

Company number 09358521

PRIVATE COMPANY LIMITED BY SHARES

WRITTEN RESOLUTION

of

ACOUNTECH PROFESSIONAL SERVICES LIMITED (the "Company")

27th January 2020

Pursuant to Chapter 2 of Part 13 of the Companies Act 2006, the directors of the Company propose that the following resolution is passed as a special resolution (the "Resolution").

#### SPECIAL RESOLUTION

That the share capital of the Company be reduced from £50,000 divided into 50,000 ordinary shares of £1 each (which have been issued and are fully paid up) to £100 divided into 100 ordinary shares of £1 each.

Such reduction shall be effected by repaying to the holders of 49,900 ordinary shares paid-up share capital to the extent of £1 per share.

#### AGREEMENT

Please read the notes at the end of this document before signifying your agreement to the Resolution.

The undersigned, a person entitled to vote on the Resolution on 27th January 2020, hereby irrevocably agrees to the Resolution:

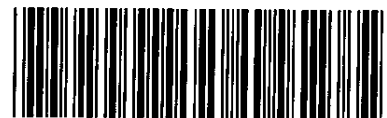
Signed by Adnaan Merchant

*Adnaan*

Date

*27/01/2020*

THURSDAY



\*A8XS36LC\*

A21

30/01/2020

#37

COMPANIES HOUSE

## NOTES

1. If you agree to the Resolution, please indicate your agreement by signing and dating this document where indicated above and returning the signed version either by hand or by post to 148 Blake Avenue, Barking IG11 9SD or by email to [info@accounttechservices.org](mailto:info@accounttechservices.org), in each case marked for the attention of Adnaan Merchant.

You may not return the Resolution to the Company by any other method.

If you do not agree to the Resolution, you do not need to do anything: you will not be deemed to agree if you fail to reply.

2. Once you have indicated your agreement to the Resolution, you may not revoke your agreement.

3. Unless, by 24th February 2020, sufficient agreement has been received for the Resolution to pass, it will lapse. If you agree to the Resolution, please ensure that your agreement reaches us before or on this date.

**ACCOUNTTECH PROFESSIONAL SERVICES LIMITED**  
(Company number 09358521)

Resolutions of the sole director of Accounttech Professional Services Limited (the "Company") made at 148 Blake Avenue, Barking IG11 9SD on 27th January 2020 at 10.30 am.

PRESENT:	NAME	POSITION
	Adnaan Merchant	Sole Director

### 1. BUSINESS OF THE SOLE DIRECTOR

The sole director noted that the reduction of share capital is permissible pursuant to section 641 of the Companies Act 2006, provided that it is approved by special resolution and is supported by a solvency statement. The sole director reported that the business was to propose to the shareholders of the Company that the share capital of the Company be reduced from £50,000 divided into 50,000 ordinary shares of £1 each (which have been issued and are fully paid up) to £100 divided into 100 ordinary shares of £1 each. Such reduction shall be effected by repaying to the holders of 49,900 ordinary shares paid-up share capital to the extent of £1 per share.

### 2. DOCUMENTS PRODUCED

The following documents were produced:

- (a) Draft Solvency Statement
- (b) Draft written special resolution of the members of the Company ("Written Resolution") which stated:

That the share capital of the Company be reduced from £50,000 divided into 50,000 ordinary shares of £1 each (which have been issued and are fully paid up) to £100 divided into 100 ordinary shares of £1 each.  
Such reduction shall be effected by repaying to the holders of 49,900 ordinary shares paid-up share capital to the extent of £1 per share

### 3. RESOLUTIONS

After consideration of the matters referred to in section 172(1) of the Companies Act 2006, IT WAS RESOLVED to prepare the Solvency Statement and approve the draft Written Resolution and send the latter to every eligible member of the Company together with the Solvency Statement.

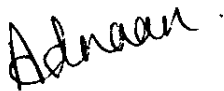
#### 4. ADJOURNMENT

- (a) The sole director adjourned so the Written Resolution could be sent to every eligible member of the Company and passed.
- (b) The sole director noted after the events in paragraph (a) above that the Written Resolution had been passed.

#### 5. FILING

The sole director, Adnaan Merchant, to arrange for the following to be filed at Companies House within 15 days of the passing of the Resolution:

- (a) Solvency Statement
- (b) Statement of Capital (Form SH19 (Section 644 & 649))
- (c) Statement by Directors under section 644(5) Companies Act 2006
- (d) Copy of the Written Resolution
- (e) Fee of £10 for a standard service



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Adnaan Merchant  
Director