

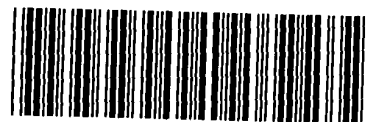
SEPARATOR SHEET

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The Oldershaw Academy

COMPANIES HOUSE BARCODE

SATURDAY



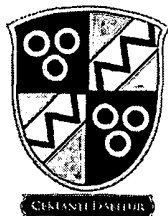
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07/08/2021

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COMPANIES HOUSE



These Minutes were agreed as a true and accurate record on

Date: 30 March 2021

Signed: Dr Ian Cubbin (Chair)

MINUTES for the General Meeting of the OLDERSHAW ACADEMY Members

Date:	Tuesday 23rd March 2021 at 5.30pm	
Venue:	Zoom Video Conference	Meeting ID: Passcode:
Attendees:	Dr I J Cubbin IC Chair Mr G Bottle GB Mrs P Croft PeC Miss S Haggstrom SH Mrs J Kenny JK Fiona Bithell FB	Founder Member Founder Member Founder Member & Community Governor Founder Member Founder Member & Community Governor Founder Member & Community Governor
Apologies:	Mr J Codling Mr J Mann Mr K Harrison	Founder Member Founder Member Founder Member
Absent	Cllr A Jones AJ	Founder Member
In attendance:	Mr J Bush JB Melanie Strong MS	Principal Clerk to the Governors

*The meeting was quorate.

For all sets of minutes and backing papers it is taken that all will have been pre-read and coverage will therefore be limited to: • accuracy • action points • challenge

Documents sent to Members prior to the meeting:

- **Item 3:** Articles of Association
- **Item 4:** Draft minutes from FGB Meeting on 9 March 2021
- **Item 5:** Resignation Forms

AGENDA ITEM 1	WELCOME, INTRODUCTIONS & APOLOGIES FOR ABSENCE
Discussion:	Members were welcomed to the meeting and were reminded that records of their attendance are required to be published to the School website. Apologies had been received from Mr J Codling, Mr J Mann, and Mr K Harrison. All apologies were accepted.
AGENDA ITEM 2	DECLARATIONS OF INTEREST (verbal)
Discussion:	Members were asked to declare any interests in relation to the following: Pecuniary, personal, educational interests (including family members connected to School/governors). No declarations of interest were made.
AGENDA ITEM 3	ARTICLES of ASSOCIATION – SPECIAL RESOLUTION
Discuss & agree:	Members discussed the amendments and the new single funding agreements and the new Articles of Association for Oldershaw Academy.

	IC explained that Jo Orme, from Hill Dickenson had looked through the documents in detail, they were then sent off to the DfE. The DfE returned the documents and had made no further amendments. The Principal and Chair of Governors were in agreement with the proposed Articles of Association. Members were asked if they were happy to agree with the Articles of Association and the funding agreement, as they had been laid down.
Decision	Members all agreed with and approved of the new Articles of Association and the funding agreement for Oldershaw Academy. Special Resolution passed.

AGENDA ITEM 4	APPOINT TRUSTEES
Discussion & Decision	<p>Members discussed the Trustee nominations and appointed the following Trustees for Oldershaw Academy:</p> <p>Mrs Fiona Bithell Mr Peter Cowden Dr Ian Cubbin (Member Trustee) Mrs Penelope Croft Mrs Zena Callister (Parent Trustee) Miss Susie Haggstrom Mrs Sarah Murphy (Parent Trustee)</p> <p>Members were informed that the Board of Trustees for Oldershaw Academy would be made up of eleven Trustees and one Member Trustee, which meant that currently, there are five Trustee vacancies.</p>

AGENDA ITEM 5	APPROVE THE SCHEME OF DELEGATION
Discuss & agree:	<p>Members confirmed that they had received the scheme of delegation before the meeting. The responsibilities for Members in the Scheme of Delegation were discussed, which include:</p> <ul style="list-style-type: none"> • appointing each other • agreeing to the Articles of Association • having the responsibility for appointing the external auditors. <p>Members were asked if they were happy with their responsibilities and the other Members. discussed and approve it for confirmation by the Trustees. All Members were in agreement.</p> <p>Members were asked if they approved of the Scheme of Delegation, all Members gave their approval.</p>
Decision	Members were asked if they were happy with their responsibilities and the other Members. discussed and approve it for confirmation by the Trustees. All Members were in agreement. Members all approved of the Scheme of Delegation
Action	CFO and Principal to inform Companies House and to update the website.

AGENDA ITEM 6	MEMBER APPOINTMENTS
Inform and approve:	Members were informed that Mr David Houghton, the former Chairman of the Buildings Committee, had agreed to become a member of the Oldershaw Academy. Members were asked to approve his appointment.
Decision	All Members approved the appointment of Mr David Houghton as a Member of the Board of Oldershaw Academy.
Actions	Clerk & CFO to ensure GIAS Form updated, Declarations of Interest received and DBS check completed.

AGENDA ITEM 7	MEMBER RESIGNATIONS
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Inform and approve:	<p>Members were informed that resignations had been received from the following subscribing members who will cease their term of office following the meeting: Mr John Codling, Mr John Mann, Mrs Fiona Bithell, Mrs Penelope Croft and Mrs Jaqueline Kenny</p> <p>Member resignations were accepted by Members.</p> <p>Mr Grahame Bottle, Mrs Jaqueline Kenny and Cllr Adrian Jones had retired as Trustees and their resignation forms were confirmed. Members accepted the resignation forms from these Trustees.</p> <p>Dr Ian Cubbin expressed his thanks and gratitude to Jacqueline Kenny for her contributions and all she has done to support the Board over the years. He hoped that she would maintain contact with Oldershaw in the future.</p> <p>Members were asked to unanimously vote to remove any absentee subscribing member whose resignation had not been received.</p> <p>Dr Ian Cubbin confirmed that the five Members on The Board of Oldershaw Academy would be:</p> <p style="text-align: center;">Dr Ian Cubbin Mr Grahame Bottle Mr David Houghton Mr Ken Harrison Cllr Adrian Jones</p>
Decision	<p>Members accepted resignations from the following subscribing members: Mr John Codling, Mr John Mann, Mrs Fiona Bithell, Mrs Penelope Croft and Mrs Jaqueline Kenny</p> <p>Members accepted resignations from the following Trustees: Mr Grahame Bottle, Mrs Jaqueline Kenny and Cllr Adrian Jones.</p> <p>The five Members of the Board of Oldershaw Academy are: Dr Ian Cubbin, Mr Grahame Bottle, Mr David Houghton, Mr Ken Harrison and Cllr Adrian Jones.</p>
Actions	Clerk & CFO to ensure GIAS Form updated, Declarations of Interest received and DBS check completed.

AGENDA ITEM 6	NEXT MEETING
Discussion:	To be confirmed. It was agreed that it would not be on the same day as the Trustees training day.

AGENDA ITEM 6	CLOSE MEETING
	<p>Dr Ian Cubbin thanked all Members for attending the meeting.</p> <p>There being no further business the meeting closed at 5.45pm</p>