In accordance with Rule 3.35 of the Insolvency (England & Wales) Rules 2016 & Paragraph 49(4) of Schedule B1 to the Insolvency Act 1986

AM03

Notice of administrator's proposals



WEDNESDA



A18

24/02/2021

#49

COMPANIES HOUSE **Company details** → Filling in this form Company number 0 8 0 7 5 | 8 7 0 Please complete in typescript or in bold black capitals. Company name in full **Intrust Advisory Limited** Administrator's name Full forename(s) **Geoffrey Paul** Surname Rowley 3 Administrator's address Building name/number 2nd Floor Street 110 Cannon Street Post town London County/Region Postcode C 4 Ν 6 l Ε Country 4 Administrator's name o • Other administrator Full forename(s) Philip Lewis Use this section to tell us about Surname Armstrong another administrator. 5 Administrator's address o **O** Other administrator Building name/number 2nd Floor Use this section to tell us about Street another administrator. 110 Cannon Street Post town London County/Region **Postcode** 6 | E | U E | C | 4 | N | Country



AM03 Notice of Administrator's Proposals

6	Statement of proposals		
	I attach a copy of the statement of proposals		
7	Sign and date		
Administrator's Signature	Signature	×	
Signature date			

AM03 Notice of Administrator's Proposals

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Connor Newman
Company name	FRP Advisory Trading Limited
Address	2nd Floor
	110 Cannon Street
Post town	London
County/Region	
Postcode	EC4N6EU
Country	
DX	cp.london@frpadvisory.com
Telephone	020 3005 4000

✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- You have attached the required documents.
- ☐ You have signed and dated the form.

Important information

All information on this form will appear on the public record.

✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse



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2,	Conduct of the administration	The Administrators	Geoffrey Paul Rowley and Philip Lewis Armstrong of
	The Administrators' remuneration, disbursements and pre-		FRP Advisory Trading Limited
	administration costs	The Insolvency Rules	The Insolvency (England and Wales) Rules 2016
4.	Estimated outcome for the creditors	CVL	Creditors' Voluntary Liquidation
Annondis	Cantant	CAT	Creditors voluntary Equipation
Appendix	Content	CVA	Company Voluntary Arrangement
A.	Statutory information about the Company and the administration	SIP	Statement of Insolvency Practice
В.	Administrators' Receipts & Payments Account		Qualifying Floating Charge Holder
•	The Administratory' remuneration dishursements and costs	QFCH	Qualifying Floating Charge Holder
C.	The Administrators' remuneration, disbursements and costs information	HMRC	HM Revenue & Customs
	Estimated Outcome Statement	EBITDA	Earnings Before Interest, Tax, Depreciation and
	Schedule of work		Amortisation
	FRP disbursement policy For extinate.	Hilco	Hilco Appraisal
	Fee estimateFRP charge out rates		
	,		
D.	Schedule of pre-administration costs		
E.	Directors' Statement of Affairs		

Intrust Advisory Limited
The Administrators' Proposals

proposals to creditors in accordance with Paragraph 49 or Schedule B1 to the Insolvency Act 1986 and the Insolvency Rules. The proposals are deemed delivered business days after they are dated.

Certain statutory information about the Company and the administration is provided at **Appendix A**.

Background information regarding the Company and events leading to the appointment of the Administrators

The Company was incorporated on 21 May 2012 following the Administration of its predecessor, Intrust Limited, which was formed by a management buy-out from Levy Gee. IAL traded as an independent services provider of international tax, business and financial advice based at their registered office at 4th Floor, Portman House, 2 Portman Street, London W1H 6DU.

The Company traded successfully for many years with turnover exceeding £2m at its peak from its core services including bookkeeping, accounting, payroll, cash flow preparation and consolidated reporting services.

The Company had a client base of approximately 175, both corporate as well as individuals involved with approximately 350 corporate entities. The majority of clients were overseas with UK interests and UK service requirements which were supported by a number of foreign language speakers within the Company's workforce.

The Company's revenue declined significantly in FY20 as a result of the COVID-19 pandemic. A large proportion of the Company's clients are in the casual dining and leisure sectors which has been particularly hit by the pandemic and has led to delayed payments and a build-up of bad debts. The Company also has several large disputed debts and potential historic claims against it which, following the advice of their

Intrust Advisory Limited (in Administration)
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Geoffrey Paul Rowley and Philip Lewis Armstrong were appointed Administrators on 29 December 2020 following the filing of a Notice of the Appointment of an Administrator by the directors of the Company in the High Court of Justice.

Lich, it is envisaged that objective (b) will be achieved, being a better result for the Company's creditors as a whole than would be likely if the Company had been wound-up (without first being in administration). This will be achieved through the continued trading of the business and subsequent completion of a sale of the Company's business and assets.

The Administrators' actions

Details of work already undertaken since appointment or anticipated will be undertaken is set out in the schedule of work attached at **Appendix C**.

Immediately following the appointment, the Administrators and their staff attended the trading location in London to undertake an assessment of the Company's businesses.

Following discussions with the Company's directors and senior management it was determined that the ongoing trading of the business and a subsequent sale of the business and assets of the Company would provide the best outcome for creditors. This would ensure the continued employment of some of the Company's staff as well as assisting in maintaining the integrity of the book debt ledger and trading sales ledger by ensuring an ongoing service to customers.

Of the Company's 16 employees on appointment, 9 were retained to assist with ongoing trading while 7 were made redundant immediately following the appointment of the Administrators.

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The Administrators' team worked with the Company's senior management to ensure that services continued to be provided to clients as normal during the Administration.

The Company traded for the period from 29 December 2020 to 1 February 2021. Invoicing for the trading period is in the process of being finalised, however based on current projections and successful collection of the trading ledger it is anticipated that the trading may result in a small profit being generated, before the Administrators' costs.

Sale of business

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- Finalising costs for the trading period;
- Liaising with Trustige Limited regarding collection of the Company's book debt and trading sales ledgers;
- Liaising with Trustige Limited regarding the contingent consideration;
- Investigate and, if appropriate, pursue any claims that the Company may have against any person, firms or company whether in contract or otherwise, including any officer or former officer of the Company or any person, firm or company that supplies or has supplied goods or services to the Company;
- Distribute realisations to the preferential creditors where applicable;
- Seek an extension to the administration to allow collection of the contingent consideration should it become due;
- Ensure all statutory and compliance matters are attended to; and
- Pay all administration expenses and bring the administration to an end when deemed appropriate by the Administrators.

Receipts and Payments Account

A copy of the Administrators' receipts and payment account to date is attached as **Appendix B**. This shows a current trading loss of £57,234, however the majority of invoicing relating to the trading period have not yet become due and payable.

The directors' Statement of Affairs

The directors of the Company have been asked to submit a Statement of Affairs under paragraph 47 of Schedule B1 of the Insolvency Act 1986. A copy of the Statement of Affairs is provided at **Appendix E**.

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The Administrators' Proposals

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Extension to the initial period of appointment

The Administrators are seeking approval from creditors in conjunction with this report for a 6 month extension to the Administration to allow for collection of the contingent consideration, should it become due, and subsequent potential distributions to creditors.

The end of the administration

The administration will end automatically after 12 months from the date of appointment of the Administrators, subject to an extension being granted by creditors.

If the Administrators think the Company has no property which might permit a distribution to its unsecured creditors, or if they also consider that an exit from the administration into liquidation is not appropriate they will send a notice to the Registrar of Companies in accordance with Paragraph 84 of Schedule 81 to the Insolvency Act 1986 to bring the administration to an end and three months after the filing of the notice the Company will be deemed to be dissolved.

If the Administrators are of the view that a dividend will become available to the unsecured creditors (other than by virtue of the prescribed part) it is appropriate for the Company to move from administration into CVL pursuant to Paragraph 83 of

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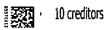
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- 10% in value of the creditors
- 10% in number of the creditors



The request must be made in writing within 5 business days of the date on which the $\,$ notice of decision by correspondence is delivered, in accordance with the Insolvency Rules.

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Assets subject to moating charge



1	Sale Proceeds	80,000	Uncertain	80,000
ä	3ook Debts	11,318	150,000	161,318
	Cash at Bank	31,351	•	31,351
	Trading Profit/Loss	(57,233)	60,000	2,767
		65,436	210,000	275,436
	tess			
	Joint Administrators' Remuneration	•	(176,269)	(176,269)
	Joint Administrators' Disbursements	•	(1,000)	(1,000)
	Joint Administrators' Pre-appointment Costs	•	(10,444)	(10,444)
	Legal Fees Post-Appointment	•	(20,000)	(20,000)
	Legal Fees Pre-Appointment		(4,833)	(4,833)
	Valuation Agents	•	(5,500)	(5,500)
	Debt Collection Fees	•	(15,000)	(15,000)
	Sundry	(139)	(1,000)	(1,139)
		(139)	(24,046)	(234,185)
	Available to Preferential Creditors			41,251
	Preferential Creditors			(10,800)
	Available to Secondary Preferential Creditors			30,451
	Secondary Preferential Creditors			(90,597)
	Available to Floating Charge Creditors			(60,146)
	Prescribed part Floating Charge Creditors			
	Available for Unsecured Creditors			(60,146)
	Unsecured Creditors			(720,382) (780,528)

where the ree basis proposed is time costs, further details of the estimated time costs to be incurred are set out in the ree estimate accompanying this schedule.



GENERAL ASSUMPTIONS IN COMPILING THIS SCHEDULE OF WORK

- The records received are complete and up to date.
- There are no matters to investigate or pursue.
- No financial irregularities are identified.
- A committee of creditors is not appointed.
- There are no exceptional queries from stakeholders.
- Full co-operation of the directors and other relevant parties is received as required by legislation.
- There are no health and safety or environmental issues to be dealt with.
- The case will be closed within 18 months.

Note	Category			-
1	ADMINISTRATION AND PLANNING Work undertaken during the reporting period	ADMINISTRATION AND PLANNING Future work to be undertaken	Fee Basis	Estimated Fee
	General Matters	General Matters	Time Costs	£14,212
	Necessary Administrative and Strategy Work. Preparation of post appointment statutory documentation and completing internal compliance procedures.	Regularly reviewing the conduct of the case and the case strategy and updating as required by the insolvency practitioners' regulatory professional body to ensure all statutory matters are attended to and to ensure the case		
	Identifying and securing all relevant records required for the ongoing administration processes.	is progressing. This aids ongoing efficient case management.		

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Luch, it is envisaged that objective (b) will be achieved, being a better result for the Company's creditors as a whole than would be likely if the Company had been wound-up (without first being in administration). This will be achieved through the continued trading of the business and subsequent completion of a sale of the Company's business and assets.

The Administrators' actions

Details of work already undertaken since appointment or anticipated will be undertaken is set out in the schedule of work attached at **Appendix C**.

Immediately following the appointment, the Administrators and their staff attended the trading location in London to undertake an assessment of the Company's businesses.

Following discussions with the Company's directors and senior management it was determined that the ongoing trading of the business and a subsequent sale of the business and assets of the Company would provide the best outcome for creditors. This would ensure the continued employment of some of the Company's staff as well as assisting in maintaining the integrity of the book debt ledger and trading sales ledger by ensuring an ongoing service to customers.

Of the Company's 16 employees on appointment, 9 were retained to assist with ongoing trading while 7 were made redundant immediately following the appointment of the Administrators.

Intrust Advisory Limited (in Administration) The Administrators' Proposals The Administrators continued to trade the business while the business and assets of the Company were marketed, and a sale completed.

The Company's suppliers were contacted, and undertakings provided to ensure continuance of essential supplies during the administration period. These undertakings have subsequently been released following the cessation of trading.

The Administrators' team worked with the Company's senior management to ensure that services continued to be provided to clients as normal during the Administration.

The Company traded for the period from 29 December 2020 to 1 February 2021. Invoicing for the trading period is in the process of being finalised, however based on current projections and successful collection of the trading ledger it is anticipated that the trading may result in a small profit being generated, before the Administrators' costs.

Sale of business

The Administrators conducted a full marketing process through the utilisation of FRP's database of potential interested parties. Discussions were also held with the directors to determine if they were aware of any potential interested parties.

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	assist with the oversight of its continued trading. Notifying the Company's employees of the administration and fielding their queries. Holding initial discussions with the Company's management with regard to its trading strategy during the administration and subsequent regular meetings in this regard. Notifying suppliers of the Administrators' appointment and providing undertakings for the Administration period where required. Releasing this undertaking following the cessation of trading Compiling and updating a cashflow forecast and trading on strategy memorandum. Carrying out regular reviews of purchase and sales figures and other key metrics to monitor trading and ensure the strategy is being successfully implemented. Reviewing the Company's health and safety requirements and instructing insurance broker to compile a report to ensure matters are attended to.	Ongoing communication with Trustige Limited regarding the collection of the outstanding Administration trading ledger. Continued liaison with trading customers to maximise recoveries from the Administration trading ledger		
7	LEGAL AND LITIGATION	LEGAL AND LITIGATION	Fee Basis	Estimated
	Work undertaken during the reporting period No legal or litigation work has been undertaken in this matter.	Future work to be undertaken It is not currently anticipated that any future legal or	n/a	Fee n/a

Assets subject to moating charge



₹	Sale Proceeds	80,000	Uncertain	80,000
Ş	Book Debts	11,318	150,000	161,318
	Cash at Bank	31,351		31,351
	Trading Profit/Loss	(57,233)	60,000	2,767
		65,436	210,000	275,436
	less			
	Joint Administrators' Remuneration		(176,269)	(176,269)
	Joint Administrators' Disbursements		(1,000)	(1,000)
	Joint Administrators' Pre-appointment Costs	•	(10,444)	(10,444)
	Legal Fees Post-Appointment	•	(20,000)	(20,000)
	Legal Fees Pre-Appointment	-	(4,833)	(4,833)
	Valuation Agents		(5,500)	(5,500)
	Debt Collection Fees	•	(15,000)	(15,000)
	Sundry	(139)	(1,000)	(1,139)
		(139)	(24,046)	(234,185)
	Available to Preferential Creditors			41,251
	Preferential Creditors			(10,800)
	Available to Secondary Preferential Creditors			30,451
	Secondary Preferential Creditors			(90,597)
	Available to Floating Charge Creditors			(60,146)
	Prescribed part			-
	Floating Charge Creditors			•
	Available for Unsecured Creditors			(60,146)
	Unsecured Creditors			(720,382)
				(780,528)



Mishcon de Reya LLP ("MDR")	3	4,783.00	50.00
Amounts paid	4	•	-
Unpaid pre-administration costs for which approval is being sought		16,477.30	50.00

Notes

- 1. These costs represent a fair and reasonable reflection of the work undertaken prior to the appointment of Administrators which is further explained below.
- 1. FRP were instructed by the directors to assist with the appointment of the Administrators pursuant to an engagement letter dated 15 December 2020.FRP Advisory's fees are charged on a time costs basis and remained unpaid as at the date the Company entered administration. Work undertaken by FRP included:
 - Virtual meetings with senior management to plan for the appointment of the Administrators and subsequent trading of the business, including preparation of associated cash flow forecasts.
 - Liaison with the directors and solicitors, MDR, to prepare and file the relevant documentation for the Administrators' appointment.
 - Completion of money laundering risk assessment procedures and Know Your Client checks in accordance with the Money Laundering Regulations.
 - Completion of take on procedures including consideration of professional and ethical matters and other legislation such as the Bribery Act and Data Protection Act.
 - Adhering to internal and regulatory protocols as appropriate.
- 2. MRD were instructed as the Company's solicitors prior to the Company entering administration. These costs are in relation to legal advice provided to the Company's in anticipation of the Administration along with the preparation and filing of the Notice of Appointment and assisting with a number of legal matters as and when required.
- 3. The payment of these unpaid costs as an expense of the administration is subject to approval in accordance with the Insolvency Rules and is not part of the proposals subject to approval in accordance with Paragraph 53 of Schedule B1 to the Insolvency Act 1986.



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7	LEGAL AND LITIGATION Work undertaken during the reporting period	LEGAL AND LITIGATION Future work to be undertaken	Fee Basis	Estimated Fee
	No legal or litigation work has been undertaken in this matter.	It is not currently anticipated that any future legal or litigation work will be undertaken.	n/a	n/a

STATEMENT OF AFFAIRS

17/02/2021

Dated

Name of Compa Intrust Adviso			Company Number 08075870
In the High Court o	of Justice		Court case number 004610
Statement as	to the affairs of		
Intrust Adviso	يرسيوسرس rv Limited		
2nd Floor	.,	•	
110 Cannon S	treet		
London			
EC4N 6EU			
on the 29 Dec	ember 2020, the date that the co	mpany entered administr	ation.
Statement	of Truth		
of the above r I understand	named company as at 29 Decemb that proceedings for contempt made, a false statement in a doc	er 2020 the date that the court may be brough	d complete statement of the affairs te company entered administration. In against anyone who makes, or tement of truth without an honest
Full Name	STEPHEN JOHN MI	us	_
Signed	(//)		



Intrust Advisory Limited Company Registered Number: 08075870 Statement Of Affairs as at 29 December 2020

A - Summary of Assets		Estimated to
Assets	Book Value	Realise
	<u>£</u>	£
Assets subject to fixed charge:		
Assets subject to floating charge:		
Uncharged assets:	4 000 00	4,980.00
Computer Equipment Investments	4,980.00 100.00	4,980.00 NIL
THACONICHO >-	116,127.37	116,127.37
Work in Progress Book Debts	570,086.58	320,844.23
Cash at Bank	72,841.86	31,025.57
Estimated total assets available for preferen	itial creditors	472,977.17
1/2		
Signature ///	Date 12/02/2021	

Intrust Advisory Limited Company Registered Number: 08075870 Statement Of Affairs as at 29 December 2020

A1 - Summary of Liabilities		
		Estimated to
		Realise
	· · · ·	£
Estimated total assets available for preferential creditors (Carried fro	m Page A)	472,977.17
Liabilities Preferential Creditors:-		
Estimated deficiency/surplus as regards preferential creditors		NIL 472,977.17
2nd Preferential Creditors:- HMRC	90,597.06	
Tirance		90,597.06
Estimated deficiency/surplus as regards 2nd preferential creditors		382,380.11
Debts secured by floating charges pre 15 September 2003		
Other Pre 15 September 2003 Floating Charge Creditors		
	_	NIL 382,380.11
		302,300.11
Estimated prescribed part of net property where applicable (to carry forward)		NIL
Estimated total assets available for floating charge holders		382,380.11
Debts secured by floating charges post 14 September 2003		
Estimated deficiency/surplus of assets after floating charges		NIL 382,380.11
Esumated dentiency/surplus of assets after monthly dianges		302,300.11
Estimated prescribed part of net property where applicable (brought down)		NIL
Total assets available to unsecured creditors		382,380.11
Unsecured non-preferential claims (excluding any shortfall to floating charge ho	nidere)	
Unsecured Creditors	720,382.46	
<u>-</u>	<u>, , , , , , , , , , , , , , , , , , , </u>	720,382.46
Estimated deficiency/surplus as regards non-preferential creditors (excluding any shortfall in respect of F.C's post 14 September 2003)		(338,002.35)
Estimated deficiency/surplus as regards creditors		(338,002.35)
Issued and called up capital		
Ordinary Shareholders	8,750.00	
		8,750.00
Estimated total deficiency/surplus as regards members	==	(346,752.35)
Signature Date		

FRP Advisory Trading Limited
Intrust Advisory Limited
Company Registered Number: 08075870
B - Company Creditors

Key	Name	Address	£
	CIGNA	Chase Templeton, 5 Arkwright Court, Blackburn Interchange, Darwen, Lancs, BB3 0FG	325.16
COO1	Citions Ltd	1-3 Burteigh Parade, Burteigh Gardens, Southgate, London, N14 SAD	15,030.00
C002	Close-Ten Insurance Services	HPL Insurance Brokers Ltd, 1st Floor, 85 Great Portland Street, London, W1W 7LT	22,184.60
C003	Company Formations International Ltd	22 Northumberland Road, Ballsbridge, Dublin 4, Eire	748.79
C004	Evelyne Ricci		947.57
C006		Heathrow Approach, 470 Lomdon Road, Slough, Berks, SL3 8QY	49,419.20
C008	IRIS Software Group Ltd	Luminous House, 300 South Row, Milton Keynes, MK9 2FR	26,112.00
C009	Landmark Space Ltd	14 Procehery Avenue, London, EC1R 4TD	630.00
COOA	LDC Via Ltd	Now Manday Mayes 130 Rury New Road, Prestwich, Manchester, MZ5 QAA	180.00
C00B	MA & SR Freeman	901 Strongroom House, Site A1 North Road, Marchwood Industrial Estate, Southampton,	470.59
COOC	MAG IT Cloud Consultancy Limited	SO40 48L	
	AA AN THE STATE OF	3010 102	1,470.36
COOD	Marc-Alexandre Burini	Devonshire House, One Mayfair Place, London, W1J 8AJ	300.00
COOE	Michael & Gordon	The Technology Centre, 103 Oxford House, Oxford Road, Manchester, M1 7ED	2,941.20
COOF	Mills & Reeve LLP	4th Floor, Portman House, 2 Portmash Street, London, W1H 6DU	535.01
COOG	Notable Notaries Limited	Greenwich Way, Andover, Hants, SP10 4JZ	99.11
COOH	Office Depot (UK) Ltd	Five Canada Square, Canary Wharf, London, E14 SAQ	2,206.80
C001	Refinitiv Limited	9 Longfield Avenue, London, NW7 2EH	937.50
COOK	Sherski Advisory Ltd	Suite 203, Second Floor, China House, 401 Edgware Road, London, NW2 6GY	500.00
COOM	Town & Forest	C/o R Franchini, Viale Stefano Franscini 1, 6900 Lugano, Switzerland	185, 190.67
CA01	Amiliducina SA	One Southampton Row, London, WCIB SHA	50,000.00
CB00	Metro Bank	One Southampton Row, Loridor, Williams	64,492.50
CD00 CH01	Directors' Unpaid Salaries H M Revenue & Customs	Debt Management & Insolvency, Durrington Bridge House, Barrington Road, Worthing, West Sussex, BN12 4SE	190,078.21
		West Subsect Unite 150	200.00
CM00	Mr S Mills		5,400.00
CN00	Nyman Libson Paul		10,000.00
CS00	Ms I Potter		50.00
CS01	Staff Expenses & CCV	25 Dorset Drive, Edgware, Middlesex, HAB 7NT	180,530.30
CW00	Western thirust	25 Dorset Drive, Edginare, Fludieses, Thio 7111	
	1 XX	001	
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FRP Advisory Trading Limited
Intrust Advisory Limited
Company Registered Number: 08075870
B - Company Creditors

Key	Name	Address	€
27 Entri	les Totalling		810,979.52

Page 2 of 4

IPS SQL Ver. 2015.09



FRP Advisory Trading Limited
Intrust Advisory Limited
B1 - Company Creditors - Employees & Directors

Key	Name	Address			 Pref £	Unsec E	Total £
0 Entri	es Totalling		 -	 	 0.00	0.00	0.00

Page 3 of 4

IPS SQL Ver. 2015.09



FRP Advisory Trading Limited
Intrust Advisory Limited
Company Registered Number: 08075870
B2 - Company Creditors - Consumer Creditors

Key	Name	Address	E
0 Entrie	s Totalling		0.00

IPS SQL Ver. 2015.09



FRP Advisory Trading Limited
Intrust Advisory Limited
Company Registered Number: 08075870
C - Shareholders

Key	Name	Address	Туре	Nominal Value		Called Up per share	
HL00	Ms Y Landman		Ordinary	1.00	500	0.00	0.00
H\$00	Mr P Stone		Ordinary	1.00	500	0.00	0.00
HW00	Western Intrust Limited	5 Dorset Drive, Edgware, Middlesex, NA8 7NT	Ordinary	1.00	874,000	0.00	0.00
3 Ordinary Entries Totalling					875,000		

IPS SQL Ver. 2010

