sale of the Property.

The Joint Administrators' Proposals for achieving the purpose of the Administration are set out in the remainder of this report

5.2 Progress of the Administration

The manner in which the affairs and business of the Company have been managed since the appointment of Joint Administrators, and will continue to be managed and financed, are set out below.

Asset realisations

5.2.1 Freehold/Leasehold property

The principal asset of the Company is the Caer Rhun Hall Hotel located in Conwy, North Wales LL32 8HX.

As detailed in Section 3 of this report, NPD operated an investment scheme where investors were offered the opportunity to purchase rooms in a number of hotels which they operated.

Based on current information the Joint Administrators have identified 80 investments in the Company of which 57 are registered leases.

An independent valuation of the Hotel was obtained in the Original Administration and following a marketing process, the Former Joint Administrators were liaising with the registered leaseholders in order to negotiate a sale of the Hotel.

The Joint Administrators have accepted an offer for the sale of the Hotel subject to the leases and it is anticipated that this sale will be achieved in the next 1-2 months.

A further update will be provided in the next report to creditors.

5.2.2 Intercompany debts

According to the Company's books and records at the Appointment Date, there are several outstanding debts due to the Company from associated companies in the NPD group.

As part of the detailed investigations carried out in the Original Administration, a full reconciliation of the intercompany position was completed and the total balance due is £3,042,000.

All of the associated companies are in formal insolvency processes and it is uncertain whether any of the inter-company debts are recoverable.

5.3 Investigations

The Joint Administrators have a statutory obligation to file a report with the Insolvency Service regarding the conduct of all Directors that held office in the three years prior to the Administration. This report must be filed within three months of the date of appointment and the content of this report is confidential.

The former Joint Administrators filed the report with the Insolvency Service on 4 November 2019.

As the appointment was made by the Court retrospectively, the three month period for filing this report had passed. The Joint Administrators have contacted the Insolvency Service for confirmation on the position and it was confirmed that no further report is required.

Investigations into the Company also form part of the detailed investigations being carried out by the Joint Administrators of NPD which remain ongoing. Following the conclusion of these investigations, a further report may be made to the Insolvency Service.

5.4 Cost of realisations

A Receipts and Payments account is attached at Appendix 3. There have been no realisations or payments made in the Administration since the Appointment Date.

6. Joint Administrators' fees and expenses and pre-Administration costs

6.1 Estimated fees and expenses

6.1.1 Fees

It is proposed that the Joint Administrators' fee basis is based on time costs. Time is charged in six minute units.

Time costs incurred since the date of the Court Order on 18 December 2020 total £8,478 representing 17 hours at an average hourly rate of £510. Please note that due to the retrospective appointment, time costs are not being charged in respect of the initial appointment formalities including the preparation and distribution of these proposals.

However a provision was made in the Administration Order for remuneration, expenses and disbursements incurred in the period between the date of expiry of the first administration on 8 August 2020 and the date of the order being 18 December 2020 to be treated as remuneration in the Administration.

The Joint Administrators propose to seek approval from the Secured Creditors. This may include the investors where an investor has paid substantially all of the purchase price of a lease but not received a completed lease as they may hold an equitable lien and this is classed as a form of security under the Act.

The Joint Administrators have sought direction from the Solicitors in respect of the extent and validity of these investors' security.

The amount proposed to be drawn in fees over the life of the case by the Administrators is shown in the 'Fee Estimate' at Appendix 5 and totals £334,620. The total amount indicated effectively acts as a cap on the level of fees to be drawn by the Joint Administrators. If circumstances change and the Joint Administrators propose to draw further fees in the future, they will seek the appropriate approval from Creditors at a later date.

Creditors may recall these updated fee estimates were issued to creditors as part of the Original Administration in October 2020. Following the Court application and the retrospective appointment from 8 August 2020, as the work from the Original Administration is expected to continue in the current Administration this fee estimate applies to both the Original Administration and current Administration.

The time costs incurred in the Original Administration total £211,523 representing post appointment time costs totalling £129,782 representing 403 hours at an average hourly rate of £322 and specialist investigation time totalling £81,740 representing 207 hours at an average hourly rate of £395.

Time costs incurred in the period between 8 August 2020 and 18 December 2020 total £33,260 representing post appointment time costs totalling £21,192 representing 82 hours at an average hourly rate of £260 and specialist investigation time totalling £12,068 representing 30 hours at an average hourly rate of £403.

No fees have been drawn in the Original Administration and approval of the Former Joint Administrators' fees is currently being sought from the Court.

Also attached at Appendix 6 is the Fees Narrative, a summary of key issues, to assist Creditors in understanding the strategy of the Administrators, the associated costs and expenses of the related activities and the financial benefit to Creditors. Further details of assets and liabilities and the estimated return to Creditors, if any, are in the body of this report.

6.1.2 Expenses

The Joint Administrators' estimate the expenses of the Administration to total approximately £119,435 as detailed in the 'Expenses Estimate' at Appendix 7.

This illustrates the estimated expenses for the whole of the Administration and is for information purposes only. No approval is required by Creditors. This Estimate may change over the course of the Administration, but Creditors will be informed of any variations with associated reasons in future Progress Reports.

This expenses estimate has carried over from the Original Administration as the work carried out by the Joint Administrators professional advisors and other third parties is expected to continue in the Administration.

Until a sale of the Hotel is completed, there are insufficient funds to discharge these expenses and no expenses were paid in the Original Administration.

6.1.3 Additional information

Also attached at Appendix 6 is the "Fees Narrative", a summary of key issues, to assist Creditors in understanding the strategy of the Joint Administrators, the associated costs and expenses of the related activities and the financial benefit to Creditors. Further details of assets and liabilities and the estimated return to Creditors, if any, are in the body of this report.

Details of how to obtain further information relating to the fees and disbursements of the Joint Administrators is set out in Appendix 8.

6.2 Statement of pre-Administration costs

Pre-Administration costs are fees, charges and expenses incurred by the Joint Administrators or their firm, or another person qualified to act as an insolvency practitioner, before the Company entered Administration but with a view to it doing so.

The Joint Administrators have not incurred any pre-Administration costs or expenses.

7. Dividends prospects

7.1 Secured Creditors

In consideration for the monies advanced under loan facilities, the Company granted two debentures on 19 October 2018 to NWAF which confer fixed and floating charges over all of the assets of Company.

Based on information held at the Appointment Date, it is understood that the indebtedness to NWAF is £2.1m subject to accruing interest and charges. However, the Joint Administrators are aware that four other companies within the NPD group have also granted charges to NWAF (Atlantic Bay Hotel Woolcombe Limited and Carmarthen Bay Hotel Limited – both in Administration and Caer Rhun Hotel Management Limited, and Fourcroft Hotel (Tenby) Limited – both in Liquidation).

It is understood that the balance due is across the five companies.

The former Joint Administrators solicitors reviewed the NWAF security and have confirmed the security is valid.

At this stage it is anticipated that there will be a distribution available to NWAF following a sale of the Hotel. Any distribution will be subject to the principles of subrogation across the NPD Group companies in which it holds security.

Where an investor has paid substantially all of the purchase price of a lease but not received a completed lease then they may hold an equitable lien in respect of the hotel property and this is classed as a form of security under the Act.

This matter is being investigated by the Joint Administrators and their Solicitors and should this security be valid, there may be a distribution to these investors from the proceeds of sale of the property if there is a surplus after costs and after any secured entitlement of NWAFF has been accounted for.

7.2 Preferential Creditors

The Company did not employ any staff and therefore there are not anticipated to be any preferential claims in the Administration.

7.3 Unsecured Creditors

According to the Joint Administrators' Estimated Financial Position prepared by the Former Joint Administrators, Unsecured Creditors total £8,452,000 and no claims were received in the Original Administration period.

Claims have been received in the Original Administration from investors totaling £3,795,900.

Until a sale of the Hotel is completed, it is uncertain whether there will be sufficient realisations to enable a distribution to be made to the Unsecured Creditors of the Company. However, based on current information the Joint Administrators currently believe the Company will have insufficient property to enable a distribution to be made to Unsecured Creditors, other than via the Prescribed Part, if any.

7.3.1 Prescribed part

The Prescribed Part is calculated as a percentage of net property, as follows:-

Net property less than £10,000:	50% unless the Joint Administrator considers that the costs of making a distribution to the non-preferential unsecured creditors would be disproportionate to the benefits
Net property greater than £10,000:	50% up to £10,000 plus 20% thereafter to a maximum of £600,000.

As detailed above, the Company granted a floating charge to Musing on 5 December 2018 and therefore the Prescribed Part provisions will apply.

Until a sale of the Hotel is completed, it is uncertain whether there will be sufficient funds to enable a distribution under the prescribed part.

An update will be provided in the Joint Administrators' next progress report.

8. End of Administration

8.1 Exit from Administration

You will note from the Proposals section 9 below that the Joint Administrators have left the choice of exit route from Administration open so that an alternative strategy can be adopted, should this prove more appropriate at the time.

However, at this stage the Joint Administrators anticipate that the most likely exit route will be dissolution for the reasons set out below.

The Joint Administrators have formed the view that once all the outstanding Administration matters have been finalised, and all liabilities incurred during the Administration have been discharged, there will be insufficient funds available to allow a distribution to Unsecured Creditors, other than from the prescribed part.

Once all outstanding matters have been satisfactorily completed by the Joint Administrators, they will give notice to the Registrar of Companies to the effect that the Company has no remaining property to realise which might permit a distribution to its Unsecured Creditors, at which stage the Administration will cease. The Company will be dissolved three months following the registration of the notice at the Registrar of Companies.

8.2 Discharge of liability

The Joint Administrators propose to seek approval from Secured Creditors that they will be discharged from liability in respect of any actions as Joint Administrators upon filing their final Receipts and Payments account with the Registrar of Companies or their appointment otherwise ceasing.

Discharge does not prevent the exercise of the Court's power in relation to any misfeasance action against the Joint Administrators.

Should the circumstances of the Administration change, the Joint Administrators reserve the right to revert to the Unsecured Creditors in order to obtain discharge of liability.

9. Joint Administrators' Proposals

9.1 Approval of Proposals

The Joint Administrators' Proposals will be deemed approved and a Creditors decision on the approval of these Proposals will not be sought as the Joint Administrators believe the Company will have insufficient property to enable a distribution to be made to Unsecured Creditors, other than by virtue of the Prescribed Part, as detailed in section 7.3.1.

On the expiry of eight business days from the date that the Proposals are delivered to the Creditors, the Joint Administrators' Proposals will be deemed to have been approved by the Creditors unless Creditors whose debts amount to at least 10% of the total debts of the Company request that a decision procedure is convened.

Further information of the steps required to convene a procedure are detailed at Appendix 8.

9.2 Creditors' Committee

A Creditors' Committee will not be established unless requested by the Creditors and sufficient Creditors are willing to act as members of the committee.

The minimum number of committee members is three and the maximum is five. Please note that any previous Creditors' Committee that was set up was dissolved following the expiry of the 1st Administration and a new Committee must be established.

The Creditors' Committee represents the interest of the Creditors as a whole rather than the interests of individuals.

The statutory function of the Creditors' Committee is to assist the Joint Administrators with discharging their responsibilities, including the approval of:

- The basis of remuneration;
- The drawing category 2 disbursements;

- The payment of unpaid pre-Administration costs;
- The discharge from liability of any actions taken as Joint Administrators.

Please note that members of the Creditors' Committee are not paid for their time. In order to enable Creditors to make an informed decision, a guidance note on the rights, duties and the functions of Committees can be found at the following link: <https://www.duffandphelps.co.uk/-/media/assets/pdfs-international/uk/creditors-guide/a-guide-for-creditors-march-2017.ashx?la=en-gb&hash=33FCAF379D2B3977216E2D41DB2FFC2F762522E1>.

If you would prefer to be sent a paper copy, please contact Heather Barnes of this office.

Please note that a Creditors' Committee was formed in the Original Administration. The Creditors' Committee has not automatically transferred to the Administration. The Creditors' Committee will be contacted in respect of their interest in forming a Creditors' Committee in the Administration.

Documentation including Creditors Committee Nomination Form has been made available on the Duff & Phelps website.

9.3 Creditors' rights

The Joint Administrators will use a decision making procedure to seek approval of their Proposals if requested by Creditors whose debts amount to at least 10% of the total debts of the Company and the relevant procedures are followed.

Creditors who meet one of the thresholds set out in the Insolvency Act 1986 may, within five business days from the date of delivery of this notice, require a physical meeting to be held to consider the proposed decision(s). The statutory thresholds for requesting a meeting are 10% in value of creditors, 10% in number of creditors, or 10 creditors.

Further information on Creditors' rights to request a decision or physical meeting and the relevant procedures required is provided on Appendix 8, Statement of Creditors Rights.

In addition, the statement also sets out information on the remuneration and disbursements of the Joint Administrators.

9.4 Summary of Proposals

The Joint Administrators will use a decision making procedure to seek approval of their Proposals if requested by Creditors whose debts amount to at least 10% of the total debts of the Company and the relevant procedures are followed.

Creditors who meet one of the thresholds set out in the Insolvency Act 1986 may, within five business days from the date of delivery of this notice, require a physical meeting to be held to consider the proposed decision(s). The statutory thresholds for requesting a meeting are 10% in value of creditors, 10% in number of creditors, or 10 creditors.

Further information on Creditors' rights to request a decision or physical meeting and the relevant procedures required is provided on Appendix 8, Statement of Creditors Rights.

In addition, the statement also sets out information on the remuneration and disbursements of the Joint Administrators.

9.4.1 General

- To continue to deal with such outstanding matters in relation to the Company as the Joint Administrators consider necessary until such time as the Administration ceases to have effect;

- To do all such other things and generally exercise all of their powers as contained in Schedule 1 of the Act, as they, in their sole and absolute discretion, consider desirable or expedient in order to achieve the purpose of the Administration;
- To investigate and, if appropriate, pursue any claims the Company may have for the benefit of the Company's Creditors; and
- Seek an extension to the Administration period if considered necessary.

9.4.2 Distributions

- To make distributions to the Secured Creditors where funds allow;
- To make distributions to the Unsecured Creditor from the prescribed part, where applicable.
- To make further distributions to the Unsecured Creditors over and above the prescribed part, if funds become available and apply to court for authority to do so, where applicable.

9.4.3 End of Administration

That the Joint Administrators might use any or a combination of the following exit route strategies in order to bring the Administration to an end:

- Place the Company into Creditors' Voluntary Liquidation if deemed appropriate. It is proposed that the Joint Administrators, currently Philip Duffy and Sarah Bell of Duff & Phelps would act as Joint Liquidators should the Company be placed into Creditors' Voluntary Liquidation. The Creditors may nominate a different person as the proposed Liquidator, provided the nomination is received at this office prior to the approval of these Proposals. Any action required or authorised under any enactment to be done by the Joint Liquidators is to be done by all or any one or more of them;
- Petition the Court for a winding-up order placing the Company into Compulsory Liquidation if deemed appropriate. It is proposed that the Joint Administrators, currently Philip Duffy and Sarah Bell of Duff & Phelps would act as Joint Liquidators should the Company be placed into Compulsory Liquidation without further recourse to Creditors. Any action required or authorised under any enactment to be done by the Joint Liquidators is to be done by all or any one or more of them;
- Take the necessary steps to give notice of move from Administration to dissolution with the Registrar of Companies because (1) the Company has no remaining property which might permit a distribution to its Creditors, and (2) all outstanding matters have been satisfactorily completed.

Alternatively, the Joint Administrators may allow the Administration to end automatically.

9.4.4 Remuneration and pre-Administration costs

- That the Joint Administrators' remuneration be fixed by reference to the time properly given by them and their staff in attending to matters arising in the Administration.
- That the Joint Administrators' Fee Estimate provided in Appendix 4 in the total sum of £334,620 is approved;
- That the Joint Administrators be authorised to draw their company's internal costs and expenses in dealing with the Administration ("Category 2 Disbursements"), which have been charged in accordance with Duff & Phelps policy, as set out in Appendix 7;

- Where a Creditors' Committee is formed, The Joint Administrator's will seek to obtain approval from the Creditors' Committee.
- Where a Creditors' Committee is formed, The Joint Administrator's will seek to obtain approval from the Creditors' Committee.

9.4.5 Discharge of liability

- That the Joint Administrators be discharged from all liability in respect of any actions as Joint Administrators upon filing their final Receipts and Payments account with the Registrar of Companies or their appointment otherwise ceasing.
- Where a Creditors' Committee is formed, The Joint Administrator's will seek to obtain approval from the Creditors' Committee.
- That the Joint Administrators be discharged from all liability in respect of any actions as Joint Administrators upon filing their final Receipts and Payments account with the Registrar of Companies or their appointment otherwise ceasing.
- Where a Creditors' Committee is formed, The Joint Administrator's will seek to obtain approval from the Creditors' Committee.

If you require further information or assistance, please do not hesitate to contact Heather.Barnes.



Philip Duffy
Joint Administrator

Enc.

The affairs, business and property of the Company are being managed by the Joint Administrators, Philip Francis Duffy and Sarah Helen Bell, who act as agents for the Company and without personal liability. Both are licensed by the Insolvency Practitioners Association.

Appendix 1 – Statutory information

COMPANY INFORMATION

Company and trading name	Caer Rhun Hall Hotel Limited
Date of incorporation	20 August 2015
Registered Number	09741446
Company Director(s)	Iain Shelton appointed by the Interim Managers of NPD in their capacity as shareholders of the Company Gavin Woodhouse (removed as director on 9 July 2019)
Company Secretary	None appointed
Shareholders	NPD
Trading address	n/a
Registered office	Current: c/o Duff and Phelps The Chancery 58 Spring Gardens M2 1EW Former: Northern Pd Unit D2 Elland Riorges Link Lowfields Business Park Elland
Any Other trading names	

ADMINISTRATION INFORMATION

Administration Appointment	The Administration appointment granted in the High Court of Justice, 5305 of 2019
Appointor	Director
Date of Appointment	8 August 2019
Joint Administrators	Philip Francis Duffy and Sarah Helen Bell
Original purpose	Achieving a better result for the company's creditors as a whole than would be likely if the company were wound up (without first being in Administration)
Functions	The functions of the Joint Administrators are being exercised by them individually or together in accordance with Paragraph 100(2) of Schedule B1
Current Administration expiry date	7 August 2020
Prescribed part	The prescribed part is [not] applicable in this case. It has been taken into account when determining the dividend prospects for Unsecured Creditors (Section 4). – amend as appropriate
Application of EC Regulations	EC Regulations apply and these proceedings will be the Main Proceedings as defined in Article 3 of the EC Regulations.

Appendix 2 – Receipts and Payments account

**Caer Rhun Hall Hotel Limited
(In Administration)
Joint Administratorss' Summary of Receipts & Payments
To 17/02/2021**

S of A £	£	£
		NIL
REPRESENTED BY		NIL

Note:

Appendix 3 – Joint Administrators' Estimated Outcome Statement of Affairs

The Former Joint Administrators requested that Gavin Woodhouse provide a Statement of Affairs in the Original Administration. This has not been received.

In the absence of a Statement of Affairs the Joint Administrators attach a schedule of Creditors' names and addresses and an estimated statement of the Companies assets and liabilities at the Appointment Date of the Original Administration.

The information has been extracted from the Company's books and records and was prepared for the Original Administration. The Joint Administrators have not carried out any audit or detailed verification work on the information provided and the figures do not include the costs of the Administration.

Employee claims and consumer creditors who have pre-paid deposits for goods or services are summarised. Full details are available on request

The actual level of asset recoveries and claims against the Company might differ materially from the amounts included in the financial information in this statement.

Caer Rhun Hall Hotel Limited (In Administration)
Estimated Financial Position at 16 August 2019

	Notes	<u>Book Value</u> £	<u>Estimated to Realise</u> £
Assets Subject to Floating Charge			
Freehold Property	1	8,361,000	Uncertain
Creditors	2		
Trade and Expense Creditors			(179,000)
HM Revenue & Customs			(739,000)
Investor Buy Back Provision			(7,569,000)
Loans Greater than One Year			(55,000)
Estimated liability to non-preferential creditors			(8,542,000)
Share capital			(1)
Estimated liability to shareholders			(8,542,001)

Duff & Phelps Ltd.
Caer Rhun Hall Hotel Limited
A5 - Unsecured Creditors Statement of Affairs Figures

Key	Name	£
CB00	Brierstone Limited 351 Whalley Road Clayton Le Moors Accrington BB5 5QZ	155,139.62
CE02	Earth Environmental Limited Houldsworth Mill Business and Arts Centre Houldsworth Street Stockport SK5 6DA	1,920.00
CG02	Gritton Ecology Dr Rod Gritten, Traian Llanfrothen Penrhyndeudraeth Gwynedd LL48 6SW	855.70
CM00	Metis Law LLP 84 Albion Street Leeds LS1 6AD	300.00
CN00	North West Asset Finance Ltd Deanroyd Works Deanroyd Road Todmorden OL14 6TX	0.00
CS02	Scottish and Southern Energy Payment centre Reading Berkshire RG1 8BU	28.18
CT00	Tatton Consulting Limited 78 Borough Road Hale Manchester WA15 9EJ	19,881.20
CW04	Williamson and Croft LLP Barnett House 53 Fountain Street Manchester M2 2AN	600.00

Duff & Phelps Ltd.
Caer Rhun Hall Hotel Limited
A5 - Unsecured Creditors Statement of Affairs Figures

Key	Name	£
8 Entries Totalling		178,724.70

@ - Denotes associate/excluded creditor

Appendix 4 – Time cost for the Original Administration
Time costs for the period from 8 August 2020 to 18 December 2020
Time costs for the period from 18 December 2020 to 17 February 2021

107603 CAER RHUN HALL HOTEL LIMITED

ANALYSIS OF TIME COSTS FOR THE PERIOD 08/08/2019 to 07/08/2020

ADM-Admin. - Post Appt.

Classification of Work Function	Hours					Total Hours	Time Cost £	Avg Hourly Rate £
	Managing Director	Manager	Senior	Assistant	Support			
Administration and Planning								
Case review & Case Diary management	0.90	1.25	0.00	5.30	0.00	7.45	2,033.75	272.99
Cashiering & accounting	0.00	0.00	0.00	19.60	0.00	19.60	3,771.25	192.41
IPS set up & maintenance	0.00	0.00	0.00	2.50	0.00	2.50	311.50	124.60
Insurance	0.00	1.50	0.00	1.60	0.00	3.10	961.00	310.00
Statutory matters (Meetings & Reports & Notices)	0.00	7.00	8.20	33.60	0.00	48.80	11,973.25	245.35
Strategy planning & control	4.50	4.25	14.40	30.95	0.00	54.10	16,356.75	302.34
Tax Compliance / Planning	0.00	0.00	0.00	0.20	0.00	0.20	47.00	235.00
Creditors								
Communications with Creditors / Employees	3.00	0.75	11.90	38.45	0.00	54.10	14,993.00	277.13
Creditors committee	0.30	0.50	9.00	22.90	0.00	32.70	8,977.50	274.54
Non Pref Creditors / Employee claims handling	0.00	0.25	0.00	0.00	0.00	0.25	83.75	335.00
Secured Creditors	0.00	0.00	29.50	0.20	0.00	29.70	11,457.00	385.76
Investigations								
CDDA & reports & Communication	0.00	0.00	0.00	0.40	0.00	0.40	86.50	216.25
Financial review and investigations (S238/239 etc)	0.00	0.25	2.00	0.00	0.00	2.25	697.50	310.00
Realisation of Assets								
Book debts	0.00	0.00	1.90	1.00	0.00	2.90	986.00	340.00
Freehold and Leasehold Property	0.00	63.75	3.50	4.90	0.00	72.15	26,418.00	366.15
Sale of business	12.90	0.00	59.80	0.50	0.00	73.20	30,628.50	418.42
Total Hours:	21.60	79.50	140.20	162.10	0.00	403.40		321.72
Total Fees Claimed: £	12,048.00	29,716.25	55,316.00	32,702.00	0.00		129,782.25	

Category 2 Disbursements:

107603 CAER RHUN HALL HOTEL LIMITED

ANALYSIS OF TIME COSTS FOR THE PERIOD 08/08/2019 to 07/08/2020

Investigations

Classification of Work Function	Hours					Total Hours	Time Cost £	Avg Hourly Rate £
	Managing Director	Manager	Senior	Assistant	Support			
	0.00	102.45	11.80	2.35	90.20	206.80	81,740.40	395.26
Total Hours:	0.00	102.45	11.80	2.35	90.20	206.80		395.26
Total Fees Claimed: £	0.00	53,987.62	4,108.00	643.78	23,001.00		81,740.40	

Category 2 Disbursements:

107603 CAER RHUN HALL HOTEL LIMITED

ANALYSIS OF TIME COSTS FOR THE PERIOD 08/08/2020 to 18/12/2020

ADM-Admin. - Post Appt.

Classification of Work Function	Hours					Total Hours	Time Cost £	Avg Hourly Rate £
	Managing Director	Manager	Senior	Assistant	Support			
Administration and Planning								
Case review & Case Diary management	1.50	0.00	0.00	0.00	0.00	1.50	975.00	650.00
Cashiering & accounting	0.00	0.00	0.00	9.65	0.00	9.65	1,867.50	193.52
IPS set up & maintenance	0.00	0.00	0.00	0.20	0.00	0.20	30.00	150.00
Statutory matters (Meetings & Reports & Notices)	0.00	2.75	0.00	18.65	0.00	21.40	4,765.00	222.66
Strategy planning & control	3.50	0.00	0.00	10.75	0.00	14.25	4,917.50	345.09
Tax Compliance / Planning	0.00	0.10	0.00	0.90	0.00	1.00	174.00	174.00
Creditors								
Communications with Creditors / Employees	0.00	0.00	0.00	17.70	0.00	17.70	4,425.00	250.00
Creditors committee	0.00	0.00	0.00	1.80	0.00	1.80	450.00	250.00
Secured Creditors	0.00	0.00	0.00	1.95	0.00	1.95	487.50	250.00
Realisation of Assets								
Book debts	0.00	1.00	0.00	0.00	0.00	1.00	390.00	390.00
Freehold and Leasehold Property	0.00	1.00	0.00	2.55	0.00	3.55	822.50	231.69
Sale of business	0.00	0.00	0.00	4.55	0.00	4.55	1,137.50	250.00
Trading								
Trading - Accounting	0.00	0.00	0.00	2.80	0.00	2.80	700.00	250.00
Trading - Operations	0.00	0.00	0.00	0.20	0.00	0.20	50.00	250.00
Total Hours:	5.00	4.85	0.00	71.70	0.00	81.55		259.86
Total Fees Claimed: £	3,250.00	1,891.50	0.00	16,050.00	0.00		21,191.50	

Category 2 Disbursements:

107603 CAER RHUN HALL HOTEL LIMITED

ANALYSIS OF TIME COSTS FOR THE PERIOD 08/08/2020 to 18/12/2020

Investigations

Classification of Work Function	Hours					Total Hours	Time Cost £	Avg Hourly Rate £
	Managing Director	Manager	Senior	Assistant	Support			
	0.00	12.65	1.30	0.00	16.00	29.95	12,068.25	402.95
Total Hours:	0.00	12.65	1.30	0.00	16.00	29.95		402.95
Total Fees Claimed: £	0.00	7,507.25	481.00	0.00	4,080.00		12,068.25	

Category 2 Disbursements:

107603 Caer Rhun Hall Hotel Limited

ANALYSIS OF TIME COSTS FOR THE PERIOD 18/12/2020 to 17/02/2021

ADP-Admin.-Post Appointment

Administration - Post Appointment (New)								
Classification of Work Function	Hours					Total Hours	Time Cost	Avg. Hourly
	Partner	Manager	Senior	Assistant	Support			
Creditors								
Communications with Creditors / Employees	0.00	2.00	0.00	0.25	0.00	2.25	62.50	27.78
Creditors committee	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets								
Freehold and Leasehold Property	0.00	14.50	0.00	0.00	0.00	14.50	7,395.00	510.00
Total Hours	0.00	16.50	0.00	0.25	0.00	16.75		
Total Estimated Fees	0.00	8,415.00	0.00	62.50	0.00		8,477.50	

Appendix 5 – Fee estimate

Fee Estimate

Caer Rhun Hall Hotel Limited

Analysis of time costs for the period of the Administration

Classification of Work Function	Hours					Total Hours	Time Cost (£)	Avg. Hourly Rate (£)
	Managing Director	Manager	Senior	Assistant	Support			
Administration & Planning								
Case review and Case Diary management	3.00	3.00	0.00	15.00	0.00	21.00	6,180.00	294.29
Cashiering & accounting	0.00	1.00	0.00	30.00	0.00	31.00	6,780.00	218.71
Dealings with Directors and Management	1.00	2.00	0.00	2.00	0.00	5.00	1,910.00	382.00
Insurance	0.00	2.00	0.00	3.00	0.00	5.00	1,590.00	318.00
IPS set up & maintenance	0.00	1.00	0.00	2.00	0.00	3.00	900.00	300.00
Statement of affairs	0.00	4.00	0.00	10.00	0.00	14.00	4,020.00	287.14
Statutory matters (Meetings, Reports and Notices)	2.00	15.00	12.00	65.00	0.00	94.00	25,330.00	269.47
Strategy planning & control	8.00	6.00	20.00	50.00	0.00	84.00	23,320.00	277.62
Tax Compliance/Planning	0.00	1.00	0.00	2.00	0.00	3.00	900.00	300.00
Creditors								
Communications with Creditors/Employees	5.00	2.00	15.00	59.00	0.00	81.00	20,275.00	250.31
Correspondence with Investors	1.00	7.00	0.00	30.00	0.00	38.00	10,190.00	268.16
Non Pref Creditor claims adjudication and dist'n	0.00	3.00	1.00	5.00	0.00	9.00	2,775.00	308.33
Non Pref Creditors/Employee claims handling	1.00	5.00	0.00	4.00	0.00	10.00	3,770.00	377.00
Creditors Committee	1.00	1.00	15.00	35.00	0.00	52.00	12,635.00	242.98
Secured Creditor	0.00	0.00	40.00	4.00	0.00	44.00	12,240.00	278.18
Investigations								
CDDA, reports & Communication	3.00	5.00	0.00	10.00	0.00	18.00	6,090.00	338.33
Disputes & Investigations	0.00	140.00	25.00	10.00	135.00	310.00	81,825.00	263.95
Financial review and investigations (S238/239 etc)	1.00	65.00	0.00	5.00	60.00	131.00	35,180.00	268.55
Realisation of assets								
Freehold & Leasehold Property	8.00	80.00	7.00	10.00	0.00	105.00	46,735.00	445.10
Sale of Business	20.00	0.00	75.00	0.00	0.00	95.00	31,975.00	336.58
Total Hours	54.00	343.00	210.00	351.00	195.00	1,153.00		290.22
Total Estimated Fees	28,620.00	164,640.00	59,850.00	73,710.00	7,800.00		334,620.00	

Appendix 6 – Fee narrative

Caer Rhun Hall Hotel Limited – (in Administration) ("the Company")
Fee Estimate for the whole period of the Administration

Philip Duffy and Sarah Bell appointed on 8 August 2020
Administration commenced on 8 August 2020

Introduction

The following information is provided to the Creditors' Committee to enable them to consider and approve the Joint Administrators' remuneration. It is a summary of key issues, to assist Committee in understanding the strategy of the Joint Administrators, the associated costs and expenses of the related activities and the financial benefit to creditors.

Estimated Fees and Expenses

The Joint Administrators propose that their fees will be based on time costs. The Joint Administrators are requesting that the Creditors' Committee authorise the Joint Administrators to draw post-appointment fees at 75% of the Fee Estimate, totalling £334,620, relating to the time properly given by them and their staff in attending to matters arising in the Administration with the balance of the 25% to be determined at the end of the Administration.

The amount expected to be incurred in fees over the life of the case by the Joint Administrators is shown in the Fee Estimate and totals £334,620 being 1,153 hours which is at an average hourly rate of £220.

The Joint Administrators estimate the expenses of the Administration to total approximately £119,435 (as shown in the Estimated Expenses of the Administration). This illustrates the estimated expenses for the whole of the Administration and is for information purposes (not for approval by any class of creditor). This estimate may change over the course of the Administration, but creditors will be informed of any variations with associated reasons in the Joint Administrators' six-monthly Progress Reports.

Estimated Return to Creditors

Secured Creditor

North West Asset Finance Limited

The Company granted North West Asset Finance Limited ("NWAF") debentures on 8 November 2017, which contained fixed and floating charges over all of the assets of the Company.

The charges remain outstanding at Companies House. Based on information held at the Appointment Date, it is understood that the indebtedness to NWAF is approximately £1,100,000 subject to accruing interest and charges.

Time costs of £12,240 are anticipated to be incurred in dealing with the Secured Creditor.

Preferential Creditors

The Company did not employ any staff and therefore has no preferential creditors.

Non-preferential Creditors

Based on current information, it is uncertain whether there will be sufficient realisations to enable a distribution to non-preferential creditors of the Company from the realisations of a sale of the freehold and the assets of the Company. The quantum and timing of any dividend is dependent on the sale.

Time costs of £49,645 are anticipated in respect of Communications with Creditors/Employees, Correspondence with investors and Communications with the Creditors' Committee and Non-preferential Creditor/Employee claims handling.

Such time will be incurred in respect of corresponding with the Committee, corresponding with all creditors/investors, and reviewing claims.

Such times also includes reviewing the position of the investor claims.

Strategy

Asset Realisation

Freehold Property

Costs of £46,735 are anticipated to be incurred in respect of the Freehold and Leasehold Property. It is anticipated that a sale of the hotel as a going concern will be completed. These costs relate to dealings with any other assets of the Company and negotiating what assets will be included in the sale, including any intangible assets and tangible asset.

Should such a sale not be achieved, these assets will be sold on a breakup basis.

Investigations

It is a statutory requirement that the Joint Administrators provide a report to the Secretary of State on the conduct of the Directors in their management of the Company to determine their fitness to act in such a role.

This will entail a broad level of investigation to ensure that best practice standards are met, and the Fee Estimate reflects this standard. If the Secretary of State then instigates Directors Disqualification proceedings, further time may be expended in providing supporting documents, witness statements etc. Such investigation may or may not lead to further asset recovery so creditors should not assume that this activity will provide a monetary benefit to the Administration estate.

Full details of the investigations to be conducted cannot be disclosed at this stage in order to avoid prejudicing any potential recovery or action in this regard. It is expected that time costs of £123,095 will be incurred over the course of the Administration as per the Fee Estimate.

Investigations into the Company will also form part of the detailed investigations being carried out by the Joint Administrators of Northern Powerhouse Developments Limited and various companies within the Northern Powerhouse Developments Group.

Statutory Compliance and Strategy, Planning and Control

An Administrator is highly regulated, being required to conform to insolvency legislation, industry Best Practice policies (Statements of Insolvency Practice) and relevant case law. Consequently, Administrators are obliged to undertake many activities that do not provide a financial benefit to creditors. Such matters will include, but are not limited to: Anti Money Laundering, Bribery Act and Ethical considerations and checks, statutory advertising, reporting to creditors including fee agreement procedures, obtaining and securing company books and records, Companies House filing, completion and release of insolvency bond, cashing, accounting and various treasury functions and dealing with the ongoing strategy for the Administration.

It is anticipated that time costs totalling £70,930 will be incurred in dealing with these matters over the course of the Administration as per the Fee Estimate.

Appendix 7 – Expenses estimate

Caer Rhun Hall Hotel Limited (In Administration)
Joint Administrators' Estimated Expenses of the Administration

Company	Activity	Fee Basis	Incurred To Date (£)	Estimated Future Fee (£)	Total (£)
Professional Advisors					
Hewlett Swanson	Solicitors -Assisting with the Joint Administrators appointment, advice on the sale of business and other ad hoc legal matters	Time costs and Disbursements	TBC	25,000	25,000
Sanderson Weatherall	Agents - Marketing and Valuation advice	Time costs and % of realisation	1,750	39,000	40,750
		Disbursements	0	680	680
Addleshaw Goddard LLP	Provide the Joint Administrators appointment with advice on the sale of business and other ad hoc legal	time costs	38,745	10,000	48,745
TOTAL			40,495	74,680	115,175
Costs					
Duff & Phelps Ltd		Disbursements	780	1,000	1,780
Courts Advertising Limited	Statutory Advertising	Fixed Fee	0	255	255
AON	Bond premium	Fixed Fee	0	225	225
Barclays Bank	Bank charges	set rate	0	2,000	2,000
			780	3,480	4,260
			TOTAL	41,275.42	78,160

The Joint Administrators' choice of professional advisors was based on their perception of the experience and ability of the respective firms/individuals to perform their work, the complexity and nature of the assignment and the basis of their fee.
The above is exclusive of VAT

Appendix 8 – Statement of Creditors' rights

Rule numbers refer to Insolvency (England & Wales) Rules 2016 (as amended)

Section or paragraph numbers refer to Insolvency Act 1986

If you require a copy of any relevant rule or section, please contact Heather.Barnes at Heather.Barnes@DuffandPhelps.com.

Information for Creditors on remuneration and disbursements of Administrators

Information regarding the fees and disbursements of Administrators, including details of the Duff & Phelps' disbursements policy and hourly charge out rates for each grade of staff that may undertake work on this case, is in a document called "A Creditors' Guide to Administrators' Fees". This can be viewed and downloaded from the Joint Administrators' website at:

<https://www.duffandphelps.co.uk/-/media/assets/pdfs-international/uk/creditors-guide/administration-a-creditors-guide-to-insolvency-practitioner-fees-updated.ashx?la=en-gb&hash=007D99D0FCC2E1AAADA98AA36B09E2D94292DBA9>

Should you require a copy, please contact this office.

Creditors may requisition a physical meeting of Creditors for approval of the Joint Administrators' Proposals under Rule 15.6 of the Insolvency (England and Wales) Rules 2016

The Joint Administrators shall summon a physical meeting (1) if asked to do so by (a) creditors whose debts amount to at least 10% of the total debts of the Company or (b) 10% in number of creditors, or (c) 10 creditors, and (2) if the following procedures are followed:

The request for a requisitioned physical meeting must be made within five business days of the date on which the Joint Administrators' Proposals were delivered and include either:

(a) a statement of the requesting creditor's claim together with—

- a list of the creditors or contributories concurring with the request and of the amounts of their respective claims or values, and
- confirmation of concurrence from each creditor; or

(b) a statement of the requesting Creditor's debt and that that alone is sufficient without the concurrence of other Creditors

Creditor/s may be requested to meet the costs of a requisitioned decision and a deposit will be required for this purpose. These costs may be ordered to be paid as an expense of the Administration if the Creditors so resolve.

If you wish to request a physical Creditors' meeting, please complete and return the physical meeting requisition form available on the Duff & Phelps website.

Creditors may requisition a decision to be made by all of the Creditors for approval of the Joint Administrator' Proposals under para 52(2) Schedule B1 Insolvency Act 1986

The Joint Administrators shall seek a decision from the Company's Creditors as to whether they approve the Proposals if requested by Creditors of the Company, whose debts amount to at least 10% of the total debts of the Company. Such a request must be received by the Joint Administrators within eight business days of the date on which the Joint Administrator's statement of Proposals is delivered.

The request for a requisitioned decision must include a statement of the purpose of the proposed decision and either—

(a) a statement of the requesting Creditor's claim together with—

- a list of the Creditors or contributories concurring with the request and of the amounts of their respective claims or values, and
- confirmation of concurrence from each Creditor; or

(b) a statement of the requesting Creditor's debt and that that alone is sufficient without the concurrence of other Creditors

Creditor/s may be requested to meet the costs of a requisitioned decision and a deposit will be required for this purpose. These costs may be ordered to be paid as an expense of the Administration if the Creditors so resolve.

A requisitioned decision must be made within 28 days of receiving the deposit or the expiry of 14 days without the Administrator informing the requesting Creditor of the deposit sum.

Appendix 9 – Proof of Debt form

PROOF OF DEBT - GENERAL FORM

Caer Rhun Hall Hotel Limited - in Administration Company No. 09741446		
Date of Administration: 8 August 2020		
1.	Name of Creditor (If a company please also give company registration number and if non-UK, country of registration)	
2.	Address of Creditor for correspondence	REF
	Contact telephone number of creditor	
	Email address of creditor	
3.	Total amount of claim, including any Value Added Tax, as at the date of administration, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	
4.	Details of any documents by reference to which the debt can be substantiated (please attach)	
5.	If amount in 3 above includes outstanding uncapitalised interest please state amount	£
6.	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form)	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Particulars of any reservation of title claimed, in respect of goods supplied to which the claim relates	
9.	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	DATE
	Are you the sole member of the creditor?	YES / NO
	Position with or in relation to creditor Address of person signing (if different from 2 above)	
Admitted to vote for £		Admitted for dividend for £
Date		Date
Administrator		Administrator

Appendix 10 – Definitions

Word or Phrase	Definition
the Act	The Insolvency Act 1986 (as amended)
the Agents	Sanderson Weatherall, independent agents who were instructed to value and sell the assets of the Companies
the Appointment Date	8 August 2020 being the date of appointment of the Joint Administrators
Caer Rhun Hotel Management	Caer Rhun Hotel Management Limited (In Liquidation) (Company Number: 09760520) the company operating the hotel
Category 2 Disbursements	The Joint Administrators' internal costs and expenses in dealing with the Administration
the Company	Caer Rhun Hall Hotel Limited (In Administration) (Company Number: 09741446) and
DBEIS	Department for Business, Energy & Industrial Strategy
the Director	Iain Shelton is currently the sole director of the Companies. Gavin Woodhouse was removed as Director of the Companies and Iain Shelton was appointed by the Interim Managers of NPD in their capacity as shareholders of the Companies
Duff & Phelps	Duff & Phelps Ltd., The Chancery, 58 Spring Gardens, Manchester, M2 1EW
EC Regulation	EC Regulation on Insolvency Proceedings 2000
Former Joint Administrators	Philip Duffy and Sarah Bell of Duff & Phelps Ltd (appointed on 8 August 2019)
the Hotel	Caer Rhun Hall Hotel
Interim Managers	Philip Francis Duffy and Sarah Helen Bell of Duff & Phelps Ltd, appointed interim managers of NPD on 7 July 2019 and Giant on 12 July 2019 by order of the Court
the Joint Administrators	Philip Francis Duffy and Sarah Helen Bell of Duff & Phelps Ltd
NPD	Northern Powerhouse Developments Limited (Company Number: 09940469) – in Administration
NWAF/the Secured Creditor	North West Asset Finance, Holder of a fixed and floating charge over CRHH
the Reporting Period	The period from 8 August 2020 to 17 February 2021
the Original Administration	8 August 2019, being the date of appointment of the Former Joint Administrators

the prescribed part	Pursuant to Section 176A of the Act where a floating charge is created after 15 September 2003 a designated amount of the Company's net property (floating charge assets less costs of realisation) shall be made available to Unsecured Creditors
the Rules	The Insolvency (England & Wales) Rules 2016 (as amended)
SIP 9	Statement of Insolvency Practice 9 – Industry best practice for Insolvency Practitioners in relation to disclosure of remuneration and disbursements

Appendix 11 – Notice about this Statement of Proposals

This Statement of Proposals has been prepared by Philip Francis Duffy and Sarah Helen Bell, the Joint Administrators of the Company, solely to comply with their statutory duty under Paragraph 49, Schedule B1 of the Insolvency Act 1986 to lay before Creditors a statement of their Proposals for achieving the purpose of the administration, and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purposes, or in any other context.

These Proposals have not been prepared in contemplation of them being used, and are not suitable to be used, to inform any investment decision in relation to the debt of any financial interest in the Company or any other company in the same group.

Any estimated outcomes for Creditors included in these Proposals are illustrative only and cannot be relied upon as guidance as to the actual outcomes for Creditors.

Any person that chooses to rely on these Proposals for any purpose or in any context other than under Paragraph 49, Schedule B1 of the Insolvency Act 1986 does so at their own risk. To the fullest extent permitted by law, the Joint administrators do not assume any responsibility and will not accept any liability in respect of these Proposals.

Philip Francis Duffy and Sarah Helen Bell are authorised to act as insolvency practitioners by the Insolvency Practitioners Association.

The Joint Administrators are bound by the Insolvency Code of Ethics.

The Joint Administrators act as agent for the Company and contract without personal liability. The appointments of the Joint Administrators are personal to them and, to the fullest extent permitted by law, Duff & Phelps Ltd. does not assume any responsibility and will not accept any liability to any person in respect of these Proposals or the conduct of the Administration.