

**HOLLY OAKS DAY CARE SERVICES C.I.C.
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

TaxAssist

3 Winwwod Court
Norton Rd
Stourbridge
DY8 2AE

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COMPANIES HOUSE

**Holly Oaks Day Care Services C.I.C.
Company Information
For The Year Ended 31 December 2019**

Director	Mrs Geraldine Doyle
Company Number	09349003
Registered Office	45 Woodfort Road Birmingham B43 5QN
Accountants	TaxAssist 3 Winwwod Court Norton Rd Stourbridge DY8 2AE

**Holly Oaks Day Care Services C.I.C.
Accountant's Report
For The Year Ended 31 December 2019**

In accordance with the engagement letter dated , and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company from the accounting records and information and explanations you have given to us.

This report is made to the director in accordance with the terms of our engagement. Our work has been undertaken to prepare for approval by the director the financial statements that we have been engaged to compile, to report to the director that we have done so, and to state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Company and the Company's director for our work or for this report.

You have acknowledged on the balance sheet as at year ended 31 December 2019 your duty to ensure that the company has kept proper accounting records and to prepare financial statements that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

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09/06/2020

TaxAssist

3 Winwrod Court
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DY8 2AE

**Holly Oaks Day Care Services C.I.C.
Profit and Loss Account
For The Year Ended 31 December 2019**

	2019	2018
	£	£
TURNOVER	21,663	25,947
Cost of raw materials and consumables	(1,865)	(1,649)
Staff costs	(16,957)	(17,040)
Other charges	(5,465)	(5,082)
	<hr/>	<hr/>
PROFIT/(LOSS) BEFORE TAXATION	(2,624)	2,176
Tax	-	(309)
	<hr/>	<hr/>
NET PROFIT/(LOSS)	<u>(2,624)</u>	<u>1,867</u>

**Holly Oaks Day Care Services C.I.C.
Balance Sheet
As at 31 December 2019**

	2019	2018
	£	£
Current assets	173	3,195
Prepayments and accrued income	74	74
Creditors: Amounts Falling Due Within One Year	(1,296)	(1,694)
NET CURRENT ASSETS (LIABILITIES)	(1,049)	1,575
TOTAL ASSETS LESS CURRENT LIABILITIES	(1,049)	1,575
Accruals and deferred income	(360)	(360)
NET (LIABILITIES)/ASSETS	(1,409)	1,215
CAPITAL AND RESERVES	(1,409)	1,215

Notes

1. Average Number of Employees

Average number of employees, including directors, during the year was as follows:

	2019	2018
Office and administration	2	2
Directors:	1	1
	<u>3</u>	<u>3</u>

2. Going Concern

Notwithstanding the negative reserves, these accounts have been prepared on the going concern basis. The directors believe that the company can meet its liabilities with the support of the directors. There is an amount due to the directors at the end of the year of £1135.

3. General Information

Holly Oaks Day Care Services C.I.C. is a private company, limited by shares, incorporated in England & Wales, registered number 09349003. The registered office is 45 Woodfort Road, Birmingham, B43 5QN.

**Holly Oaks Day Care Services C.I.C.
Balance Sheet (continued)
As at 31 December 2019**

For the year ending 31 December 2019 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Director's responsibilities

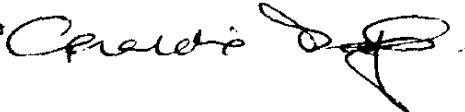
- The member has not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The director acknowledges her responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the micro-entity provisions.

On behalf of the board

MR G. DOYLE

Mrs Geraldine Doyle

Director



09/06/2020

**Holly Oaks Day Care Services C.I.C.
Trading Profit and Loss Account
For The Year Ended 31 December 2019**

	2019		2018	
	£	£	£	£
TURNOVER				
Sales		21,663		25,947
COST OF RAW MATERIALS AND CONSUMABLES				
Purchases	1,865		1,649	
		<u>(1,865)</u>		<u>(1,649)</u>
STAFF COSTS				
Wages and salaries	16,669		17,040	
Staff training	<u>288</u>		<u>-</u>	
		<u>(16,957)</u>		<u>(17,040)</u>
OTHER CHARGES				
<i>Premises expenses:</i>				
Rent	3,680		3,640	
Repairs and maintenance	<u>524</u>		<u>313</u>	
	<u>4,204</u>		<u>3,953</u>	
<i>General administration costs:</i>				
Computer software, consumables and maintenance	118		113	
Insurance	221		220	
Printing, postage and stationery	36		55	
Telecommunications	324		86	
Accountancy fees	360		360	
Entertaining	82		104	
Sundry expenses	<u>120</u>		<u>191</u>	
	<u>1,261</u>		<u>1,129</u>	
		<u>(5,465)</u>		<u>(5,082)</u>
PROFIT/(LOSS) BEFORE TAXATION		<u>(2,624)</u>		<u>2,176</u>
Tax on Profit/(Loss)				
Corporation tax charge	<u>-</u>		<u>309</u>	
		<u>-</u>		<u>(309)</u>
NET PROFIT/(LOSS)		<u>(2,624)</u>		<u>1,867</u>

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CIC 34

Community Interest Company Report

For official use
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complete in
typescript,
or in bold
black
capitals.*

Company Name in full

Holly Oaks Day Care Services CIC

Company Number

9349003

Year Ending

31st December 2019

PART 1 - GENERAL DESCRIPTION OF THE COMPANY'S ACTIVITIES AND IMPACT

In the space provided below, please insert a general account of the company's activities in the financial year to which the report relates, including a description of how they have benefited the community.

The company operates Holly Oaks Day Care Services, which provides a quality day care service for up to 14 people per day aged 50 or over who have a cognitive impairment and who require additional care support. The service currently operates one day per week.

Holly Oaks Day Care Services aim to provide this care in a stimulating, comfortable and safe environment.

To give people using our service the opportunity to be in the company of others, to form friendships and prevent social isolation.

The Longbridge ward has a higher than average number of elderly people. There is some provision for day care for people with the initial stages of cognitive impairment such as lunch clubs, however there is a shortage of day care for people who need more support. The support that is available does not always meet the needs of those of working age.

Holly Oaks Day Care Services provide support for the carers of the members using our service in the form of respite and advice; this service can be face to face or telephone contact.

The impact of day care services is a difficult area to research and measure. However day care services encapsulates a diverse range of activities and services available to the service user. This day care service provides a number of different opportunities, which are broadly preventative in nature. These include

- Providing social contact and stimulation;
- Reducing isolation and loneliness maintaining and/or restoring independence.
- Providing respite for carers.
- Developing activities, which provide mental and physical stimulation.
- Enabling care and monitoring of very frail and vulnerable older people offering low-level support for older people at risk.
- Promoting health and nutritional advice.
- Empowering older people to contribute in the decision making process.

The impact of the service has allowed members to interact with other people and provided them the reason to go out. Feedback from both carers and service users echoed the importance of respite, social interaction, and obtaining a nutritious meal when attending the day centre. Further analysis displayed independence as positive, encouraging service users to use local "Ring & Ride " services with assistance from the day centre.

Holly Oaks Day Care Services employs 3 directors and 1 volunteer. The service has forged links with the local further education colleges allowing students to attend and participate in a pre planned work experience programme.

(If applicable, please just state "A social audit report covering these points is attached").

(Please continue on separate continuation sheet if necessary.)

PART 2 – CONSULTATION WITH STAKEHOLDERS – Please indicate who the company's stakeholders are; how the stakeholders have been consulted and what action, if any, has the company taken in response to feedback from its consultations? If there has been no consultation, this should be made clear.

The stakeholders of Holly Oaks Day Care Services are the service users, relatives' friends and carers.

An initial home assessment takes place with the potential service user and their relatives/carers.

This is an opportunity for both parties to ask questions. These details are recorded and filed in the personal record.

The "needs and wants" are reviewed on a regular basis with both the service user and the carer/relative. A suggestion box is available for members to post their views. There are regular members meetings to empower and encourage suggestions and feedback.

There is regular feedback with relatives/carers on a weekly basis.

(If applicable, please just state "A social audit report covering these points is attached").

PART 3 – DIRECTORS' REMUNERATION – if you have provided full details in your accounts you need not reproduce it here. Please clearly identify the information within the accounts and confirm that, "There were no other transactions or arrangements in connection with the remuneration of directors, or compensation for director's loss of office, which require to be disclosed" (See example with full notes). If no remuneration was received you must state "no remuneration was received" below.

The total amount of fees paid to or received by 3 directors for their services provided to Holly Oaks Day Care Services CIC was £16,669.00.

PART 4 – TRANSFERS OF ASSETS OTHER THAN FOR FULL CONSIDERATION – Please insert full details of any transfers of assets other than for full consideration e.g. Donations to outside bodies. If this does not apply you must state that "no transfer of assets other than for full consideration has been made" below.

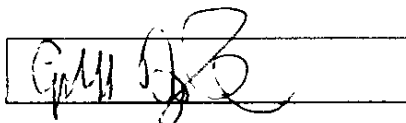
No transfer of assets other than for full consideration has been made.

(Please continue on separate continuation sheet if necessary.)

PART 5 – SIGNATORY

The original report must be signed by a director or secretary of the company

Signed



Date

9th June
2020

Office held (delete as appropriate) Director/Secretary

You do not have to give any contact information in the box opposite but if you do, it will help the Registrar of Companies to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

Gerald Doyle

Holly Oaks Day Care Services CIC

45 Woodfort Road Great Barr

Birmingham B43 5QN

Tel 0121 513 0869

DX Number

DX Exchange

When you have completed and signed the form, please attach it to the accounts and send both forms by post to the Registrar of Companies at:

For companies registered in England and Wales: Companies House, Crown Way, Cardiff, CF14 3UZ
DX 33050 Cardiff

For companies registered in Scotland: Companies House, 4th Floor, Edinburgh Quay 2, 139
Fountainbridge, Edinburgh, EH3 9FF DX 235 Edinburgh or LP – 4 Edinburgh 2

For companies registered in Northern Ireland: Companies House, 2nd Floor, The Linenhall, 32-38
Linenhall Street, Belfast, BT2 8BG

The accounts and CIC34 **cannot** be filed online

(N.B. Please enclose a cheque for £15 payable to Companies House)