

# AM03

## Notice of administrator's proposals



Companies House

For further information, please  
refer to our guidance at  
[www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

### 1 Company details

Company number 0 8 2 2 5 2 7 5

Company name in full Scaffteq West Ltd

#### → Filling in this form

Please complete in typescript or in  
bold black capitals.

### 2 Administrator's name

Full forename(s) David

Surname Hudson

### 3 Administrator's address

Building name/number 2nd Floor

Street 110 Cannon Street

Post town London

County/Region

Postcode E C 4 N 6 E U

Country

### 4 Administrator's name ①

Full forename(s) Matthew

Surname Whitchurch

#### ① Other administrator

Use this section to tell us about  
another administrator.

### 5 Administrator's address ②

Building name/number Kings Orchard

Street

Post town 1 Queen Street

County/Region Bristol

Postcode B S 2 0 H Q

Country

#### ② Other administrator

Use this section to tell us about  
another administrator.

# AM03

## Notice of Administrator's Proposals

**6**

### Statement of proposals



I attach a copy of the statement of proposals

**7**

### Qualifying report and administrator's statement <sup>①</sup>



I attach a copy of the qualifying report



I attach a statement of disposal

<sup>①</sup> As required by regulation 9(5) of The Administration (Restrictions on Disposal etc. to Connected Persons) Regulations 2021)

**8**

### Sign and date

Administrator's  
Signature

Signature

X



X

Signature date

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# AM03

## Notice of Administrator's Proposals



### Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Elena Joannides
Company name	FRP Advisory Trading Limited
Address	2nd Floor 110 Cannon Street
Post town	London
County/Region	
Postcode	E C 4 N 6 E U
Country	
DX	cp.london@frpadvisory.com
Telephone	020 3005 4000



### Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



### Important information

All information on this form will appear on the public record.



### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ.  
DX 33050 Cardiff.



### Further information

For further information please see the guidance notes on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.gov.uk/companieshouse](http://www.gov.uk/companieshouse)

**FRP**

Scaffteq West Ltd (in Administration)  
The Administrators' Proposals  
12 April 2024

## Contents and abbreviations

**FRP**

Section	Content
1.	Introduction and circumstances giving rise to the appointment of the Administrators
2.	Conduct of the administration
3.	The Administrators' remuneration, expenses and pre-administration costs
4.	Estimated outcome for creditors

Appendix	Content
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B.	A schedule of work
C.	Administrators' receipts & payments account
D.	Details of the financial position of the Company
E.	A schedule of pre-administration costs

### The following abbreviations may be used in this report:

<b>BCM</b>	BCM Scaffolding Services Limited (in Administration)
<b>Begbies</b>	Begbies Traynor (Central) LLP
<b>CBILS</b>	The Coronavirus Business Interruption Loan Scheme
<b>CVL</b>	Creditors Voluntary Liquidation
<b>CVI</b>	Cost Verification International Limited
<b>CVA</b>	Company Voluntary Arrangement
<b>FRP</b>	FRP Advisory Trading Limited
<b>FY</b>	Financial year
<b>Hilco</b>	Hilco Appraisal Ltd t/a Hilco Valuation Services
<b>HMRC</b>	HM Revenue & Customs
<b>k</b>	Thousand
<b>Lendnet</b>	Lendnet LLP
<b>m</b>	Million
<b>Natwest</b>	Natwest Bank Plc
<b>SIP</b>	Statement of insolvency practice
<b>SPV</b>	Special Purchase Vehicle
<b>Supervisors</b>	Ninos Koumettou and Yiannis Koumettou
<b>The Administrators</b>	David Hudson and Matthew Whitchurch of FRP

Contents and abbreviations



<b>The Company / Scaffteq</b>	Scaffteq West Ltd (in Administration)
<b>The Insolvency Rules</b>	The Insolvency (England and Wales) Rules 2016
<b>The Directors</b>	David Hayde and Adele McLay
<b>TP</b>	Triple Point Advancr Leasing PLC
<b>TTP</b>	Time to Pay

## 1. Introduction and circumstances giving rise to the appointment of the Administrators

**FRP**

On 16 February 2024, the Company entered administration and David Hudson and Matthew Whitchurch were appointed as Administrators.

This document, together with its appendices, forms the Administrators' statement of proposals ("the Proposals") to creditors in accordance with Paragraph 49 of Schedule B1 to the Insolvency Act 1986 and the Insolvency Rules. The Proposals are deemed delivered on 12 April 2024.

Certain statutory information about the Company and the administration is provided at **Appendix A**.

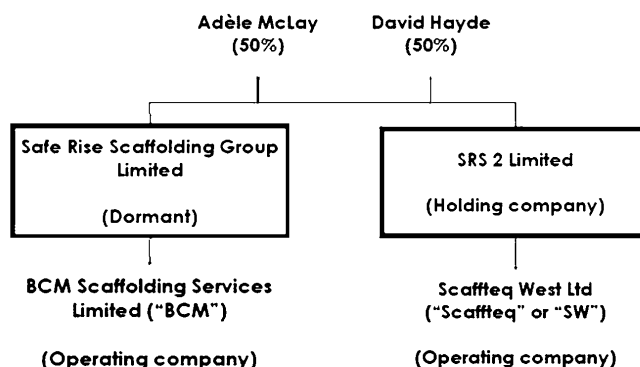
### Background information regarding the Company

The Company was incorporated on 24 September 2012 and was purchased by the Directors in March 2019 for approx. £3m via SRS 2 Limited, a SPV incorporated by the Directors in March 2019, for the purposes of the transaction. As at the date of appointment, SRS 2 Limited was the sole shareholder of the Company, which in turn is owned by the Directors.

The acquisition was initially funded by a finance provider, and subsequently refinanced by TP in January 2020 by way of a loan totalling £3m to SRS 2 Ltd whereby TP was granted a debenture against SRS 2 Limited which is guaranteed by the Company, being the trading entity. The initial drawdown of £2.2m was utilised to refinance the acquisition costs, with the balance deferred over three years and subject to certain milestones being achieved and was intended to be used to support the Company's cashflow.

TP's security was registered at Companies House, for both companies, on 31 January 2020. In March 2021, TP refinanced its original loan into a CBILS via another related entity, Lendnet (further details below).

The business provided scaffolding contractor services in South West England and Wales and in some instances, the London area. The Company primarily provided services to, and specialised in, the housebuilding sector.



In addition, the Company historically assisted clients to obtain the necessary Council of Mortgage Lenders ("CML") certificates required for new builds. Scaffteq's clients included David Wilson Homes, Taylor Wimpey, Barratt Homes and Bellway Homes. The Company was based in Bristol with the head office located at 11 Walker Way, Thornbury, Bristol BS35 3US.

The Company historically employed approx. 70 employees, however a number of these employees were transferred to Bristol Scaffolding Services Limited ("BSS"), a related entity by virtue of common directors and ultimate shareholders, following the CVA (see below). On appointment the Company only employed two employees, one of which was David Hayde.

## 1. Introduction and circumstances giving rise to the appointment of the Administrators

**FRP**

In FY19 the Company made an operating profit totalling £434k. However, the subsequent impact resulting from the Covid pandemic resulted in the Company reporting an operating loss for FY20 totalling £824k. The Company recovered in FY21 reporting a small operating profit.

At this time, the Company faced significant cash flow pressures caused by the pandemic which was exacerbated by increased material costs, increased fuel costs and a national shortage of HGV drivers which increased driver costs. Liquidity pressures resulted in increased HMRC debt, totalling approx. £3.3m.

In March 2021, TP refinanced its original loan provided to SRS 2 Limited into a CBILS via another a related entity, Lendnet. The CBILS was provided to give the Company the opportunity to recover after the effects of COVID-19 and the ongoing issues facing the wider construction industry.

The Directors took steps to improve the working capital pressure on the business by obtaining another CBILS loan totalling £250k from Natwest and engaged with HMRC to agree a TTP arrangement in respect of accrued debt. However, other market factors such as the end of the Help to Buy Scheme and higher interest rates which reduced the demand for new homes, further affected trading performance.

In February 2023, when a TTP arrangement could not be agreed, HMRC issued a winding up petition which was due to be heard in April 2023. The Directors engaged Begbies to review the options available to the Company. As a result of the advice tendered to the Directors, the Directors submitted a CVA proposal to Ninos Koumetto and Yiannis Koumetto who agreed to act as Joint Nominees on 3 April 2023.

Based on the CVA proposal, the CVA would last for five years resulting in the secured creditor (Lendnet), preferential creditors (employees) and the secondary preferential creditor (HMRC) being paid in full. The CVA proposal was subsequently approved on 15 May 2023 whereby the Joint Nominees became the Supervisors, and the winding up petition was dismissed.

### Events leading to the appointment of the Administrators

The Company continued to be affected by fluctuating market conditions and certain payments due per the CVA proposal were not made. In June 2023 the Directors provided Lendnet and the Supervisors with management accounts, to substantiate their belief that the CVA could be successful. However, due to the economic pressures affecting the housing market, the assumptions underpinning the forecasts became unreliable.

In September 2023, Lendnet had concerns regarding certain terms of the CVA proposal not being adhered to, namely three missed payments to Lendnet and unpaid post-CVA payments due to HMRC totalling approx. £75k. At this time, it is understood that the Supervisors engaged with HMRC to discuss a variation to the CVA proposal, to ensure its success.

On 15 September 2023 following various defaults under the loan agreement including Scaffteq entering a CVA, missed contractual payments, and breaches of certain covenants, Lendnet issued a demand letter to the Company as guarantor for the loan provided to SRS 2 Limited, requesting settlement of the principle outstanding indebtedness, including interest, totalling £2.15m. On the same date, Lendnet also issued a demand letter to the Company, as a guarantor to the loan provided to BCM, requesting settlement of the principle outstanding indebtedness, including interest, totalling £2.13m.

The Directors provided a report to Lendnet on 16 September 2023 explaining why the CVA could still succeed and requested Lendnet continue to support the CVA.

Dialogue remained open between the Company, the Supervisors and Lendnet and it was agreed that Lendnet would continue to provide forbearance, to provide the Directors sufficient time to implement their strategy to maintain the CVA.

By February 2024 payments due to Lendnet had not been brought up to date and Lendnet discussed the position with the Supervisors, who confirmed that the CVA was in default.



## 1. Introduction and circumstances giving rise to the appointment of the Administrators

**FRP**

Lendnet issued a further demand letter to the Company as guarantor for the loan provided to SRS 2 Limited on 14 February 2024, for the total sum of £2.18m including interest and fees. A demand letter was also served by Lendnet on the Company, as a guarantor to the loan provided to BCM, requesting settlement of the principle outstanding indebtedness, including interest, totalling £2.17m.

### **Appointment of the Administrators**

The Company was unable to settle the amounts requested in the demand letters and therefore David Hudson and Matthew Whitchurch were appointed as Administrators on 16 February 2024 by the Company's QFCH, Lendnet.

Until the appointment of Administrators, the Directors continued to be responsible for the Company and its affairs, and neither FRP nor its insolvency practitioners advised the Directors personally.

Prior to their appointment, the Administrators are required to consider any ethical and conflict issues in relation to the appointment and provided they are satisfied that there are no matters arising that would preclude them from consenting to act, they must provide a statutory statement and consent to act in which any prior relationship between the proposed Administrators and the Company is summarised, which is subsequently filed in Court.

Following the appointment of the Administrators, their duty of care is to all the Company creditors as officers of the Court and agents of the Company, taking over from the Directors the responsibilities of managing the affairs, business and property of the Company.

## 2. Conduct of the administration

### The objective of the administration

The Administrators think that objective (a) of the administration, as detailed in Paragraph 3(1) of Schedule B1 to the Insolvency Act 1986, being to rescue the Company as a going concern, will not be achieved due to the quantum of the Company's debt.

It is envisaged that objective (b), being a better result for the Company's creditors as a whole than would be likely if the Company had been wound-up (without first being in administration) will not be achieved on the basis that the business ceased to trade on appointment of the Administrators, and based on current information, the expected quantum of net realisations will not be sufficient to enable a return to the unsecured creditors.

As such, it is envisaged that objective (c) will be achieved, to realise property to make a distribution to one or more secured or preferential creditors.

### The Administrators' actions

Details of work already undertaken or anticipated to be undertaken is set out in the schedule of work attached at **Appendix B**.

Immediately on appointment the Administrators' staff and their agents attended the Company's head office at Thornbury to meet David Hayde to better understand the business operations (such as current client contracts) as well as what assets the Company had and where they were located.

Given the lack of working capital, the fact that the employee contracts were held by another entity not under the control of the Administrators, and the ability and likelihood of clients cancelling contracts, the Administrators concluded there was no ability to continue trading the Company in Administration.

Assets that were not utilised at client sites were stored at the Thornbury site. The site also stored Company owned and leased vehicles as well as trucks. Upon appointment, the Administrators instructed Hilco to carry out valuations of the Company's chattel assets. Hilco conducted an inventory of the assets and advised that, to derive the best value for the assets, the assets should be sold via private treaty.

### Sale of the assets

#### *Scaffolding equipment*

As stated Hilco were engaged on appointment, to conduct an inventory of the assets stored at the Thornbury site.

Given the specialised nature of the Company's assets, specifically the scaffolding assets comprising of tubes, boards and fixings (both erect and dismantled) located at client sites and the Thornbury yard, the Administrators also engaged CVI, independent specialist agents, to attend the site to undertake a valuation of the materials.

These assets have been marketed widely via Hilco's own wide-reaching database as well as via scaffolding publications to drive interest. In doing so Hilco are expected to reach a large scale of potential interested parties, therefore cultivating strong interest in these assets.

The outcome of any potential sale will be detailed in the Administrators' progress report, as the deadline for offers for these materials is currently 18 April 2024.

The Administrators separately instructed CVI to visit each of the client sites to prepare a valuation and inventory of the Company's materials held at each site.

The Administrators reviewed the costs involved with the 'striking' process (i.e. dismantling and removal of tubes and materials) and sought advice from CVI, upon which it was deemed cost effective to 'strike' the scaffolding at certain client sites, with the process being overseen by CVI and its staff and contractors. Accordingly, the Administrators and CVI are now progressing negotiations with clients in respect of

## 2. Conduct of the administration

**FRP**

amounts due to the Company under the respective client contracts. This matter remains ongoing, and the Administrators' will confirm the outcome of this matter in the Administrators' progress report.

Where materials have been collected from client sites, they are being stored by CVI, and will be sold in due course.

### *Vehicles*

The Administrators retained one former employee on a subcontractor basis, to assist with locating the vehicles utilised by the Company, as the subcontractors had the use of Company owned or leased vehicles to attend client sites.

Hilco have worked with this individual to support the collection of leased vehicles for the finance companies.

Where possible, Hilco have engaged with former subcontractors to negotiate the sale of Company owned vehicles. Where sales could not be agreed, Hilco have placed these vehicles in auctions. The auctions have now concluded albeit there are ongoing discussions with certain offering parties and therefore details of the final sales achieved will be provided in the Administrators' progress report.

### **Other matters**

The Administrators have also progressed the following since appointment:

- Wrote to the remaining Company employees to confirm their redundancy and provided the relevant paperwork in order for them to submit their claims via the RPO;
- Held a virtual meeting with the staff of BSS, who previously worked at the Company's client's site(s), to advise them of the appointment and that the Company was not in a position to provide funding to BSS in order to settle their costs; and
- Wrote to all clients of the Company to advise of the appointment, to seek confirmation that the sites were secure so that the assets were protected and

to instruct them that no Company assets were to be removed without the Administrators' prior consent.

### **Administrators' future work**

Following approval of the Proposals, the Administrators will continue to manage the affairs and business of the Company and conduct the Administration to achieve the purpose of the Administration. Key matters to be undertaken include but are not limited to:

- Finalising the sales of the Company's assets, as detailed above;
- Taking all steps necessary to maximise collection of the book debts and amounts due by the Company's clients, which may include completing certain contracts and projects;
- Completing post appointment period VAT returns;
- Investigating and, if appropriate, pursuing any claims that the Company may have against any person, firms or company whether in contract or otherwise, including any officer or former officer of the Company or any person, firm or company that supplies or has supplied goods or services to the Company;
- Distributing realisations to the secured and preferential creditors where applicable;
- Seeking an extension of the administration if needed;
- Agreeing the claims of the unsecured creditors and distributing the Prescribed Part, if this becomes applicable;
- Ensuring all statutory and compliance matters are attended to; and
- Paying all administration expenses and bringing the Administration to an end when deemed appropriate by the Administrators.

### **Receipts and payments account**

A copy of the Administrators' receipts and payments account to date is attached at **Appendix C** which is considered to be self-explanatory. Receipts and payments are shown net of VAT, which is payable and recoverable in the Administration.

## 2. Conduct of the administration

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### **The Directors' Statement of Affairs**

The Directors of the Company have been asked to submit a Statement of Affairs under paragraph 47 of Schedule B1 of the Insolvency Act 1986 and this is awaited.

Details of the financial position of the Company at the latest practical date, prepared from information available to the Administrators and including a list of known creditors' names and addresses, is provided at **Appendix D**.

As and when the Directors' Statement of Affairs is received it will be filed with the Registrar of Companies.

### **Matters requiring investigation**

The Administrators are required as part of their duties to establish what assets the Company owns and to consider the way in which the Company's business has been conducted. They are also required under the provisions of the Company Directors Disqualification Act 1986 to report to the Secretary of State for Business and Trade on the conduct of the Directors.

If you have any information or concerns regarding the way in which the Company's business has been conducted or have information regarding potential recoveries for the estate, please contact the office of the Administrators as soon as possible.

### **The end of the Administration**

The Administration will end automatically after twelve months from the date of appointment of the Administrators. This period can be extended with consent of the creditors for up to twelve months or longer by application to the Court as required.

If the Administrators are of the view that a dividend will become available to the unsecured creditors (other than by virtue of the prescribed part) it is appropriate for the Company to move from administration into CVL pursuant to Paragraph 83 of Schedule B1 to the Insolvency Act 1986. If applicable the Administrators will take steps to place the Company into CVL.

Scaffteq West Ltd (in Administration)  
The Administrators' Proposals

Pursuant to Paragraph 83 of Schedule B1 to the Insolvency Act 1986, should the creditors not nominate a Liquidator, the proposed Liquidators in a CVL are to be the Administrators or any successor office holder(s). Any act to be done by the Liquidators may be done by all or any one of them. Pursuant to Paragraph 83(7)(a) of Schedule B1 to the Insolvency Act 1986 and the Insolvency Rules, creditors may nominate a different person as the proposed liquidator, provided that the nomination is made after the receipt of the Proposals and before these Proposals are approved.

Should a dividend not become available to the unsecured creditors, but it is still appropriate for the Company to enter liquidation, the Administrators will petition the Court pursuant to Paragraph 79 of Schedule B1 to the Insolvency Act 1986 for an order to bring the administration to an end with a consequential order for the compulsory winding up of the Company.

The Liquidators in a compulsory winding up will be appointed by the Court and may be the Administrators, or any successor office holders.

If the Administrators think the Company has no property which might permit a distribution to its unsecured creditors, or if they also consider that an exit from the administration into liquidation is not appropriate they will send a notice to the Registrar of Companies in accordance with Paragraph 84 of Schedule B1 to the Insolvency Act 1986 to bring the administration to an end, and three months after the filing of the notice the Company will be deemed to be dissolved.

If the Administrators are of the view that it is appropriate for the creditors to consider the approval of a CVA the proposed supervisors are to be the Administrators or any successor office holders. Creditors may nominate different supervisors when considering whether to approve the CVA proposals.

In this Administration, it is proposed that the Administrators will take the necessary steps to dissolve the Company as it is not anticipated there will be any funds available for distribution to unsecured creditors, other than by virtue of the prescribed part, if available.

## 2. Conduct of the administration

**FRP**

### **Decision of creditors**

As stated above, based on information currently available, the Administrators think that the Company has insufficient property to enable a distribution to be made to unsecured creditors, other than by virtue of the prescribed part. This statement is made in accordance with Paragraph 52(1)(b) of Schedule B1 to the Insolvency Act 1986.

The Administrators are therefore not required to seek a decision from creditors as to whether they approve the Administrators' proposals pursuant to Paragraph 51 of Schedule B1 to the Insolvency Act 1986. The Administrators must however seek a decision from the creditors if requested to do so by creditors whose debts amount to at least 10% of the total debts of the Company. The request must contain the particulars prescribed by rule 15.18 of the Insolvency Rules and be made within eight business days of the date of delivery of this report, in accordance with the Insolvency Rules.

The expenses of seeking the decision shall be paid by the creditor or creditors requesting the decision, who will be required to lodge a deposit with the Administrators as security for this payment. The creditors may decide that the expenses of seeking the decision should be paid as an expense of the Administration payable from the assets of the Company.

In accordance with the Insolvency Rules where the Administrators have not sought a decision of the creditors, the proposals set out below will be deemed to have been approved by the creditors unless at least 10% by value of the creditors requisition a decision of creditors within eight business days of the date of delivery of this report.

### 3. The Administrators' remuneration, expenses and pre-appointment costs

**FRP**

#### **Administrators' remuneration**

A schedule of the work to be undertaken during the Administration is set out at **Appendix B**.

The Administrators' remuneration will be drawn from the Company's assets, and it is proposed that it will be charged by reference to the time incurred in attending to matters arising. Further details of how this will be calculated is set out below. The basis of the Administrators' remuneration has not yet been approved by creditors, and the Administrators have accordingly not drawn any remuneration in this case. The Administrators will seek approval for their fees from the secured and preferential creditors in due course, in accordance with the Insolvency Rules.

Should the Company subsequently be placed into liquidation and the Administrators appointed as liquidators, the basis agreed for the drawing of the Administrators' remuneration will also be that utilised in determining the liquidators' remuneration, in accordance with the Insolvency Rules.

Whichever fee basis is approved by creditors and utilised to calculate the level of remuneration that can be drawn by the Administrators this will include all direct costs of providing professional services by the Administrators and their staff in dealing with this Administration, but will exclude any expenses that may be paid to an associate or which have an element of shared costs (known as category 2 expenses), which require separate approval from creditors before they can be paid.

Where payments are to be made to associates of the office holder or their firm, creditors' approval to such payments must be received prior to payment being remitted. No payments are being made to associates of the Administrators or FRP.

Where there is an element of costs being shared between this insolvency estate and other parties, and determination of how those costs are to be allocated is being decided by the office holder, creditors' approval to such payments must be received prior to payment being remitted. No shared costs are currently envisaged.

*Remuneration charged by reference to the time incurred in attending to matters arising*

The time charged is based on computerised records capturing time charged by the Administrators and their staff in dealing with the conduct of those aspect of the case being charged on a time cost basis. Matters dealt with during the assignment are dealt with by different members of staff depending on the level of complexity and the experience required. Time is charged to the case in maximum units of six minutes. Charge-out rates are based on individual expertise, qualification and grade. The costs of the firm's support staff are not directly charged to the estate unless dealing with directly identifiable case specific matters.

#### **Administrators' disbursements and expenses**

The Administrators' disbursements are payments which are first met by the Administrators, and then reimbursed to the Administrators from the estate.

Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the administration of the Company, are paid by FRP at the HMRC approved mileage rate.

Approval will be sought from the secured and preferential creditors regarding the same in due course.

#### **Pre-administration costs charged or incurred by the Administrators**

Attached at **Appendix E** is a statement of pre-administration costs charged or incurred by the Administrators prior to the Company entering administration. None of these costs have been paid.

The Administrators are not seeking approval for these costs at this juncture but will revert to creditors for approval during the course of this Administration.

### 3. The Administrators' remuneration, expenses and pre-appointment costs

**FRP**

#### **Creditors' ability to challenge the Administrators' remuneration and expenses**

Creditors have a right to request further information from the Administrators and further have a right to challenge the Administrators' remuneration and other expenses under the Insolvency Rules following receipt of a progress report. Further details of these rights can be found in the Creditors' Guide to Fees which you can access by using the following link <https://www.frpadvisor.com/legal-and-regulatory-notice/information-creditors-insolvency-proceedings/> and select the one for administrations. Alternatively, a hard copy of the relevant guide will be sent to you on request.

## 4. Estimated outcome for the creditors

**FRP**

### Estimated outcome for creditors

Based on the information available the anticipated outcome for creditors is detailed below.

#### Outcome for the secured creditor

Lendnet hold fixed and floating charge security over the assets of the Company created on 1 April 2021 and registered at Companies House on 8 April 2021.

As per the demand letter dated 14 February 2024, the amount owed to Lendnet totals approx. £2.18m. This amount is owed by SRS 2 Ltd and is guaranteed by the Company and other related entities. In addition, the Company is a guarantor to the loan provided by Lendnet to BCM, for which the amount owed totals approx. £2.17m.

Based on current information, it is not expected that there will be sufficient net realisations to enable a distribution to be paid to Lendnet. Consequently, Lendnet are expected to rely on making an application for repayment under the CBILS, and/or via the personal guarantees provided by the Directors, in order to make any recovery.

#### Outcome for preferential creditors

As stated earlier in this report the majority of the Company's employees were transferred to another related entity prior to the appointment of the Administrators. Of the remaining two employees, the Administrators have received one claim totalling £92 relating to holiday pay, and one other claim is currently being reviewed.

If applicable, a separate claim for pension arrears will be progressed with the pension provider, in conjunction with the RPO.

Based on current information it is expected that preferential claims will be paid in full.

### Outcome for secondary preferential creditors

From 1 December 2020 HMRC ranks as a secondary preferential creditor in respect of the following:

- VAT;
- PAYE (including student loan repayments);
- Construction Industry Scheme deductions; and
- Employees' NI contributions.

The Administrators have not yet received HMRC's final claim in these proceedings and have been unable to quantify any amounts due to HMRC.

Any distribution to secondary preferential creditors will be subject to final net asset realisations and settling the amounts due to first ranking preferential creditors in full.

### Outcome for unsecured creditors

It is currently estimated that there will not be sufficient funds available to make a distribution to unsecured creditors, outside of a prescribed part dividend.

#### Prescribed Part

The prescribed part is a carve out of funds available to the holder of a floating charge which is set aside for the unsecured creditors in accordance with Section 176A of the Insolvency Act 1986. The prescribed part only applies where the floating charge was created after 15 September 2003 and the net property available to the floating charge holder exceeds £10k.

The prescribed part is available for all unsecured creditors and where there are only sufficient funds to enable a dividend to unsecured creditors from the prescribed part, this will be paid by the Administrators.



#### 4. Estimated outcome for the creditors

**FRP**

Only where realisations (net of the expenses of the administration) are sufficient to settle the preferential and secondary preferential claims in full, would there be sufficient funds available for a distribution to creditors under the prescribed part.

It is not possible to estimate the value of the prescribed part until such time as the assets have been realised, the final costs of the administration have been quantified, and all preferential and secondary preferential claims have been received. An update regarding the outcome for unsecured creditors will be provided in the progress report.

## Appendix A

### Statutory information about the Company and the administration

**FRP****COMPANY INFORMATION:**

Other trading names:	N/A
Date of incorporation:	24/09/2012
Company number:	08225275
Registered office:	2 <sup>nd</sup> Floor, 110 Cannon Street, London, EC4N 6EU
Previous registered office:	11 Walker Way, Thornbury, Bristol, BS35 3US
Business address:	Kings Orchard, 1 Queen Street, Bristol BS2 0HQ
Directors:	David Hayde and Adele McLay
Company secretary:	N/A
Company shareholding:	<p>The Company's 100 Ordinary £1 shares are held by the parent company, SRS 2 Limited.</p> <p>The Directors each hold a 50% shareholding (David Hayde 50% A shares and Adele Mclay 50% B Shares) in SRS 2 Limited.</p>

**ADMINISTRATION DETAILS:**

Names of Administrators:	David Hudson and Matthew Whitchurch
Address of Administrators:	FRP Advisory Trading Limited 2 <sup>nd</sup> Floor, 110 Cannon Street, London EC4N 6EU.
Date of appointment of Administrators:	16 February 2024
Court in which administration proceedings were brought:	The High Court of Justice
Court reference number:	CR-2024-000961
Date of notice of intention to appoint Administrators presented to Court:	N/A
Administration appointment made by:	Lendnet as Qualifying Floating Charge Holder
The appointment of the Administrators included a declaration that they are acting jointly and severally as Administrators of the Company in accordance with Paragraph 100 of Schedule B1 to the Insolvency Act 1986.	

## Appendix A

### Statutory information about the Company and the administration

**FRP**

The Directors have confirmed the Company's centre of main interest has been in the UK and accordingly the proceedings will be COMI proceedings as defined in the Insolvency Rules.

Extracts from the financial statements available are summarised below:

<b>Period Ended</b>	<b>Assets £'000</b>	<b>Liabilities £'000</b>	<b>Profit/ (Loss) Reserves £'000</b>	<b>Total Equity £'000</b>
30.09.2022	2,692	1,057	1,214	2,021
30.09.2021	1,755	717	966	2,015
30.09.2020	3,491	2,076	945	945
30.09.2019	3,125	1,606	1,615	1,615
30.09.2018	965	1,218	1,321	1,321

## Appendix B

### A schedule of work

**FRP**

The table below sets out a detailed summary of the work undertaken by the Administrators to date and details of the work it is anticipated will be undertaken by the Administrators throughout the duration of this assignment. Details of assumptions made in compiling this table are set out below.

Where work undertaken results in the realisation of funds (from the sale of assets or enhanced recoveries from successful actions taken against third parties), there may be a financial benefit to creditors should there be sufficient funds available to make a distribution to one or more class of creditor. In this case, work undertaken will include the sale of the Company's assets and recovery of amounts due by the Company's clients.

A proportion of the work undertaken by an Insolvency Practitioner is required by statute, including ensuring the appointment is valid, notifications of the appointment to third parties, regular reporting on the progress, notifying statutory bodies where required in relation to the conduct of the directors, complying with relevant legislation and regulatory matters. This may not have a direct financial benefit to creditors but is substantially there to protect creditors and other stakeholders and ensuring they are kept informed of developments.

<b>GENERAL ASSUMPTIONS IN COMPILING THIS SCHEDULE OF WORK</b>
<ul style="list-style-type: none"><li>• The records received are complete and up to date</li><li>• There are no matters to investigate or pursue</li><li>• No financial irregularities are identified</li><li>• A committee of creditors is not appointed</li><li>• There are no exceptional queries from stakeholders</li><li>• There are no health and safety or environmental issues to be dealt with</li><li>• The work that may be undertaken by any subsequently appointed Liquidator has been excluded</li><li>• There is no requirement for legal action to recover any amounts due to the Company, whether in respect of book debts or otherwise</li><li>• There is no requirement to seek a decision from creditors as to whether they approve the Administrators' proposals</li><li>• The case will be closed within one year</li><li>• The Company will exit administration by way of dissolution</li></ul>

## Appendix B

### A schedule of work

**FRP**

Note	Category	
1	<b>ADMINISTRATION AND PLANNING</b>	<b>ADMINISTRATION AND PLANNING</b>
	<b>Work undertaken to date</b>	<b>Future work to be undertaken</b>
	<b>General Matters</b>	
	<p>Preparation of post appointment statutory documentation and completed internal compliance procedures.</p> <p>Identified and secured all relevant records required for the ongoing administration processes.</p> <p>Ensured all books and records were collected by the Administrators' storage agents.</p> <p>Regular reviews on the conduct of the case and regular updates to the case strategy as required by the Administrators regulatory professional body to ensure all statutory matters are attended to and the case is progressing.</p> <p>Necessary administrative and strategy work.</p> <p>Circulating information requests to the directors in order to better understand the operation of the business.</p>	<p>Regularly reviewing the conduct of the case and the case strategy and updating as required by the Administrators' regulatory professional body to ensure all statutory matters are attended to and to ensure the case is progressing.</p> <p>Continue to liaise with third parties regarding general case matters arising.</p> <p>Continuous maintenance of the case filing system, ensuring relevant documentation either sent or received are filed accordingly.</p> <p>Cancelling insurance cover over assets as they are realised to control insurance costs.</p> <p>Ascertaining the online presence of the insolvent entity and taking appropriate measures to control or close it as required.</p>
	<b>Regulatory Requirements</b>	
	<p>Completion of take on procedures which include consideration of professional and ethical matters and other legislation such as the Bribery Act and Data Protection Act.</p> <p>Completion of money laundering risk assessment procedures and know your client checks in accordance with the Anti Money Laundering Regulations.</p>	<p>Continue to adhere to internal policies and procedures in addition to external guidelines and regulatory framework.</p> <p>Ongoing review of regulatory compliance and taking any further actions in accordance with the Anti Money Laundering Regulations, Bribery Act, Data Protection Act and other regulations specific to the Company.</p>

## Appendix B

### A schedule of work

**FRP**

	<p>Continued to monitor the position with regards to Money Laundering Regulations.</p> <p>In addition to the above take on procedures, to consider if there are any other case specific matters to be aware of prior to or on appointment, for example health and safety; environmental concerns; particular licences or registrations; tax position; social media; profile of the client or its stakeholders.</p> <p>Adhering to internal and regulatory protocols, as appropriate.</p> <p>This work does not give direct financial benefit to the creditors but has to be undertaken by the office holder to meet their requirements under the insolvency legislation and the SIPs, which set out required practice that office holders must follow.</p>	
	<b>Ethical Requirements</b>	
	<p>Prior to the appointment of the Administrators and prior to the period covered by this report, a review of the ethical issues was undertaken and no ethical threats were identified. Since the appointment, no new threats to compliance with the Code of Ethics have been identified.</p>	<p>Regular review of the Administrators' and all case staff's position with regards to the case from an ethical standpoint.</p> <p>Ensuring that requisite action is taken to identify and mitigate any ethical risks and threats arising.</p>
	<b>Case Management Requirements</b>	
	<p>Formulated and documented the Administration strategy.</p> <p>Set up an electronic file to be updated and maintained for the duration of the appointment.</p> <p>Maintained a diary system to ensure all matters were discharged in accordance with legislation.</p>	<p>Continue to monitor and document any proposed changes of strategy and implementation thereof.</p> <p>Continue to liaise with Citypress as appropriate.</p> <p>Regular review of the case file and other tools utilised in administering the Administration (such as the case diary, case filing system etc.)</p>

## Appendix B

### A schedule of work

**FRP**

<p>Set up and administered the Administration bank accounts.</p> <p>Liaised with FRP's internal IT department to complete a backup of the Company's servers, as well as the Company's Sage accounts.</p> <p>Extensive exchanges with the Company's pre appointment IT providers in order to ensure ongoing access.</p> <p>Corresponded with the Company's former bankers, insurers, solicitors, and other advisors as applicable to required information and documentation to assist with the Administration.</p> <p>Engaged with Citypress, a PR provider to manage any media interest.</p> <p>Management of the case implemented through regular reviews of progress including team meetings, ongoing monitoring of the case checklist, diary management systems, file reviews, updated and other communications.</p> <p>Continued to update the case strategy document and ensured key papers were filed for future reference.</p> <p>Carried out reconciliations of the estate bank accounts and ensured appropriate placement of funds and recording of transactions.</p> <p>Coding receipts and raising payments requests as and when required.</p> <p>On appointment, the Administrators met with the Directors to understand the day to day operation of the business as well as the location of assets and the ongoing current client contracts.</p> <p>The Directors were also requested to provide client information and the most recent cash flow to support the Administrators' strategy.</p>	<p>Continue to ensure all statutory matters are adhered to and the case progresses.</p> <p>Ensuring accounts are regularly reconciled to produce accurate and timely reports to all creditors when required. Processing and recording all receipts and payments throughout the appointment on IPS and providing internal and external reports as required. Continued review and maintenance of records on the IPS system.</p> <p>Continuing to correspond with various parties, including the Directors and former advisors to the Company, as appropriate to request further information to assist in general enquiries and ongoing investigations, as required.</p> <p>Dealing with any GDPR enquiries.</p> <p>Maintaining and developing case-specific files.</p>
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## Appendix B

### A schedule of work

**FRP**

2	<b>ASSET REALISATION Work undertaken to date</b>	<b>ASSET REALISATION Future work to be undertaken</b>
	<p>On appointment the Administrators met with the directors to understand the day to day operation of the business. The directors identified key individuals who could support the Administrators in recovering amounts owed to the Company from certain clients.</p> <p>All clients identified were written to, to seek confirmation that the sites were secure and any assets belonging to the Company remained onsite and held to the Administrators' order.</p> <p>The Administrators engaged CVI to attend the various client sites to identify, schedule and value the scaffolding and materials or, where appropriate, to assist with completing certain phases of contracts or projects, on behalf of the Administrators, in order to increase realisations to the benefit of creditors.</p> <p>Other key individuals were identified to support CVI with this process who had involvement in the day to day management at certain client sites. These individuals were also engaged to assist with client self-certifications so that the Administrators could raise invoices and collect amounts due against the work that had been undertaken. This matter is still being progressed and the Administrators' will confirm the outcome in the progress report.</p> <p>Concurrently, the Administrators engaged Hilco to attend the yard at Thornbury where the Company's assets (motor vehicles and scaffolding equipment) were stored, when they were not utilised at client sites. Hilco attended the site with the Administrators team in order to compile an inventory. CVI supported on this matter and prepared a valuation.</p>	<p>Continue to work with CVI and Hilco in order to realise the assets and materials at the yard, client sites and those collected by CVI, in addition to the vehicles, and any additional tasks associated with the sale of the assets, as required.</p> <p>Extracting additional supporting documentation from the Company's books and records regarding amounts due to the Company.</p> <p>Issuing follow up letters to clients requesting settlement of accounts.</p> <p>Receipt and review of responses from clients and dealing with the same.</p> <p>Maintaining a schedule regarding the collection of the book debts and responses received.</p> <p>Taking all necessary steps to pursue the remaining book debts of the Company, which may include engaging a debt collection agent, and/or taking legal advice as required, to maximise collection of the debtor book.</p> <p>Should any other assets be realisable in these proceedings, the Administrators will review the same and take appropriate steps to realise these as required.</p>



## Appendix B

### A schedule of work

**FRP**

	<p>Hilco advised the Administrators that, in order to derive the best value from the scaffolding assets, these materials should be sold by private treaty. These assets have been marketed widely via Hilco's own wide-reaching database as well as via scaffolding publications to drive interest.</p> <p>The outcome of any potential sale will be detailed in the Administrators' progress report, as the deadline for offers for these materials is currently 18 April 2024.</p> <p>Materials that have been collected from client sites, are being stored by CVI, and will be sold in due course.</p> <p>The Administrators retained one former employee on a subcontractor basis, to assist with locating the vehicles utilised by the Company, as the subcontractors had either Company owned or leased vehicles to attend client sites.</p> <p>Hilco have worked with this individual to support the collection of leased vehicles by the finance companies.</p> <p>Where possible, Hilco have engaged with former subcontractors to negotiate the sale of Company owned vehicles. Where sales could not be agreed, Hilco have placed these vehicles in auctions. The auctions have now concluded albeit there are ongoing discussions with certain offering parties and therefore further details of the final sales achieved will be provided in the Administrators' progress report.</p> <p>The Administrators wrote to the Company's pre appointment bank to recover the cash held totalling approx. £1.4k. This has been received.</p>	
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## Appendix B

### A schedule of work

**FRP**

3	<b>CREDITORS Work undertaken to date</b>	<b>CREDITORS Future work to be undertaken</b>
	<p>Contacting all creditors and advising them of the appointment.</p> <p>Circulating a proof of debt form to all creditors and inviting them to submit their claims along with supporting documentation in order to lodge their claim in the administration.</p> <p>Inviting creditors to sign onto the creditors portal where relevant documents will be uploaded as notice has been provided that certain documents will not be sent in the post under Rule 1.50 of the Insolvency Rules.</p> <p><u>Secured creditor</u></p> <p>Liaising with and regular reporting to Lendnet regarding the conduct of the administration and attending calls to discuss the strategy to realise the assets, and the potential estimated outcomes.</p> <p><u>Preferential creditors</u></p> <p>Writing to the remaining employees to confirm their redundancy and to provide them the relevant information in order to make a claim for their arrears.</p> <p>Redundant staff are being assisted by the Administrators' ERA team to lodge claims with the RPO.</p> <p>The Administrators also organised calls with the employees that were transferred to another related entity to advise them of the appointment as payment for their salaries was indirectly funded by the Company.</p> <p>Liaised with HMRC to confirm their claim in these proceedings.</p>	<p>Ongoing reporting and correspondence with creditors to ensure they are updated throughout the Administration.</p> <p>As creditors are identified, provide relevant notices as prescribed under statute.</p> <p><u>Secured creditor</u></p> <p>Continued liaison and reporting to Lendnet as required.</p> <p>Prior to making a distribution to secured creditors the office holder will obtain advice on the validity of security before making payment.</p> <p>Before making a payment to a secured creditor who holds a floating charge the Administrators will need to ascertain if a prescribed part, (a ring-fenced sum of money) must first be set aside for the benefit of the unsecured creditors.</p> <p><u>Preferential creditors</u></p> <p>Continued assistance to former employees to assist with claims with the RPO.</p> <p>Liaising with the RPO with regard to preferential creditor claims. Where there are net proceeds available to distribute to preferential creditors, claims will be agreed and funds distributed as required.</p> <p>Further correspondence with the Company's advisors regarding payments made in respect to employee wages, as required.</p>

## Appendix B

### A schedule of work

**FRP**

	<p>Requesting pension details from the directors in order to write to the pension provider.</p> <p><u>Unsecured creditors</u></p> <p>Lodged all incoming claims into the internal case management system and ensured all contact information is up to date.</p> <p>Dealing with creditor queries as and when they have arisen.</p>	<p><u>Secondary preferential creditor</u></p> <p>Liaising with HMRC to establish their claim and seeking tax advice to minimise claims and maximise returns to creditors where appropriate.</p> <p>Where there are net proceeds available to distribute to secondary preferential creditors, any claim from HMRC will be agreed and funds distributed as required.</p> <p><u>Unsecured creditors</u></p> <p>Continued assistance to be provided to creditors as required with regards to queries raised, the submission of claims and any other matters arising throughout the remainder of the administration.</p> <p>Confirming receipt of proof of debts received and adding them to IPS and storing soft copy proofs on an electronic shared drive pending further adjudication in due course.</p>
4	<p><b>INVESTIGATIONS</b></p> <p><b>Work undertaken to date</b></p>	<p><b>INVESTIGATIONS</b></p> <p><b>Future work to be undertaken</b></p>
	<p>The Administrators have a duty to review the books and records and other information available to identify the assets that may be available to realise for the benefit of the insolvency estate.</p> <p>Furthermore, there may be other antecedent or voidable transactions that are identified which if pursued could swell the funds available for the insolvency estate. In this regard, the Administrators have to date:</p> <ul style="list-style-type: none"> <li>Requested that all directors of the Company both current and those holding office within three years of the Administration complete a questionnaire to assist in preparing the statutory</li> </ul>	<p>Conduct initial enquires into the conduct of the Company and its officers and related parties.</p> <p>Continuing and finalising the Administrators' initial review of the Company's books and records.</p> <p>Review the contents of the directors and creditors questionnaires.</p> <p>Considering any information provided to the Administrators by creditors or other parties which might assist in the identification further assets or lines</p>

## Appendix B

### A schedule of work

**FRP**

	<p>return to the Department of Business and Trade ("DBT") in accordance with the Company Directors Disqualification Act ("CDDA").</p> <ul style="list-style-type: none"> <li>• Contacted the Company's pre-appointed bank and requested bank statements; and</li> <li>• Invited creditors to provide any information they have which may result in recoveries for the Administration estate.</li> </ul> <p>Information provided to the DBT is confidential but can be used to assist the DBT in identifying conduct that should be investigated further and could result in individuals being disqualified from acting as a director.</p> <p>Reviewing the contents of questionnaires returned by the Directors.</p>	<p>or enquiry for the Administrators to explore if a benefit to the estate is possible.</p> <p>Conducting further enquiries into the accounting records and considering the viability of pursuing any potential antecedent transactions.</p> <p>Filing a statutory return on the Company and its directors' conduct to the DBT in accordance with the CDDA within the first three months of appointment.</p> <p>Considering whether any matters have come to light which require notification to the Secretary of State or National Crime Agency.</p> <p>If creditors come forward identifying any cause for concern or if, during the investigation, transactions are identified which may require further investigation, it may be necessary for the Administrators to spend additional time investigating, reviewing and pursuing claims.</p>
5	<p><b>STATUTORY COMPLIANCE AND REPORTING</b></p> <p><b>Work undertaken to date</b></p>	<p><b>STATUTORY COMPLIANCE AND REPORTING</b></p> <p><b>Future work to be undertaken</b></p>
	<p>Dealing with all appointment formalities including notifications to creditors and other relevant parties, filings with the Court, the Registrar of Companies and statutory advertising.</p> <p>Notifying all stakeholders of the appointment and that all future correspondence will be uploaded directly to the creditors' portal, as allowed under statute.</p> <p>The Administrators are required to identify any pension schemes and staging dates for auto-enrolment and take appropriate action to notify all relevant parties and appoint independent trustees if required. The relevant notices were filled in accordance with legislation.</p>	<p>Provide statutory reports to various stakeholders at regular intervals and manage any queries arising therefrom. Copies of these reports are required to be filed at the Registrar of Companies.</p> <p>Place legal advertisements as required by statute which may include formal meetings of creditors and notices to submit claims.</p> <p>Continue to maintain the bond at the appropriate level.</p> <p>Confirming to creditors whether the Proposals were deemed approved and filing the same with the Registrar of Companies and Court.</p>

## Appendix B

### A schedule of work

**FRP**

	<p>Issuing letters to directors requiring the completion and submission of the Statement of Affairs.</p> <p>Arranging for an insolvency bond to protect the assets available for creditors.</p> <p>Dealing with initial VAT matters and submitting a VAT 769 form.</p> <p>Drafting and circulating the Proposals to achieve the statutory objective of the administration.</p>	<p>Circulate the relevant documentation in order to enable the appropriate body of creditors to approve, amongst other things, the Administrators' remuneration and discharge from liability.</p> <p>If required, seek a decision from the relevant body of creditors to extend the Administration.</p> <p>Deal with the statutory requirements in order to bring the case to a close and for the office holders to obtain their release from office; this includes preparing final reports for stakeholders, statutory advertising and filing the relevant documentation with the Court and Registrar of Companies.</p> <p>Dealing with post appointment VAT and or other tax returns as required.</p>
6	<p><b>TRADING</b></p> <p><b>Work undertaken to date</b></p>	<p><b>TRADING</b></p> <p><b>Future work to be undertaken</b></p>
	<p>No work has been undertaken.</p>	<p>No future work is expected.</p>
7	<p><b>LEGAL AND LITIGATION</b></p> <p><b>Work undertaken to date</b></p>	<p><b>LEGAL AND LITIGATION</b></p> <p><b>Future work to be undertaken</b></p>
	<p>Obtaining legal advice on the validity of appointment to ensure all required documentation has been properly filed and submitted. In addition, this would include a review of any security documentation to confirm the validity of any charges.</p> <p>Obtaining legal advice as and when required regarding the strategy and the conduct of the case.</p>	<p>Continue to seek legal advice as and when appropriate.</p>

## Appendix C

Administrators' receipts & payments account

**FRP**

**Scaffteq West Ltd  
(In Administration)  
Joint Administrators' Summary of Receipts & Payments**

Statement of Affairs £	From 16/02/2024 To 12/04/2024 £	From 16/02/2024 To 12/04/2024 £
ASSET REALISATIONS		
Bank Interest Gross	1.33	1.33
Book Debts	7,265.57	7,265.57
Cash at Bank	1,415.27	1,415.27
	<u>8,682.17</u>	<u>8,682.17</u>
COST OF REALISATIONS		
IT Costs	1,055.84	1,055.84
	<u>(1,055.84)</u>	<u>(1,055.84)</u>
	<u><b>7,626.33</b></u>	<u><b>7,626.33</b></u>
REPRESENTED BY		
Current Floating Int Bearing		7,415.17
Vat Recoverable - Floating		211.16
		<u><b>7,626.33</b></u>

## Appendix D

### Details of the financial position of the Company

**FRP**

As noted previously, the Directors are responsible for providing a Statement of Affairs for the Company. The Administrators granted an extension to the time frame given in which the Directors were requested to deliver the Statement of Affairs. However, the Directors advised that given the Company's records were removed from the Company's offices by the Administrators' storage agents, and that they no longer had access to Company IT equipment, they were unable to provide a Statement of Affairs at this time.

In order to assist the creditors' understanding of the Company's financial position, provided below are details of the expected creditors' claims as per the Company's records, as at the latest practicable date can be found below. Please note that the schedule of creditors does not reflect actual claims received since the appointment of the administrators.

<b>Class of Creditor</b>	<b>Amount Owed</b>
Secured Creditor	£2.2m
Second Ranking Preferential Creditor	Uncertain
Unsecured Creditors	Uncertain
Preferential Creditors (Employees)	£92
<b>Total</b>	<b>Uncertain</b>

On appointment the Directors were asked to provide a schedule of creditors however, noting that they no longer had access to Company records or IT equipment (including Sage accounting software), they were unable to assist. Retained staff assisting the Administrators were able to provide a contact list of suppliers to the Company, but were unable to confirm whether they were creditors, or what amounts were due. Accordingly, all contacts on the schedule provided were notified of the Administrators' appointment and invited to submit a proof of debt in these proceedings. A schedule of the Company's potential creditors is provided below, however, the amounts due to these entities are uncertain.

## Appendix D

### Details of the financial position of the Company

**FRP**

Name	Address 1	Address 2	Address 3	Address 4	Address 5
AA Breakdown Services					
Acute Scaffold Design	Ashfield House	Illingworth Street	Ossett	West Yorkshire	WF5 8AL
Addleshaw Goddard	Milton Gate	60 Chiswell Street	London	EC1Y 4AG	
Advanced Fire Systems	29 Courtenay Road	Keynsham	Bristol	England	BS31 1JU
Alphabet (GB) Limited	Alphabet House	Summit Avenue	Fairborough	Hampshire	GU14 0FB
Andy Foster's Haulage Ltd	3 Filers Way	Weston Gateway Business Park	Weston-Super-Mare	BS24 7JP	
Ashley Rees Associates Limited	Trym Lodge	1 Herbury Road	Westbury-On-Trym	Bristol	BS9 3HQ
Astraea Legal	Bizspace	Steel House Plot 4300	Solent Business Park	Whiteley	PO15 7FP
Autoglaze Ltd	94 Cobham Road	Ferndown Industrial Estate	Wimborne	Dorset	BH21 7RE
Avon Displays Ltd	Ground Floor	Unit C1 Short Way	Thornbury	Bristol	BS35 3UU
Bailey Paints	15 London Road	Griffin Mill	Stroud	GL5 2AZ	
BCM Scaffolding Services	PO Box 501	Nexus Building Broadway	Letchworth	Garden City	SG6 9BL
BLC Contruction Supplies	Unit F Motonway Distribution Centre	Avonmouth Way	Avonmouth	Bristol	BS11 9YT
Bryan E Pickford					
Bristol Storage Equ	30-31 St James Place	Mangotsfield	Bristol	BS16 9JB	
Bristol Gas Supplies	Bristol Gas Supplies Ltd	Victoria Road	St. Philips	Bristol	BS2 0UT
Bristol PAT Testing Ltd	11 Downend Park Road	Bristol	England	BS16 5SZ	
Bristol Scaffolding Services	11 Walker Way	Thornbury	Bristol	BS35 3US	
British Assessment Bureau	30 Tower View	Kings Hill	Kent	ME19 4UY	
Btac Bristol Ltd	72 High Street	Portishead	Bristol	BS20 6EH	
Building Safety Group	5 Pinkers Court	Brialands Office Park	Rudgeway	Bristol	BS35 3QH
Computer & Design Service Ltd	Arrowsmith Court	10 Station Approach	Broadstone	Dorset	BH18 8AX
Car Base - Brent Cars	Carbase	Aisecome Way	Weston-Super-Mare	England	BS22 8NA
Caspian Group Ltd	Caspian House	East Common Lane	Scunthorpe	North Lincolnshire	DN16 1DE
Cecure Fire & Security					
CHIME	PO BOX 70693	10a Greencoat Place	London	SW1P 9ZP	
Compass Graphic Design Limited	1a Sherston Old School High Street	Sherston	Malmesbury	SN16 0LH	
Commercial Property Advisors Ltd	2nd Floor	35-38 High Street	Bristol	BS1 2AW	
David Hyde Expenses					
Delta Services (GB) Ltd	7 Caldbeck Road	Croft Business Park	Bromborough	Merseyside	CH62 3PL
DocuSign International (EMEA) Limited	The Pavilions	Bridgwater Road	Bristol	BS13 8FD	
Double D Tyres Ltd	86 Shirehampton Road	Stoke Bishop	Bristol	BS9 2DR	
DVW South West					
Entanet International Ltd	15 Bedford Street	London	England	WC2E 9HE	
Eque2 Limited	3rd Floor	Arena Court	Crown Lane	Maidenhead	SL6 8QZ
Farquhar Partnership Limited	151 Whiteladies Road	Bristol	BS9 2RA		
Fleetcheck Ltd	701 Stonehouse Park	Sperry Way	Stonehouse	Gloucestershire	GL10 3UT
Sopra Steria Limited (FORS)	Three	Cherry Trees Lane	Hemel Hempstead	Hertfordshire	HP2 7AH
Fuel Card Services Ltd	Alexandra House	Lawnswood Business Park	Redvers Close	Leeds	LS16 6QY
Fuelmate	2 Humber Quays	Wellington Street West	Hull	HU1 2BN	
Gracia Consult Ltd	High Winds	Sully Road	Penarth	Wales	CF64 2TP

Scaffteq West Ltd (in Administration)  
The Administrators' Proposals



## Appendix D

### Details of the financial position of the Company

**FRP**

Grant Handling	GHL Lifttrucks Ltd Sheets Stores Industrial Estate Ground Floor	Fields Farm Rd	Long Eaton	Nottingham	NG10 1AU
GRENKE Leasing Ltd		2 London Square	Cross Lanes	Guildford	GU1 1UN
H M Revenue and Customs	Central Insolvency Sift Team	3NW Queens Dock	Liverpool	L74 4AA	
H M Revenue & Customs	Debt Management & Insolvency Unit 2	Barrington Road	Worthing	West Sussex	BN12 4SE
Hacketts Limited		Northfield Road	Dudley	West Midlands	DY2 9UQ
Holmes & Hills LLP Solicitors	A12 Commercial Hub	London Road	Marks Tey	Colchester	CO6 1ED
Howes Percival	Nene House	4 Rushmills	Northampton	NN4 7YB	
Interpro Automotive Ltd	16a Walker Way	Thornbury Industrial Estate	Thornbury	BS35 3US	
IPLUMB (Bristol) Ltd	179 Whiteladies Road	Clifton	Bristol	Avon	BS8 2AG
Job Board Direct	Brook House	Mint Street	Godalming	Surrey	GU7 1HE
JRS PAT Testing	124 City Road	London	EC1V 2NX		
K2 Associates UK Ltd	93 Reading Road	Wokingham	RG41 1EN		
Kathy Panzavechia					
Katy Handley					
Keen Thinking Limited	The Aspen Building	Vantage Point Business Village	Mitcheldean	Gloucestershire	GL17 0DD
Kellaway Building Supplies Ltd	Olympus House Britannia Road	Patchway	Bristol	BS34 5TA	
Kevin Ball					
Kite Packaging Ltd	Puma Park	102-106 Scimitar Way	Coventry	CV3 4GB	
KMC Cleaning	2 Chamwood House	Marsh Road	Ashton	Bristol	BS8 2NA
KN Office	22-28 Queen Ann Road	Barton Hill	Bristol	BS5 9TX	
LendNet LLP	1 King William Street	London	EC4N 7AF		
Lewis Nedas Law Ltd	24 Camden High Street	London	NW1 0JH		
Logical Personnel Solutions	Capitol	Russell Street	Leeds	LS1 5SP	
London Building Equipment (UK)	C/O Diverset Ltd	Ferrari House	258 Field End Road	Ruislip	HA4 9UU
Make Me Local	Lion House	86 Station Road	West Wickham	BR4 0PU	
Marks Sattin	2nd Floor	Elm Yard	13-16 Elm Street	London	WC1X 0BL
M J Brock Limited	Lakeside Lodge West Street	Tyltherington	Wotton-Under-Edge	Gloucestershire	GL12 8UQ
M J Clark Mobile Mechanic	91 Woodlands Road	Charfield	Wotton-Under-Edge	Gloucestershire	GL12 8LT
Mailing Room	C/O Bevan Kidwell	113-117 Farringdon Road	London	EC1R 3BX	
National Tube Straightening Service	Martlet House E1	Yeoman Gate	Yeoman Way	Worthing	BN13 3QZ
Nexus Vehicle Management Limited	141 Richardshaw Lane	Stanningley	Pudsey	West Yorkshire	LS28 6AA
NFDON UK Ltd	C/O Craufurd Hale Group	Ground Floor Arena Court	Crown Lane	Maidenhead	SL6 8QZ
Nicola Wilkinson					
Norsa	1 Henbury Road	Westbury-On-Trym	Bristol	BS9 3HQ	
Northgate Vehicle Hire Ltd	Northgate Centre	Lingfield Way	Darlington	DL1 4PZ	
New Star Networks Ltd	Glebe Farm Down Street	Dummer	Basingstoke	RG25 2AD	
Office Owls Recruitment Ltd/ Perm	Unit 1	Badminton Court Station Road	Yate	Bristol	BS37 5HZ
Opus Energy	Drax Power Station	Selby	North Yorkshire	YO8 8PH	
Paulfish Mechanical Services	7 Lennox House	Jutland Road	Avonmouth	BS11 9ER	
Picksons	Unit 2 Armstrong Way	Bristol	BS37 5NG		
Pitney Bowes	5 Churchill Place	10th Floor	London	E14 5HU	
The PRG Partnership Solicitors	12 Royal Crescent Glasgow	Glasgow	Lanarkshire	G3 7SL	

Scaffteq West Ltd (in Administration)  
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## Appendix D

### Details of the financial position of the Company

**FRP**

Project Start T/A Office Owls Temp	Unit 1	Badminton Court Station Road	Yate	Bristol	BS37 5HZ
Project Start Recruitment Solutions	Unit 1	Badminton Court Station Road	Yate	Bristol	BS37 5HZ
PSB Sales Limited	5 Poole Road	Bournemouth	Dorset	BH2 5QL	
PSB Sales Limited 2					
RAC Motoring Services	Rac House	Brockhurst Crescent	Walsall	WS5 4AW	
RLP Safety Ltd (Robert Palmer)	26 West Town Road,	Avonmouth	Bristol	BS11 9NQ	
RMF Tyres	367b Church Road	Frampton Cotterell	Bristol	BS36 2AQ	
Rolathene	Springfield House	99-101 Crossbrook Street	Cheshunt Waltham Cross	Hertfordshire	EN8 8JR
S&A Training Ltd	Unit 8 Poplar Road	Wormley	Bristol	BS30 5JD	
SAGE (UK) Ltd	5 & 6 Cobalt Park Way	Cobalt Park	Newcastle Upon Tyne	NE28 9EJ	
The Scaffolding Association	10c Abbey Lane Court	Abbey Lane	Evesham	Worcestershire	WR11 4BY
South Gloucestershire Council	Council Offices	Badminton Road	Bristol	BS37 5AF	
Simian	55 North Cross Road	London	SE22 9ET		
Safety is the Key	2 Palace Green	Croydon	England	CR0 9AG	
SMAS Ltd	Kings Court	Water Lane	Wilmslow	Cheshire	SK9 5AR
Sodbury Fuel Oils Ltd	Lodge Farm Oil Depot	Bucknell Road	Middleton Stoney	Bicester	OX25 4TA
Sparkle Cleaning					
Stonebridge Contracting Services					
Success Leadership Limited	276 The Vista	London	England	SE9 5RN	
Suez Recycling	Suez House	Grenfell Road	Maidenhead	Berkshire	SL6 1ES
Sundry Expenses					
SWC Tyres Limited	5 Dovecote	Yate	Bristol	England	BS37 4PA
S w Truck & Trailer					
Road tech Tachomaster					
Thirsty Work Ltd	C/O Francis Clark Llp	Melville Building East	Royal William Yard	Plymouth	PL1 3RP
Thornbury Autocentre	Cornerstone House	Midland Way	Thornbury	Bristol	BS35 2BS
CT UK Property Authorised					
Tool Box Electrical Services Ltd	Yew Tree Cottage	Scot Lane	Chew Stoke	Bristol	BS40 8UW
Trade UK - Screwfix	Trade House	Mead Avenue	Houndstone Business Park	Yeovil	BA22 8RT
Teletrac Navman (UK) Ltd	K1 First Floor	Kents Hill Business Park	Milton Keynes	Buckinghamshire	MK7 6BZ
Time Saving Software					
Tubular Solutions	1st Floor	North Anchor Court	Keen Road	Cardiff	CF24 5JW
Tytherinton Garage	West Street	The Nickles Centre	Tytherington	Charfield	GL12 8UQ
The Tubeman (sole trader)	c/o Leon Maguire	14 Dathills Drive	Tarporley	Chester	CW6 0DD
The Blinking Lamo Company Ltd					
Water2Business	21e Somerset Square	Nailsea	Bristol	BS48 1RQ	
We Do HR Ltd	1 Leith Road	Darlington	County Durham	DL3 8BE	
Weston College	Knightstone Campus	Knightstone Road	Weston-Super-Mare	BS23 2AL	

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## Appendix E

A schedule of pre-administration costs

**FRP**

Provider	Service	Fee charged £	Expenses incurred £	Total £	Amount paid £	Amount unpaid £	Who payments made by	Basis of fees charged	Date of letter of engagement under which fees charged	Parties to the agreement under which fees charged
FRP Advisory Trading Limited	Proposed Administrator	10,942.00	21.41	10,963.41	NIL	10,963.41	N/A	Time cost Hours: 22.95	N/A	N/A
Addleshaw Goddard	Legal services	15,707.30	311.91	16,091.21	NIL	16,091.21	N/A	Time cost	N/A	N/A
<b>TOTAL</b>		<b>26,649.30</b>	<b>333.32</b>	<b>26,982.62</b>	<b>NIL</b>	<b>26,982.62</b>				

All amounts are shown exclusive of VAT.

The pre-administration costs set out above are the fees charged and the expenses incurred by the Administrator before the Company entered administration but with a view to it doing so. A summary of the work undertaken during this period is set out below, together with an explanation as to why these costs were incurred in order to achieve the objective of the Administration.

Pre-appointment work undertaken by the Administrators prior to their appointment included, but was not limited to:

- (i) Discussions with Lendnet and AG regarding the defaults that had occurred under the loan agreement;
- (ii) Discussions with Lendnet and AG regarding proposals submitted by the Directors and options for the recovery of the indebtedness due to Lendnet;
- (iii) Reviewing various documentation provided by Lendnet with regard to the affairs of the Company;
- (iv) Planning for a potential appointment of Administrators including providing advance notice to CVI and Hilco;
- (v) Consideration to any ethical and conflict issues in relation to the appointment;
- (vi) Travelling to the yard in Thornbury in preparation for the appointment of the Administrators.

These costs represent a fair and reasonable reflection of the work undertaken prior to the appointment of Administrators and reflects 32 hours of chargeable time.

AG provided assistance to the proposed Administrators including the preparation of the appointment documentation, a validity of appointment review that included a review of the Lendnet security, and dealing with the filing of the requisite documents at Court.

## Appendix E

### Schedule of pre-administration costs

**FRP**

The payment of these unpaid costs as an expense of the Administrations are subject to approval in accordance with the Insolvency Rules and is not part of the Proposals subject to approval in accordance with Paragraph 53 of Schedule B1 to the Insolvency Act 1986.