## AD01

## Change of registered office address



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

What this form is for
You may use this form to change
a company's registered office
address

What this form is NOT for You cannot use this form to the registered office address Limited Liability Partnership do this, please use form LL A Change of registered office as



24/04/2013 COMPANIES HOUSE

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egistered office address on take effect until the Registrar instered this notice in may validly serve any document on the company at its previous red office for 14 days from the date that a change of registered office is red  CHERRY TREE COTTAGE  TIE GREEN ROAD  BRIMS HATCH, BRENTWOOD	→ Filling in this form Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *  Change of registered office For England and Wales companies, the address provided can either be in England or Wales.  For Welsh companies, the address provided must be in Wales  For companies registered in Scotlan or Northern Ireland, the address provided must be in Scotland or Northern Ireland respectively
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1145PN	
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gning this form on behalf of the company	signing has membership  Person authorised  Under either section 270 or 274 of the Companies Act 2006
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r ②, Secretary, Person Authorised ③, Liquidator, Administrator, strative receiver, Receiver, Receiver manager, Charity commission receiver	
	gning this form on behalf of the company

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Presenter information	Important information
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.	Please note that all information on this form will appear on the public record
	Where to send
Contact name  Company name	You may return this form to any Companies Hous address, however for expediency we advise you return it to the appropriate address below:
Address	For companies registered in England and Wales The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ DX 33050 Cardiff
Post town  County/Region  Postcode  Country	For companies registered in Scotland The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post)
DX Telephone	For companies registered in Northern Ireland The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG
✓ Checklist	DX 481 N R Belfast 1
We may return forms completed incorrectly or with information missing	<i>i</i> Further information
Please make sure you have remembered the following  ☐ The company name and number match the information held on the public Register  ☐ You have provided the new registered office address in section 2  ☐ The registered office is in the location where the company was registered e g. England and Wales, Wales, Scotland, Northern Ireland  ☐ You have signed the form	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk  This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk