

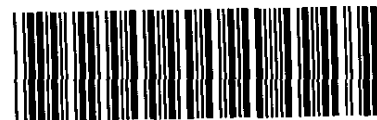
AM10

Notice of administrator's progress report



Companies House

THURSDAY



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A24

11/07/2019

#99

COMPANIES HOUSE

1 Company details

Company number 08847587

Company name in full PGP (Holdings) Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals

2 Administrator's name

Full forename(s) Michael

Surname Chamberlain

3 Administrator's address

Building name/number Resolution House

Street 12 Mill Hill

Post town Leeds

County/Region

Postcode LS15DQ

Country

4 Administrator's name ①

Full forename(s)

Surname

① Other administrator

Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number

Street

Post town

County/Region

Postcode

Country

② Other administrator

Use this section to tell us about
another administrator

AM10

Notice of administrator's progress report

6

Period of progress report

From date

d 1 d 7 m 1 m 2 y 2 y 0 y 1 y 8

To date

d 1 d 6 m 0 m 6 y 2 y 0 y 1 y 9

7

Progress report

☐ I attach a copy of the progress report

8

Sign and date

Administrator's
signature

Signature

X

M Chamber

X

Signature date

d 0 d 9 m 0 m 7 y 2 y 0 y 1 y 9

AM10

Notice of administrator's progress report

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name **David Render**Company name **Chamberlain & Co**Address **Resolution House
12 Mill Hill**Post town **Leeds**

County/Region

Postcode **L S 1 5 D Q**

Country

DX

Telephone **0113 2420808****Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

PGP (Holdings) Limited
(In Administration)
Administrator's Summary of Receipts & Payments

Statement of Affairs £	From 17/12/2018 To 16/06/2019 £	From 17/12/2018 To 16/06/2019 £
ASSET REALISATIONS		
Bank Interest Gross	7.27	7.27
Cash at Bank	105,726.49	105,726.49
	<u>105,733.76</u>	<u>105,733.76</u>
COST OF REALISATIONS		
Court fees	50.00	50.00
Irrecoverable VAT	28.80	28.80
Specific Bond	780.00	780.00
Statutory Advertising	144.00	144.00
	<u>(1,002.80)</u>	<u>(1,002.80)</u>
FLOATING CHARGE CREDITORS		
Floating Charge Creditor	50,000.00	50,000.00
	<u>(50,000.00)</u>	<u>(50,000.00)</u>
	<u>54,730.96</u>	<u>54,730.96</u>
REPRESENTED BY		
Current A/c		54,780.96
Office		(50.00)
		<u>54,730.96</u>

Note:



Michael Chamberlain
Administrator

Administrator's Progress Report

PGP (Holdings) Limited - In Administration

Period Ended: 16 June 2019

Dated: 9 July 2019

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

CONTENTS

- 1** Introduction
- 2** Progress of the Administration
- 3** Pre-administration Costs
- 4** Administrator's Remuneration
- 5** Estimated Outcome for Creditors
- 6** Ending the Administration
- 7** Creditors' Rights
- 8** Next Report

APPENDICES

- A** Receipts and Payments Account for the Period 7 February 2019 to 16 June 2019, together with a Cumulative Receipts and Payments Account from the date since the Administrator's Appointment to the end of the Period
- B** Time Analysis for the Period from 7 February 2019 to 16 June 2019
- C** A Cumulative Time Analysis from the date since the Administrator's Appointment to the end of the Period.
- D** Additional Information in relation to the Administrator's Fees, Expenses & Disbursements

THE ADMINISTRATOR'S PROGRESS REPORT

1 Introduction

- 1.1 I was appointed Administrator of PGP (Holdings) Limited (the **Company**) on 17 December 2018. The appointment was made by the *Directors*.
- 1.2 This Administration is being handled by Chamberlain & Co at Resolution House, 12 Mill Hill, Leeds, LS1 5DQ. The Administrator's contact details are by phone on 0113 2420808 or via email at mail@chamberlain-co.com. The Administration is registered in the High Court of Justice Business and Property Courts in Leeds, reference number 1278 of 2018.
- 1.3 Information about the way that we will use, and store personal data in relation to insolvency appointments can be found on our website www.chamberlain-co.co.uk and is located in General Data Protection Regulation (GDPR) in the Resources section. If you are unable to download this, please contact my office and a hard copy will be provided to you.
- 1.4 The trading address of the Company was Suite 20, The Hall, Rugby Road, Wolston, Coventry, CV8 3FZ.
- 1.5 The registered office of the Company is Resolution House, 12 Mill Hill, Leeds, LS1 5DQ and its registered number 08847587.
- 1.6 As Administrator, I am required to provide a progress report covering the period of six months commencing from the date the Company entered Administration and every subsequent period of six months. This progress report covers the period from 7 February 2019 to 16 June 2019 (**the Period**) and should be read in conjunction with my earlier proposals report.

2 Progress of the Administration

- 2.1 You may recall that the statutory objective being pursued in the Administration was achieving a better result than would be likely if the company were wound up. In addition to the pursuance of this statutory objective, the Administrator has duties imposed by insolvency and other legislation, some of which may not provide any financial benefit to creditors.
- 2.2 This section of the report provides creditors with an update on the progress made in the Period, both in terms of the achievement of the statutory objective, but also work which is required of the Administrator under other related legislation.
- 2.3 At Appendix A is my *Receipts and Payments Account covering the Period*, together with a Cumulative Receipts and Payments Account from the date since the Administrator's Appointment to the end of the Period.
- 2.4 Attached at Appendix B is a time analysis outlining the time spent by the Administrator and his staff during the Period and at Appendix C is a cumulative time analysis from the date since the Administrator's Appointment to the end of the Period.
- 2.5 Further information about the basis of remuneration agreed in this case and the Administrator's fees estimate can be found in section 4 of this report, together with any relevant information about revisions to my initial estimate, where applicable.

Administration (including statutory compliance & reporting)

- 2.6 As noted above, the Administrator must comply with certain statutory obligations under the Insolvency Act 1986 and other related legislation. Details about the work that I anticipated would need to be done in this area were outlined in my initial fees estimate/information.
- 2.7 Where the costs of statutory compliance work or reporting to creditors exceeds the initial estimate, it will usually be because the duration of the case has taken longer than anticipated, possibly due to protracted asset realisations, which have in turn placed a further statutory reporting requirement on the Administrator.

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

- 2.8 As noted in my initial fees estimate/information, this work will not necessarily bring any financial benefit to creditors, but is required on every case by statute.

Realisation of Assets

Cash at Bank

- 2.9 The Company's cash at bank held at Barclays Bank plc has realised £105,704.49. Due to the Bank's internal procedures this took far longer to resolve than originally anticipated, with the funds only being received on 11 January 2019 I am currently unaware of any other assets which are to be realised.
- 2.10 It is considered that the work the Administrator and his staff have undertaken to date will bring a financial benefit to creditors. This may be a distribution to secured creditors of the Company only (from which a Prescribed Part fund may be derived for the benefit of unsecured creditors)

Creditors (claims and distributions)

- 2.11 Further information on the anticipated outcome for creditors in this case can be found at section 5 of this report. An Administrator is not only required to deal with correspondence and claims from unsecured creditors (which may include retention of title claims), but also those of any secured and preferential creditors of the Company. This may involve separate reporting to any secured creditor and dealing with distributions from asset realisations caught under their security, most typically a debenture.
- 2.12 Claims from preferential creditors typically involve employee claims and payments made on behalf of the Company by the Redundancy Payments Service following dismissal.
- 2.13 The above work will not necessarily bring any financial benefit to creditors generally, however an Administrator is required by statute to undertake this work. Similarly, if a distribution is to be paid to any class of creditor, work will be required to agree those claims and process the dividend payments to each relevant class of creditor. The more creditors a company has, the more time and cost will be involved by the Administrator in dealing with those claims.
- 2.14 I consider the following matters worth noting in my report to creditors at this stage:
- I am aware of 2 unsecured creditor claims in this case with a value of approximately £1.4m. The director of the Company is yet to submit a statement of affairs.
 - There is one secured creditor who is owed approximately £526,000

Investigations

- 2.15 Some of the work the Administrator is required to undertake is to comply with legislation such as the Company Directors Disqualification Act 1986 (**CDDA 1986**) and Statement of Insolvency Practice 2 – Investigations by Office Holders in Administration and Insolvent Liquidations and may not necessarily bring any financial benefit to creditors, unless these investigations reveal potential asset recoveries that the Administrator can pursue for the benefit of creditors.
- 2.16 I can confirm that I have submitted a report on the conduct of the Directors of the Company to the Department for Business, Energy & Industrial Strategy under the CDDA 1986. As this is a confidential report, I am unable to disclose the contents.
- 2.17 Shortly after appointment, I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. This assessment took into account information provided by creditors either at the initial meeting (where held) or as a response to my request to complete an investigation questionnaire. My investigations have not revealed any issues requiring further report or any further potential recoveries which could be pursued for the benefit of creditors.

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

3 Pre-administration Costs

- 3.1 The pre-administration costs were reported in my proposals dated 6 February 2019. In accordance with my proposals I have approached the secured creditor to seek approval for the pre-administration costs incurred by Chamberlain & Co and Irwin Mitchell. As yet these costs have not been approved by the secured creditor.

4 Administrator's Remuneration

- 4.1 The basis of the Administrator's fees has been fixed in the Administration by reference to the time properly spent by him and his staff in managing the Administration. My fees estimate/information was originally provided to creditors when the basis of my remuneration was approved and was based on information available to me at that time.
- 4.2 A copy of that estimate is reproduced below.

Category of work	Estimated Number of Hours	Average blended charge out rate - £	Estimated cost £
Administration (inc statutory compliance & reporting)	21.00	257.14	5,400.00
Realisation of assets	12.00	297.92	3,575.00
Creditors (claims & distributions)	19.00	272.37	5,175.00
Investigations	5.00	307.20	1,536.00
Total estimated fees			£15,686.00

- 4.3 My time costs for the Period are £6,203. This represents 21.7 hours at an average rate of £285.85 per hour. Attached at Appendix B is a Time Analysis which provides details of the activity costs incurred by staff grade during the Period in respect of the costs fixed by reference to time properly spent in managing the Administration. To date, no amounts have been drawn on account.
- 4.4 Attached at Appendix C is a cumulative Time Analysis for the period from 17 December 2018 to 16 June 2019 which provides details of my time costs since my appointment. The cumulative time costs incurred to date are £14,990 and this represents 53 hours at an average rate of £282.83 per hour.
- 4.5 As my present time costs are nearly at the level of my original estimate I now consider that the fee estimate I previously provided for the Administration is insufficient, albeit not significantly, to complete my duties as a result of:
- The Company's affairs requiring more extensive investigation than previously anticipated. This is due in particular to the interaction between the Company and its subsidiaries. This is reflected in the increased costs of verifying the creditor position.
- 4.6 As a result, my revised fees estimate is set out below and I am seeking a decision to approve this by correspondence from the creditors originally responsible for approving the basis of my remuneration. In this case, that is the secured creditors.

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

Administrator's Revised Fee Estimate

Category of work	Estimated Number of Hours	Average blended charge out rate £	Estimated cost £
Administration (inc statutory compliance & reporting)	23.10	253.46	5,855.00
Realisation of assets	7.10	324.79	2,306.00
Creditors (claims & distributions) *	24.30	272.37	7,245.50
Investigations	5.90	287.71	1,697.50
Trading (where applicable)	0.1	310.00	31.00
Total estimated fees			£17,135.00

- 4.7 This revised estimate is based on the present information held and my understanding of the further work required to bring the case to a close, including making a distribution under the Prescribed Part.
- 4.8 A copy of "A Creditors' Guide to Administrators' Fees, Version 4" is available on request or can be downloaded from our website www.chamberlain-co.co.uk and is located in Creditors Guides to Fees in the Resources section. If you would prefer this to be sent to you in hard copy please contact David Render of this office on 0113 2420808.
- 4.9 Attached at Appendix D is additional information in relation to the Administrator's fees, expenses and disbursements, including where relevant, information on the use of subcontractors and professional advisers.

5 Estimated Outcome for Creditors

Secured Creditors

- 5.1 TNUI Asset Finance Limited and Peter John Phillips hold a fixed and floating charge over the Company's assets. These charges were both assigned to FCFM Group Investments III Limited on 4 December 2018 as part of the acquisition of the shares in the Company and the group. At the date of the Administration the indebtedness to the secured creditor was estimated at £526,000 and has now been agreed at £526,000 to which interest will be added. To date £50,000 has been paid on account. It is anticipated a final distribution in the region of £6,000 will be made to the secured creditor.

Preferential Creditors

- 5.2 No preferential claims have been received.

Unsecured Creditors

- 5.3 I have received claims totalling £1,398,425 from 2 creditors.
- 5.4 The Company granted a floating charge to TNUI Asset Finance Limited and Peter John Phillips on 14 June 2016 and 21 January 2014 holds a fixed and floating charge over the Company's assets. These charges were both assigned to FCFM Group Investments III Limited on 4 December 2018 as part of the acquisition of the shares in the Company and the group. Accordingly, I am required to create a fund out of the Company's net floating charge property for unsecured creditors (known as the **Prescribed Part**)
- 5.5 Based on present information, I estimate the value of the Company's net floating charge property to be approximately £74,000. Arising from this, the value of the unsecured creditors' fund is presently estimated to be £17,800. Please note that this estimate is subject to fluctuation and the final outcome can only be determined once the final position in respect of the Administration costs has been agreed. However, based on the above figures it is estimated that a first and final dividend of 1.2729p in the £ will be distributed to unsecured creditors.

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

6 Ending the Administration

- 6.1 Based on present information, the Administrator thinks that the Company has insufficient property to permit a distribution to the unsecured creditors other than the Prescribed Part and a distribution available to the secured creditors of the Company. As a result, once these distributions have been made, a notice will be filed at Court and with the Registrar of Companies with the Administrator's final report, for the dissolution of the Company
- 6.2 The Administrator will be discharged from liability under Paragraph 98(3) of Schedule B1 to the Insolvency Act 1986 immediately upon his appointment as Administrator ceasing to have effect.

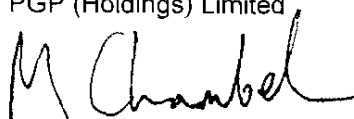
7 Creditors' Rights

- 7.1 Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Administrator provide further information about his remuneration or expenses (other than pre-administration costs) which have been itemised in this progress report.
- 7.2 Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Administrator's remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Administrator, as set out in this progress report, are excessive

8 Next Report

- 8.1 The Administrator is required to provide a progress report within one month of the end of the next six months of the Administration or earlier if the Administration has been finalised or he wishes to extend it.

For and on behalf of
PGP (Holdings) Limited



Michael Chamberlain
Administrator

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION


Appendix A

Receipts and Payments Account for the Period 7 February 2019 to 16 June 2019, together with a Cumulative Receipts and Payments Account from the date since the Administrator's Appointment to the end of the Period.

PGP (Holdings) Limited
(In Administration)
Administrator's Summary of Receipts & Payments

Statement of Affairs £	From 07/02/2019 To 16/06/2019 £	From 17/12/2018 To 16/06/2019 £
ASSET REALISATIONS		
Bank Interest Gross	7.27	7.27
Cash at Bank	NIL	105,726.49
	7.27	105,733.76
COST OF REALISATIONS		
Court fees	50.00	50.00
Irrecoverable VAT	14.60	28.80
Specific Bond	NIL	780.00
Statutory Advertising	73.00	144.00
	(137.60)	(1,002.80)
FLOATING CHARGE CREDITORS		
Floating Charge Creditor	50,000.00	50,000.00
	(50,000.00)	(50,000.00)
	(50,130.33)	54,730.96
REPRESENTED BY		
Current A/c		54,780.96
Office		(50.00)
		54,730.96

Note:


Michael Chamberlain
Administrator

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

Appendix B

Time Analysis for the Period from 7 February 2019 to 16 June 2019

Chamberlain & Co

TIME & CHARGEOUT SUMMARIES

PGP (Holdings) Ltd

07/02/2019 to 16/06/2019

HOURS

Classification Of work Function	Partner	Manager	Other Senior Professional	Assistants & Support Staff	Total Hours	Time Cost £	Average Hourly Rate £
Administration & Planning	0.70	5.20	0.30	0.50	6.70	1,798.50	268.43
Investigations	0.20	5.10	0.00	0.00	5.30	1,538.50	290.28
Creditors	1.80	7.60	0.00	0.30	9.70	2,866.00	295.46
Realisation of Assets	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Time Cost	1,066.50	5,019.50	48.00	69.00		6,203.00	
Total Hours	2.70	17.90	0.30	0.80	21.70		
Average Rate	395.00	280.42	160.00	86.25			
Total Fees Claimed						0.00	

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

Appendix C

A Cumulative Time Analysis from the date since the Administrator's Appointment to the end of the Period.

Chamberlain & Co

TIME & CHARGEOUT SUMMARIES

PGP (Holdings) Ltd

17/12/2018 to 16/06/2019

HOURS

Classification Of work Function	Partner	Manager	Other Senior Professional	Assistants & Support Staff	Total Hours	Time Cost £	Average Hourly Rate £
Administration & Planning	2.40	10.70	4.40	1.10	18.60	4,675.00	251.34
Investigations	0.20	5.70	0.00	0.00	5.90	1,697.50	287.71
Realisation of Assets	1.50	5.60	0.00	0.00	7.10	2,306.00	324.79
Trading	0.00	0.10	0.00	0.00	0.10	31.00	310.00
Creditors	2.10	18.90	0.00	0.30	21.30	6,280.50	294.86
Total Time Cost	2,449.00	11,718.50	714.00	108.50		14,990.00	
Total Hours	6.20	41.00	4.40	1.40	53.00		
Average Rate	395.00	285.82	162.27	77.50			
Total Fees Claimed						0.00	

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

Appendix C

Additional Information in Relation to the Administrator's Fees, Expenses & Disbursements

1 Staff Allocation and the Use of Sub-Contractors

- 1.1 The general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case
- 1.2 The constitution of the case team will usually consist of a Partner, a Manager, and an Administrator or Assistant. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and the experience requirements of the assignment.
- 1.3 We are not proposing to utilise the services of any sub-contractors in this case

2 Professional Advisors

- 2.1 On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Name of Professional Advisor	Basis of Fee Arrangement
Irwin Mitchell (legal advice)	Hourly rate and disbursements

- 2.2 Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

3 Administrator's Expenses & Disbursements

- 3.1 The estimate of expenses (including disbursements) which were anticipated at the outset of the Administration was provided to creditors in the Administrator's Proposals Report a copy of which is set out below:

Expense	Estimated cost £
Statutory advertising	144 00
Specific penalty bond	780 00

Current position of Administrator's expenses

- 3.2 An analysis of the expenses paid to the date of this report, together with those incurred but not paid at the date of this report is provided below:

	Paid in prior period £	Paid in the period covered by this report £	Incurred but not paid to date £	Total anticipated cost £
Solicitors' costs	0 00	0 00	2,000 00	2,000 00
Statutory advertising	71 00	73 00	0 00	144 00
Specific penalty bond	780 00	0 00	0 00	780 00
Court Fee	0 00	50 00	0 00	50 00

PGP (HOLDINGS) LIMITED - IN ADMINISTRATION

- 3.3 The legal fees are an apportionment of the costs incurred in disposing of the business and assets of the Company and its subsidiaries, Shuropody Limited and Shuropody Footcare Limited both in Administration, by way of a hive down agreement to FCFM Group Investments VI Limited.
- 3.4 Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case. These disbursements are included in the tables of expenses above
- 3.5 Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage. Details of Category 2 disbursements charged by this firm (where appropriate) were provided in the Administrator's Proposals Report and approved by creditors. Any Category 2 disbursements incurred are specifically highlighted in the tables of expenses above.

4 Charge-Out Rates

- 4.1 Chamberlain & Co's charge-out rates effective from 1 September 2018 are detailed below. Where rates have changed during the Administration, the new charge-out rates are also detailed below. Please note this firm records its time in minimum units of 6 minutes.

	£ per hour 01/09/2018
Director	315-395
Manager	215-310
Administrator	105-210
Support	30-100