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## Minutes of a Meeting of the Board of Directors of the Company held at Unit 5, Farmbrough Close, Aylesbury, Buckinghamshire, HP20 1DQ

on 02/07/2019

Present:

N C Coleman (Chairman)

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## 1. Chairman, Quorum and Notice

IT WAS RESOLVED that N C Coleman be appointed Chairman for the purposes of this meeting. The Chairman reported that due notice of the meeting had been properly given to all directors of the Company and that the meeting was quorate. Accordingly, the Chairman declared the meeting open.

## 2. **Resignation of Director**

It had come to the attention of the Directors that a clerical error had occurred in the recording of Mr Andrew Allen's resignation as a Director of the Company.

THAT the date recorded as the date Mr Andrew Allen resigned as a Director of the Company was incorrect, in that 28 May 2019 was the date Mr Allen had notified the Company of his intent to resign on 4 June 2019, therefore the resignation was effective from 4 June 2019.

IT WAS RESOLVED THAT the correct date, being 4th June 2019 be entered in the Register of Directors and a RP04 form and a correctly dated TM01 form be submitted to Companies House, to correct the public file.

3. There being no further business the meeting closed.

Chairman

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01/08/2019 COMPANIES HOUSE