

ABP SECRETARIAT SERVICES LIMITED

(Company Number: 08058898)

ANNUAL REPORT AND ACCOUNTS 2017



ABP SECRETARIAT SERVICES LIMITED
ANNUAL REPORT AND ACCOUNTS 2017

Contents	Page
Directors' report	1
Balance sheet	2
Notes to the financial statements	3

Directors' report

The directors present their report and the unaudited accounts of the (company number 08058898) for the year ended 31 December 2017.

Principal activity and future outlook

The company is dormant and has not traded during the current year, the comparative year or since the year end. The directors expect the company to remain dormant for the foreseeable future.

Results and dividends

The company has made neither profit nor loss, nor any other recognised gain or loss. Therefore no income statement, statement of comprehensive income or statement of changes in equity has been prepared. The directors do not recommend the payment of a final dividend (2016: £nil).

Directors

The directors of the company during the year and up to the date of these accounts were as follows:

KM Clear (resigned 31 May 2017)

AC Garner

K Mileva (resigned 11 January 2017)

DJ Penfold (appointed 15 September 2017)

By Order of the Board



AC Garner

Director

Registered office: 25 Bedford Street, London WC2E 9ES

6 September 2018

Balance sheet as at 31 December

	Note	2017 £	2016 £
Assets			
Non-current assets			
Group receivables	2	1	1
Total assets		1	1
Net assets		1	1
Shareholder's equity			
Share capital	3	1	1
Total shareholder's equity		1	1

The notes on pages 3 to 4 form part of these financial statements.

For the year ended 31 December 2017 the company was entitled to exemption from audit under s480 of the Companies Act 2006, relating to dormant companies. The members have not required the company to obtain an audit of its accounts for the year in question in accordance with s476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with s386 of the Companies Act 2006; and
- preparing accounts which give a true and fair view of the state of affairs of the company at the end of the financial year and of its profit or loss for the financial year in accordance with s.396 of the Companies Act 2006, and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements on pages 2 to 4 were approved by the Board on 6 September 2018 and signed on its behalf by:



AC Garner
Director

Notes to the financial statements

1. Accounting policies

1.1 Basis of preparation

The financial statements have been prepared on a going concern basis and on the historical cost basis.

The financial statements are presented in sterling and all values are rounded to the nearest pound (£) except where otherwise indicated. The financial statements provide comparative information in respect of the previous period.

Statement of compliance

These financial statements have been prepared in accordance with International Financial Reporting Standards ("IFRSs") as adopted by the European Union and applied in accordance with the Companies Act 2006.

2. Group receivables

	2017 £	2016 £
Non-current		
Amounts due from parent undertaking	1	1
Total non-current group receivables	1	1

Amounts due from parent undertaking are non-interest bearing, have no fixed terms of repayment and their carrying value approximates to their fair value. Amounts due from parent undertaking are not overdue for repayment and are not considered to be impaired. Amounts have been included in non-current receivables in the balance sheet to reflect the expected repayment timing at the respective balance sheet date.

The maximum exposure to credit risk at the reporting date is the carrying amount of each class of assets shown above. The company does not hold any collateral as security. The company's receivables are denominated in sterling.

3. Share capital

	2017 £	2016 £
Issued and fully paid		
Ordinary share of £1	1	1
Total issued share capital	1	1

4. Related party transactions

There were no related party transactions during the year or prior year. Amounts due from parent undertaking arose in previous years and the balance is due from the company's immediate parent undertaking, Associated British Ports.

Notes to the Financial Statements (continued)

5. Ultimate parent undertaking and controlling party

The company is a limited liability company registered in England and Wales.

The immediate parent undertaking is Associated British Ports. The intermediate parent undertaking is ABPA Holdings Limited ("ABPAH"). ABPAH produces IFRS consolidated financial statements that are available from its registered office at 25 Bedford Street, London, WC2E 9ES. The consolidated financial statements of ABPAH are the smallest group in which the company is included.

The ultimate parent undertaking and controlling party is ABP (Jersey) Limited ("ABPJ"), a limited liability company registered in Jersey. ABPJ produces consolidated financial statements that comply with IFRS and are available from its registered office at 44 Esplanade, St Helier, Jersey, JE4 9WG. The consolidated financial statements of ABPJ are the largest group in which the company is included.