

**E-LETTINGS LIMITED**

**COMPANY NUMBER 07875760**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2017**

**KING LOOSE & CO**

**ACCOUNTANTS**

**ST JOHN'S HOUSE**

**5 SOUTH PARADE**

**SUMMERTOWN**

**OXFORD OX2 7JL**

THURSDAY



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A25

07/12/2017

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COMPANIES HOUSE

**E-LETTINGS LIMITED**

**COMPANY INFORMATION**

**FOR THE YEAR ENDED 31ST MARCH 2017**

Director Mr C. E. McCosker

Company number 07875760

Registered office 5 South Parade  
Summertown  
Oxford OX2 7JL

Accountants King Loose & Co  
Accountants  
St John's House  
5 South Parade  
Summertown  
Oxford OX2 7JL

**E-LETTINGS LIMITED**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST MARCH 2017**

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**E-LETTINGS LIMITED**

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE  
UNAUDITED FINANCIAL STATEMENTS OF E-LETTINGS LIMITED**

In accordance with the engagement letter, and in order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the company which comprise the Profit and Loss Account and Balance Sheet and related notes, from the accounting records and information you have given to us.

This report is made to the Company's Board of Directors, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Company's Board of Directors that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permissible by law, we do not accept nor assume responsibility to anyone other than the Company and the Company's Board of Directors, as a body, for our work or for this report.

We have carried out this engagement in accordance with the technical guidance issued by the Institute of Chartered Accountants in England and Wales, and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet your duty to ensure that the company has kept proper accounting records and to prepare financial statements for the year ended 31st March 2017 that give a true and fair view under the Companies Act 2006. You consider that the company is exempt from the statutory requirement for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

*King Loose*  
*6th December 2017*

**King Loose & Co**  
**Accountants**  
**St John's House**  
**5 South Parade**  
**Summertown**  
**Oxford OX2 7JL**

**E-LETTINGS LIMITED**

**BALANCE SHEET (COMPANY NUMBER 07875760)**

**AS AT 31ST MARCH 2017**

	Notes	<u>2017</u>	<u>2016</u>
		£	£
<b>Current Assets</b>			
Debtors	4	6,237	1,268
Cash at bank and in hand		8,484	12,707
		<u>14,721</u>	<u>13,975</u>
<b>Creditors: amounts falling due within one year</b>	5	<u>(775)</u>	<u>(3,125)</u>
<b>Net Current assets</b>		<u>13,946</u>	<u>10,850</u>
<b>Total Assets Less Current Liabilities</b>		<u>13,946</u>	<u>10,850</u>
<b>Capital and Reserves</b>			
Called up share capital	6	100	100
Profit and loss account	7	13,846	10,750
<b>Total Shareholders' Funds</b>		<u>13,946</u>	<u>10,850</u>

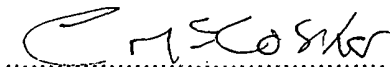
The director considers that for the year ended 31st March 2017 the company was entitled to exemption from the requirement to have an audit under the provisions of Section 477 of the Companies Act 2006. No member or members have deposited a notice requesting an audit for the current financial year under Section 476 of the Act.

The director acknowledges his responsibilities for ensuring that the company keeps accounting records which comply with Section 386 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Sections 393 and 394, and which otherwise comply with the requirements of the Act relating to the financial statements, so far as applicable to the company.

The financial statements are prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

No profit and loss account is presented in accordance with Section 444(5a) of the Companies Act 2006.

The financial statements were approved by the board of directors on ..... 5/12/2017



**Mr C. E. McCosker**

**Director**

The notes on pages 3 to 7 form an integral part of these financial statements.

**E-LETTINGS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2017**

**1. Company information**

E-Lettings Limited ('the company') is a limited company incorporated in the United Kingdom. The address of the registered office is:

5 South Parade  
Summertown  
Oxford OX2 7JL

The principal activity of the company throughout the year was that of a letting agency.

These financial statements have been presented in sterling (£) as this is the currency of the primary economic environment in which the company operates.

**E-LETTINGS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2017**

**2. Accounting policies**

**Basis of preparation**

These financial statements have been prepared under the historical cost convention, in accordance with the accounting policies set out below, FRS 102 Section 1A - The Financial Reporting Standard applicable in the UK and Republic of Ireland, and the Companies Act 2006.

**Going concern**

These financial statements have been prepared on a going concern basis.

The current economic conditions present increased risks for all businesses. In response to such conditions, the director has carefully considered these risks, including an assessment of uncertainty on future trading projections for a period of at least 12 months from the date of signing the financial statements, and the extent to which they might affect the preparation of the financial statements on a going concern basis.

The director considers that the going concern basis is appropriate to the presentation of the financial statements.

**Revenue recognition**

**1. Rendering of services**

When the outcome of a transaction involving the rendering of services can be estimated reliably the company recognises revenue associated with the transaction by reference to the stage of completion of the transaction at the end of the reporting period. The outcome of a transaction can be estimated reliably when all the following conditions are satisfied:-

- a. the amount of revenue can be measured reliably;
- b. it is probable that the economic benefits associated with the transaction will flow to the entity;
- c. the stage of completion of the transaction at the end of the reporting period can be measured reliably; and
- d. the costs incurred for the transaction and the costs to complete the transaction can be measured reliably.

Revenue for support services is therefore recognised proportionally over the performance of the service contract.

**2. Interest income**

Interest income is recognised as interest accrues using the effective interest rate method.

## **E-LETTINGS LIMITED**

### **NOTES TO THE FINANCIAL STATEMENTS**

#### **FOR THE YEAR ENDED 31ST MARCH 2017**

##### **Taxation**

Tax expense for the period comprises current and deferred tax. Tax currently payable, relating to UK corporation tax, is calculated on the basis of the tax rates and laws that have been enacted or substantively enacted as at the reporting date.

Deferred tax is recognised on all timing differences that have originated but not reversed at the reporting date. Transactions or events that result in an obligation to pay more tax in the future, or a right to pay less tax in the future, gives rise to a deferred tax liability or asset. Timing differences are differences between taxable profits and total comprehensive income as stated in the financial statements that arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in the financial statements.

Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted as at the reporting date that are expected to apply to the reversal of the timing difference. The tax expense is recognised in the same component of comprehensive income or equity as the transaction or other event that resulted in the tax expense.

##### **Foreign currencies**

Foreign currency transactions are translated into Pounds Sterling using the exchange rate prevailing at the date the transactions took place. Where this is not possible to determine, income and expense items are translated using an average exchange rate for the period.

Monetary assets and liabilities denominated in foreign currencies at the reporting date are reported at the rates of exchange prevailing at that date. Foreign exchange gains and losses resulting from the settlement of such transactions and from the translation at the reporting date of monetary assets and liabilities are reported in profit and loss.

##### **Provisions**

Provisions are recognised when there is a present obligation (legal or constructive) as a result of a past event, it is probable that the obligation will be required to be settled, and a reliable estimate can be made of the amount of the obligation. The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the end of the reporting period, taking into account the risks and uncertainties surrounding the obligation. Provisions are discounted when the time value of money is material.

##### **Financial instruments**

Financial assets and liabilities are recognised when the company becomes party to the contractual provisions of the financial instrument. The company holds basic financial instruments, which comprise cash and cash equivalents, trade and other receivables, equity investments, trade and other payables, and loans and borrowings. The company has chosen to apply the provisions of Section 11 Basic Financial Instruments in full.



**E-LETTINGS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2017**

**Financial assets - classified as basic financial instruments**

- i) **Cash and cash equivalents**  
Cash and cash equivalents include cash in hand, deposits held with banks, and other short term highly liquid investments with original maturities of three months or less.
- ii) **Trade and other receivables**  
Trade and other receivables that are receivable within one year are measured at the undiscounted amount of the cash expected to be received, net of any impairment.

At the end of each reporting period, the company assesses whether there is objective evidence that any receivable amount may be impaired. A provision for impairment is established when there is objective evidence that the company will not be able to collect all amounts due according to the original terms of the receivables. The amount of the provision is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted at the effective interest rate. The amount of the provision is recognised immediately in profit and loss.

- iii) **Trade and other payables and loans and borrowings**  
Trade and other payables that are payable within one year are measured at the undiscounted amount of the cash expected to be paid.

**Critical accounting judgements and key sources of estimation uncertainty**

In applying the company's accounting policies, the director is required to make judgements, estimates and assumptions in determining the carrying amount of assets and liabilities. The estimates and assumptions are based on the best and most reliable evidence available at the time when the decisions are made, and are based on historical experience and other factors that are considered to be applicable.

Due to the inherent subjectivity involved in making such judgements, estimates and assumptions, the actual results and outcomes may differ.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods.

<b>3. Employees</b>	<b><u>2017</u></b>	<b><u>2016</u></b>
	<b><u>Number</u></b>	<b><u>Number</u></b>
<b>Number of employees</b>		
The average monthly numbers of employees (including the director) during the year were:	1	1
	<u>          </u>	<u>          </u>
<b>4. Debtors</b>	<b><u>2017</u></b>	<b><u>2016</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
Director's current account	6,237	1,268
	<u>          </u>	<u>          </u>

**E-LETTINGS LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31ST MARCH 2017**

<b>5. Creditors: amounts falling due within one year</b>	<b><u>2017</u></b> <b>£</b>	<b><u>2016</u></b> <b>£</b>
Corporation tax	775	1,525
Accruals and deferred income	-	1,600
	<u>775</u>	<u>3,125</u>

The director's current account is unsecured and non-interest bearing.

<b>6. Share capital</b>	<b><u>2017</u></b> <b>£</b>	<b><u>2016</u></b> <b>£</b>
<b>Authorised</b>		
100 ordinary shares of £1 each	<u>100</u>	<u>100</u>
<b>Issued and fully paid</b>		
100 ordinary shares of £1 each	<u>100</u>	<u>100</u>

<b>7. Equity Reserves</b>	<b><u>Profit and loss account</u></b> <b>£</b>	<b><u>Total</u></b> <b>£</b>
At 1st April 2016	10,750	10,750
Profit for the year	3,096	3,096
At 31st March 2017	<u>13,846</u>	<u>13,846</u>

**8. Transactions with director**

**Advances to director**

The following director had interest free loans during the year. The movements on these loans are as follows:

	<b><u>Amount owing</u></b>		<b><u>Maximum</u></b>
	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>in year</u></b>
	<b>£</b>	<b>£</b>	<b>£</b>
Mr C. E. McCosker	<u>6,237</u>	<u>1,268</u>	<u>6,237</u>