
BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2018



BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 AUGUST 2018**

Members

Mrs W Hall
Ms T Gardiner
Mrs C Lewis

Trustees

Mrs L A Jackson, Chair of Trustees
Mrs W Hall
Mrs L McGrory, Head Teacher and Accounting Officer
Mrs A Rochester (resigned 10 September 2018)
Miss J E Gant (appointed 22 September 2017)
Mrs E A Ling (appointed 10 October 2017)
Mr G A Raper (appointed 15 September 2017)
Mrs J V Reavley
Rev D Payne
Mrs C Arizmendi
Mrs L Willis
Mrs H Brooks (appointed 28 January 2018)
Mr M Scaum (resigned 12 November 2017)
Mrs J E Willcock
Mrs C Lewis

Company registered number

08259654

Company name

Bottesford Church of England Primary School Trust

Principal and registered office

Bottesford Church Of England Primary School, Silverwood Road, Bottesford, Nottinghamshire, NG13 0BS

Company secretary

Mrs B Fierek

Senior management team

Mrs L McGrory, Head Teacher
Mrs E Barker, Deputy Head

Independent auditors

Duncan and Toplis Limited, 4 Henley Way, Lincoln, Lincolnshire, LN6 3QR

Bankers

Lloyds Bank, 42 St Peters Hill, Grantham, Lincolnshire, NG31 6QF

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE ACADEMY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 AUGUST 2018**

Advisers (continued)

Solicitors

Leicestershire Legal Services, County Hall, Glenfield, Leicestershire, LE3 8RF

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2018

The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the 1 September 2017 to 31 August 2018. The Annual report serves the purposes of both a Trustees' report, and a Directors' report under company law.

The Trust operates as an Academy for pupils aged 4 to 11 serving a catchment area of Bottesford, Muston, Normanton & Belvoir. It has a pupil capacity of 300 and had a roll of 280 on the school census at August 2018.

Structure, governance and management

CONSTITUTION

The Academy Trust is a company limited by guarantee and an exempt charity. The charitable company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust. The Trustees of Bottesford Church of England Primary School Trust are also the directors of the Charitable Company for the purposes of company law. The Charitable Company is known as Bottesford Church of England Primary School Trust.

Details of the Trustees who served during the period are included in the Reference and administrative details on page 1.

MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a member, or within one year after they cease to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a member.

TRUSTEES' INDEMNITIES

In accordance with normal commercial practice the Academy has purchased insurance to protect Trustees and Officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. The insurance provides cover up to a maximum value of £10,000,000.

METHOD OF RECRUITMENT AND APPOINTMENT OR ELECTION OF TRUSTEES

The company's Memorandum and Articles of Association are the primary governing documents of the Academy. Members of the Academy are nominated by the Secretary of State for Education. The Articles of Association require the members of the company to appoint at least three Trustees to be responsible for the affairs of the company and the management of the company.

POLICIES AND PROCEDURES ADOPTED FOR THE INDUCTION AND TRAINING OF TRUSTEES

The induction, training and support programme for Trustees will differ according to the nature of the post and the varying needs and experience of the individual concerned. There are, however, some general principles outlined below which should be common to all.

- It is expected that the incumbent Trustees will provide a good deal of practical help, advice, guidance and encouragement in all aspects of governance and in enabling new Trustees to integrate into a new situation.
- Prior to taking up the appointment the new Trustee will be welcome to visit the Academy as necessary to meet key people as appropriate.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

- The Academy's Equality & Diversity and related policies will be applicable to all.
- The other Trustees will be informed of any new appointments.
- Every Trustee should be prepared to offer support to new Trustees as appropriate.

In some circumstances it may be advisable to appoint a short term mentor to provide individual support.

ORGANISATIONAL STRUCTURE

The management structure consists of two levels: the Board of the Company (Trustees) and the Senior Managers of the Academy. The aim of this structure is to devolve responsibility to those best able to make the appropriate decisions.

The Board of Trustees are responsible for determining the vision, ethos and strategic direction of Bottesford Church of England Primary School. The Board approve the school development plan and the annual budget; they also monitor the educational and financial performance of the school in their role as critical friends.

ARRANGEMENT FOR SETTING PAY AND REMUNERATION OF KEY MANAGEMENT PERSONNEL

- To draw up and review annually a pay policy with due regard to the current Schools' Teachers' Pay and Conditions document and other appropriate guidance relating to staff.
- To determine matters relating to the pay of all staff in the Academy.
- To ensure that, within budget constraints, the pay policy meets the needs of recruitment, retention and development of staff and contributes to the resourcing of School Development Plan priorities.
- To make recommendations to the Resources Committee.
- To take into account recommendations from the Performance Management Trustees when determining the salary of the Headteacher.
- Ensure grades or re-grades of staff posts comply with equal pay legislation.
- To act as a first appeals body as appropriate in relation to pay decisions, e.g. award of Upper Pay spine points.

RELATED PARTIES AND OTHER CONNECTED CHARITIES AND ORGANISATIONS

The Academy works with the Diocese who are represented on the Board of Trustees by two appointed Foundation Trustees.

Objectives and Activities

OBJECTS AND AIMS

The main objectives and aims of the Academy are summarised below:

- Provide a safe, stimulating, healthy and happy learning environment where children can achieve their full potential.
- Empower pupils to become responsible citizens in our world.
- Enable pupils to value and respect themselves, others and their environment.
- Recognise and celebrate effort and achievement.
- Enable pupils to become independent learners with high expectations.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

OBJECTIVES, STRATEGIES AND ACTIVITIES

Key objectives and targets are identified in the School Development Plan and are informed by the significant challenges and opportunities arising from national development in education policy and funding.

2017-2018 targets included:

1. To improve outcomes for targeted groups of children to match or exceed national outcomes.
2. To ensure the quality of teaching is good or better across the school.
3. To ensure provision enables good pupil personal development, behaviour and welfare.
4. To develop Monitoring and Evaluation practices.
5. To continue to improve outcomes for Early Years Foundation Stage (EYFS) pupils.

PUBLIC BENEFIT

The core purpose of Bottesford Church of England Primary School is the advancement of learning. The Academy aspires towards the highest possible standards of achievement across a broad and balanced curriculum for approximately 280 pupils aged 4-11.

The Academy has given a high priority to providing public benefit to the community.

The Trustees have considered the impact of the public benefit requirement including the guidance issued by the Charity Commission.

Strategic report

ACHIEVEMENTS AND PERFORMANCE

There were many successes and achievements in 2017-2018. The Trustees would like to thank everyone - pupils, staff, governors, parents and volunteers for all their work and support.

Some of the successes include:

- Good Ofsted grading in June 2018.
- Improved outcomes in EYFS, Key Stage One (KS1) and Key Stage Two (KS2) in 2018.
- High achievers made very good progress in KS2 Standard Assessment Tests (SATs).
- Character Education embedding.
- Pupils more resilient in their learning.
- New lunchtime club for vulnerable pupils.
- Staff professional development has continued to improve our provision for all groups.
- Attainment and progress in reading continue to be a particular strength.
- Many sporting achievements across a range of sports as a direct impact of the sports premium.
- Involvement of parents – e.g. attendance at Relationships and Sex Education (RSE) meeting.
- Very strong links with the church and with the Friends of Bottesford Primary School.
- Open the Book team leading collective worship fortnightly on bible stories.
- Welcoming, respectful and positive ethos.
- Enrichment activities, visits and visitors continue to support a broad and balanced curriculum.
- Many clubs run to engage different interests – e.g. chess, choir, band, varied sporting clubs, Irish dancing, drama and yoga.
- Trustees proactive in monitoring School Development Plan (SDP).

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

KEY PERFORMANCE INDICATORS

- Ofsted 13 June 2018 graded the school as GOOD.
- Statutory Inspection of Anglican and Methodist Schools (SIAMS) inspection 9 June 2015 graded the school as OUTSTANDING.
- EYFS: 81% achieved a Good Level of Development (GLD).
- Year 1 Phonics: 80% passed screening check.

KS1

- 81% reached expected standard in Reading.
- 72% reached expected standard in Writing.
- 78% reached expected standard in Maths.
- 66% reached expected standard in Reading, Writing and Maths combined.

KS2

- 80% reached expected standard in Reading.
- 85% reached expected standard in Writing.
- 74% reached expected standard in Grammar, Punctuation and Spelling.
- 87% reached expected standard in Maths.
- 69% reached expected standard in Reading, Writing and Maths combined.

Attendance 97.01% for 2017-2018

GOING CONCERN

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy has adequate resources to continue in operational existence for the foreseeable future. For this reason it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

Financial review

During the year ended 31st August 2018, total expenditure of £1,216,485 was covered by grant funding from the Department for Education (DFE) together with other incoming resources of £1,352,789. The excess expenditure over income, before the actuarial loss of the pension scheme for the year was £136,304.

At 31st August 2018 the net book value of fixed assets was £1,681,882 and movements in tangible fixed assets are shown in note 12 to the accounts. The assets were used exclusively for providing education and the associated support services to the pupils of the Academy.

RESERVES POLICY

The Academy currently has £67,079 unrestricted reserves. The Trustees have decided that all unrestricted reserves will be utilised in helping the Academy achieve its objectives.

The actuarial valuation resulting in the pension deficit and the corresponding liability of £333,000 does not result in an immediate cash flow impact to the Academy. The Trustees are confident that any liabilities can be met as they fall due.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

The current levels of reserves are considered to be appropriate for the Academy.

INVESTMENT POLICY

The Academy's Investments policy is consistent with its Charitable Status. Investments must always be made in accordance with written procedures adopted by the Board of Trustees and must always ensure that the maximum integrity of such investments.

PRINCIPAL RISKS AND UNCERTAINTIES

Based on the strategic plan, the Board's appointed Resources Committee undertakes a comprehensive review of the risks to which the Academy is exposed. The Resources Committee identifies systems and procedures, including specific preventable actions which should mitigate any potential negative impact on the Academy.

The internal controls for managing risks deemed as medium and high are incorporated into annual risk management action plan. The effectiveness of the Academy's internal controls in managing the risks identified is regularly monitored.

A thorough appraisal is undertaken in the subsequent year of the existing risks and any emerging risks, for example, those arising from changes to national funding policy and/or local circumstances. In addition to the annual review, the Resources Committee will also consider any risks which arise during the year, for example, as a result of a new area of work being undertaken by the Academy.

A risk register, covering low, medium and high level risks, is maintained at Academy level. The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the Academy and the actions being taken to reduce and mitigate the risks. Risks are prioritised as low, medium and high using a consistent scoring system.

The Academy's approach to risk management is supported by a risk management training programme which raises awareness of risk throughout the Academy. In addition, the Head Teacher incorporates risk management in their self assessment reports and quality improvement plans.

Outlined below is a description of the principal risk factors that may affect the Academy. However, not all factors are within the Academy's control and other factors besides those listed below may also adversely affect the Academy.

1. Government Funding

The Academy has considerable reliance on continued government funding through the Education and Skills Funding Agency (ESFA) and the Local Authority (LA).

The risk has and will be mitigated in a number of ways:

- Funding is derived through a number of direct and indirect contractual arrangements.
- Considerable focus and investment is placed on maintaining and managing key relationships with the various funding bodies.
- Ensuring the Academy is focused on those priority sectors which will continue to benefit from public funding.
- Contingency planning embedded into the Academy budget process.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

2. Maintain adequate funding of pension liabilities

- The financial statements report the share of the local government pension scheme deficit on the Academy's balance sheet in line with the requirements of FRS102.
- The Academy takes professional advice on this position and makes appropriate contributions on the basis of that advice to ensure the deficit does not become unmanageable.

3. Pupil Strategy

The Academy seeks to maintain its popularity with current and prospective pupils by:

- Ensuring the Academy delivers high quality education and training.
- Maintaining outstanding success rates and good inspection outcomes; and investing in its staff and resources.

Fundraising

Fundraising is organised by the Friends of Bottesford Primary School, a separate registered charity run by a committee of parents. During the year various fundraising events were held, such as school discos, a Summer and Christmas Fair and Christmas card sales. The funds raised from these and other events have helped to pay for items that will be used by the children such as laptops, picnic benches and to subsidise school trips.

The Academy can confirm that:

- no fundraising has taken place with commercial participator and/or professional fundraisers;
- fundraising has conformed to recognised standards;
- no fundraising complaints have been received;
- the Academy has ensured the protection of the public, including vulnerable people, from unreasonable intrusive or persistent fundraising approaches and undue pressure.

PLANS FOR FUTURE PERIODS

The Academy will strive to improve the levels of performance of its pupils at all levels. The key priorities for 2018/2019 will be:

1. To improve provision and outcomes for SEND pupils and Low Attainers
2. To improve outcomes in writing (particularly for Low Attainers)
3. To ensure the quality of teaching is consistently good or better across the school
4. Via the R2R programme (Route to Resilience), ensure provision enables good pupil personal development, behaviour and welfare.
5. To review the provision of Collective Worship

FUNDS HELD AS CUSTODIAN

No funds are held on behalf of others.

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TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 AUGUST 2018

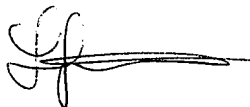
DISCLOSURE OF INFORMATION TO AUDITORS

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- that Trustees have taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable company's auditors are aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on 11 December 2018 and signed on its behalf by:

Mrs L A Jackson
Chair of Trustees



BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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GOVERNANCE STATEMENT

SCOPE OF RESPONSIBILITY

As Trustees, we acknowledge we have overall responsibility for ensuring that Bottesford Church of England Primary School Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the Head Teacher, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Bottesford Church of England Primary School Trust and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

GOVERNANCE

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The Board of Trustees has formally met 5 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mrs L A Jackson, Chair of Trustees	4	5
Mrs W Hall	3	5
Mrs L McGrory	5	5
Mrs A Rochester	4	5
Miss J E Gant	1	4
Mrs E A Ling	3	3
Mr G A Raper	4	5
Mrs J V Reavley	3	5
Rev D Payne	1	5
Mrs C Arizmendi	4	5
Mrs L Willis	4	5
Mrs H Brooks	1	2
Mr M Scaum	2	2
Mrs J E Willcock	2	5
Mrs C Lewis	0	0

The Trustees undertake a regular evaluation of their skill-sets and have the option to complete relevant training where appropriate.

The Resources committee is an appointed subcommittee of the Board of Trustees and its purpose is to have responsibility for the oversight and strategic objects with regard to:

- Finance, value for money and budget setting.
- Staffing and personnel including pay, performance management, recruitment and staff development.
- Premises and estates.

These can be further defined as;

- Monitor and review the income and expenditure and ensure compliance with the terms of the funding agreement, drawing any matters of concern to the attention of the Board of Trustees.
- Drafting the budget, based on priorities in the Schools Development Plan to present to the Board of Trustees for adoption.

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GOVERNANCE STATEMENT (continued)

- Establishing and monitoring appropriate policies and procedures for sound budgetary control.
- Responding to any issues arising from the audit of the annual accounts.
- Ensuring that the financial implications of staffing decisions are explicitly identified, understood, budgeted for and that any unbudgeted items are pre-approved.
- Considering financial implications of recommendations by the Head Teacher.
- Ensuring that Trust annually prepares and maintains a register of Pecuniary Interests for every Member, Trustee, and senior managers.
- Evaluate income generation possibilities.

Attendance at meetings in the year was as follows:

Trustee	Meetings attended	Out of a possible
Mrs W Hall	4	5
Mr M Scaum	0	1
Mrs L A Jackson (Chair of Trustees by invitation)	1	1
Mrs A Rochester (Vice Chair of Trustees by invitation)	1	1
Mrs J V Reavley	5	5
Mrs L McGrory	5	5
Mrs E A Ling	5	5
Miss J E Gant (Chair)	4	5
Mrs H Brooks	2	3

The Audit Committee is represented within the Resources Committee, which reports to the main Board. Its main purpose is to advise the Board on the adequacy and effectiveness of the Trust's systems of internal controls and its arrangements for risk management and governance procedures including securing economy, efficiency and effectiveness (value for money).

REVIEW OF VALUE FOR MONEY

As Accounting Officer, the Head Teacher has responsibility for ensuring that the Academy delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy has delivered improved value for money during the year by:

- Crucial refurbishments of windows and doors and replacement of main school boilers and heaters in order to achieve long-term energy cost savings.
- Improved procurement methods in order to achieve cost savings in relation to stationery, paper, staff absence insurance and other consumables.

THE PURPOSE OF THE SYSTEM OF INTERNAL CONTROL

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Academy policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Bottesford Church of England Primary School Trust for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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GOVERNANCE STATEMENT (continued)

CAPACITY TO HANDLE RISK

The Trustees reviewed the key risks to which the Academy is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy's significant risks, that has been in place for the year 1 September 2017 to 31 August 2018 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

THE RISK AND CONTROL FRAMEWORK

The Academy's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- Comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees.
- Regular reviews by the Resources Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes.
- Setting targets to measure financial and other performance.
- Clearly defined purchasing (asset purchase or capital investment) guidelines.
- Delegation of authority and segregation of duties.
- Identification and management of risks.

The Board of Trustees considered the need for a specific internal audit function and decided not to appoint an internal auditor. However, the Trustees appointed Duncan and Toplis Limited, the external auditors, to perform additional checks:

These additional checks included giving advice on financial matters and performing a range of checks on the Academy's financial systems. In particular the checks carried out in the current period included:

- testing of payroll systems
- testing of purchase systems
- testing of control account/ bank reconciliations

On a quarterly basis, the external auditors report to the Board of Trustees through the Resources Committee on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

REVIEW OF EFFECTIVENESS

As Accounting Officer, the Head Teacher has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

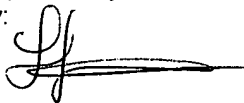
- the work of the reviewer;
- the work of the external auditor;
- the financial management and governance self-assessment process;
- the work of the senior managers within the Academy who have responsibility for the development and maintenance of the internal control framework.

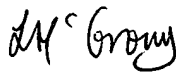
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GOVERNANCE STATEMENT (continued)

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Resources Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 11 December 2018 and signed on their behalf,
by:


Mrs L A Jackson
Chair of Trustees


Mrs L McGrory
Accounting Officer

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Bottesford Church of England Primary School Trust I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2017.

I confirm that I and the academy trust Board of Trustees are able to identify any material irregular or improper use of funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2017.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.



Mrs L McGrory
Accounting Officer

Date: 11 December 2018

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 AUGUST 2018

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Annual Accounts Direction issued by the Education & Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles of the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018.
- Make judgments and accounting estimates that are reasonable and prudent.
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on 11 December 2018 and signed on its behalf by:



Mrs L A Jackson
Chair of Trustees

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST**

OPINION

We have audited the financial statements of Bottesford Church of England Primary School Trust (the 'Academy') for the Year ended 31 August 2018 which comprise the Statement of financial activities incorporating income and expenditure account, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy's affairs as at 31 August 2018 and of its incoming resources and application of resources, including its income and expenditure for the Year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2015 and the Academies Accounts Direction 2017 to 2018 issued by the Education & Skills Funding Agency.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST**

OTHER INFORMATION

The Trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

OPINION ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report has been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of our knowledge and understanding of the Academy and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Statement of Trustees' responsibilities, the Trustees (who are also the directors of the Academy for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF
BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST**

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

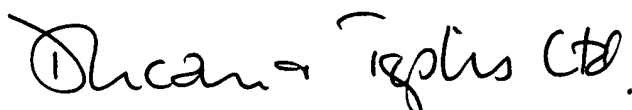
AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

USE OF OUR REPORT

This report is made solely to the Academy's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Timothy Godson FCA (Senior statutory auditor)

For and on behalf of

Duncan and Toplis Limited

Chartered Accountants and Statutory Auditors

4 Henley Way
Lincoln
Lincolnshire
LN6 3QR
11 December 2018

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**INDEPENDENT REPORTING AUDITORS' ASSURANCE REPORT ON REGULARITY TO BOTTESFORD
CHURCH OF ENGLAND PRIMARY SCHOOL TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY**

In accordance with the terms of our engagement letter dated 9 May 2016 and further to the requirements of the Education & Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2017 to 2018, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Bottesford Church of England Primary School Trust during the Year 1 September 2017 to 31 August 2018 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Bottesford Church of England Primary School Trust and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Bottesford Church of England Primary School Trust and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Bottesford Church of England Primary School Trust and the ESFA, for our work, for this report, or for the conclusion we have formed.

**RESPECTIVE RESPONSIBILITIES OF BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL
TRUST'S ACCOUNTING OFFICER AND THE REPORTING AUDITORS**

The Accounting Officer is responsible, under the requirements of Bottesford Church of England Primary School Trust's funding agreement with the Secretary of State for Education dated 25 May 2012, and the Academies Financial Handbook extant from 1 September 2017, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2017 to 2018. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the Year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

APPROACH

We conducted our engagement in accordance with the Academies Accounts Direction 2017 to 2018 issued by the ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

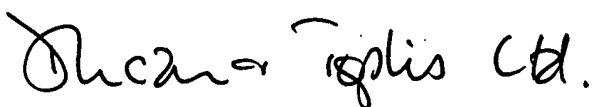
Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy's income and expenditure.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**INDEPENDENT REPORTING AUDITORS' ASSURANCE REPORT ON REGULARITY TO BOTTESFORD
CHURCH OF ENGLAND PRIMARY SCHOOL TRUST AND THE EDUCATION & SKILLS FUNDING AGENCY**
(continued)

CONCLUSION

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the Year 1 September 2017 to 31 August 2018 have not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Timothy Godson FCA (Senior statutory auditor)

for and on behalf of

Duncan and Toplis Limited

For and on behalf of

Chartered Accountants and Statutory Auditors

4 Henley Way
Lincoln
Lincolnshire
LN6 3QR

11 December 2018

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2018**

	Note	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
INCOME FROM:						
Donations and capital grants	2	9,013	2,886	181,336	193,235	17,396
Charitable activities:	3					
Funding for the Academy's educational operations		29,431	1,071,627	-	1,101,058	1,017,120
Other trading activities	4	13,054	45,278	-	58,332	51,179
Investments	5	164	-	-	164	494
TOTAL INCOME		51,662	1,119,791	181,336	1,352,789	1,086,189
EXPENDITURE ON:						
Raising funds		8,803	2,965	-	11,768	9,378
Academy trust educational operations		36,804	1,138,083	29,830	1,204,717	1,121,665
TOTAL EXPENDITURE	6	45,607	1,141,048	29,830	1,216,485	1,131,043
NET INCOME / (EXPENDITURE) BEFORE TRANSFERS						
Transfers between Funds	15	6,055 (1,017)	(21,257) -	151,506 1,017	136,304 -	(44,854) -
NET INCOME / (EXPENDITURE) BEFORE OTHER RECOGNISED GAINS AND LOSSES						
		5,038	(21,257)	152,523	136,304	(44,854)
Actuarial gains on defined benefit pension schemes	21	-	112,000	-	112,000	75,000
NET MOVEMENT IN FUNDS		5,038	90,743	152,523	248,304	30,146
RECONCILIATION OF FUNDS:						
Total funds brought forward		62,041	(299,644)	1,558,021	1,320,418	1,290,272
TOTAL FUNDS CARRIED FORWARD		67,079	(208,901)	1,710,544	1,568,722	1,320,418

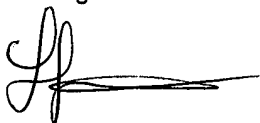
BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)
REGISTERED NUMBER: 08259654

BALANCE SHEET
AS AT 31 AUGUST 2018

	Note	£	2018 £	£	2017 £
FIXED ASSETS					
Tangible assets	12		1,681,882		1,552,870
CURRENT ASSETS					
Debtors	13	61,850		20,067	
Cash at bank and in hand		293,782		241,660	
		<u>355,632</u>		<u>261,727</u>	
CREDITORS: amounts falling due within one year	14	(135,792)		(101,179)	
NET CURRENT ASSETS			<u>219,840</u>		<u>160,548</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>1,901,722</u>		<u>1,713,418</u>
Defined benefit pension scheme liability	21		(333,000)		(393,000)
NET ASSETS INCLUDING PENSION SCHEME LIABILITIES			<u><u>1,568,722</u></u>		<u><u>1,320,418</u></u>
FUNDS OF THE ACADEMY					
Restricted income funds:					
Restricted income funds	15	124,099		93,356	
Restricted fixed asset funds	15	1,710,544		1,558,021	
		<u></u>		<u></u>	
Restricted income funds excluding pension liability		1,834,643		1,651,377	
Pension reserve		(333,000)		(393,000)	
		<u></u>		<u></u>	
Total restricted income funds			1,501,643		1,258,377
Unrestricted income funds	15		67,079		62,041
TOTAL FUNDS			<u><u>1,568,722</u></u>		<u><u>1,320,418</u></u>

The financial statements on pages 21 to 47 were approved by the Trustees, and authorised for issue, on 11 December 2018 and are signed on their behalf, by:

Mrs L A Jackson
Chair of Trustees



BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2018**

	Note	2018 £	2017 £
Cash flows from operating activities			
Net cash provided by operating activities	17	<u>29,464</u>	<u>43,125</u>
Cash flows from investing activities:			
Dividends, interest and rents from investments		164	494
Purchase of tangible fixed assets		(158,842)	(5,942)
Capital grants from DfE Group		181,336	-
Net cash provided by/(used in) investing activities		<u>22,658</u>	<u>(5,448)</u>
Change in cash and cash equivalents in the Year		52,122	37,677
Cash and cash equivalents brought forward		<u>241,660</u>	<u>203,983</u>
Cash and cash equivalents carried forward	18	<u><u>293,782</u></u>	<u><u>241,660</u></u>

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgments and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation of financial statements

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2017 to 2018 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Bottesford Church of England Primary School Trust constitutes a public benefit entity as defined by FRS 102.

1.2 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

1. ACCOUNTING POLICIES (continued)

1.3 Income

All income is recognised once the Academy has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities incorporating income and expenditure account on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of financial activities incorporating income and expenditure account in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended. Unspent amounts of capital grant are reflected in the balance in the restricted fixed asset fund.

Sponsorship income provided to the Academy which amounts to a donation is recognised in the Statement of financial activities incorporating income and expenditure account in the period in which it is receivable, where receipt is probable and it is measurable.

Donations are recognised on a receivable basis where receipt is probable and the amount can be reliably measured.

Other income, including the hire of facilities, is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Academy to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities are costs incurred on the Academy's educational operations, including support costs and those costs relating to the governance of the Academy appointed to charitable activities.

All expenditure is inclusive of irrecoverable VAT.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

1. ACCOUNTING POLICIES (continued)

1.5 Tangible fixed assets and depreciation

All assets costing more than £200 are capitalised and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account and carried forward in the Balance sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of financial activities incorporating income and expenditure account. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land, at rates calculated to write off the cost of these assets, less their estimated residual value, over their expected useful lives on the following bases:

Leasehold property	- 2% straight line
Furniture and fixtures	- 25% straight line
Plant and equipment	- 25% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

1.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Academy; this is normally upon notification of the interest paid or payable by the Bank.

1.7 Operating leases

Rentals under operating leases are charged to the Statement of financial activities incorporating income and expenditure account on a straight line basis over the lease term.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

1. ACCOUNTING POLICIES (continued)

1.10 Liabilities and provisions

Liabilities and provisions are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

1.11 Financial instruments

The Academy only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy and their measurement basis are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 13. Prepayments are not financial instruments.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised costs as detailed in note 14. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instruments.

1.12 Taxation

The Academy is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018

1. ACCOUNTING POLICIES (continued)

1.13 Pensions

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Governments Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. As stated in note 21, the TPS is a multi-employer scheme and there is insufficient information available to use defined benefit accounting. The TPS is therefore treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of financial activities incorporating income and expenditure account and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.14 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

1. ACCOUNTING POLICIES (continued)

1.15 Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 21, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2018. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

1.16 Realignment of comparatives

Following revisions to the ESFA Accounts Direction, certain income expenses in 2017/18 have been classified on a different basis to 2016/17. Where such differences arise, comparatives have been re aligned to accord with 2017/18 classifications.

2. INCOME FROM DONATIONS AND CAPITAL GRANTS

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £	Total funds 2017 £
Donations	9,013	-	-	9,013	7,728
Capital Grants	-	-	174,242	174,242	-
Devolved Formula Capital	-	-	7,094	7,094	6,824
Other voluntary income	-	2,886	-	2,886	2,844
	9,013	2,886	181,336	193,235	17,396
<i>Total 2017</i>	<i>7,728</i>	<i>2,844</i>	<i>6,824</i>	<i>17,396</i>	

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

3. FUNDING FOR ACADEMY'S EDUCATIONAL OPERATIONS

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
DfE/ESFA grants				
General Annual Grant (GAG)	-	945,272	945,272	898,369
Pupil Premium	-	30,478	30,478	20,533
Other DfE/ESFA Revenue grants	-	67,719	67,719	49,988
	<u>-</u>	<u>1,043,469</u>	<u>1,043,469</u>	<u>968,890</u>
Other government grants				
SEN 1-1 Funding	-	19,158	19,158	10,830
	<u>-</u>	<u>19,158</u>	<u>19,158</u>	<u>10,830</u>
Other funding				
Catering income	29,431	-	29,431	28,544
Staff insurance receipts	-	9,000	9,000	8,856
	<u>29,431</u>	<u>9,000</u>	<u>38,431</u>	<u>37,400</u>
	<u>29,431</u>	<u>1,071,627</u>	<u>1,101,058</u>	<u>1,017,120</u>
Total 2017	<u>28,544</u>	<u>988,576</u>	<u>1,017,120</u>	

4. OTHER TRADING ACTIVITIES

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Catering and uniform income	2,517	-	2,517	-
Lettings and receipts from staff insurance claims	700	-	700	-
Other income	9,837	45,278	55,115	51,179
	<u>13,054</u>	<u>45,278</u>	<u>58,332</u>	<u>51,179</u>
Total 2017	<u>12,204</u>	<u>38,975</u>	<u>51,179</u>	

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2018**

5. INVESTMENT INCOME

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Bank account interest	164	-	164	494
<i>Total 2017</i>	494	-	494	

6. EXPENDITURE

	Staff costs 2018 £	Premises 2018 £	Other costs 2018 £	Total 2018 £	Total 2017 £
Expenditure on raising voluntary income					
Direct costs	-	-	8,244	8,244	9,378
Support costs	-	-	-	-	-
Expenditure on fundraising trading					
Direct costs	-	-	3,524	3,524	-
Support costs	-	-	-	-	-
Activities:					
Direct costs	790,986	19,961	50,783	861,730	790,433
Support costs	139,630	53,710	149,647	342,987	331,232
	930,616	73,671	212,198	1,216,485	1,131,043
<i>Total 2017</i>	843,191	65,994	221,858	1,131,043	

7. ANALYSIS OF EXPENDITURE BY ACTIVITIES

	Activities undertaken directly 2018 £	Support costs 2018 £	Total 2018 £	Total 2017 £
Educational operations	861,730	342,987	1,204,717	1,121,665
<i>Total 2017</i>	790,433	331,232	1,121,665	

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7. ANALYSIS OF EXPENDITURE BY ACTIVITIES (continued)

Analysis of direct costs

	Educational operations £	Total 2018 £	Total 2017 £
Educational supplies	18,971	18,971	17,520
Examination fees	650	650	-
Staff development	6,227	6,227	8,914
Other costs	14,283	14,283	21,553
Operating leases - other	783	783	783
Wages and salaries	611,383	611,383	556,667
National insurance	49,724	49,724	41,315
Pension cost	129,879	129,879	113,966
Depreciation	29,830	29,830	29,715
	861,730	861,730	790,433
<i>At 31 August 2017</i>	<i>790,433</i>	<i>790,433</i>	

Analysis of support costs

	Educational operations £	Total 2018 £	Total 2017 £
Technology costs	15,272	15,272	14,269
Maintenance of premises and equipment	33,263	33,263	25,952
Cleaning	1,679	1,679	1,594
Rent and rates	7,604	7,604	6,801
Energy costs	11,164	11,164	11,525
Insurance	16,145	16,145	17,343
Transport	1,008	1,008	2,248
Telephone, postage and stationery	7,225	7,225	5,973
Catering	71,697	71,697	81,791
Other costs	23,924	23,924	21,097
Auditors' remuneration	8,538	8,538	7,773
Wages and salaries	96,644	96,644	94,296
National insurance	7,170	7,170	5,586
Pension cost	35,816	35,816	31,361
Governance costs	5,838	5,838	3,623
	342,987	342,987	331,232
<i>At 31 August 2017</i>	<i>331,232</i>	<i>331,232</i>	

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NOTES TO THE FINANCIAL STATEMENTS
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8. NET INCOME/(EXPENDITURE)

This is stated after charging:

	2018	2017
	£	£
Depreciation of tangible fixed assets:		
- owned by the charity	29,830	29,715
Auditors' remuneration - audit	5,000	5,000
Auditors' remuneration - other services	3,538	2,773
Operating lease rentals	783	783
	<u> </u>	<u> </u>

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9. STAFF COSTS

a. Staff costs

Staff costs were as follows:

	2018 £	2017 £
Wages and salaries	699,818	650,963
Social security costs	56,894	46,901
Operating costs of defined benefit pension schemes	165,695	145,327
	<u>922,407</u>	<u>843,191</u>
Staff restructuring costs	8,209	-
	<u>930,616</u>	<u>843,191</u>
Staff restructuring costs comprise:		
Severance payments	<u>8,209</u>	<u>-</u>

b. Non-statutory/non-contractual staff severance payments

Staff restructuring costs consists of a single payment of £8,209 made on 30th November 2017.

c. Staff numbers

The average number of persons employed by the Academy during the year was as follows:

	2018 No.	2017 No.
Teachers	14	14
Administration and support staff	27	25
Management	1	1
	<u>42</u>	<u>40</u>

Average headcount expressed as a full time equivalent:

2018 No.	2017 No.
24	21

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9. STAFF COSTS (continued)

d. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2018	2017
	No.	No.
In the band £60,001 - £70,000	1	1

The above employee earning more than £60,000 per annum participated in the Teachers' Pension Scheme. During the period ended 31 August 2018 pension contributions for this member of staff amounted to £10,616.

e. Key management personnel

The key management personnel of the academy trust comprise the trustees and the senior management team. The total amount of employee benefits (including employer pension contributions) received by key management personnel for their services to the academy trust was £123,213 (2017: £121,578).

10. TRUSTEES' REMUNERATION AND EXPENSES

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Academy. The Principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and other staff members under their contracts of employment, and not in respect of their role as Trustees. The value of Trustees' remuneration and other benefits was as follows:

		2018	2017
		£000	£000
L McGrory, Head Teacher	Remuneration		60-65
	Pension contributions paid	60-65	10-15
C Stevenson, Former Trustee	Remuneration		20-25
	Pension contributions paid		0-5
L Willis, Trustee	Remuneration	20-25	20-25
	Pension contributions paid	0-5	0-5
C Arizmendi, Trustee	Remuneration	10-15	10-15
	Pension contributions paid	0-5	0-5

During the Year ended 31 August 2018, expenses totalling £578 (2017 - £1,201) were reimbursed to 3 Trustees (2017 - 3).

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11. TRUSTEES' AND OFFICERS' INSURANCE

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme.

12. TANGIBLE FIXED ASSETS

	Leasehold property £	Furniture and fixtures £	Plant and equipment £	Total £
Cost				
At 1 September 2017	1,631,512	13,111	27,776	1,672,399
Additions	150,916	522	7,404	158,842
At 31 August 2018	1,782,428	13,633	35,180	1,831,241
Depreciation				
At 1 September 2017	93,644	9,694	16,191	119,529
Charge for the Year	19,961	3,256	6,613	29,830
At 31 August 2018	113,605	12,950	22,804	149,359
Net book value				
At 31 August 2018	1,668,823	683	12,376	1,681,882
At 31 August 2017	1,537,868	3,417	11,585	1,552,870

13. DEBTORS

	2018 £	2017 £
VAT Recoverable	26,706	8,212
Prepayments and accrued income	35,144	11,855
	<u>61,850</u>	<u>20,067</u>

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14. CREDITORS: Amounts falling due within one year

	2018	2017
	£	£
Trade creditors	26,058	23,446
Other taxation and social security	13,435	11,584
Other creditors	14,938	13,213
Accruals and deferred income	81,361	52,936
	135,792	101,179
	2018	2017
	£	£
Deferred income		
Deferred income at 1 September 2017	32,486	24,218
Resources deferred during the year	26,687	32,486
Amounts released from previous years	(32,486)	(24,218)
Deferred income at 31 August 2018	26,687	32,486

At the balance sheet date the Academy was holding funds received in advance for Universal Infant Free School Meals for the year 2018/19 of £25,492, and additional deferred catering income of £1,195.

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**NOTES TO THE FINANCIAL STATEMENTS
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15. STATEMENT OF FUNDS

	Balance at 1 September 2017 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2018 £
Unrestricted funds						
General Funds - all funds	62,041	51,662	(45,607)	(1,017)	-	67,079
Restricted funds						
General Annual Grant (GAG)	44,213	945,272	(947,557)	-	-	41,928
Pupil Premium	-	30,478	(30,478)	-	-	-
Other DfE/ESFA Grants	38,718	67,719	(56,800)	-	-	49,637
Other income	8,915	54,278	(32,656)	-	-	30,537
School fund reserve	1,510	2,886	(2,965)	-	-	1,431
SEN 1-1 Funding	-	19,158	(18,592)	-	-	566
Pension reserve	(393,000)	-	(52,000)	-	112,000	(333,000)
	(299,644)	1,119,791	(1,141,048)	-	112,000	(208,901)
Restricted fixed asset funds						
DfE/ESFA capital grants	6,406	181,336	(1,725)	-	-	186,017
Capital expenditure from GAG	6,905	-	(4,609)	-	-	2,296
Capital expenditure from other income	1,544,617	-	(23,403)	1,017	-	1,522,231
LAIS Risk Management Fund	93	-	(93)	-	-	-
	1,558,021	181,336	(29,830)	1,017	-	1,710,544
Total restricted funds	1,258,377	1,301,127	(1,170,878)	1,017	112,000	1,501,643
Total of funds	1,320,418	1,352,789	(1,216,485)	-	112,000	1,568,722

The specific purposes for which the funds are to be applied are as follows:

General Annual Grant (GAG) must be used for the normal running costs of the Academy.

Other DfE / ESFA Grants comprise of various grants awarded for specific projects, in particular to boost standards of attainment. Grants include Pupil Premium funding which is intended to support education from pupils from a disadvantaged background.

Local Government Grants includes funding provided for pupils with Statements of Special Educational Needs and is used by the academy to assist with the pupils education.

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15. STATEMENT OF FUNDS (continued)

Devolved capital funding is that provided to academies to use as it sees fit in areas such as improvements to buildings or facilities, or the repair or refurbishment of such.

Other capital grants are provided to the academy based on specific bids for individual projects.

Other income comprises various other receipts including school meals. The income is classed as restricted or unrestricted based on the nature of the income.

The pension reserve arises from the actuarial measurement of the Academy's share of the Local Government Pension Scheme deficit. This deficit is recorded as a provision. The actuarial cost of employing staff during the year is initially reflected in the normal running costs of the school in the restricted pension fund. The amount included in resources expended represents the pension cost for the year charged to income and expenditure that arises from actuarial calculations of service cost rather than employer contributions paid, and amounts to £52,000. Actuarial gains and losses that arise from changes in assumptions by the actuary or wider influences are shown in the restricted pension fund, the movement this year being a net £112,000 actuarial decrease in the net pension fund deficit.

Restricted fixed asset funds represent monies received in respect of and spent on fixed assets. This includes assets inherited on conversion. The total of resources expended within this fund include the depreciation charge for the year. The transfers figure is the amount of other funds used to acquire fixed assets.

Under the funding agreement with the Secretary of State, the Academy was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2018.

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2017 £
General funds						
General funds - all funds	70,554	48,970	(52,983)	(4,500)	-	62,041
Restricted funds						
General Annual Grant (GAG)	18,709	898,369	(948,299)	75,434	-	44,213
Pupil Premium	-	20,533	(657)	(19,876)	-	-
Other DfE/ESFA Grants	43,437	49,988	(54,707)	-	-	38,718
Other income	6,438	49,742	(853)	(46,412)	-	8,915
School fund reserve	1,491	2,848	(2,829)	-	-	1,510
SEN 1-1 Funding	-	8,915	-	(8,915)	-	-
Pension reserve	(427,000)	-	(41,000)	-	75,000	(393,000)
	<u>(356,925)</u>	<u>1,030,395</u>	<u>(1,048,345)</u>	<u>231</u>	<u>75,000</u>	<u>(299,644)</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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15. STATEMENT OF FUNDS (continued)

Restricted fixed asset funds

DfE/ESFA capital grants	-	6,824	(418)	-	-	6,406
Capital expenditure from GAG	10,430	-	(4,614)	1,089	-	6,905
Capital expenditure from other income	1,566,026	-	(24,589)	3,180	-	1,544,617
LAIS Risk Management Fund	187	-	(94)	-	-	93
	<u>1,576,643</u>	<u>6,824</u>	<u>(29,715)</u>	<u>4,269</u>	<u>-</u>	<u>1,558,021</u>
Total restricted funds	<u>1,219,718</u>	<u>1,037,219</u>	<u>(1,078,060)</u>	<u>4,500</u>	<u>75,000</u>	<u>1,258,377</u>
Total of funds	<u>1,290,272</u>	<u>1,086,189</u>	<u>(1,131,043)</u>	<u>-</u>	<u>75,000</u>	<u>1,320,418</u>

A CURRENT YEAR 12 MONTHS AND PRIOR YEAR 12 MONTHS COMBINED POSITION IS AS FOLLOWS:

	Balance at 1 September 2016 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2018 £
Unrestricted funds						
General funds - all funds	<u>70,554</u>	<u>100,632</u>	<u>(98,590)</u>	<u>(5,517)</u>	<u>-</u>	<u>67,079</u>
Restricted funds						
General Annual Grant (GAG)	18,709	1,843,641	(1,895,856)	75,434	-	41,928
Pupil Premium	-	51,011	(31,135)	(19,876)	-	-
Other DfE/ESFA Grants	43,437	117,707	(111,507)	-	-	49,637
Other income	6,438	104,020	(33,509)	(46,412)	-	30,537
School fund reserve	1,491	5,734	(5,794)	-	-	1,431
SEN 1-1 Funding	-	28,073	(18,592)	(8,915)	-	566
Pension reserve	(427,000)	-	(93,000)	-	187,000	(333,000)
	<u>(356,925)</u>	<u>2,150,186</u>	<u>(2,189,393)</u>	<u>231</u>	<u>187,000</u>	<u>(208,901)</u>

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15. STATEMENT OF FUNDS (continued)

Restricted fixed asset funds

DfE/ESFA capital grants	-	188,160	(2,143)	-	-	186,017
Capital expenditure from GAG	10,430	-	(9,223)	1,089	-	2,296
Capital expenditure from other income	1,566,026	-	(47,992)	4,197	-	1,522,231
LAIS Risk Management Fund	187	-	(187)	-	-	-
	<u>1,576,643</u>	<u>188,160</u>	<u>(59,545)</u>	<u>5,286</u>	<u>-</u>	<u>1,710,544</u>
	<u>1,219,718</u>	<u>2,338,346</u>	<u>(2,248,938)</u>	<u>5,517</u>	<u>187,000</u>	<u>1,501,643</u>
Total of funds	<u>1,290,272</u>	<u>2,438,978</u>	<u>(2,347,528)</u>	<u>-</u>	<u>187,000</u>	<u>1,568,722</u>

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds 2018 £	Restricted funds 2018 £	Restricted fixed asset funds 2018 £	Total funds 2018 £
Tangible fixed assets	-	-	1,681,882	1,681,882
Current assets	68,274	258,696	28,662	355,632
Creditors due within one year	(1,195)	(134,597)	-	(135,792)
Provisions for liabilities and charges	-	(333,000)	-	(333,000)
	<u>67,079</u>	<u>(208,901)</u>	<u>1,710,544</u>	<u>1,568,722</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR

	Unrestricted funds 2017 £	Restricted funds 2017 £	Restricted fixed asset funds 2017 £	Total funds 2017 £
Tangible fixed assets	-	-	1,552,870	1,552,870
Current assets	62,041	194,535	5,151	261,727
Creditors due within one year	-	(101,179)	-	(101,179)
Provisions for liabilities and charges	-	(393,000)	-	(393,000)
	<u>62,041</u>	<u>(299,644)</u>	<u>1,558,021</u>	<u>1,320,418</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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17. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2018 £	2017 £
Net income/(expenditure) for the year (as per Statement of Financial Activities)	136,304	(44,854)
Adjustment for:		
Depreciation charges	29,830	29,715
Dividends, interest and rents from investments	(164)	(494)
Increase in debtors	(41,783)	(3,677)
Increase in creditors	34,613	21,435
Capital grants from DfE and other capital income	(181,336)	-
Defined benefit pension scheme cost less contributions payable	42,000	32,000
Defined benefit pension scheme finance cost	10,000	9,000
Net cash provided by operating activities	29,464	43,125

18. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2018 £	2017 £
Cash at bank	293,782	241,660
Total	293,782	241,660

19. CONTINGENT LIABILITIES

During the period of the Funding Agreement, in the event of the sale or disposal by other means of any asset for which a Government capital grant was received, the Academy is required either to re-invest the proceeds or to repay to the Secretary of State for Education the same proportion of the proceeds of the sale or disposal as equates with the proportion of the original cost met by the Secretary of State.

Upon termination of the Funding Agreement, whether as a result of the Secretary of State or the Academy serving notice, the Academy shall repay to the Secretary of State sums determined by reference to:

(a) the value at that time of the Academy's site and premises and other assets held for the purpose of the Academy; and

(b) the extent to which expenditure incurred in providing those assets was met by payments by the Secretary of State under the Funding Agreement.

20. CAPITAL COMMITMENTS

At 31 August 2018 the Academy had capital commitments as follows:

	2018 £	2017 £
Contracted for but not provided in these financial statements	25,000	-

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21. PENSION COMMITMENTS

The Academy's employees belong to two principal pension schemes: the Teacher's Pension Scheme for England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Leicestershire City Council. Both are Multi-employer defined benefit pension schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

Contributions amounting to £14,361 were payable to the schemes at 31 August 2018 (2017 - £12,781) and are included within creditors.

Teachers' Pension Scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pensions Regulations (2010) and, from 1 April 2014, by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies and, from 1 January 2007, automatic for teachers in part-time employment following appointment or a change of contract, although they are able to opt out.

The TPS is an unfunded scheme and members contribute on a 'pay as you go' basis – these contributions along with those made by employers are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2012 and in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014. The valuation report was published by the Department for Education on 9 June 2014. The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 16.48% of pensionable pay, including a 0.08% employer administration charge.
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £191,500 million, and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £176,600 million giving a notional past service deficit of £14,900 million
- an employer cost cap of 10.9% of pensionable pay will be applied to future valuations
- the assumed real rate of return is 3.0% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.75%. The assumed nominal rate of return is 5.06%.

The TPS valuation for 2012 determined an employer rate of 16.4%, which was payable from September 2015. The next valuation of the TPS is currently underway based on April 2016 data, whereupon the employer contribution rate is expected to be reassessed and will be payable from 1 April 2019.

The employer's pension costs paid to TPS in the period amounted to £78,138 (2017 - £72,921).

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21. PENSION COMMITMENTS (continued)

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (www.teacherspensions.co.uk/news/employers/2014/06/publication-of-the-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit scheme, with assets held in separate trustee-administered funds. The total contribution made for the Year ended 31 August 2018 was £56,000 (2017 - £52,000), of which employer's contributions totalled £45,000 (2017 - £41,000) and employees' contributions totalled £11,000 (2017 - £11,000). The agreed contribution rates for future years are 22.39% for employers and various% for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

Principal actuarial assumptions:

	2018	2017
Discount rate for scheme liabilities	2.80 %	2.50 %
Rate of increase in salaries	3.30 %	3.40 %
Rate of increase for pensions in payment / inflation	2.30 %	2.40 %

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2018	2017
Retiring today		
Males	22.1	22.1
Females	24.3	24.3
Retiring in 20 years		
Males	23.8	23.8
Females	26.2	26.2

	At 31 August 2018 £	At 31 August 2017 £
Sensitivity analysis		
Discount rate -0.1%	25,000	25,000
Salary Increase Rate +0.1%	6,000	11,000
Pension Increase Rate +0.1%	18,000	13,000

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21. PENSION COMMITMENTS (continued)

The Academy's share of the assets in the scheme was:

	Fair value at 31 August 2018 £	<i>Fair value at 31 August 2017 £</i>
Equities	368,000	344,000
Corporate bonds	161,000	103,000
Property	53,000	41,000
Cash and other liquid assets	12,000	26,000
Total market value of assets	594,000	514,000

The actual return on scheme assets was £25,000 (2017 - £65,000).

The amounts recognised in the Statement of financial activities incorporating income and expenditure account are as follows:

	2018 £	<i>2017 £</i>
Current service cost	(87,000)	(73,000)
Net interest cost	(10,000)	-
Total	(97,000)	(73,000)
Actual return on scheme assets	25,000	65,000

Movements in the present value of the defined benefit obligation were as follows:

	2018 £	<i>2017 £</i>
Opening defined benefit obligation	907,000	825,000
Current service cost	87,000	73,000
Interest cost	24,000	18,000
Employee contributions	11,000	11,000
Actuarial gains	(101,000)	(19,000)
Benefits paid	(1,000)	(1,000)
Closing defined benefit obligation	927,000	907,000

BOTTESFORD CHURCH OF ENGLAND PRIMARY SCHOOL TRUST
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**NOTES TO THE FINANCIAL STATEMENTS
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21. PENSION COMMITMENTS (continued)

Movements in the fair value of the Academy's share of scheme assets:

	2018 £	2017 £
Opening fair value of scheme assets	514,000	398,000
Interest income	14,000	9,000
Actuarial gains	11,000	56,000
Employer contributions	45,000	41,000
Employee contributions	11,000	11,000
Benefits paid	(1,000)	(1,000)
	<u>594,000</u>	<u>514,000</u>
Closing fair value of scheme assets	<u>594,000</u>	<u>514,000</u>

22. OPERATING LEASE COMMITMENTS

At 31 August 2018 the total of the Academy trust's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
Amounts payable:		
Within 1 year	783	783
Between 1 and 5 years	-	783
	<u>783</u>	<u>1,566</u>
Total	<u>783</u>	<u>1,566</u>

23. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £ 10 for the debts and liabilities contracted before he/she ceases to be a member.

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NOTES TO THE FINANCIAL STATEMENTS
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24. RELATED PARTY TRANSACTIONS

Owing to the nature of the academy trust and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which Trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH and with the trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place in the financial period.

Shine MAT - a trust in which Miss Jane Gant (Chair of Resources) is a trustee and was appointed on the board of Bottesford Church of England Primary School Trust on 22 September 2017:

The Academy received income of £3,165 (2017 - £NIL) in the year relating to 31 August 2017 from the Shine MAT.