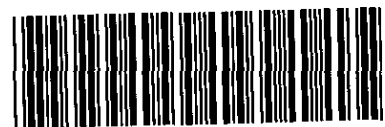


**HOLLY OAKS DAY CARE SERVICES C.I.C.  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2018**

TaxAssist  
3 Winwrod Court  
Norton Rd  
Stourbridge  
DY8 2AE

SATURDAY



A17 \*A868JAQQ\* #45  
25/05/2019  
COMPANIES HOUSE

**Holly Oaks Day Care Services C.I.C.  
Unaudited Financial Statements  
For The Year Ended 31 December 2018**

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The following pages do not form part of the statutory accounts:	
Trading Profit and Loss Account	6

**Holly Oaks Day Care Services C.I.C.  
Company Information  
For The Year Ended 31 December 2018**

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**Director** Mrs Geraldine Doyle

**Company Number** 09349003

**Registered Office** 45 Woodfort Road  
Birmingham  
B43 5QN

**Accountants** TaxAssist  
3 Winwwod Court  
Norton Rd  
Stourbridge  
DY8 2AE

**Holly Oaks Day Care Services C.I.C.  
Accountant's Report  
For The Year Ended 31 December 2018**

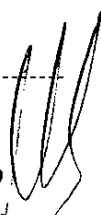
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In accordance with the engagement letter dated , and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the director in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the director the financial statements that we have been engaged to compile, to report to the director that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's director for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 December 2018 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

-----  
  
**24/05/2019**

TaxAssist

3 Winwwod Court  
Norton Rd  
Stourbridge  
DY8 2AE

**Holly Oaks Day Care Services C.I.C.  
Profit and Loss Account  
For The Year Ended 31 December 2018**

---

	<b>31 December 2018</b>	<b>Period to 31 December 2017</b>
	<b>£</b>	<b>£</b>
<b>TURNOVER</b>	25,947	19,868
Cost of raw materials and consumables	(1,649)	(1,504)
Staff costs	(17,040)	(13,875)
Other charges	(5,082)	(4,710)
	<hr/>	<hr/>
<b>PROFIT/(LOSS) BEFORE TAXATION</b>	2,176	(221)
Tax	(309)	-
	<hr/>	<hr/>
<b>NET PROFIT/(LOSS)</b>	<u>1,867</u>	<u>(221)</u>

**Holly Oaks Day Care Services C.I.C.  
Balance Sheet  
As at 31 December 2018**

	<b>31 December 2018</b>	<b>Period to 31 December 2017</b>
	<b>£</b>	<b>£</b>
Current assets	3,195	664
Prepayments and accrued income	74	73
Creditors: Amounts Falling Due Within One Year	(1,694)	(1,029)
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>1,575</b>	<b>(292)</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>1,575</b>	<b>(292)</b>
Accruals and deferred income	(360)	(360)
<b>NET ASSETS</b>	<b>1,215</b>	<b>(652)</b>
<b>CAPITAL AND RESERVES</b>	<b>1,215</b>	<b>(652)</b>

*Notes*

**1. Average Number of Employees**

Average number of employees, including directors, during the year was as follows:

	<b>31 December 2018</b>	<b>Period to 31 December 2017</b>
Office and administration	-	2
	-	1
	-	3

**2. General Information**

Holly Oaks Day Care Services C.I.C. is a private company, limited by shares, incorporated in England & Wales, registered number 09349003. The registered office is 45 Woodfort Road, Birmingham, B43 5QN.

**Holly Oaks Day Care Services C.I.C.  
Balance Sheet (continued)  
As at 31 December 2018**

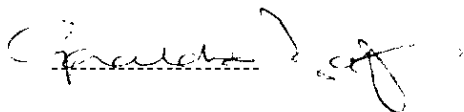
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For the year ending 31 December 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

**Director's responsibilities**

- The member has not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The director acknowledges her responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the micro-entity provisions in the Companies Act 2006, Pt. 15 and FRS 105 the Financial Reporting Standard applicable to the Micro-entities Regime.

On behalf of the board

A handwritten signature in black ink, appearing to read 'Geraldine Doyle', is written over a horizontal dashed line.

**Mrs Geraldine Doyle**

**24/05/2019**

**Holly Oaks Day Care Services C.I.C.  
Trading Profit and Loss Account  
For The Year Ended 31 December 2018**

	<b>31 December 2018</b>		<b>Period to 31 December 2017</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>TURNOVER</b>				
Sales		25,947		19,868
<b>COST OF RAW MATERIALS AND CONSUMABLES</b>				
Purchases	1,649		1,504	
		(1,649)		(1,504)
<b>STAFF COSTS</b>				
Wages and salaries	17,040		13,773	
Staff training	-		102	
		(17,040)		(13,875)
<b>OTHER CHARGES</b>				
<i>Premises expenses:</i>				
Rent	3,640		3,549	
Repairs and maintenance	313		198	
	3,953		3,747	
<i>General administration costs:</i>				
Computer software, consumables and maintenance	113		125	
Insurance	220		261	
Printing, postage and stationery	55		-	
Telecommunications	86		81	
Accountancy fees	360		373	
Bank charges	-		(20)	
Entertaining	104		41	
Sundry expenses	191		102	
	1,129		963	
		(5,082)		(4,710)
<b>PROFIT/(LOSS) BEFORE TAXATION</b>		2,176		(221)
<b>Tax on Profit/(Loss)</b>				
Corporation tax charge	309		-	
		(309)		-
<b>NET PROFIT/(LOSS)</b>		1,867		(221)



000064/15

# CIC 34

## Community Interest Company Report

**For official use**  
*(Please leave blank)*

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*Please  
complete in  
typescript,  
or in bold  
black  
capitals.*

**Company Name in full**

Holly Oaks Day Care Services CIC

**Company Number**

9349003

**Year Ending**

December 2018

**PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT**

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

The company operates Holly Oaks Day Care Services, which provides a quality day care service for up to 14 people per day aged 50 or over who have a cognitive impairment and who require additional care support. The service currently operates one day per week.

Holly Oaks Day Care Services aim to provide this care in a stimulating, comfortable and safe environment.

To give people using our service the opportunity to be in the company of others, to form friendships and prevent social isolation.

The Longbridge ward has a higher than average number of elderly people. There is some provision for day care for people with the initial stages of cognitive impairment such as lunch clubs, however there is a shortage of day care for people who need more support. The support that is available does not always meet the needs of those of working age.

Holly Oaks Day Care Services provide support for the carers of the members using our service in the form of respite and advice; this service can be face to face or telephone contact.

The impact of day care services is a difficult area to research and measure. However day care services encapsulates a diverse range of activities and services available to the service user. This day care service provides a number of different opportunities, which are broadly preventative in nature. These include

- Providing social contact and stimulation;
- Reducing isolation and loneliness maintaining and/or restoring independence.
- Providing respite for carers.
- Developing activities, which provide mental and physical stimulation.
- Enabling care and monitoring of very frail and vulnerable older people offering low-level support for older people at risk.
- Promoting health and nutritional advice.
- Empowering older people to contribute in the decision making process.

The impact of the service has allowed members to interact with other people and provided them the reason to go out. Feedback from both carers and service users echoed the importance of respite, social interaction, and obtaining a nutritious meal when attending the day centre. Further analysis displayed independence as positive, encouraging service users to use local "Ring & Ride " services with assistance from the day centre.

Holly Oaks Day Care Services employs 3 directors and two volunteers. This area of business will be reviewed on a regular basis as the organisation grows.

*(If applicable, please just state "A social audit report covering these points is attached").*

*(Please continue on separate continuation sheet if necessary.)*

**PART 2 – CONSULTATION WITH STAKEHOLDERS** – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The stakeholders of Holly Oaks Day Care Services are the service users, relatives' friends and carers.

An initial home assessment takes place with the potential service user and their relatives/carers.

This is an opportunity for both parties to ask questions. These details are recorded and filed in the personal record.

The "needs and wants" are reviewed on a regular basis with both the service user and the carer/relative. A suggestion box is available for members to post their views. There are regular members meetings to empower and encourage suggestions and feedback.

There is regular feedback with relatives/carers on a weekly basis.

*(If applicable, please just state "A social audit report covering these points is attached").*

**PART 3 – DIRECTORS' REMUNERATION** – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state "no remuneration was received" below.

The total amount of fees paid to or received by 3 directors for their services provided to Holly Oaks Day Care Services CIC was £17,040.

**PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION** – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

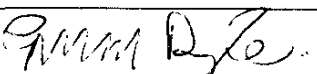
**No transfer of assets other than for full consideration has been made.**

(Please continue on separate continuation sheet if necessary.)

## PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

23<sup>rd</sup> May  
2019

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Office held (delete as appropriate) Director/Secretary

Gerald Doyle
Holly Oaks Day Care Services CIC
45 Woodfort Road Great Barr
Birmingham B43 5QN Tel 0121 513 0869
DX Number                      DX Exchange

**When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:**

*For companies registered in England and Wales:* Companies House, Crown Way, Cardiff, CF14 3UZ  
DX 33050 Cardiff

*For companies registered in Scotland:* Companies House, 4<sup>th</sup> Floor, Edinburgh Quay 2, 139  
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

*For companies registered in Northern Ireland:* Companies House, 2nd Floor, The Linenhall, 32-38  
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

**(N.B. Please enclose a cheque for £15 payable to Companies House)**