

Registered number: 08743560 (England & Wales)

**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

FRIDAY



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**REFERENCE AND ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 31 AUGUST 2018**

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**Members**

Mr P W Ballard  
Mr D A Low  
Mr M McIntyre  
Mr D F Hubbard

**Trustees**

Mr P W Ballard  
Mr M McIntyre  
Mr D A Low  
Mrs A Johnson  
Mr D F Hubbard

**Company registered  
number**

08743560

**Company name**

Loxford School Trust Limited

**Principal and registered  
office**

Loxford Lane  
Ilford  
Essex  
IG1 2UT

**Chief executive officer**

Mrs A Johnson

**Senior management  
team - Loxford Trust**

Mr A Johnson, CEO, Head Teacher  
Ms A Loveng, Director of Finance and Operations  
Mrs N Jethwa, Headteacher  
Mrs E Robinson, Headteacher  
Mr R Micek, Headteacher  
Mr T Hart, Headteacher

**Independent auditors**

Streets Audit LLP  
Chartered Accountants & Statutory Auditor  
3 Wellbrook Court  
Girton  
Cambridge  
CB3 0NA

**Bankers**

Natwest Plc  
250 Regent Street  
London  
W1B 3BN

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE TRUST, ITS TRUSTEES AND ADVISERS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**Advisers (continued)**

<b>Solicitors</b>	Darwin Law Limited Third Floor 21 Fleet Street London EC4Y 1AA
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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the period 1 September 2017 to 31 August 2018. The annual report serves the purposes of both a Trustees' report, and a directors' report under company law.

The Loxford School Trust began as a singular academy within a Trust in December 2013. In June 2014 the Trust acquired Aldborough Primary School. Following on from this, on September 2014 the Trust acquired The Warren School followed by Tabor Academy from April in 2015 and subsequently followed by Abbs Cross Academy in February 2016. In July 2017 Gaynes School joined the Trust. All of these schools financial information appears in this statement for the terms relating to academic/financial year 2017-18.

The Trust services children aged 3 to 19 serving a catchment area in the London Borough of Redbridge, Barking and Dagenham, Havering and Essex. It has a pupil capacity of 6,760 across the six sites included in this report and had a roll of 6,416 in the school census as at October 2018.

**Structure, governance and management**

**a. CONSTITUTION**

The Trust is a company limited by guarantee and an exempt charity. The charitable company's memorandum and articles of association are the primary governing documents of the Trust. The Trustees of Loxford Academy Trust Limited are also the directors of the charitable company for the purposes of company law. The charitable company is known as Loxford Academy Trust, Companies House number 8743560.

Details of the Trustees who served during the period are included in the Reference and Administrative Details on Page 1.

**b. MEMBERS' LIABILITY**

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

**c. METHOD OF RECRUITMENT AND APPOINTMENT OR ELECTION OF TRUSTEES**

The original four Trustees of the Company were four members of the pre-conversion Governing Body, and were chosen for their previous contribution as leaders of Governance and their specific skill-sets. As well as their collective commitment to Loxford School, their backgrounds include accountancy, training in commerce, education and a close association to the local community.

The articles of association then permitted the Trustees to appoint to their number the Headteacher/CEO of the new Trust which was done at their first meeting. The articles permit Trustees to recruit and appoint further Trustees to the board. The Trust has determined that this would be as a result of a skills analysis of the Board, seeking to ensure that the skills currently available to the board remain or are enhanced. An annual self-review of the Trustees effectiveness will, in the first instance, determine the Boards efficacy.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**d. POLICIES AND PROCEDURES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES**

In line with the practice of the Governing Body from which the Trust Board was formed, written policies to express the distinct role and responsibilities of the Members, Directors and Local Governors together with a buddying/mentor partnership offered to support new recruits, based upon their skill set they bring, are likely to be offered. These will be, in effect, an explanation of the Articles of Association agreed under the funding agreement for the Trust with the ESFA.

A induction and training pack and programme is in place.

**e. PAY POLICY FOR KEY MANAGEMENT PERSONNEL**

Pay for key management is reviewed and agreed at Trustees board level.

**f. ORGANISATIONAL STRUCTURE**

The organisational structure is:

- A Board of Members
- A Board of Trustees
- School's Local Governing Bodies

Members:

- Responsible for holding an AGM.
- The Trustee Board is responsible for Higher Level Officer Appointments within the Trust including the CEO and the DOFO.
- The CEO is the Accounting Officer.
- Day to day running of the Trust is delegated to the CEO who further delegates to the DOFO. They are accountable to the Trust and to the Directors Board.

Trustees:

- Are responsible for Financial Decisions within the Trust, including agreeing and monitoring the Budgets for the individual schools.
- Trustees, the Board of which includes a representative from the Local Governing Boards, are responsible for the Performance Management of the Higher Level Officers within the Trust.
- In addition to the Local Governing Boards, the main standing sub-committee of the Board of Directors is the Audit Committee. The Audit Committee will receive and consider the reports of both the Trusts Internal and External Auditors and make recommendations to the Board of Directors.

Local Governing Bodies:

- Are primarily responsible for Teaching and Achievement in their respective schools. They report and seek the support for local issues to the Board of Directors via the minutes of their meetings. LGB's can escalate issues or challenges to the Board of Directors for resolution.
- Local Governing Bodies delegate the day-to-day running of their schools to the Head teacher. Head teachers are accountable to both their Local Governing Bodies, the CEO and the Board of Directors.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**g. CONNECTED ORGANISATIONS, INCLUDING RELATED PARTY RELATIONSHIPS**

Connected school partnerships:

- Schools Direct Partnership with IOE and Middlesex University
- British Council
- Jack Petchey Foundation
- London Borough of Redbridge and Vision (Partner in Leisure Centre Build, Loxford)
- Sport England (Part Funder of Leisure Centre Build, Loxford)
- Everyone Active (operation management of Abbs Cross Leisure Centre)
- Braintree Council (operational management of Tabor Leisure Centre)

The Trust has made no payments to connected parties this financial period.

**Objectives and Activities**

**a. OBJECTS AND AIMS**

The Loxford School Trust is a Multi-Academy Trust, the growth of which over the last three years has been extensive.

The biggest challenge, as the Trust grows, is to maintain its high standards, particularly in examination outcomes and maintaining the appropriately skilled Governance Structure currently in place.

The Loxford School Trust believes in setting the highest levels of academic targets and reaching these. The GCSE and A level outcomes have increased in all the secondary phases and the SATs are well above national levels in the primary phases.

The schools inherited by the Trust, historically had poor outcomes for students. It is our aim to maximise students' results in all stages and this has already started to happen. Tabor, The Warren and Abbs Cross have improved their GCSE outcomes considerably. All these schools have GCSE grades that are the highest in their history in a short time.

The schools that have joined the Trust prior to July 2018 have all moved from special measures to good and all outcomes are improving. The gap between disadvantaged students and non-disadvantaged students is decreasing in every year. Attendance in all schools is above national averages and parental engagement is high.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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The challenge this year will be to continue to meet the new linear specifications in all examinations for the Trust whilst also embedding leaders' understanding and responsibility of the new specifications in all examinations and in all phases.

A Deputy Head of the Trust continues to oversee improvements in the Warren specifically around marking and pupil progress. Other staff are appointed to Trust roles to ensure compliancy in all statutory areas and areas of weakness. This in turn supports the CEO's vision in schools. Ultimately this workforce alongside the Headteachers will stimulate capabilities and secure succession planning in the Trust.

The primary responsibility of the Headteacher's will be to embed accountability and monitoring with all its leaders and ensure that staff are inspired in order for children to achieve well.

Areas with difficulties will work with areas of strength and Lead Practitioners will be deployed to improve outcomes for all children. A clear system of departmental reviews will continue to be a highlight of school improvement led by Senior Leaders who will be challenged with their own accountability for the areas in which they lead. The Trust will continue to work with the local community to develop better relationships through parental communication at all levels including developing the excellent work of the newly established PTFAs.

The CEO and Governors will work transparently but will challenge all areas and set clear academic targets for the 2019 results.

It is imperative that a culture of attribution is supplanted by individual professionals accepting personal accountability for their children's outcomes. Together this can be realised. We are all stewards of learning and no individual ego should steer us away from our path. The true leader in any school develops it to a better place than where it started. The importance and the power of ideas within the concept of humanity will maximise our results.

Our social footprint is the impact our teaching makes on the lives of our children.

"We must leave the jersey in a better place".

The impact of Governors will continue through focused visits and other collaborations, employing challenge as a primary tool in supporting the school.

Each year, as we have grown, we have raised our expectations of ourselves. The successes we have achieved are attributable to our talented and highly dedicated support staff, teachers, leaders, Directors and Governors. Alongside this we are grateful for the extensive support and commitment of our children and their parents and carers.

Loxford is a Teaching School and a number of staff are accredited at LP and NLE's, working across the Trust. It is our responsibility to create and develop outstanding teachers. A significant number of colleagues gained Qualified Teacher Status in the last year and the quality of the educational experience of our students is constantly improving. The Schools are fully staffed with subject specialists, including many well-qualified teachers, experts in their field. A large number of Teach First and NQTs start with us this year. The Senior Leadership Team will act as challenge partners in their role as Senior Line Managers.

Appraisal will remain a key aspect of staff development allowing staff to develop their personal portfolios, clearly identifying training needs which leads to CPD benefiting the individual and the school.

Improvements in staff development. The greatest challenge in the Trust is the recruitment and retention of qualified subject specialists and future leaders. We have identified staff through our own schools that will form our leadership pool in the future. External appointments at senior level pose a risk to the strong culture and work



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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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ethic at the Trust and it concerns the Board that teaching staff available from other schools do not have the skill set nor the work ethic to provide ideas or inspire others. It is essential that recruitment remains high on the agenda for the CEO. Building our own teams from NQTs and Teach First recruits has enabled the Trust to prosper. They are instilled with a high work ethic and are student centred.

This year the Trust will continue to focus on building outcomes across all schools and diminishing the gap further for PPG children. It is our understanding that although we may plant the saplings and we may not see where they finally mature into trees, it is our job at every stage to nourish them so that they have every opportunity to reach for the skies. We must expect our children to aim for the stars. It is our responsibility to help them reach them, ensuring that they attain the highest ground.

It is the primary responsibility of all teachers and staff within Trust to challenge children and engage them intellectually, emotionally and socially.

The Development Plans are based on moral purpose. The children, who they become and what they attain, is our legacy. Only by working as a team can we achieve our best.

Areas with difficulties will work with areas with strengths across schools. A transparent system of departments collaborating will be a key element leading to school improvement and small, effective working parties will drive progress. Together, as a family, the Trust will meet the challenges head-on to reap the rewards, improved outcomes for all students.

The Trust will continue to work with the communities and develop the excellent work of the newly established PTFAs.

## **b. OBJECTIVES, STRATEGIES AND ACTIVITIES**

### Outcome for Pupils

A robust system of internal moderation before each Tracking Period overseen by the Senior Line Manager so that Teacher Assessment is accurate and reliable.

- Internal moderation by Department and Year Team is rigorous.
- Strategic and Operational Calendars clearly highlight the importance of moderation.
- All Subject Leaders access examination reports, act on the outcomes and have a clear programme on improvement.

Implement a training programme for SLT and middle leaders on the analysis of groups and subject levels.

- The DIAL Group has a structured plan that meets the needs of NQTs, Teach First and Schools Direct.
- Clear intervention plans are put into place for NQTs to support them in lessons.
- All teachers will observe outstanding teaching at least once a term to improve their own practice.
- Curiosity of mind is developed by all teachers in all lessons.

Challenging targets are set for all students in all Year Groups and in all subjects.

- Key Stage 1 – Children make 6 points of progress per year.
- Key Stage 2 – Children make 6 points of progress per year.
- Key Stage 3 – Children make 2 sub-levels of progress per year group.
- Key Stage 4 – Children meet their KS5 potential aspiring grades and all departments meet their high level ALPs Grading.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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Provide clear guidelines to student via assemblies and give parents clear information via the school website in all year groups.

- Calendared internal moderation in each department is completed to ensure that student outcomes exceed standards.
- All targets for all students are set and monitored by the Achievement Team Leaders and interventions are put into place.
- Students are aware of their targets in each subject and these are clearly visible in student diaries.
- Student stickers are reviewed half-termly and are visible on student's work.
- Assessments are purposeful, test children's capacity and are future-proof in line with real examination criteria.

Achieve 70% and above 9 - 5 in English and Maths in 2018.

- Middle Leaders plan, co-ordinate and deliver a documented programme for all underachieving students.
- The intervention programme is evaluated and where it is not working changes made especially with a focus on vulnerable students.

Senior Line Managers hold quality assurance meetings against data dumps with Department and Year Leaders.

- After a tracking period there is a rigorous, thorough and prompt analysis and actions by all CTLs and ATLs resulting in better student performance.
- The CTLs of English and Maths hold intervention classes in tutor time which is evidenced and documented.
- Senior Leaders monitor student data in their Senior Line Management areas and ask for a clear strategy plan after every tracking period to maintain student progress.
- Senior Leaders hold half-termly raising achievement meetings with Middle Leaders to check validity of results and progress to final examination outcomes.
- Students in IEUs are given work appropriate to their needs and this is marked in accordance with the school policy.

All examination criteria is followed including the legal responsibilities.

- All practical/written work is the individuals' own and is authenticated as such.
- Middle Leaders are responsible for the secure storage of examination materials i.e. controlled assessments.
- Controlled assessments follow the rigor and rules of the examination boards.

To provide timely and effective interventions on a half-termly basis to address underachievement in subjects.

- Tracking is completed on time with interventions in place within a week of the data dump by Middle Leaders.
- Achievement Team Leaders collaboratively work with CTLs, 2ic to raise standards use Learning Walks as additional information to ensure students are making progress and provide clear analysis of this to the Headteacher.
- Curriculum Leaders accept responsibilities for their areas and Quality assure the work on a half-termly basis for all examination subjects, particularly in practical areas.
- Examination boards are reviewed to meet any changes in students' needs.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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The Marking Policy is embedded in all student books with clear target setting by teachers resulting in improved outcomes for all individuals.

- All Middle Leaders will review the Marking Policy across the school and ensure that all staff are given clear targets for student progress.
- Response marking is at the core of every subject area.
- Practical subjects show a clear timeline for completion of controlled assessments.
- Teachers are responsible for student targets on a half-termly tracking basis which is clearly evidenced in student books.
- Practical subjects are able to provide evidence of students' progress i.e. of photographs, recordings, etc.
- Assessment stickers on students exercise books with clear targets for improvement.

Train students in target setting and target understanding so that they can use this to improve in all areas (target should be evident in all diaries).

- Teachers ensure that students know their targets – reinforced by tutors.
- Curriculum Leaders ensure that those targets maximise potential and that book checking provides clear evidence of progress.
- Teachers target under-performing students every week.
- Line Management meetings focus on the progress of students and raising attainment.
- Headteacher meets with the CTLs of English, Maths and Science on a half-termly basis.

Learning Walks' and Work Scrutinies completed by Middle Leaders are fed back to Senior Line Managers and show that achievement is improving.

- All staff plan lessons in line with examination specifications.
- All staff follow and plan lessons in line with Schemes of Work.
- Classroom environments are changed on a half-termly basis and celebrating student work is the focus within these rooms.

Formal examinations take place in all year groups to prepare for new linear examinations.

- All departments have clear assessments that are routinely monitored by the Curriculum Leader to track student progress.
- Challenge meetings are held by the subject leaders after every data uplift.
- The SENCO ensures that SEND students' provision meets their needs and teachers are acting upon the Student Statement Summaries.
- Literacy marking is evident in all subjects and in all years.

Monthly meetings are held with Heads of Maths and English and Science and termly meetings with subject leaders and Senior Line Managers with the Headteacher.

- All Subject Leaders ensure that their examination subjects are on track and are above national outcomes and student SIMS residuals.
- Subject Leaders are held to account for robust literacy strategies that are incorporated into their Schemes of work.

#### Professional Development

Subject knowledge is tested through regular observations as is planning of lessons.

- All students' books are marked in accordance with the school's Marking Policy with literacy being the key focus.
- Staff use assessment data to plan appropriate lessons.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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- Middle Leaders complete planning checks to ensure that students are making progress.
- Teachers improve their subject knowledge and specification knowledge.

Staff make regular use of assessment data which is tracked through their marking of students' work.

- All departments have clear Homework Policies which are evidenced on the school's website and record of homework in student planners.
- Classrooms and corridors promote learning in subject areas and promote ethos of the subject.
- Excellent student work is shared and promoted by students.

Student Voice forms a part of all Middle Leaders scrutiny of assessment data, work scrutinies to check high levels of student progress.

- Lessons become fun and engaging with students developing independent learning skills and students encouraged to lead in lessons.
- Curriculum and Year Leaders in accordance with their Strategic Calendars hold Student Voice Surveys to meet children's needs.
- Curriculum Leaders will meet with all staff in their areas based on the tracking data that is submitted expecting clear expectations for progress.
- Achievement data is used for all appraisal observations.

All work is moderated through Departmental Meetings to ensure that children are progressing in an accelerated level evidence through Quality Assurance Meeting with Senior Line Manager and Middle Leaders.

- A robust quality assurance programme by the CTL to monitor the setting, marking and impact of homework.

Learning Walks by Year Leaders are fed to Senior Team Meetings with clear interventions in place where teaching is less than Good.

- Senior Leaders complete joint lesson observations.
- The Headteacher creates a central database of strengths and areas for development of teachers, curriculum areas and whole school.
- Working parties are established in twilight and directed time sessions to share good practice and a coaching model is put in place for teachers requiring improvement.
- Teaching observations show that 100% of lessons are Good to Outstanding and if below this the Curriculum Leader develops a support plan for the individual member of staff.

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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Students are given frequent opportunities to work individually in all lessons and this is evident in Learning Walks and Work Scrutinies.

- Planners are on all desks in all lessons.
- Seating plans are in place in every subject and in every classroom and are monitored by Curriculum Leaders and ATLS.
- Presentation of books is exemplar with teachers ensuring that children use all the pages and complete all the work.
- Staff and students are encouraged to use VLEs, especially Google Apps for Education enabling collaborative and individual learning beyond lesson time.

Students understand their own progress and marking allows them to address their weaknesses.

- Teachers plan lessons in accordance with student needs where textbooks are not used as major parts of the lesson.
- Textbooks should not be used instead of teaching.
- Teachers make children aware of targets on a half-termly basis.

Teaching effectively supports most able and less able students to make effective progress in line with all other students.

- Teachers adapt lessons to meet the need of learners and to address any misconceptions.
- Schemes of Work are reviewed and adapted.
- Teaching groups are changed to meet the needs of learners and teachers' strengths.

All teachers will complete at least one peer observation per term of outstanding practice which will form part of their CPD and be evidenced through their Appraisal.

- Teachers ensure that moral and social values are part of their classroom practice.
- Teachers mark books in accordance with the school and department policy.
- Curriculum Leaders monitor the teaching and learning in their areas to ensure students are being taught consistently.

Middle Leaders ensure that all teaching is between Good and Outstanding in all subject areas and this is quality assured by the Senior Line Managers on a half-termly basis.

- Lead Practitioners are deployed to support vulnerable teachers and children.
- The impact of Lead Practitioners is evidenced by the improvement in standards and the quality of teaching.
- The Strategic and Operational Calendars are embedded and checked across the school year.
- The Teaching School is established with regular CPD opportunities both internal and external.
- Outstanding teaching results in displays which celebrate the achievement of our students.

Review all Schemes of Learning for all year Groups to meet the demands of the new linear examinations.

- All Schemes of Work are completed as new courses begin over the next three years.
- CPD is provided to meet the needs of high ability and low ability performers.
- Staff actively pursue training on new linear examinations which is then evidenced to Senior Line Managers in Schemes of Work.
- Vigorous testing of new admissions with students placed in appropriate levels and classes.
- The schools banding system of 1\*, 1, 2 and 3 is evident in all teachers preparation and planning throughout the secondary school.

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**TRUSTEES' REPORT (continued)**  
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Lessons are planned where teachers are active and are fully engaged with all students (no teachers seated behind desks).

- Staff will regularly engage with improved practices and developing themselves to improve as practitioners.
- All classrooms will show active learning.
- Teachers will take an active role in and outside the classroom using positive language to improve student outcomes.

Teachers encourage student learning via positive language that is used within lessons and in student books. Children are valued.

- Teachers will use positive language to students at all times using the positive praise system effectively.
- Subjects will ensure that a high level of technical language is used to ensure that students can access the highest subject knowledge.
- Evidence of key words and subject jargon is displayed in classrooms.
- Teachers use of formal individual, specific, measurable and subject specific language is evident across every subject area, in marking and in classrooms.
- Response marking is positive and legible so that students can access and move forward to improve.
- Students see examples of excellent practice – shared.
- Teachers use judiciously the SIMs Achievement facility to inform all Middle and Senior Leaders.

#### Development, Behaviour and Welfare

Assemblies establish a strong year ethos of achievement, success and excellent behaviours.

- All assemblies will be planned by Achievement Team Leaders with evaluations on effectiveness by Senior Leaders.
- Students will have their pledges reviewed by Year Care Team members on a weekly basis.
- All low level and disruptive behaviour will be dealt with swiftly by the Year Teams.
- The Pastoral Support Plans will be monitored effectively so students' behaviour is monitored effectively to meet the school's standard.

The SMSC programme is audited in all lessons to ensure that British Values are all encompassing throughout the school day.

- British Values are clearly evident in a programme of SMSC established throughout the school year.
- Prevent training is established for all staff and vulnerable students are identified quickly so effective action is taken.
- Good behaviour is promoted through assemblies and is monitored by the Year Team.
- The assemblies rota shows the identification of celebrations which are identified and visible within the school life.
- Thought for the Week is discussed in Tutor Time.

Student behaviour outside lessons is excellent and there is pride in wearing the Loxford uniform.

- The right place, the right time, doing the right thing.
- Punctuality to lessons including Sixth Form is monitored and actions by Achievement Team Leaders and Year Care Team is swift.
- Uniform is worn at all times to the highest standards and Sixth Formers' dress follows the school's business code.
- Student behaviour outside school is commendable.

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**TRUSTEES' REPORT (continued)**  
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The Pastoral system will be a key driver in a readiness for learning in all classrooms across the school.

- Students' equipment is checked on a daily basis.
- Diaries are signed by all parties on a weekly basis.
- Achievement Team Leaders monitor books of all subjects to ensure that the Marking Policy is evident and report back to Senior Line management any concerns.
- Achievement Team Leaders are visible during their non-contact sessions.
- Staff complete all their duties in accordance with the school policy including duties such as 'meet and greet', break and after school.
- All staff use the SIMs Behaviour and Achievement system daily to monitor student progress and student behaviour.

The Year Team will plan interventions across all subjects to enable children to progress in subject areas and be successful.

- Interventions are planned to ensure that students on Pupil Premium match or exceed their expected progress.
- All data regarding SIMs from ATLs and Year Care Team will be sent to the Headteacher by Monday, 10.00am of the following week.
- Exclusions are reduced by 10%.
- Parental Surgery – after tracking.
- Early Warning Meetings.

Year Leaders will be responsible for above 95% attendance in all Year Groups.

- Friday Prayers are monitored by a Senior Line Manager to ensure that it meets school expectations.
- Children with 100% attendance are recognised and celebrated in display boards throughout the school by Year Teams.
- Interventions on poor and persistent attendance are dealt with on a weekly basis by Year Leaders, Attendance Officer and EWO.
- All Year Leaders monitor SIMs on a weekly, monthly, termly and yearly basis identifying trends and acting upon them appropriately.
- SIMs behaviour and achievement letters are sent on a weekly basis only after approval by Headteacher.
- All registers are taken within 10 minutes of the start of lessons by all staff.
- All tutor time registers are accurate and completed before the lesson change.

Students will earn positive behaviours through the Pastoral Care System.

- Children gain rewards for positive behaviours throughout the school year.
- Year Teams model high standards of behaviour and attendance to their Year Groups.
- Behaviour hotspots are identified, acted upon and reviewed.
- Parents are involved in their child's life with communication being a clear priority.

Clear care, guidance and support will be issued to all vulnerable students through SEND and the Year System.

- Extra-curricular activities in all subject areas are the focus across the school and meet the needs of the children.
- Looked after children are identified and progress is monitored as well as well-being and safety.
- The child protection team ensure that all vulnerable students are monitored.
- The single central register is up to date, accurate and meets the statutory requirements.

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**TRUSTEES' REPORT (continued)**  
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It is the responsibility of all staff to safeguard children in their practices across the school.

- All parental communications are logged on the school's SIMs system and all paper records are filed in accordance with the school policy.
- Parental surveys are issued and outcomes analysed for actions by the Headteacher.
- Year Teams will meet with dipping students on a regular basis ensuring that parental contact is maintained.
- All staff are trained in safeguarding and follow robustly the school's procedures.
- Governors monitor safeguarding procedures.

The Year Team will track all students through the schools robust assessment systems to ensure that any student dipping strives to get good or better grades.

- Tracking is used to ensure that all children on Free School Meals (FSM) are meeting expected or above standards.
- Poor attendance is acted upon on a weekly basis.
- No Year 12 student will be allowed out of school premises except at lunch time.
- At least 100 parents respond to Parent Questionnaire with all areas having 75% approval rating.

The Pastoral Programme will robustly tackle the Prevent Agenda and reinforce strong British Values.

- Safe-Rooming Timetables are issued by all departments within one week of each new term.
- Hotspots by Year Teams are adapted on a two-weekly basis.
- Assemblies are prepared in full by ATLs and given to Senior Line manager for approval.
- SEND Provision Map is provided and given to Headteacher within a month.
- Behaviour groups are established to modify student behaviour.

Children will now lead through the Student's Council and the Monitoring System to enhance their own leadership skills.

- Establish a Student Council framework across the school.
- Appoint students to arrange leadership roles across all Year Groups.
- Give student leaders specific responsibilities to promote a positive ethos and culture.
- Ensure that the Student Council is robust and key to school policy making and concerns are dealt with in a timely manner.

Students, parents and staff have positive attitudes to attendance and a no excuses culture around the structure of learning.

- Achievement Team Leaders organise and deliver behaviour management CPD in year team meetings.
- Year Care Teams conduct daily Learning Walks monitoring and recording student attitudes to learning and learning levels.
- Student support plans are addressed in a timely manner from the SEND Department.



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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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Leadership

Because of the impact of and next steps:

Establish high quality distributed leadership at every level of the school and build a common commitment to the vision of high standards.

- Embed the line management structure across the school resulting in clear responsibilities and accountabilities.
- Schedule quality assurance meetings between Senior Line Manager and Department Leaders on a monthly basis holding Leaders to account.
- Evaluate the outcomes of all meetings to demonstrate that leaders at all levels are held to account.
- Establish high quality distributive leadership at every level, including governance, to build a common commitment to the vision of high standards.
- Relevant links are made between teachers across the Trust.

A clear Induction Programme for new staff including staff in leadership positions is in place.

- Middle Leaders ensure that agendas have the training aspect for all their staff.
- Working Parties have clear outcomes acted upon to improve staff leadership.
- Year Teams embed data planning within their tutor times and ensure that robust intervention programmes are developed within those times.
- CPD reflects the needs of the students resulting in improved outcomes.

Twilight sessions are planned appropriately to meet staff needs demonstrating excellence.

- Senior Leaders monitor staff performance for Appraisals with interim reviews.
- Leaders ensure that target student groups make and exceed progress above national expectations.
- Working groups constantly challenge our practice to ensure we do not stand still.

All Leaders follow their Strategic and Operational Calendars which ultimately holds all teachers accountable for student outcomes and provision.

- All Middle Leaders provide evidence of their Learning Walks, Work Checks and Moderation.
- Learning Walks are evidenced with clear interventions where student progress is at risk – Senior Leaders will act quickly to ensure that progress is made.
- All Middle Leaders have progress targets for the end of year and demonstrate through data that children are meeting or exceeding expected progress.
- All staff have the responsibility to ensure they familiarise themselves with all school policies.

Leaders ensure that staff plan appropriately for student needs at all Key Stages.

- Schemes of Work are revised in line with examination outcomes and expectations.
- Middle Leaders evidence that all staff are teaching according to the Schemes of Work.
- Middle Leaders can evidence that homework is set in line with school and department policy.
- Middle Leaders revise the timetable and plan interventions at each tracking period to ensure examination outcomes.

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Team Meetings have agendas which relate to teaching and learning, moderation and joint planning to improve outcomes for students.

- Moderation of all student work is clearly in every agenda at curriculum level.
- Year Team Meetings have a clear focus on achievement with data shared at interventions completed in tutor time.
- The Marking Policy is evident on a monthly basis by all Middle Leaders. This will be through QA Meetings.
- The Governing Body to regularly monitor progress against the strategic plan and hold Leaders to account.
- Clear Minutes keep all relevant parties informed and encourage transparency.

All Staff Meetings encourage challenge, allowing all staff to have a voice improving outcomes.

- All meetings encourage members to actively take part with Minutes showing clear action points which are then acted upon.
- All agendas should have a clear leadership focus that provide all staff with the opportunity to develop as leaders.
- All Middle Leaders keep files of their agendas and minutes.
- All minutes are accurate.
- Governors' minutes reflect appropriate challenge of the school's leadership.

Short, middle and long term plans are monitored by Senior Leaders of their Middle Leaders.

- Senior Leaders meet regularly with Middle Leaders to ensure that any gaps in student progress are filled.
- The Strategic and Operational Calendars are followed, yet adapted to student needs for best student outcomes.
- Interventions are adapted according to student needs by Middle Leaders.
- All plans have a student impact.

Governing Body holds to account Headteacher and monitoring the progress against the strategic plan.

- Curriculum Leaders take responsibility for examination outcomes and act upon moderation advice.
- Curriculum Leaders ensure that all staff have subject specifications and follow examining bodies advice.
- Headteacher meets with all Curriculum Leaders setting clear progress targets in all subjects.
- Headteacher feeds back all examination results and information to the Governing Body and is held responsible for performance.
- Headteacher reports all examination results and impact of improvement strategies to the Governing Body and is held accountable for performance.

All Middle Leaders create teams where staff are trained to become leaders by leading on agenda items.

- All Year and Curriculum Teams work together in a state of harmony.
- All Leaders in the school promote the school's culture, ethos and expectations in school and out of school.
- Middle Leaders ensure that all staff in their area are confident in the use of assessment data to inform their planning and marking.
- All departments have clear handbooks at A Level and GCSE which are led by the Curriculum Leaders.
- All departments have clear and informative student guides for KS5 students.
- The options process meets the needs of the new Progress 8 Measure.
- The staffing and leadership structure meets the needs of the new revised curriculum.

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**TRUSTEES' REPORT (continued)**  
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All Leaders can produce evidence of moderation of marking across all Key Stages following the schools Marking Policy.

- All Schemes of Work meet the new examination boards standards at Key Stages 2, 4 and 5.
- A new life without levels is embedded which is clearly understood and ensures that students make progress.
- Robust succession planning and talent management strategies are in place.
- SEND audit to be completed with clear pathways and interventions for students who are dipping.
- Provide additional training to staff to include best practice in supporting SEND /EAL students in the classroom.
- Senior Leaders ensure that all data is available for staff to access in school systems.

Interventions are planned after moderation and assessment data by all Middle Leaders.

- Middle Leaders give accurate judgements of current teaching provision through paired observation, analysis of data and work checks in the first half-term for all staff.
- Middle Leaders identify any teacher who is falling below the teaching standards and put in place a support plan so that children may progress.
- Senior Leaders are visible throughout the school day to support their subject areas and the school's ethos.
- The Year Care Team and ATLs use their time productively including tutor time to ensure that children gain adequate provision.
- Teachers use their non-contact periods to mark and teach in lessons.
- Middle Leaders ensure that PPA is used appropriately.
- All Middle Leaders who are not tutors will provide evidence of how they use the tutor time to raise student progress.

Appraisal is used thoughtfully and staff challenge themselves to ensure students success.

- Ensure all objectives are linked to teaching quality, student progress and appropriate responsibilities.
- All leaders monitor student progress data to identify teachers causing concern in the Appraisal process.
- Staff at risk of not reaching targets are effectively supported by their Leaders.

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**TRUSTEES' REPORT (continued)**  
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Results

**Phonics Screening Check**

	<u>Loxford</u>	<u>Aldborough</u>
Number of Pupils:	119	47

**% Achieving The Expected Standard In Phonics**

School	82%	85%
Local Authority Average	85%	85%
National Average	83%	83%

**Phonics Average Score**

School	33.8	34.1
Local Authority Average	34.9	34.9
National Average	33.9	33.9

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**TRUSTEES' REPORT (continued)**  
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**Key Stage 1**

Number of Pupils	117	55
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**% Achieving The Expected Standard In Reading**

School	78%	76%
Local Authority Average	81%	81%
National Average	75%	75%

**% Achieving Greater Depth In Reading**

School	9%	31%
Local Authority Average	34%	34%
National Average	26%	26%

**% Achieving The Expected Standard In Writing**

School	72%	71%
Local Authority Average	76%	76%
National Average	70%	70%

**% Achieving Greater Depth In Writing**

School	15%	20%
Local Authority Average	21%	21%
National Average	16%	16%

**% Achieving The Expected Standard In Maths**

School	82%	76%
Local Authority Average	81%	81%
National Average	76%	76%

**% Achieving Greater Depth In Maths**

School	10%	27%
Local Authority Average	30%	30%
National Average	22%	22%

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**TRUSTEES' REPORT (continued)**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**Key Stage 2**

**Reading**

	<u>Loxford</u>	<u>Aldborough</u>
Number of Pupils	105	55
Average	-0.82	1.90

**Writing**

Number of Pupils	103	55
Average	1.08	4.55
Number of Pupils	105	55
Average	0.77	3.62

**Reading, Writing & Maths Combined**

**% Achieving The Expected Standard**

School	58%	67%
Local Authority Average	69%	69%
National Average	64%	64%

**% Achieving The Higher Standard**

School	11%	17%
Local Authority Average	14%	14%
National Average	10%	10%

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**TRUSTEES' REPORT (continued)**  
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**Average Scaled Score**

**Reading**

School	103.4	104.1
Local Authority Average	105.6	105.6
National Average	105.0	105.0

**Maths**

School	104.5	105.9
Local Authority Average	106.4	106.4
National Average	104.4	104.4

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**TRUSTEES' REPORT (continued)**  
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**Key Stage 4**

	<u>Loxford</u>	<u>Abbs Cross</u>	<u>Gaynes</u>	<u>Tabor</u>	<u>Warren</u>
Progress 8	0.54	-0.29	-0.20	-0.28	0.05
Entering EBacc	52%	34%	14%	33%	20%
Local Authority Average	43.8%	49.1%	49.1%	32.9%	37.7%
England Average	35.1%	35.1%	35.1%	35.1%	35.1%
Grade 5 or Above (English & Maths)	46%	41%	43%	28%	37%
Local Authority Average	56.7%	43.9%	43.9%	40.7%	40.2%
England Average	39.9%	39.9%	39.9%	39.9%	39.9%
Attainment 8 Score	49.1	46.5	46.5	40.1	45.8
Local Authority Average	53	46.8	46.8	45.9	46
England Average	44.3	44.3	44.3	44.3	44.3
EBacc Average Point Score	4.24	3.85	3.81	3.36	3.64
Local Authority Average	4.72	4.12	4.12	3.93	3.93
England Average	3.83	3.83	3.83	3.83	3.83
<b><u>Headline Measures</u></b>					
% Achieving Grade 5 or Above in the EBacc	13%	12%	7%	8%	3%
% Achieving Grade 5 or Above in English & Maths	45.86%	40.99%	43.24%	27.70%	37.29%



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**TRUSTEES' REPORT (continued)**  
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**Additional Measures**

% Achieving Grade 4 or Above in the EBacc	26%	24%	9%	16%	7%
% Achieving Grade 4 or Above in English & Maths	66%	69%	66%	53%	61%

**Progress 8**

English	0.67	-0.28	-0.06	-0.16	-0.22
Maths	0.52	-0.36	-0.11	-0.20	-0.09
EBacc	0.38	-0.58	-0.48	-0.08	-0.04
Open	0.58	0.05	-0.12	-0.16	0.37

**Attainment 8**

English	10.77	9.96	10.24	9.03	9.22
Maths	9.43	8.93	9.22	7.77	8.62
EBacc	13.69	12.52	12.68	10.68	13.08
Open	15.17	15.13	14.36	12.58	14.90

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**TRUSTEES' REPORT (continued)**  
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**Key Stage 5**

	<u>Loxford</u>	<u>Tabor</u>	<u>Warren</u>
Average Point Score Per A Level Entry (As A Grade)	C-	D-	C
Average Point Score Per A Level Entry	26.78	17.41	29.79
Average Point Score Per BTEC Entry (As A Grade)	M+	P+	M+
Average Point Score Per BTEC Entry	28.44	19.58	22.20
Average Progress Made in English	0.55	1.00	0.86
Average Progress Made in Maths	0.64	1.00	-0.14
% of Students Who Achieved 3 A Level Grades at AAB or Higher. With 2 Facilitating Subjects	12.1%	0.00%	3.1%
Average Points Per Entry in Best 3 A Levels Expressed as a Grade	C	D	C
Average Point Score Per Entry in Best 3 A Level Entries	30.95	19.44	30.16

**Disadvantages Measures**

Average Point Score Per A Level Entry (As A Grade)	C-	N/A	C-
Average Point Score Per A Level Entry	25.03	N/A	28.17
Average Point Score Per BTEC Entry (As A Grade)	M+	N/A	M+
Average Point Score Per BTEC Entry	26.72	N/A	20.68
Average Progress Made in English	0.56	N/A	0.71
Average Progress Made in Maths	0.72	N/A	-0.36

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**TRUSTEES' REPORT (continued)**  
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**c. PUBLIC BENEFIT**

In setting the Loxford School Trusts objectives and planning its activities, the directors have given careful consideration to and have complied with the Charities Act 2011 and the Charity Commission's general guidance on public benefit and to its supplementary public benefit guidance on advancing education.

The Loxford School Trust plays a significant part in the local and wider community having secured the sponsorship to support two further schools in the space of the last year. In addition to this Loxford School Trust has strong partnership arrangements with Teach First and a long standing Beginner Teachers Partnership in place in order to develop staff.

The Loxford School Trust has built up a reserve fund in order to invest in its vision of running a community and school use Leisure Centre and pool facility (Loxford Site) and this is proceeding in partnership with Vision and the London Borough of Redbridge.

In addition the Trust has procured two further independent providers in order to run community leisure centre facilities at its Abbs Cross and Tabor sites. The Warren runs lettings in house which benefits the local community.

The Loxford School Trust has strong and active PTA's across its primary phases and holds many well publicised and supported fund raising events predominantly pupil led.

Loxford School Trust also offers the provision of a summer school to support transition of vulnerable and deprived young people into secondary education.

The Loxford School Trust works with a variety of commercial enterprises in order to give the best possible work placements, careers advice and enterprise initiatives to its pupils.

Loxford School is an approved Teaching School provider.

**STRATEGIC REPORT**

**Achievements and performance**

**a. REVIEW OF ACTIVITIES**

The vision for the Trust is to ensure that all students under our umbrella attain outstanding outcomes.

The vision will only be realised by building on the current success of the Trust in significantly raising standards of attainment. This will take a number of years and will embrace changes some of which will be transformational, others no more than minor improvements to existing practice.

The aim of the Trust will be to identify all students on entry to ensure they are enabled to target a University place if they so wish. By encompassing the "stage not age" approach we will be able to monitor how pupils progress. For example, some students may progress to university in six, seven or eight years from Year 7. Key areas remain literacy and numeracy. SEND and PPG children will continue to thrive under the trust. All schools will be rigorously reviewed; there will be lesson plans in all subject areas. One-to-one tuition provision will continue to grow. Corrective reading strategies will form part of the curriculum. A Literacy, Numeracy and Behaviour unit - also focusing on attendance and exclusions - will be a key feature of the Trust schools resulting in fast, clear intervention systems. Areas that have not performed as well as others will be held accountable to ensure they meet the expectations in terms of examination performance or assessed progress as appropriate for the Key Stage.

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**TRUSTEES' REPORT (continued)**  
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The curriculum will also be modified at all key stages to allow students greater access to options in which they can aspire to succeed to achieve their potential. Even more emphasis will be placed on students gaining 5 A\* - C grades (or the equivalent current grades) including English and Maths employing intervention strategies to improve the percentage figure for this measure. The SATS measure at primary will remain a key focus so that all floor targets are met or exceeded.

Continuous assessment including tracking of all students also remains a key feature within the Trust, with greater accountability for individual students' performance, using national data as a guideline. Intervention strategies will be used where students are not reaching their potential.

Curriculum areas will have open, clear, progressive and accessible schemes of work. Department reviews will be a focus for all Curriculum Leaders leading their teams in self-evaluation, setting clear targets and delivering effective action plans to achieve them. All post-holders will maintain an evidence portfolio tracking their impact within departmental processes.

Small working groups focusing on teaching and learning, particularly in the Sixth Form, will be established aiming to further enhance the students' educational experiences.

Communication with parents will be further improved with the aim of improving standards of pupil performance. Reporting to parents three times per year will result in improved dialogue and relationships with the Trust. It remains essential that we develop and sustain strong partnerships with our pupils' parents and carers.

**b. GOING CONCERN**

After making appropriate enquiries, the board of Trustees has a reasonable expectation that the academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

**Financial review**

**a. FINANCIAL RISK MANAGEMENT OBJECTIVES AND POLICIES**

The Loxford School Trust's income is derived in the main from the Department for Education (DFE) via the Education and Skills Funding Agency (ESFA) in the form of recurrent and capital grants, the use of which is restricted to particular purposes. The grants received from the ESFA and other means during the year ending 31st August 2017 and the associated expenditure are shown as restricted funds in the statement for financial activities.

The Academy Trust also received as element of funding for the acquisition and replacement of fixed assets (DFC) and the Schools Condition Fund from the ESFA. The Trust is no longer eligible to apply for CIF funding.

Incoming resources during the year ended 31 August 2018 totalled £59.9m and were sufficient to cover outgoing resources and provided a surplus of £21.5m before transfers and other recognised gains and losses. This includes the transferred assets of one newly converted school.

The net book value of tangible fixed assets was £109.0m; movements in tangible assets are shown in note 12 to the financial statements. The assets were exclusively for providing educational and associated support services to pupils and the community. Please note that it is the policy of the Trust to depreciate assets under construction at the point of project completion only. However works are capitalised annually.

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**TRUSTEES' REPORT (continued)**  
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The financial year ended 31 August 2018 provided for a £2.2m actuarial gain on the Loxford School Trust's defined benefit pension schemes. During the year the Loxford School Trust the pension liabilities reduced by £759,000 on the local government defined benefit pension schemes which is consistent with all other academies where the same assumptions have been used. This includes £531k of pension liabilities the Trust inherited from the new school who joined the Trust in the year.

During the year ended 31st August 2018 the Academy Trust continued to allow all new staff the opportunity to join one of two pension schemes, Teachers Pensions (TPS) or Local Government Pension Scheme (LGPS) applicable to each school, both are defined benefit schemes. Every year, the LGPS produces actuarial reports on behalf of the Loxford School Trust to give us an LGPS deficit figure. The LGPS currently provides for a deficit balance of £7,321,000.

Overall, the Academy's balance sheet shows a surplus of £102.7m of which £7.3m relates to the LGPS deficit. Restricted funds finished at £977k and £109m fixed assets.

**b. RESERVES POLICY**

It is important that grant is spent as needed to avoid excess calls on Exchequer funding and public borrowing. The ESFA previously set limits on the amount of GAG that could be carried forward from one year to the next. These limits have now been removed so that academy Trusts have the freedom to keep money aside for when it is needed most and to build up reserves, for example for long-term capital projects.

The DfE expects academy Trusts to use their allocated funding for the full benefit of their current pupils. Therefore, it is important that, if the Trust has a substantial surplus, they have a clear plan for how it will be used to benefit their pupils.

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**TRUSTEES' REPORT (continued)**  
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Budget forecasts sent to the ESFA must declare any unspent funds expected to be carried forward at the end of the financial year. The ESFA will also verify the sums of unspent funds when it checks the Trust's accounts and highlight and report, to the relevant DfE Boards, any cases where it has serious concerns about a long-term substantial surplus with no clear plans for use.

**c. TRADE UNION FACILITY TIME**

TU Facility Time 1 April 2017 – 31 March 2018

Table 1  
Relevant Union Officials

	Central function	Education function
Number of employees who were relevant union officials during the relevant period		13
Full-time equivalent employee number	19.6	7.65

Table 2  
Percentage of time spent on facility time

		Number of employees	
		Central function	Education function
Percentage of time	0%	13	8
	1-50%	8	3
	21-99%	0	0
	100%	0	1

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**TRUSTEES' REPORT (continued)**  
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Table 3  
Percentage of pay bill spent on facility time

	Central Function	Education Function
Total cost of facility time	£2,737	£91,158
Total pay bill	£94,582,196	£98,118,882
Percentage of total pay bill spent on facility time	0.003%	0.09%

Table 4  
Paid Trade Union Activities

	Central function	Education function
Time spent on paid trade union  activities as a percentage of total paid facility time hours	0%	0%

#### **d. INVESTMENTS POLICY**

The Trust will operate an interest bearing current account with a bank approved by the Directors Board (NatWest) and maintain sufficient balances to ensure there are adequate liquid funds to cover all immediate and forthcoming financial commitments, including maintaining a sufficient contingency for unexpected payments.

Monies surplus to the working requirements shall be invested in term deposits with NatWest. The Academy will not take out any long term investments until a reliable cash flow pattern has been established, monies will only be paid into term deposits not exceeding six months.

All investments will be recorded in sufficient detail to identify the investment and to enable the current market value to be calculated. The information recorded will include date of purchase, cost and description of investment. Additional procedures may be required to ensure any income receivable from the investment is received and properly accounted for.

The Trust Board reserve the powers to:

- Give prior approval to the opening of new bank current accounts.
- Amend the list of approved institutions with whom the Academy will invest (currently only NatWest).
- Give prior approval to any bank deposit with a maturity date exceeding six months.

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**TRUSTEES' REPORT (continued)**  
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**e. PRINCIPAL RISKS AND UNCERTAINTIES**

In the present economic climate there are a significant number of uncertainties many of which are very subjective in nature and difficult to quantify with any reasonable assurance.

The Loxford School Trust have compiled a risk register and monitor this termly throughout the academic year.

The following key area was identified during the annual risk review:

- Sustainable Levels of Public Funding

The Loxford Academy Trust has considerable reliance on continued government funding through the ESFA. The Academy Trust's publicly funded revenue income accounts for 95% of its total revenue income and this level of reliance is expected to continue if not increase.

There is little reassurance that government policy and funding levels will continue at existing levels or on a consistent basis of allocation.

The public funding risk is being managed in the following ways:

Loxford Academy Trust seeks to the trust of choice for the local and wider community by delivering high quality and student centred educational and training opportunities and hence maximising student intake numbers;

- To develop new and varied income streams to supplement fluctuations in public funding; and
- To manage successful relationships with key stakeholders within the DfE and ESFA.

The Trust have recently implemented an audit committee and a fully compiled risk register which will be reviewed and reassessed termly moving forward.

**Fundraising**

Consistent with other schools, a low level of fundraising is performed throughout the year.

**Plans for future periods**

**a. FUTURE DEVELOPMENTS**

Our school community thrives on the Loxford principle values. The Loxford School values run through all that we do and the way that we work, and behave every day. Transforming lives is an inspiring goal. It is a goal based on the aim of ensuring that every young person has access to the best possible standards of education. We believe that much of our work is about individuals and about character we help each individual student to achieve the best possible results for themselves. Students experience a wide variety of activities and are introduced to new influences and initiatives that give them the opportunity to explore and to shine as individuals.

We are proud of the team that we have built at Loxford Academy Trust. Our team work hard and show commitment to supporting and encouraging all of our students. Working towards our shared goals means that we believe it important to work closely with our local community and to share in supporting young people in and out of school.

Loxford Academy Trust has ambitions to support even more young people and communities by bringing other schools into the Loxford School Trust family and by establishing and sponsoring new academies.



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**TRUSTEES' REPORT (continued)**  
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We wish to work with other schools to share best practice and improve educational outcomes more broadly.

**FUNDS HELD AS CUSTODIAN**

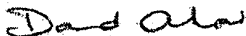
The academy trust does not hold funds as custodian trustee on behalf of others.

**DISCLOSURE OF INFORMATION TO AUDITORS**

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The Trustees' report was approved by order of the Board of Trustees, as the company directors, on 21 December 2018 and signed on its behalf by:



Mr D A Low  
Vice Chair of Trustees

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**GOVERNANCE STATEMENT**

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**SCOPE OF RESPONSIBILITY**

As Trustees, we acknowledge we have overall responsibility for ensuring that Loxford School Trust Limited has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the CEO, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Loxford School Trust Limited and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

**GOVERNANCE**

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The Board of Trustees has formally met 3 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mr P W Ballard	3	3
Mr M McIntyre	3	3
Mr D A Low	3	3
Mrs A Johnson	3	3
Mr D F Hubbard	3	3

The audit committee is a sub-committee of the Board of Directors. Its purpose is to help promote the highest standards of propriety in the use of public funds and encourage proper accountability for the use of those funds.

To review the effectiveness of the Loxford Academy Trust's internal control system to ensure that the aims, objectives and key performance targets of the organisation are achieved in the most economic, effective and environmentally sensitive manner.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
Mr D F Hubbard	3	3
Mr M McIntyre	2	3
Mr Y Patel	2	3
Mrs A Johnson	3	3
Ms A Loveng	3	3

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**LOXFORD SCHOOL TRUST LIMITED**  
**(A company limited by guarantee)**

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**GOVERNANCE STATEMENT (continued)**

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**REVIEW OF VALUE FOR MONEY**

As Accounting Officer, the CEO has responsibility for ensuring that the Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Trust has delivered improved value for money during the year by:

- Full staffing review with a focus on non-replacement as natural wastage occurs in areas where over-provision is evident.
- Outsourcing appropriate provision where in house provision proves lower VFM.
- Using effective procurement to reach the best VFM outcomes.

**THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Loxford Academy Trust for the year beginning 1st September 2017 and up to the date of approval of the annual report and financial statements.

The Board of Trustees has reviewed the key risks to which the Loxford Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks.

The Board of Trustees is of the view that there is a formal on-going process for identifying, evaluating and managing the Trust's significant risks that has been in place for the year beginning 1st September 2014 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

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**LOXFORD SCHOOL TRUST LIMITED**  
**(A company limited by guarantee)**

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**GOVERNANCE STATEMENT (continued)**

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**CAPACITY TO HANDLE RISK**

The Board of Trustees has reviewed the key risks to which the Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Trust's significant risks, that has been in place for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

**THE RISK AND CONTROL FRAMEWORK**

The Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the business and finance committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines.
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Trustees has considered the need for a specific internal audit function and has decided to appoint HCSS Education as internal auditor.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Trust's financial systems. In particular the checks carried out in the current period included:

On a termly basis, the auditor reports to the Board of Trustees through the audit committee on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

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**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

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**GOVERNANCE STATEMENT (continued)**

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**REVIEW OF EFFECTIVENESS**

As Accounting Officer, the CEO has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor;
- the work of the external auditors;
- the work of the executive managers within the Trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance and General Purpose's Committee and the Audit Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 21 December 2018 and signed on their behalf, by:



**Mr D A Low**  
Vice chair on behalf of Mr P W Ballard (Chair)



**Mrs A Johnson**  
Accounting Officer

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**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

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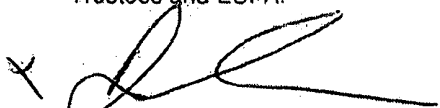
**STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE**

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As Accounting Officer of Loxford School Trust Limited I have considered my responsibility to notify the academy trust Board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust Board of Trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.



**Mrs A Johnson**  
**Accounting Officer**

Date: 21 December 2018

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**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

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**STATEMENT OF TRUSTEES' RESPONSIBILITIES  
FOR THE YEAR ENDED 31 AUGUST 2018**

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The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

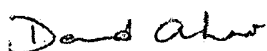
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on 21 December 2018 and signed on its behalf by:



**Mr D A Low**  
Vice chair on behalf of Mr P W Ballard (Chair)

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**LOXFORD SCHOOL TRUST LIMITED**  
**(A company limited by guarantee)**

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
LOXFORD SCHOOL TRUST LIMITED**

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**OPINION**

We have audited the financial statements of Loxford School Trust Limited (the 'Trust') for the year ended 31 August 2018 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Trust's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

**BASIS FOR OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**CONCLUSIONS RELATING TO GOING CONCERN**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Trust's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**OTHER INFORMATION**

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our



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**LOXFORD SCHOOL TRUST LIMITED**  
**(A company limited by guarantee)**

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
LOXFORD SCHOOL TRUST LIMITED**

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knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

In the light of our knowledge and understanding of the Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**RESPONSIBILITIES OF TRUSTEES**

As explained more fully in the Statement of Trustees' responsibilities, the Trustees (who are also the directors of the Trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

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**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
LOXFORD SCHOOL TRUST LIMITED**

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**AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Auditors' report.

**USE OF OUR REPORT**

This report is made solely to the Trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Trust's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Trust and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Anderson (Senior statutory auditor)

for and on behalf of

**Streets Audit LLP**

Chartered Accountants & Statutory Auditor

3 Wellbrook Court

Girton

Cambridge

CB3 0NA

21 December 2018

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**LOXFORD SCHOOL TRUST LIMITED**  
**(A company limited by guarantee)**

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**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO LOXFORD  
SCHOOL TRUST LIMITED AND THE EDUCATION & SKILLS FUNDING AGENCY**

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In accordance with the terms of our engagement letter dated 14 October 2013 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Loxford School Trust Limited during the year 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Loxford School Trust Limited and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Loxford School Trust Limited and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Loxford School Trust Limited and the ESFA, for our work, for this report, or for the conclusion we have formed.

**RESPECTIVE RESPONSIBILITIES OF LOXFORD SCHOOL TRUST LIMITED'S ACCOUNTING OFFICER  
AND THE REPORTING ACCOUNTANT**

The Accounting Officer is responsible, under the requirements of Loxford School Trust Limited's funding agreement with the Secretary of State for Education dated 28 November 2013, and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

**APPROACH**

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Trust's income and expenditure.

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**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

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**INDEPENDENT REPORTING ACCOUNTANTS' ASSURANCE REPORT ON REGULARITY TO LOXFORD  
SCHOOL TRUST LIMITED AND THE EDUCATION & SKILLS FUNDING AGENCY (continued)**

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The work undertaken to draw to our conclusion includes:

- A review of the academy's systems and controls and confirmation of the operation and effectiveness during the year;
- A review of expenditure to confirm the appropriateness and value of money; and
- A review of connected party arrangements, transactions and balances.

**CONCLUSION**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Robert Anderson (Senior statutory auditor)

**Streets Audit LLP**

Chartered Accountants & Statutory Auditor

3 Wellbrook Court  
Girton  
Cambridge  
CB3 0NA

21 December 2018

**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 AUGUST 2018**

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
<b>INCOME FROM:</b>						
Donations & capital grants:						
Assets on transfer	3	-	(531,000)	22,992,000	22,461,000	-
Other donations and capital grants	3	-	-	1,184,874	1,184,874	1,443,610
Charitable activities	5	1,588,995	34,492,085	-	36,081,080	36,916,207
Other trading activities	4	167,652	-	-	167,652	490,511
Teaching schools		-	40,000	-	40,000	-
<b>TOTAL INCOME</b>		<b>1,756,647</b>	<b>34,001,085</b>	<b>24,176,874</b>	<b>59,934,606</b>	<b>38,850,328</b>
<b>EXPENDITURE ON:</b>						
Charitable activities:						
Teaching schools		-	22,788	-	22,788	-
Other charitable activities		1,756,647	35,443,403	1,171,374	38,371,424	39,886,342
<b>TOTAL EXPENDITURE</b>	6	<b>1,756,647</b>	<b>35,466,191</b>	<b>1,171,374</b>	<b>38,394,212</b>	<b>39,886,342</b>
<b>NET INCOME / (EXPENDITURE) BEFORE TRANSFERS</b>						
Transfers between Funds	15	-	(1,465,106)	23,005,500	21,540,394	(1,036,014)
		-	35,647	(35,647)	-	-
<b>NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES</b>						
		-	(1,429,459)	22,969,853	21,540,394	(1,036,014)
Actuarial gains on defined benefit pension schemes	20	-	2,237,000	-	2,237,000	3,142,000
<b>NET MOVEMENT IN FUNDS</b>		<b>-</b>	<b>807,541</b>	<b>22,969,853</b>	<b>23,777,394</b>	<b>2,105,986</b>
<b>RECONCILIATION OF FUNDS:</b>						
Total funds brought forward		-	(7,151,506)	86,105,119	78,953,613	76,847,627
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>-</b>	<b>(6,343,965)</b>	<b>109,074,972</b>	<b>102,731,007</b>	<b>78,953,613</b>

**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)  
REGISTERED NUMBER: 08743560

**BALANCE SHEET**  
**AS AT 31 AUGUST 2018**

	Note	£	2018 £	2017 £
<b>FIXED ASSETS</b>				
Tangible assets	12		109,074,972	86,105,119
<b>CURRENT ASSETS</b>				
Debtors	13	1,866,096	1,767,945	
Cash at bank and in hand		1,268,290	983,518	
		<u>3,134,386</u>	<u>2,751,463</u>	
<b>CREDITORS: amounts falling due within one year</b>	14	<u>(2,157,351)</u>	<u>(1,822,969)</u>	
<b>NET CURRENT ASSETS</b>			977,035	928,494
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>110,052,007</u>	<u>87,033,613</u>
Defined benefit pension scheme liability	20	(7,321,000)		(8,080,000)
<b>NET ASSETS INCLUDING PENSION SCHEME LIABILITIES</b>			<u><u>102,731,007</u></u>	<u><u>78,953,613</u></u>
<b>FUNDS OF THE ACADEMY</b>				
Restricted income funds:				
Restricted income funds	15	977,035	928,494	
Restricted fixed asset funds	15	109,074,972	86,105,119	
Restricted income funds excluding pension liability		<u>110,052,007</u>	<u>87,033,613</u>	
Pension reserve		<u>(7,321,000)</u>	<u>(8,080,000)</u>	
Total restricted income funds			<u>102,731,007</u>	<u>78,953,613</u>
<b>TOTAL FUNDS</b>			<u><u>102,731,007</u></u>	<u><u>78,953,613</u></u>

The financial statements on pages 43 to 68 were approved by the Trustees, and authorised for issue, on 21 December 2018 and are signed on their behalf, by:

Mr D A Low  
Vice Chair of Trustees

*David A Low*

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**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

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**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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	Note	2018 £	2017 £
<b>Cash flows from operating activities</b>			
Net cash provided by operating activities	17	<u>298,272</u>	<u>349,034</u>
<b>Cash flows from investing activities:</b>			
Purchase of tangible fixed assets		<u>(13,500)</u>	<u>(16,580)</u>
<b>Net cash used in investing activities</b>		<u>(13,500)</u>	<u>(16,580)</u>
<b>Change in cash and cash equivalents in the year</b>		<b>284,772</b>	<b>332,454</b>
Cash and cash equivalents brought forward		<u>983,518</u>	<u>651,064</u>
<b>Cash and cash equivalents carried forward</b>	18	<u><u>1,268,290</u></u>	<u><u>983,518</u></u>

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**LOXFORD SCHOOL TRUST LIMITED**  
**(A company limited by guarantee)**

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 AUGUST 2018**

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**1. ACCOUNTING POLICIES**

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

**1.1 Basis of preparation of financial statements**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Loxford School Trust Limited constitutes a public benefit entity as defined by FRS 102.

**1.2 Company status**

The Trust is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the Trust being wound up, the liability in respect of the guarantee is limited to £10 per member of the Trust.

**1.3 Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.



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**LOXFORD SCHOOL TRUST LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2018**

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**1. ACCOUNTING POLICIES (continued)**

**1.4 Income**

All income is recognised once the Trust has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities incorporating income and expenditure account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities incorporating income and expenditure account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities are costs incurred on the Trust's educational operations, including support costs and those costs relating to the governance of the Trust appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2018**

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**1. ACCOUNTING POLICIES (continued)**

**1.6 Going concern**

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Trust to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements

**1.7 Tangible fixed assets and depreciation**

All assets costing more than £5,000 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

Structures (within Leasehold property)	-	10% straight line
Furniture and fixtures	-	20% straight line
Motor vehicles	-	10% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Freehold and long leasehold buildings are not depreciated on the grounds of immateriality. Buildings are subject to regular maintenance and repair such that in the trustees opinion the residual value is not materially different from the value in the financial statements and have a long economic life. The trustees consider the need for impairment at each period end.

**1.8 Operating leases**

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

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**1. ACCOUNTING POLICIES (continued)**

**1.9 Taxation**

The Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

**1.10 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**1.11 Cash at Bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**1.12 Liabilities and provisions**

Liabilities and provisions are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

**1.13 Financial instruments**

The Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Trust and their measurement basis are as follows:

*Financial assets* - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 13. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

*Financial liabilities* - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 14. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**1. ACCOUNTING POLICIES (continued)**

**1.14 Pensions**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 20, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities incorporating income and expenditure account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

**1.15 Conversion to an academy trust**

The conversion from a state maintained school to an academy trust involved the transfer of identifiable assets and liabilities and the operation of the school for £NIL consideration. The substance of the transfer is that of a gift and it has been accounted for on that basis as set out below.

The assets and liabilities transferred on conversion from Gaynes School to an academy trust have been valued at their fair value. The fair value has been derived based on that of equivalent items. The amounts have been recognised under the appropriate balance sheet categories, with a corresponding amount recognised in the Statement of financial activities incorporating income and expenditure account and analysed under unrestricted funds, restricted general funds and restricted fixed asset funds.

Further details of the transaction are set out in note 2.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**1. ACCOUNTING POLICIES (continued)**

**1.16 Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Trust trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 20, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

**2. CONVERSION TO AN ACADEMY TRUST**

On 1 July 2018 Gaynes School converted to academy trust status under the Academies Act 2010 and all the operations and assets and liabilities were transferred to Loxford School Trust Limited from The London Borough of Havering for £NIL consideration.

The transfer has been accounted for as a combination that is in substance a gift. The assets and liabilities transferred were valued at their fair value and recognised in the Balance sheet under the appropriate headings with a corresponding net amount recognised as a net gain in the Statement of financial activities incorporating income and expenditure account as Donations - transfer on conversion.

The following table sets out the fair values of the identifiable assets and liabilities transferred and an analysis of their recognition in the Statement of financial activities incorporating income and expenditure account.

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**2. CONVERSION TO AN ACADEMY TRUST (continued)**

	Unrestricted funds £	Restricted funds £	Restricted fixed asset funds £	Total funds £
Leasehold land and buildings	-	-	22,992,000	22,992,000
LGPS pension deficit	-	(531,000)	-	(531,000)
Net assets/(liabilities)	-	(531,000)	22,992,000	22,461,000

The above net assets include £Nil that were transferred in cash.

The premises of Gaynes School is under the ownership of The London Borough of Havering and is used by the academy under the terms of a 125 year lease which transfers the beneficial ownership to the Trust.

The Trustees have utilised a valuation which they consider to be a reasonable approximation to the value of leasehold land and buildings on conversion. The valuation has been calculated on a fair value.

**3. INCOME FROM DONATIONS AND CAPITAL GRANTS**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
Assets on transfer	-	(531,000)	22,992,000	22,461,000	-
Capital Grants	-	-	1,184,874	1,184,874	1,443,610
	-	(531,000)	24,176,874	23,645,874	1,443,610
Total 2017	-	-	1,443,610	1,443,610	

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**4. OTHER TRADING ACTIVITIES**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Hire of facilities	167,652	-	167,652	490,511
<i>Total 2017</i>	<i>490,511</i>	<i>-</i>	<i>490,511</i>	

**5. FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
<b>DfE/ESFA grants</b>				
General Annual Grant (GAG)	-	29,468,342	29,468,342	30,562,788
Other ESFA Grants	-	4,164,486	4,164,486	4,050,724
	-	33,632,828	33,632,828	34,613,512
<b>Other government grants</b>				
Local authority grants	-	859,257	859,257	767,859
	-	859,257	859,257	767,859
<b>Other funding</b>				
Other funding	1,588,995	-	1,588,995	1,534,836
	1,588,995	-	1,588,995	1,534,836
	1,588,995	34,492,085	36,081,080	36,916,207
<i>Total 2017</i>	<i>1,534,836</i>	<i>35,381,371</i>	<i>36,916,207</i>	

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**NOTES TO THE FINANCIAL STATEMENTS  
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**6. EXPENDITURE**

	Staff costs 2018 £	Premises 2018 £	Other costs 2018 £	Total 2018 £	Total 2017 £
Educational operations:					
Direct costs	25,299,779	-	4,250,204	29,549,983	31,685,186
Support costs	4,445,399	4,033,336	365,494	8,844,229	8,201,156
	<u>29,745,178</u>	<u>4,033,336</u>	<u>4,615,698</u>	<u>38,394,212</u>	<u>39,886,342</u>
<i>Total 2017</i>	<u>31,532,439</u>	<u>3,438,451</u>	<u>4,915,452</u>	<u>39,886,342</u>	



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**NOTES TO THE FINANCIAL STATEMENTS  
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**7. CHARITABLE ACTIVITIES**

	<b>Total funds 2018 £</b>	<i>Total funds 2017 £</i>
<b>DIRECT COSTS - EDUCATIONAL OPERATIONS</b>		
Wages and salaries	20,176,228	21,436,737
National insurance	2,032,566	2,148,443
Pension cost	2,912,677	3,162,377
Educational supplies	1,660,575	1,659,400
Examination fees	453,388	461,713
Staff development	535,048	570,959
Technology costs	632,979	892,760
Travel and subsistence	450,223	466,516
Other costs	696,299	659,146
	<u>29,549,983</u>	<u>31,458,051</u>
<b>SUPPORT COSTS - EDUCATIONAL OPERATIONS</b>		
Wages and salaries	2,965,998	3,171,903
National insurance	255,205	233,406
Pension cost	1,163,002	1,072,773
Depreciation	35,647	34,553
Pension finance cost	211,000	221,000
Maintenance of premises and equipment	1,995,904	1,685,281
Cleaning	939,513	810,889
Rent and rates	265,255	131,217
Energy	624,824	553,466
Insurance	145,712	187,955
Security	62,128	46,701
Auditors' remuneration	27,500	20,350
Legal and professional fees	85,693	22,340
Other costs	66,848	236,457
	<u>8,844,229</u>	<u>8,428,291</u>
	<u><u>38,394,212</u></u>	<u><u>39,886,342</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 AUGUST 2018**

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**8. NET INCOME/(EXPENDITURE)**

This is stated after charging:

	2018 £	2017 £
Depreciation of tangible fixed assets:		
- owned by the charity	35,647	34,553
Auditors' remuneration	27,500	20,350
Operating lease costs	-	3,484
	<u>          </u>	<u>          </u>

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**NOTES TO THE FINANCIAL STATEMENTS  
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**9. STAFF COSTS**

**a. Staff costs**

Staff costs were as follows:

	2018 £	2017 £
Wages and salaries	23,142,226	24,608,640
Social security costs	2,287,771	2,381,849
Operating costs of defined benefit pension schemes	4,075,679	4,235,150
	<u>29,505,676</u>	<u>31,225,639</u>
Agency staff costs	239,502	306,800
Staff restructuring costs	34,830	15,508
	<u><u>29,780,008</u></u>	<u><u>31,547,947</u></u>

**b. Non-statutory/non-contractual staff severance payments**

Included in staff restructuring costs are non-statutory/non-contractual severance payments totalling £34,830. Individually the payments were: £10,000, £6,877, £11,000 and £6,953.

**c. Staff numbers**

The average number of persons employed by the Trust during the year was as follows:

	2018 No.	2017 No.
Teachers	498	468
Administration and support	338	308
	<u>836</u>	<u>776</u>

**d. Higher paid staff**

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018 No.	2017 No.
In the band £60,001 - £70,000	21	17
In the band £70,001 - £80,000	11	10
In the band £80,001 - £90,000	3	3
In the band £90,001 - £100,000	4	3
In the band £100,001 - £110,000	1	1
In the band £120,001 - £130,000	0	1
In the band £130,001 - £140,000	1	0
In the band £210,001 - £220,000	1	1

**e. Key management personnel**

The key management personnel of the academy comprise the trustees and senior leadership team as listed in the reference and administration details. The total amount of employee benefits (including

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**9. STAFF COSTS (continued)**

employer pension contributions) received by key management personnel for their services to the academy was £767,000. (2017: £717,000).

**10. CENTRAL SERVICES**

There were no central services provided by the Trust to its academies during the year. However, where there are shared staff, costs are apportioned between academies on a reasonable time basis.

**11. TRUSTEES' REMUNERATION AND EXPENSES**

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Trust. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and other staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

		<b>2018</b>	<b>2017</b>
		<b>£</b>	<b>£</b>
Mrs A Johnson - Head Teacher	Remuneration	<b>135,000-140,000</b>	<i>135,000-140,000</i>
	Pension contributions paid	<b>15,000-20,000</b>	<i>15,000-20,000</i>
Mrs A Johnson - CEO	Remuneration	<b>80,000-85,000</b>	<i>80,000-85,000</i>
	Pension contributions paid	<b>5,000-10,000</b>	<i>5,000-10,000</i>
Mrs A Johnson - Total	Remuneration	<b>220,000-225,000</b>	<i>220,000-225,000</i>
	Pension contributions paid	<b>25,000-30,000</b>	<i>25,000-30,000</i>

During the year, no Trustees received any benefits in kind (2017 - £NIL).

During the year ended 31 August 2018, no Trustees received any reimbursement of expenses (2017 - £NIL).

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**NOTES TO THE FINANCIAL STATEMENTS  
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**12. TANGIBLE FIXED ASSETS**

	Freehold property £	Leasehold property £	Furniture and fixtures £	Motor vehicles £	Total £
<b>Cost</b>					
At 1 September 2017	16,345,165	69,675,025	123,825	54,959	86,198,974
Additions	-	-	13,500	-	13,500
Transfer on conversion	-	22,992,000	-	-	22,992,000
At 31 August 2018	<u>16,345,165</u>	<u>92,667,025</u>	<u>137,325</u>	<u>54,959</u>	<u>09,204,474</u>
<b>Depreciation</b>					
At 1 September 2017	-	20,624	58,837	14,394	93,855
Charge for the year	-	5,500	24,651	5,496	35,647
At 31 August 2018	<u>-</u>	<u>26,124</u>	<u>83,488</u>	<u>19,890</u>	<u>129,502</u>
<b>Net book value</b>					
At 31 August 2018	<u>16,345,165</u>	<u>92,640,901</u>	<u>53,837</u>	<u>35,069</u>	<u>09,074,972</u>
At 31 August 2017	<u>16,345,165</u>	<u>69,654,401</u>	<u>64,988</u>	<u>40,565</u>	<u>86,105,119</u>

Leasehold property transferred on conversion is held under a 125 year lease. Leasehold and Freehold property is stated at the valuation provided by the ESFA. Subsequent additions are stated at cost or an alternative suitable basis as determined by the trustees.

**13. DEBTORS**

	2018 £	2017 £
Trade debtors	176,478	23,846
VAT recoverable	425,855	243,098
Prepayments and accrued income	1,263,763	1,501,001
	<u>1,866,096</u>	<u>1,767,945</u>

**14. CREDITORS: Amounts falling due within one year**

	2018 £	2017 £
Trade creditors	1,164,298	819,309
Other taxation and social security	679,369	657,345
Other creditors	4,037	34,267
Accruals and deferred income	309,647	312,048
	<u>2,157,351</u>	<u>1,822,969</u>

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**14. CREDITORS: Amounts falling due within one year (continued)**

	2018 £	2017 £
<b>Deferred income</b>		
Deferred income at 1 September 2017	158,005	155,145
Resources deferred during the period	226,489	158,005
Amounts released from previous years	(158,005)	(155,145)
Deferred income at 31 August 2018	<u>226,489</u>	<u>158,005</u>

At the year end, the Trust had received funding in advance for free school meals and in relation to other funds received in advance.

**15. STATEMENT OF FUNDS**

	Balance at 1 September 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2018 £
<b>Unrestricted funds</b>						
General Funds - all funds	-	1,756,647	(1,756,647)	-	-	-
<b>Restricted funds</b>						
General Annual Grant (GAG)	928,494	29,679,308	(29,666,414)	35,647	-	977,035
Other ESFA Grants	-	3,993,520	(3,993,520)	-	-	-
Other Government Grants	-	859,257	(859,257)	-	-	-
Pension Reserve	(8,080,000)	(531,000)	(947,000)	-	2,237,000	(7,321,000)
	<u>(7,151,506)</u>	<u>34,001,085</u>	<u>(35,466,191)</u>	<u>35,647</u>	<u>2,237,000</u>	<u>(6,343,965)</u>
<b>Restricted fixed asset funds</b>						
Assets transferred on conversion	82,298,041	22,992,000	-	-	-	05,290,041
Assets acquired with funding	3,807,078	-	-	(22,147)	-	3,784,931
ESFA Capital Grants	-	1,184,874	(1,171,374)	(13,500)	-	-
	<u>86,105,119</u>	<u>24,176,874</u>	<u>(1,171,374)</u>	<u>(35,647)</u>	<u>-</u>	<u>09,074,972</u>
Total restricted funds	<u>78,953,613</u>	<u>58,177,959</u>	<u>(36,637,565)</u>	<u>-</u>	<u>2,237,000</u>	<u>02,731,007</u>
Total of funds	<u>78,953,613</u>	<u>59,934,606</u>	<u>(38,394,212)</u>	<u>-</u>	<u>2,237,000</u>	<u>02,731,007</u>

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**15. STATEMENT OF FUNDS (continued)**

The specific purposes for which the funds are to be applied are as follows:

Unrestricted funds:

General funds - those resources which may be used towards meeting any of the objects of the academy at the discretion of the Trustees. These have not been designated for particular purposes.

Restricted funds:

General Annual Grant (GAG) - represents a number of different funding streams from the ESFA, all of which are to be used to cover the running costs of the Trust.

Other ESFA Grants - represents grants from the ESFA including Pupil Premium, all of which are for specific purposes.

Other Government Grants - represents grants from other Government entities received for specific purposes.

Pension Reserve - represents the current deficit balance of the Local Government Pension Scheme (LGPS).

Restricted fixed asset funds:

Assets transferred on conversion - represents the net book value of fixed assets transferred to the Trust on conversion.

Assets acquired with funding - represents the net book value of fixed assets acquired from capital funding.

ESFA Capital Grants - represents unspent capital grants as at the year end.

**ANALYSIS OF ACADEMIES BY FUND BALANCE**

Fund balances at 31 August 2018 were allocated as follows:

	<b>Total 2018 £</b>	<i>Total 2017 £</i>
Loxford School of Science and Technology	899,889	1,208,701
Aldborough Primary School	125,119	120,707
The Warren School	63,620	(278,465)
Tabor Academy	(121,780)	(122,673)
Abbs Cross ACademy and Arts College	32,867	224
Gaynes School	(22,680)	-
Total before fixed asset fund and pension reserve	<b>977,035</b>	<b>928,494</b>
Restricted fixed asset fund	<b>109,074,972</b>	<b>86,105,119</b>
Pension reserve	<b>(7,321,000)</b>	<b>(8,080,000)</b>
Total	<b>102,731,007</b>	<b>78,953,613</b>

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**15. STATEMENT OF FUNDS (continued)**

The following academies are carrying net deficits on their portion of the funds as follows:

Name of academy	Amount of deficit £
Tabor Academy	(121,780)
Gaynes School	(22,680)

Costs at Tabor continue to be reviewed and reduce, plus the Trustees have put in place a long term plan to return the school back to a surplus position.

Gaynes school is a newly converted academy which incurred additional costs in the first year. It is expected to return to surplus in the current year.

The is taking the following action to return the academies to surplus:

The deficits have been supported by using funds within the Trust and will be fullt repaid.

**ANALYSIS OF ACADEMIES BY COST**

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff costs £	Other support staff costs £	Educational supplies £	Other costs excluding dep'n £	Total 2018 £	Total 2017 £
Loxford School of Science and Technology	11,173,526	2,082,246	947,474	2,314,113	16,517,359	17,078,862
Aldborough Primary School	1,388,285	269,411	123,776	217,415	1,998,887	1,881,441
The Warren School	5,489,027	791,968	284,666	1,802,197	8,367,858	8,588,813
Tabor Academy	3,471,471	642,796	74,416	1,046,621	5,235,304	5,824,294
Abbs Cross	3,409,551	572,845	228,497	1,131,156	5,342,049	6,478,245
Gaynes School	367,919	87,133	1,746	441,310	898,108	-
	<u>25,299,779</u>	<u>4,446,399</u>	<u>1,660,575</u>	<u>6,952,812</u>	<u>38,359,565</u>	<u>39,851,655</u>

**STATEMENT OF FUNDS - PRIOR YEAR**

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
<b>General funds</b>						
General Fund	-	2,025,347	(2,025,347)	-	-	-



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**15. STATEMENT OF FUNDS (continued)**

**Restricted funds**

General Annual Grant (GAG)	1,036,535	30,312,788	(30,438,802)	17,973	-	928,494
Other ESFA Grants	-	4,300,724	(4,300,724)	-	-	-
Other Government Grants	-	767,859	(767,859)	-	-	-
Pension Reserve	(10,312,000)	-	(910,000)	-	3,142,000	(8,080,000)
	<u>(9,275,465)</u>	<u>35,381,371</u>	<u>(36,417,385)</u>	<u>17,973</u>	<u>3,142,000</u>	<u>(7,151,506)</u>

**Restricted fixed asset funds**

Assets transferred on conversion	82,298,041	-	-	-	-	82,298,041
Assets acquired with funding	3,825,051	-	-	(17,973)	-	3,807,078
ESFA Capital Grants	-	1,443,610	(1,443,610)	-	-	-
	<u>86,123,092</u>	<u>1,443,610</u>	<u>(1,443,610)</u>	<u>(17,973)</u>	<u>-</u>	<u>86,105,119</u>
Total restricted funds	<u>76,847,627</u>	<u>36,824,981</u>	<u>(37,860,995)</u>	<u>-</u>	<u>3,142,000</u>	<u>78,953,613</u>
Total of funds	<u>76,847,627</u>	<u>38,850,328</u>	<u>(39,886,342)</u>	<u>-</u>	<u>3,142,000</u>	<u>78,953,613</u>

**16. ANALYSIS OF NET ASSETS BETWEEN FUND**

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £
Tangible fixed assets	-	-	109,074,972	109,074,972
Current assets	-	3,134,386	-	3,134,386
Creditors due within one year	-	(2,157,351)	-	(2,157,351)
Provisions for liabilities and charges	-	(7,321,000)	-	(7,321,000)
	<u>-</u>	<u>(6,343,965)</u>	<u>109,074,972</u>	<u>102,731,007</u>

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**16. ANALYSIS OF NET ASSETS BETWEEN FUND (continued)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR**

	<i>Unrestricted funds</i>	<i>Restricted funds</i>	<i>Restricted fixed asset funds</i>	<i>Total funds</i>
	<i>2017</i>	<i>2017</i>	<i>2017</i>	<i>2017</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
Tangible fixed assets	-	-	86,105,119	86,105,119
Current assets	-	2,751,463	-	2,751,463
Creditors due within one year	-	(1,822,969)	-	(1,822,969)
Provisions for liabilities and charges	-	(8,080,000)	-	(8,080,000)
	<u>-</u>	<u>(7,151,506)</u>	<u>86,105,119</u>	<u>78,953,613</u>

**17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<i>2018</i>	<i>2017</i>
	<i>£</i>	<i>£</i>
Net income/(expenditure) for the year (as per Statement of Financial Activities)	21,540,394	(1,036,014)
<b>Adjustment for:</b>		
Depreciation charges	35,647	34,553
Decrease in provisions	1,478,000	910,000
(Increase)/decrease in debtors	(98,151)	910,674
Increase/(decrease) in creditors	334,382	(470,179)
Donated assets	(22,992,000)	-
<b>Net cash provided by operating activities</b>	<u>298,272</u>	<u>349,034</u>

**18. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	<i>2018</i>	<i>2017</i>
	<i>£</i>	<i>£</i>
Cash in hand	1,268,290	983,518
<b>Total</b>	<u>1,268,290</u>	<u>983,518</u>

**19. CONTINGENT LIABILITIES**

In the event of the constituent academies of the Loxford School Trust Limited ceasing to operate as academies, provisions are included in the funding agreements relating to the clawback of assets and monies paid to the constituent academies.

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**NOTES TO THE FINANCIAL STATEMENTS**  
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**20. PENSION COMMITMENTS**

The Trust's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by London Borough of Redbridge Council (Loxford and Aldborough), London Borough of Barking and Dagenham (Warren) and Essex Council Council (Tabor). Both are Multi-employer defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

**Teachers' Pension Scheme**

**Introduction**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

**Valuation of the Teachers' Pension Scheme**

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge.
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £2,486,939 (2017 - £2,693,164).

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**NOTES TO THE FINANCIAL STATEMENTS  
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**20. PENSION COMMITMENTS (continued)**

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website ([www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx](http://www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx)).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

**Local Government Pension Scheme**

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2018 was £1,112,000 (2017 - £1,150,000), of which employer's contributions totalled £871,000 (2017 - £898,000) and employees' contributions totalled £241,000 (2017 - £252,000). The agreed contribution rates for future years are 15.6% for employers and a maximum of 12.5% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal actuarial assumptions:

	2018	2017
Discount rate for scheme liabilities	2.78 %	2.52 %
Rate of increase in salaries	2.78 %	2.92 %
Rate of increase for pensions in payment / inflation	2.35 %	2.46 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2018	2017
Retiring today		
Males	22.1	22.1
Females	24.4	24.4
Retiring in 20 years		
Males	24	24.0
Females	26.5	26.5

	At 31 August 2018 £	At 31 August 2017 £
<b>Sensitivity analysis</b>		
Discount rate +0.1%	389,000	433,200
CPI rate +0.1%	337,000	370,200

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**20. PENSION COMMITMENTS (continued)**

The Trust's share of the assets in the scheme was:

	Fair value at 31 August 2018 £	Fair value at 31 August 2017 £
Equities	8,613,000	7,943,000
Gilts	2,683,000	1,913,000
Alternative assets	-	186,000
Cash	-	-
Property	1,010,000	793,000
Cash and other liquid assets	604,000	108,000
Other assets	209,000	-
Total market value of assets	<u>13,119,000</u>	<u>10,943,000</u>

The actual return on scheme assets was £339,000 (2017 - £337,000).

The amounts recognised in the Statement of financial activities incorporating income and expenditure account are as follows:

	2018 £	2017 £
Current service cost	(1,607,000)	(1,587,000)
Interest income	285,000	183,000
Interest cost	(496,000)	(404,000)
Total	<u>(1,818,000)</u>	<u>(1,808,000)</u>
Actual return on scheme assets	<u>339,000</u>	<u>337,000</u>

Movements in the present value of the defined benefit obligation were as follows:

	2018 £	2017 £
Opening defined benefit obligation	19,007,000	18,628,000
Upon conversion	1,331,000	-
Current service cost	1,607,000	1,587,000
Actuarial losses	496,000	404,000
Actuarial gains	(1,997,000)	(1,665,000)
Benefits paid	(245,000)	(199,000)
Contributions by scheme participants	241,000	252,000
Closing defined benefit obligation	<u>20,440,000</u>	<u>19,007,000</u>

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**20. PENSION COMMITMENTS (continued)**

Movements in the fair value of the Trust's share of scheme assets:

	2018 £	2017 £
Opening fair value of scheme assets	10,927,000	8,316,000
Upon conversion	800,000	-
Contributions by employees	241,000	252,000
Expected return on assets	285,000	183,000
Actuarial losses	240,000	1,477,000
Employer contributions	871,000	898,000
Benefits paid	(245,000)	(199,000)
	<u>13,119,000</u>	<u>10,927,000</u>
Closing fair value of scheme assets	<u>13,119,000</u>	<u>10,927,000</u>

**21. OPERATING LEASE COMMITMENTS**

At 31 August 2018 the total of the Academy trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
<b>Amounts payable:</b>		
Within 1 year	<u>-</u>	<u>1,742</u>

**22. RELATED PARTY TRANSACTIONS**

No related party transactions took place in the period of account, other than certain trustees' remuneration and expenses already disclosed in note 11.

**23. MEMBERS' LIABILITY**

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.