Company Registration Number: 07542155 (England & Wales)

The Tenax Schools Trust
(A Company Limited by Guarantee)

**Annual Report and Financial Statements** 

For the year ended 31 August 2021



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### Reference and Administrative Details

### **Members**

The Bishop of Rochester
The Archdeacon of Tonbridge
The Area Dean of Tunbridge Wells
The Chichester Diocesan Board of Education
Lady (Jacqueline) Evans

### **Trustees**

Mr Ian Bauckham CBE, CEO
Mr Matthew Bedford1,4
Lady (Jacqueline) Evans, Chair2,4,5,6
Mr Trevor Cristin5
Mr Simon Curtis5,6
Mr David Godfrey1,3
Mrs Gillian Lloyd (Hargreaves)3
Mr David Ralph, Vice-Chair JP1,3,4,6
Ms Cherie Sargent4,5,6
Mr James Shaw Hamilton3

- <sup>1</sup> Member of Finance & Audit Committee
- <sup>2</sup> Member of Finance, Audit & Risk Committee (Audit only)
- 3 Members of SCITT Governance Committee (from 15.06.21: Teacher Training & Development Committee)
- <sup>4</sup> Members of Pay & HR Committee
- <sup>5</sup> Member of Education Committee
- <sup>6</sup> Member of CEO Performance Management Committee

### Company registered number

07542155

### Company name

The Tenax Schools Trust

### Principal and registered office

Bennett Memorial Diocesan School, Culverden Down, Tunbridge Wells, Kent, TN4 9SH

### **Company secretary**

Mrs Catherine Dottridge

### Chief executive officer

Mr Ian Bauckham CBE

### Reference and Administrative Details (continued) For the year ended 31 August 2021

### **Executive group**

Mr Ian Bauckham, Chief Executive Officer/Accounting Officer
Mr Matthew Clark, Director of Primary Education (from 1 January 2021 in an interim capacity, made permanent from 1 May 2021)
Mrs Catherine Dottridge, Chief Financial Officer
Mrs Rachel Green, Primary Lead Headteacher (until 31 December 2020)
Mr Jon Sparke, Secondary Headteacher

### External auditor

Kreston Reeves LLP, Statutory Auditor, Chartered Accountants, 37 St Margaret's Street, Canterbury, Kent, CT1 2TU

### **Solicitors**

Lee Bolton Monier Williams, 1 The Sanctuary, Westminster, London, SW1P 3JT

Stone King LLP, 91 Charterhouse Street, London, EC1M 6HR

### **Bankers**

Lloyds Bank plc, 82 Mount Pleasant Road, Tunbridge Wells, TN1 1RP

#### **Internal Auditor**

Mrs Gail Payne ACCA

### Website

tenaxschoolstrust.co.uk

### Headteachers

Mr Christopher Blackburn (Fordcombe CE Primary School)

Mrs Tina Holditch (Leybourne Ss Peter and Paul CE Primary School)

Mrs Jane Mallon (Brenchley & Matfield CE Primary School)

Mr David Rye (West Malling CE Primary School) from 1 January 2021 on an interim basis, then as substantive Headteacher from 1 June 2021, following the substantive appointment of Mr Matthew Clark (previously Headteacher of West Malling CE Primary School) to the post of Director of Primary Education

Mr Jon Sparke (Bennett Memorial Diocesan Secondary School)

Mrs Sacha Strand (Sir Henry Fermor CE Primary School)

Mrs Donna Weeks (Bishop Chavasse CE Primary School)

Mrs Jacqueline Zadeh (Jarvis Brook Primary School)

### Trustees' Report For the year ended 31 August 2021

The Trustees present their annual report together with the financial statements and auditors' report of the charitable company for the year 1 September 2020 to 31 August 2021. The annual report serves the purposes of both a Trustees' report and a directors' report under company law.

The Tenax Schools Trust is a Church of England Multi Academy Trust that exists to provide outstanding education in both primary and secondary schools in Kent and East Sussex. The Trust had a combined number of pupils on roll of 3,280 as at census date October 2021.

School Name	No. on roll Census Oct 2021	·
Bennett Memorial Diocesan Secondary School	1806	Founding School - 1 September 2015
Bishop Chavasse CE Primary School	269	New Free School - opened 1 September 2017
Brenchley & Matfield CE Primary School	190	Converted 1 May 2016
Fordcombe CE Primary School	87	Converted 1 October 2018
Jarvis Brook Primary School	145*	Converted 1 March 2017
Leybourne Ss Peter and Paul CE Primary School	215	Converted 1 March 2017
Sir Henry Fermor CE Primary School	375	Converted 1 April 2016
West Malling CE Primary School	193	Joined 1 September 2017

<sup>\*</sup>Plus a further 29 pupils in the pre-school

The Trust also includes:

- The Kent Teaching School Hub, operated by Bennett Memorial Diocesan School, which was designated by the DfE in February 2021 as the Teaching School Hub for East and West Kent. From September 2021, Teaching School Hubs are responsible for the delivery of the Early Career Framework, teacher professional development (primarily the reformed suite of National Professional Qualifications), Appropriate Body services and Initial Teacher Training.
- The Teach Kent & Sussex SCITT (School Centred Initial Teacher Training), which delivers Initial Teacher Training.
- The Altius Teaching School Alliance, for which Bennett Memorial Diocesan was the designated Teaching School ceased to operate effective 31 August 2021, when TSAs were replaced by Teaching School Hubs

### STRUCTURE, GOVERNANCE AND MANAGEMENT

### Constitution

The Academy Trust is a charitable company limited by guarantee and an exempt charity.

The charitable company's Articles of Association is the primary governing document of the Academy Trust.

The Trustees of The Tenax Schools Trust are also the directors of the charitable company for the purposes of company law.

The charitable company is known as The Tenax Schools Trust.

Details of the Trustees who served during the year and to the date these accounts are approved are included in the Reference and Administrative details on page 1.

### **Members' liability**

Each Member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a Member, or within one year after they cease to be a Member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a Member.

Trustees' Report (continued)
For the year ended 31 August 2021

### Trustees' indemnities

Trustees (Directors) benefit from indemnity insurance to cover the liability of the Trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default or breach of trust or breach of duty of which they may be guilty in relation to the Academy Trust.

### Method of recruitment and appointment or election of Trustees

The management of the Academy Trust is the responsibility of the Trustees who are appointed or co-opted under the terms of the Articles of Association and its Governance Plan. The Members of the Tenax Schools Trust have appointed 10 Trustees. The Members and Trustees look for the most appropriate candidates bringing relevant identified skill sets when appointing new Trustees.

### Policies and procedures adopted for the induction and training of Trustees

New Trustees receive an induction and all Trustees partake in an annual programme of training and development. The Trustees have access to policies, procedures, minutes, budgets, accounts and other relevant plans and documents that they need to fulfil their role as Trustees.

### Organisational structure

Our governance structure and arrangements, including roles and responsibilities, are set out in our Governance Plan. The Board of Trustees is accountable for all aspects of the Trust's work and monitors the performance of the schools through full Board of Trustees meetings held at least six times per year.

There are three main committees of the Board of Trustees for monitoring the performance of the Trust:

The Finance, Audit and Risk Committee has the strategic oversight of all matters related to Audit, Risk, Finance & Capital Assets. The Committee seeks to: monitor internal scrutiny and the delivering of objectives, provide independent assurance over the suitability and compliance of financial systems and operational controls, and ensure that the Trust is operating within the Funding Agreement and in line with the Academies Financial Handbook. The Committee enables more detailed consideration for ensuring sound management of finances and capital assets, including proper planning, monitoring and probity.

The Education Committee acts as a scrutiny committee to assist the Board in discharging its standards related accountabilities. The role of this Committee is to ensure annual school improvement plans contain appropriately challenging targets on achievement and attendance for each school, to test the reliability and validity of monitoring information on end of Key Stage pupil performance. Where necessary to prevent underperformance it challenges headteachers, via the CEO, to propose and implement interventions and improvements, or challenges local governing bodies to discharge their responsibilities on standards more effectively.

The SCITT Governance Committee was re-constituted as The Teacher Training and Development Committee on 15 June 2021, with a broader remit to ensure accountability for the Trust's Teaching School Hubs and SCITT against its strategic objectives and oversee the wider continuous professional development of Tenax teaching staff.

In addition, there is a Pay and HR Committee and further committees for specific purposes, including a committee established to oversee the annual CEO Performance Management process. Each Committee has a Terms of Reference, including details of delegation where applicable, and which is reviewed annually by the Board of Trustees.

### Trustees' Report (continued) For the year ended 31 August 2021

Each school in the Trust has a local governing body (LGB) which is accountable to the Board of Trustees. This will comprise in each case: The headteacher (ex officio), one further elected staff local governor (term: 3 years), two elected parent governors (term: 3 years); five or more governors appointed by the Board of Trustees (who may include trustees or employees from other schools in the Trust selected on the basis of their skills or professional experience), each for a term of 3 years. The Board of Trustees may agree to co opt one or more further local governors to address skills gaps, providing that governors appointed by the Board of Trustees continue to hold a majority of at least one on the LGB. The chair of each LGB is appointed by the Board of Trustees.

The Trustees have delegated the day to day management of the Trust to the Chief Executive Officer (CEO) who is supported by the Executive group, as detailed in the Reference and Administrative details on page 2. Trustees keep the balance of accountabilities across the Executive group under regular review, in order to manage day-to-day operational activities. The CEO is, with the headteacher of the individual school, responsible for the overall leadership and management of the school. Each school has a leadership management team who are responsible for operational matters relating to curriculum, teaching, learning, student attainment, achievement, broader development, welfare, recruitment and finance.

The CEO is the Accounting Officer for the Trust.

### Arrangements for setting pay and remuneration of key management personnel

The Board of Trustees annually review and agree a Pay Policy for the Trust with regards to setting key management personnel pay. All arrangements for setting pay and remuneration are overseen by the Trust's Pay & HR Committee with pay decisions determined on the basis of evidence supporting performance outcomes.

### Trade union facility time

Under the provisions of the Trade Union (Facility Time Publications Requirements) Regulations 2017, where an Academy Trust has more than 49 full time equivalent employees throughout any 7 months within the reporting period, it must include information included in Schedule 2 of the Regulations.

It should be noted that the information to be disclosed covers the period 1 April 2020 to 31 March 2021 and is not in-line with the academic year.

### Relevant union officials

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
5	FTE 4.6

### Percentage of time spent on facility time

Percentage of time		Number of employees	
0%		4	
1%-50%		0	
51%-99%	•	0	
100%		1	

### Percentage of pay bill spent on facility time

Provide the total cost of facility time	£25,663.12		
Provide the total pay bill	£12,122,703.34		
Provide the percentage of the total pay bill spent on	0.21%	•	
facility time, calculated as:			
(total cost of facility time + total pay bill) ×100			•

### Trustees' Report (continued) For the year ended 31 August 2021

#### Paid trade union activities

Time spent on paid trade union activities as a	0%	-	٠.	*,		
percentage of total paid facility time hours						•
calculated as:					•	•
(total hours spent on paid trade union activities by	<u> </u>					
relevant union officials during the relevant period ÷						
total paid facility time hours) ×100		<u> </u>				 

### Related parties and other connected charities and organisations

There are no related parties which either control or significantly influence the decisions and operations of the trust, and this has not been impacted by COVID-19.

Bennett Memorial Diocesan School is fortunate enough to have both parental, past students and Church support; historically this led to the setting up of a charitable trust; "The Bennett Memorial Diocesan School Charity" which enable gifts to be given tax effectively to the charity; enabling the trustees to make grants to the school or others as appropriate in support of the school in the widest possible sense. The Charity is run by independent trustees (headteacher, 1 nominated by the School Leadership Team and 3 appointed by the existing trustees) who receive bids from the school to fund particular projects or works. The charity is registered with the Charity Commission for England & Wales, to whom it reports.

### **Engagement with employees (including disabled persons)**

#### **Employee involvement**

Where appropriate the Trust consults on matters such as policy, pay, health, safety and welfare with the relevant staff and trade unions. The Trust provides information to employees by way of written communications, staff meetings and briefings and, on specific matters, directly by management. Employees are encouraged to share ideas. During COVID-19 we have further developed our use of technologies for virtual interaction and to communicate electronically with colleagues.

### **Equal Opportunities**

The Board of Trustees recognise that equal opportunities should be an integral part of good practice within the work place. The Trust aims to establish equal opportunity in all areas of its activities including creating a working environment in which the needs and contribution of all people are fully valued.

### **Disabled persons**

All schools in the Trust have provision for disabled persons. The policy of the Trust is to promote the recruitment and retention of all students and employees with disabilities. Each school does this by having an Accessibility Plan, which includes adapting the physical environment, making support resources available and through training and development.

Trustees' Report (continued)
For the year ended 31 August 2021

### Engagement with suppliers, customers and others in a business relationship with the trust

The Directors fulfil their duty to promote the success of the Charitable Company, under Section 172 of the Companies Act 2006 (the Act) and consider the interests of Tenax School Trust's key stakeholders when making decisions as follows. The Trust has a clear purpose which is to provide outstanding education in both primary and secondary schools in Kent and East Sussex. This requires the Board, Executive Group and other employees to maintain an approach to strategic, financial and operational decision making that is values based and sustainable in approach, and therefore aligned to the requirements and expectations of Section 172. Our longterm success relies upon our delivering the strategic objectives described in the Directors' report above through our talented and committed employees; close working relationships with regulators and suppliers, providing benefits to both the pupils in our schools and the wider school community. In the light of our purpose and strategy as set out in the Directors' Report our Directors take steps to understand the needs and priorities of each stakeholder group and do so via a number of mediums, including by direct engagement through school visits and discussions with employees; employee, parent and pupil surveys; and via committees and forums. Strategic priorities are discussed with the Board at the start of each year. These are informed by our long-term vision, the outcomes for pupils and other key performance measures from the previous year and the outcomes of our stakeholder surveys. The Board set key performance indicators and targets relating to these priorities and monitor performance against these.

#### **OBJECTIVES AND ACTIVITIES**

### **Objects and aims**

The Trust's object is to provide outstanding education in both primary and secondary schools in Kent and East Sussex. It offers a broad and balanced curriculum with the aim of raising the education standards of its pupils with underpinning ethical and personal development principles and with particular emphasis on teaching about Christian values, beliefs and traditions. It aims to provide value for money for the funds expended; to comply with all appropriate statutory and curriculum requirements; and to conduct business in accordance with the highest standards of integrity, probity, and openness.

### Objectives, strategies and activities

Key objectives and activities are identified in the annual strategic plan and are informed by the significant challenges and opportunities arising from national developments in education policy and funding. These include:

- Tenax is a Church of England Trust with Christian values and principles at its heart.
- Tenax serves children of all ages and is centred in Kent and East Sussex.
- We have a mission to serve the wider community and are open to all schools which share our values and aspirations. We seek to comprise a mix of free schools, converter and sponsored academies.
- We expect high academic achievement for all through an appropriately challenging knowledge based curriculum and expert evidence informed pedagogy. We emphasise character development through and beyond the taught curriculum. We aspire to continue a national reputation for excellence.
- As a Teaching School Hub, we have a commitment to the professional development of all teachers, through delivery of the Early Career Framework and National Professional Qualifications; and
- As a SCITT, Tenax has a commitment to the formation of new teachers and leaders both for the Trust and the wider system.
- While our Church of England schools place particular emphasis on teaching children and young people about Christian values, beliefs and traditions, all of our schools subscribe to our underpinning educational, ethical and personal development principles.
- We value diversity and will preserve the distinctive local character of each school. We welcome pupils and families from all backgrounds and from all faiths and none.

Trustees and Local Governors have continued to volunteer their time and support throughout the Covid-19 pandemic, conducting the usual annual programme of Board and LGB meetings virtually. LGB Chairs have also been in regular contact with Headteachers, to provide support and act as the central point of communication with Governors.

Trustees' Report (continued)
For the year ended 31 August 2021

#### Public benefit

The principal public benefit arising from the Trust's charitable activities is the academic and personal education and faith development of the students educated at the schools operated by the Academy Trust. Both principles of public benefit identified on the Charity Commission website have been met: the benefits are identifiable in terms of educational outcome, it is clear what they are (for example quality of education and examination results), they are related to the aims, and there is no identifiable detriment.

On the second principle, the beneficiaries are appropriate to the aims, in that the beneficiaries are pupils living in the locality of the Trust's schools; access to the public benefit of education is not restricted by ability to pay for it, no fees are charged for core educational activities, and the Trust has a wide ranging grants and concessions programme to enable those in poverty to take part in supplementary activities. As a result, children in disadvantaged circumstances are able to benefit fully from the education the Trust offers. There are many practical examples of pupils from disadvantaged backgrounds who attended Trust schools and who have achieved excellent outcomes.

The Trustees have complied with their duty to have due regard to the guidance on Public Benefit published by the Charity Commission, including the guidance 'Public benefit: running a charity (PB2)'. in exercising their powers and duties.

### STRATEGIC REPORT

### **Achievements and performance**

Having re-opened fully at the beginning of September 2020, with strict Covid-19 measures in place, all schools were again closed to the majority of students from the beginning of January 2021 until 8th March, with a return to remote educational provision. No performance tables were published for summer 2021 at either primary or secondary level, and no inspection activity was carried out either by Ofsted or SIAMS during the academic year 2021/22.

### Secondary

Teacher Assessed Grades were awarded to GCSE and A Level students in August 2021, following an announcement in January that GCSE and A Level examinations would be cancelled. A rigorous process was followed to ensure grades fairly and consistently reflected the achievements of students in each subject studied.

### **Primary**

Delayed Phonics Screening tests took place following the full re-opening of schools in autumn 2020. However, SATS tests were, once again, cancelled in 2021.

### **Review of activities**

During this year the Trust comprised eight schools. In addition an Academy Order remains in place for another local primary school to join the Trust.

The SCITT finished its fourth operational year successfully. It operated within budget, and at the time of writing, 46 out of 48 newly qualified primary and secondary teachers have secured employment. 59 new trainees have begun their training in September 2021.

In February 2021, Bennett Memorial Diocesan School was designated by the DfE as the Teaching School Hub for two Teaching School Hub areas covering both East and West Kent. The Kent Teaching School Hub is working in partnership with Ambition Institute to deliver the Early Career Framework (ECF) to 259 Early Career Teachers at schools across East and West Kent, in addition to delivering the reformed suite of National Professional Qualifications (NPQs) and acting as Appropriate Body, quality assuring the statutory induction of 169 ECTs.

### Trustees' Report (continued) For the year ended 31 August 2021

This year senior leaders continued their work to develop further a knowledge rich subject-specific curriculum in foundation subjects in all primary schools across the Trust, and to continue the development of the teaching of early reading through effective teaching of phonics and use of appropriate early reading books.

At Bennett Memorial Diocesan School, there has been a continuing focus on growing teacher expertise in the application of research evidence to curriculum design and planning, and classroom pedagogy.

At all levels, significant work has been undertaken to support pupils to recover lost learning due to the Covid-19 pandemic, in addition to supporting students' health and wellbeing.

Our CEO continues to be recognised as a respected leader of education, and this year continued to support the wider sector by advising the DfE on a number of areas, including leading a market review of Initial Teacher Training. He continues to support the governance of Oak National Academy, and, effective January 2021, he was also appointed as Interim Chair of Ofqual.

The Trust continues to promote robust and proper business and financial management and the CFO continues to be a respected leader in this field, and a member of the ESFA's Academies Finance and Assurance Working Group. The Trust's wider central support services continue to benefit from the expertise of its HR and project management professionals, which are also at sector leading standards, and has been further strengthened by a newly-appointed Group Financial Controller and full-time Head of Governance.

Throughout the COVID-19 pandemic, the Trust's leadership has provided very close guidance to schools on managing the crisis, supported by frequent communication on all operational issues. The response from schools and headteachers has continued to be that the Trust offered exceptional support in all areas including provision of remote education, communications with parents and other stakeholders, risk assessment and planning for partial and then full return. This has enabled our schools to remain at the forefront of developments and offer support to parents, communities and pupils. This has resulted in lower levels of loss of learning than had been anticipated with relatively modest levels of catch-up recovery needed.

### **Key performance indicators**

The Board of Trustees have identified that the following are the key performance indicators for the Trust which are tracked and monitored through standard monitoring reports:

- School and SCITT performance and quality of education as judged by Ofsted.
- Teaching School Hub performance in line with or above KPIs agreed with DfE.
- Latest performance outcomes in line or above national expectations.
- School and SCITT improvement targets met or exceeded.
- Pupil attendance figures.
- Percentage of income received through General Annual Grant (GAG) spent on total staff costs aim for 85%. GAG is the main source of income for schools within The Tenax Schools Trust, with other sources of income, such as Pupil Premium and PE/Sport Premium varying according to factors such as the number and age of pupils and geographic location. Going forward, the Teachers' Pay Grant will be included in GAG income.
- Pupil numbers (leading directly to ESFA funding level) aim to reach full capacity.
- Financial stability aim for income to match expenditure each year with sufficient cash reserves, the level
  of which will depend upon the size and phase of the school and will be determined in consultation with the
  CFO.

The Board of Trustees have been pleased that expectations for all key performance indicators listed above have been successfully met during the year.

### Going concern

After making appropriate enquiries the Board of Trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Trustees' Report (continued)
For the year ended 31 August 2021

### Promoting success of the company

The Board of Trustees continued to act in a way most likely to promote the success of the Trust, and in doing so, through its code of conduct, have due regard to:

- The likely consequences of any decision in the long term.
- The interests of the company's employees.
- The need to foster the company's business relationships with suppliers, customers and others.
- The impact of the company's operations on the community and the environment.
- The desirability of the company maintaining a reputation for high standards of business conduct.
- The need to act fairly as between members of the company.

### Financial review

At 31 August 2021, total funds comprised £22,906,179 (2020: £22,599,722) consisting of unrestricted funds of £2,142,614 (2020: £2,261,224) and a restricted fund deficit of £6,176,160 (2020: £4,996,206).

The in-year surplus before actuarial losses on defined benefit pension scheme for the reporting year is £740,407 (2020: £12,598,795) considerably less than last year which included Condition Improvement Funding for various capital projects and a substantial donation of assets (from the EFSA and Local Authority) The relevant depreciation of the associated assets has been charged to the Statement of Financial Activities.

The figure of £4.3 million for cash at bank and in hand recorded at the balance sheet date reflected the fact that the Academy Trust was holding funds received in advance of the 2021/2022 financial year, including School Condition Allocation funding, universal infant free school meals and contributions towards trips and other activities and other creditor accruals.

The unrestricted funds and restricted fixed asset funds are held for future improvements and capital projects.

The deficit of £6,465,000 included in the restricted funds relates to the Trust's Local Government Pension Scheme fund liability. This deficit is not an immediate liability and so funds would not have to be made available to cover this balance at short notice. The deficit on the pension reserve relates to the non-teaching staff pension scheme where, unlike the teachers scheme, separate assets are held to fund future liabilities as discussed in note 26. The deficit can be met in the longer term from any combination of increased employer and employee contributions, increased government funding or changes to scheme benefits. The restricted funds will be spent in accordance with the terms of the particular funds. Unrestricted funds are for use on the general purposes of the Academy Trust, at the discretion of the Trustees.

### Reserves policy

The Finance, Audit and Risk Committee considers the maintenance of a minimum working reserve in order to minimise any financial risks facing the Trust, such as delays between spending and receipt of grants or unexpected emergencies, and:

- Regularly reviews the level of reserves and the nature of income and expenditure streams and the need to match income with commitments.
- Discloses the reserve funds for each school, with individual schools to normally spend these as determined by the school and CFO.
- Allows a surplus balance brought forward into the Trust by a joining school to be normally deployed at discretion of the school in agreement with the CFO.
- Ensures schools are maintaining balanced 3 year budgets where in year income matches expenditure
- Maintains the appropriate level of free reserves at Trust level currently approved by Trustees to be between 2 - 5% of annual revenue income (to be reviewed and agreed annually).
- Considers the set aside of funds for significant projects that cannot be met by future income alone.
- Allows sinking funds for specific regeneration projects, for example the all-weather pitch, to fall outside of the general reserves balance and agree these annually by the Finance, Audit and Risk Committee with level of contributions derived from associated trading profits.

### Trustees' Report (continued) For the year ended 31 August 2021

The Board of Trustees have reviewed the Trust's reserves policy in light of the ongoing COVID-19 pandemic and will continue to keep it under review especially as to whether there should be a change to the level of funds set aside for future commitments.

### **Investment policy**

The Finance, Audit and Risk Committee considers the management of the Trust's funds bearing in mind the responsibilities that come with the receipt of central government funding and:

- Regularly monitors cash flow and current account balances to ensure immediate financial commitments
  can be met (payroll and payments runs) and that the current account has adequate balances to meet
  forthcoming commitments.
- Maintains a working balance to respond to unexpected financial demands.
- Ensures schools' accounts are not overdrawn.
- Keeps the automatic transfer facility for current accounts in operation to maximise interest in deposit
  accounts bearing higher interest rate.
- Reviews periodically interest rates and compares with other investment opportunities.

The Board of Trustees does not believe there are any implications for any existing or potential investments the academy trust holds from the ongoing COVID-19 pandemic.

### Principal risks and uncertainties

The Trust practices through the Board of Trustees and the constituted sub-committees, robust risk management principles. It formally reviews its risk management regularly and considers whether risks are appropriately assessed and whether the control measures and mitigation strategies implemented are proportionate to the gravity of the risk. Risks are assessed, graded and prioritised in terms of their likelihood and their seriousness, should they occur.

The Board has a risk register which is presented and considered regularly at meetings of the Board of Trustees. Key risks and associated controls in place are set out below:

- IT breach resulting in confidential data theft or corruption. Mitigated by disaster recovery plans in place, effective cybersecurity practice and procedures in place, and training on data protection awareness delivered to all staff at least annually.
- Recruitment and Retention of key staff: Trust fails to keep/attract staff in critical roles needed to meet our
  objectives/strategy. Mitigated by identification/mapping of key roles and critical individuals, for which
  emergency coverage and succession plan in place, career conversations with key individuals, robust
  recruitment processes and appropriate notice periods, close interactions among colleagues and ongoing
  support throughout the ongoing Covid-19 pandemic.
- Failure to comply with statutory safeguarding requirements. Mitigated by controls in place including –
  defined roles and responsibilities for named safeguarding governor and Trustee; Designated
  Safeguarding Leads and nominated governors required to complete at least an annual report to the LGB;
  and the safeguarding Trustee provides an annual report to the Board of Trustees.
- Insufficient funds to deliver the services to the appropriate level. Mitigated by robust financial planning
  systems to match resources to priorities, prioritising pupil recruitment and retention; alertness to alternative
  income streams or grants; cautious budgeting to ensure future income not overestimated; discipline and
  restraint in pay policy to ensure value for money in staff salary costs; scale benefits, shared resourcing
  and efficiencies achieved through benefits of Trust working.
- Material event occurs within one of our schools that compromises pupil, staff or public safety. Mitigated by
  monitoring compliance with all Safeguarding and Health & Safety statutory requirements to reduce
  likelihood of material event; critical incident plans in place to ensure swift response to material event,
  limiting scale of impact and enabling normal operations to be resumed as quickly as possible.

The Board of Trustees accepts managed risk as an inevitable part of its operations but maintains an objective to not run unacceptable levels of risk in any area. The subjective nature of this process requires major risks to be resolved by the Board of Trustees collectively, whilst more minor risks are dealt with by senior executive officers.

### Trustees' Report (continued) For the year ended 31 August 2021

This year, once again, the Board's regular review and reports of risk and control measures also specifically included consideration of the potential financial and operational risks arising from COVID-19 and how they affected the principal risks and uncertainties facing the trust during this period.

Some of the additional risks faced by schools as a result of the Covid-19 pandemic, which were identified during the previous financial year, have continued. The main risks impacting all our schools are listed below.

- Health and safety risks for staff due to possible infection in the workplace mitigations are COVID secure
  protection procedures, including social distancing between adults. This risk is present in every school, but
  our insistence on distancing between adults at the prescribed threshold, and on staff wherever possible
  maintaining distance from pupils in class, means that this risk is mitigated as much as it can be.
- The pandemic (and measures taken by government to control it such as lockdown and social distancing)
  may have an impact upon the mental health and well-being of employees mitigated by range of
  measures to monitor, discuss and support employees' mental health.
- · Rising pupil absence increasing safeguarding problems and impacting on educational progress –
- mitigated through well-designed remote learning and targeted monitoring for safeguarding.
- Closure of 'bubbles' for two week periods due to positive test results mitigated through careful planning for reversion to high quality remote provision. Our schools are prepared to revert to this at short notice.
- Increased and prolonged staff absence impacting on budget and standards mitigated by support for staff to get rapid access to testing to reduce unnecessary time at home.
- Financial cost of protective measures (principally PPE, sanitiser and additional cleaning) mitigated by competitive procurement and budget adjustments.
- Behaviour and standards issues in schools as side effects of COVID protection measures mitigated by clear leadership, focus on the essentials of good behaviour and compliance with safety measures, and continuing professional development of teachers in curriculum and pedagogy.

### **Fundraising**

The Trust recognises the vital contribution made by its supporters, with voluntary donations accounting for approximately 1.52% of the Trust's incoming resources. This support helps us to enable the Trust to offer a richer experience for pupils in and beyond the taught curriculum.

We believe that giving to charity should be a positive experience, and to help ensure that this is the case the Trust has put in place a policy that seeks to ensure that the highest possible standards of fundraising practice are being adopted. This policy acknowledges the damaging impact an excessively aggressive approach to fundraising can have on vulnerable people, whether from unreasonably persistent approaches being made or undue pressure to give being applied, and great care is undertaken to ensure that such practices are not adopted by the Trust. The Trust complies with all aspects of the Fundraising Regulator's Code of Practice. All fundraising activity is carried out within the Trust and it does not utilise the services of any external commercial fundraisers.

The Trust welcomes feedback on its fundraising approach and seeks to make improvements wherever it can. Any complaints received in respect of our fundraising activities are taken very seriously and are acted upon immediately. We are pleased to report that during the year no complaints were received in respect of our fundraising activity.

During the ongoing COVID-19 pandemic, some of the traditional annual fund-raising events at schools have not been able to take place but school leaders and their supporters have managed this with alternative suitable fund-raising activities.

### Trustees' Report (continued) For the year ended 31 August 2021

### **Streamlined Energy and Carbon Reporting**

As the Trust is now classed as a large company, our first Streamlined Energy and Carbon Report is shown below. The overall emissions figure is 0.25 tonnes CO2e per pupil. As a comparison, 42% of all Trusts are within the bracket of 0.2 to 0.3 tonnes per pupil. The pupil numbers in the calculation are from the October 2020 census and include the Jarvis Brook nursery, as the nursery building is included in the energy usage calculation.

enax Schools Trust Streamlined Energy and Carbon Reporting	
JK Greenhouse gas emissions and energy use data for 1 September 2020 to 31 August 2	021
his is the first year the Trust has met the criteria for energy and carbon reporting, therefore there are no comparative figures from previous years.	
nergy consumption used to calculate emissions (kWh)	3,928,03
Gas (kWh)	2,358,69
oii (kwh)	470,98
lectricity [kWh]	1,093,34
ransport Fuel (kWh)	4,46
cope 1 emissions in metric tonnes CO2e	549.0
ias consumption	432.0
oil consumption	116.2
Owned transport – mini-buses	0.8
copa 2 emissions in matric tonnas COZa	232.1
urchased electricity	232.1
cope 3 emissions in metric tonnes CO2e	0.2
kusiness travel in employee owned vehicles	0.2
otal gross emissions in metric tonnes CO2e	781.5
otal number of students within the trust	3,163.0
ntensity ratio   Tonnes CO2e per pupil	0.2
Quantification and Reporting Methodology	<u> </u>
We have followed the 2019 HM Government Environmental Reporting Guidelines. We have the GHG Reporting Protocol — Corporate Standard and have used the 2021 UK Government Conversion Factors for Company Reporting.	
ntensity measurement	
he chosen intensity measurement ratio is total gross emissions in metric tonnes COZe er pupil, the recommended ratio for the sector.	
Reasures planned to improve energy efficiency in the next 12 months	
Ve will continue to utilise video conferencing in order to reduce the need for travel etween sites.	
Ve plan to review energy consumption variance across all schools in order to identify opp	ortunities

Trustees' Report (continued)
For the year ended 31 August 2021

### Plans for future periods

The strategic plan for the Trust envisages further growth in converter and sponsored academies, as well as new schools and expansions where demand for places exceeds current supply or where high quality provision is absent or insufficient. The Trust will continue to grow sustainably and will continue to make the case locally and nationally for Church of England schools, whilst also fulfilling its mission to incorporate non-denominational schools which share the Trust's values and approach to education. The Trust aims to articulate its Church of England underpinnings in all that it does.

The Trust will continue to ensure that in all schools the curriculum is well designed, properly sequenced and enriching for pupils and that evidence-informed and effective pedagogy is at the heart of teacher practice and professional development.

Through the work of The Kent Teaching School Hub, the Trust will support the delivery of the Early Career Framework and reformed National Professional Qualifications and we will continue actively to promote teacher development opportunities through the Trust as well as Altius and our SCITT, Teach Kent and Sussex.

The Trust will continue to communicate its approach to the development of resilience and character in young people both through the taught curriculum, by explicit understanding on the part of teachers on how to achieve this, and through planned activities and opportunities beyond the taught curriculum.

Finally, we will continue to make a distinctive and high profile contribution to education at national level through participation in national debate, review work and support for school improvement and national initiatives and projects.

All of these link to the charitable purposes set out above.

#### Disclosure of information to auditors

Insofar as the Trustees are aware:

- · There is no relevant audit information of which the charitable company's auditors are unaware, and
- That Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The auditors, Kreston Reeves LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

The Trustees' Report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on 9 December 2021 and signed on its behalf by:

Lady (Jacqueline) Evans

JR. Evans

Chair of Trustees

### **Governance Statement**

### Scope of responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that The Tenax Schools Trust has an effective and appropriate system of control, financial and otherwise. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

As Trustees, we have reviewed and taken account of the guidance in DfE's Governance Handbook and competency framework for governance.

The board of Trustees has delegated the day-to-day responsibility to the Chief Executive Officer, as accounting officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between The Tenax Schools Trust and the Secretary of State for Education. They are also responsible for reporting to the board of Trustees any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The board of Trustees has formally met 6 times during the year.

Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Mr Ian Bauckham CBE, CEO	6	6
Mr Matthew Bedford	6	6
Lady (Jacqueline) Evans, Chair	6	6
Mr Trevor Cristin	6	6
Mr Simon Curtis	6	6
Mr David Godfrey	6	6
Mrs Gillian Lloyd (Hargreaves)	5	6
Mr David Ralph, Vice-Chair JP	6	6 -
Ms Cherie Sargent	6	6
Mr James Shaw Hamilton	4	6

Mrs Catherine Dottridge (CFO) was in attendance 6 of the 6 meetings in the year.

Every committee reviews its role in the light of changes in legislation, responsibilities and accountability annually

The Finance, Audit and Risk Committee is a sub committee of the Board of Trustees.

Attendance at the Finance, Audit and Risk Committee during the year at meetings was as follows:

Member	Meetings attended	Out of a possible
Mr David Ralph JP (Chair of Committee)	4	4
Mr Matthew Bedford	4	4
Mr David Godfrey	3	4
Lady (Jacqueline) Evans (audit only)	. 1	1
Mrs Catherine Dottridge (CFO)*	4	4

<sup>\*</sup> except when meeting in 'Audit' mode when they were considered in attendance.

- Mr Ian Bauckham CBE, CEO (Accounting Officer) was in attendance at one meeting during the year (Audit meeting).
- Mrs Sharon Green (Financial Controller until 31.12.20) was in attendance at one meeting during the year.
- Mrs Pauline Barritt (Group Financial Controller from 14.12.20) was in attendance at the other three
  meetings.

### **Governance Statement (continued)**

### **Governance (continued)**

 An Extraordinary Meeting of the Finance, Audit and Risk Committee was held on 12.07.21 to consider School Condition Allocation funding. The meeting was attended by David Ralph, Matthew Bedford, David Godfrey, Catherine Dottridge, Pauline Barritt and Anne Gibbins (Business Development Manager).

The Education Committee is a sub committee of the Board of Trustees. Attendance at the Education Committee during the year at meetings was as follows:

Member	Meetings attended	Out of a possible
Mr Ian Bauckham CBE*	1.	1
Ms Cherie Sargent (Chair of Committee)	3	3
Mr Simon Curtis	3	3
Mr Trevor Cristin	3	3
Lady (Jacqueline) Evans	3	3
Mrs Gillian Lloyd (Hargreaves)**	1	1

<sup>\*</sup> Mr Ian Bauckham, CBE, CEO attended one meeting during the year. The Committee was re-constituted in January 2021, such that Mr Jon Sparke, Headteacher, Bennett Memorial Diocesan School and Mr Matthew Clark (Director of Primary Education) would attend all meetings in a non-voting advisory capacity. Mr Sparke and Mr Clark were in attendance at two of the three meetings of the Education Committee in the year.

The SCITT Governance Committee is a sub committee of the Board of Trustees Attendance at SCITT Governance Committee meetings in the year was as follows:

Member	Meetings attended	Out of a possible
Mr David Godfrey (Chair of Committee)	. 4	4
Mr David Ralph JP	. <b>4</b>	4
Mr James Shaw Hamilton	4	4
Mrs Gillian Lloyd (Hargreaves)	2	2
Mr Jon Sparke (Headteacher, Bennett Memorial	1	1
Diocesan School and Trust Executive Lead for		
Professional Development)*		•
Mr Richard Tyson (Director of Professional	3	3
Development (Including Teach Kent & Sussex		
and Kent Teaching School Hub)**		·

<sup>\*</sup> Mr Jon Sparke (Headteacher, Bennett Memorial and Trust Executive Lead for Professional Development) was a member of the re-constituted Teacher Training and Development Committee when it met in June 2021.

Mrs Laura Purser (SCITT Operations Director) was also in attendance at the three meetings of the SCITT Governance Committee during the year but did not attend the meeting held in June 2021, when the Committee had been re-constituted as the Teacher Training and Development Committee.

<sup>\*\*</sup> Mrs Gillian Lloyd (Hargreaves) attended one meeting in the year, as an observer.

<sup>\*\*</sup> Mr Richard Tyson Director of Professional Development (including Teach Kent & Sussex and Kent Teaching School Hub) was a member of the Committee for three meetings during the year and was "in attendance" in June 2021, when the Committee was re-constituted as the Teacher Training and Development Committee.

### **Governance Statement (continued)**

### Governance (continued)

The Pay and HR Committee ensures detailed scrutiny of remuneration matters including Executive and senior management team remuneration, Trust-wide pay awards and policy, pensions arrangements and other human resources matters. Attendance at Pay and HR Committee meetings in the year was as follows:

Member	Meetings attended	Out of a possible
Mr Matthew Bedford (Chair of Committee)	1	1
Lady (Jacqueline) Evans	1	1
Mr David Ralph JP	1	1
Ms Cherie Sargent	1	1

Mrs Claire Isaacs (Director of HR) was also in attendance.

The CEO Performance Management Committee undertakes the annual CEO performance review process taking into account the advice of an external consultant, commissioned for this purpose and recommends to the Pay & HR Committee whether the outcome of the CEO appraisal meets the criteria for pay progression as covered under the adopted pay policy.

Trustee	ee Meetings attended			
Lady (Jacqueline) Evans Mr David Ralph JP Mr Simon Curtis Ms Cherie Sargent	1 1 1	1 1 1 1		
	•			

#### Governance review

Under normal circumstances, the Trust would carry out an annual formal self-evaluation of governance using a framework developed with the Confederation of School Trusts. However, due to the COVID-19 pandemic, and in line with DfE guidance that boards should focus on matters requiring urgent attention, this was put on hold during the 2020-21 financial year, as was the planned external review of governance. The board of Trustees completed a self-evaluation in July 2021 and is now working on a full review of governance, to be undertaken during the course of the 2021-22 academic year.

### **Governance Statement (continued)**

### Review of value for money

As accounting officer, the Chief Executive Officer has responsibility for ensuring that the Academy Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Academy Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Academy Trust has delivered improved value for money during the year by:

- Operating a robust pay and performance management policy which rewards and incentivises effective teachers and does not reward relatively less successful teaching. A designated Pay and HR Committee is in place to annually review and manage implementation of the Trust's Pay Policy.
- Undertaking effective procurement using, where appropriate, competitive tendering, to ensure best value is achieved for contracts and services and obtaining alternative quotes for large scale projects.
- Challenging existing contracts and changing suppliers where necessary to ensure value for money for service delivery.
- Effective and efficient deployment of staff through regular use of deep dive analysis and benchmarking reviews of staffing structures and costs; and the sharing of resource where possible across schools and activities.
- Achieving cost savings and efficiencies through realising scale benefits from growing the Trust

This year PPNs were taken into account where applicable during the lockdown and COVID-19 pandemic, and a review of the Trust's contracts with service providers is currently taking place to ensure value for money is continued to be achieved in view of COVID-19.

### The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives. It can, therefore, only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an on-going process designed to identify and prioritise the risks to the achievement of Academy Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in The Tenax Schools Trust for the year 1 September 2020 to 31 August 2021 and up to the date of approval of the annual report and financial statements.

### Capacity to handle risk

The board of Trustees has reviewed the key risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Academy Trust's significant risks that has been in place for the year 1 September 2020 to 31 August 2021 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the board of Trustees.

### The risk and control framework

The Academy Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- Comprehensive budgeting and monitoring systems with an annual budget and monthly financial reports which are reviewed and agreed by the Board of Trustees.
- Regular reviews by the Finance Audit and Risk Committee of reports which indicate financial performance.
- Against the forecasts and of major purchase plans, capital works and expenditure programmes.
- Setting targets to measure financial and other performance.

### Governance Statement (continued)

### The risk and control framework (continued)

- Clearly defined purchasing guidelines.
- Delegation of authority and segregation of duties.
- Identification and management of risks.

The Board of Trustees has considered the need for a specific internal audit function and this year has again appointed a suitably qualified and independent internal auditor.

The internal auditor's role includes giving advice on financial matters and performing a range of checks on the Academy Trust's financial systems. In particular the checks carried out in the current period included:

- Review of previous year findings
- Testing of payroll systems
- Testing of purchase and procurement
- Testing of income systems
- Testing of bank reconciliations
- Testing of control account reconciliations

The internal auditor reports to the Board of Trustees through the Finance, Audit and Risk Committee on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

The internal auditor has delivered the schedule of work as planned and any management actions identified in the areas under review have been followed up.

### **Review of effectiveness**

As accounting officer, the Chief Executive Officer has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- The work of the internal auditor/reviewer:
- The work of the external auditor:
- The financial management and governance self-assessment process and the school resource management self-assessment tool;
- The work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The accounting officer has been advised of the implications of the result of their review of the system of internal control by the Finance, Audit and Risk Committee and a plan to ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 9 December 2021 and signed on their behalf by:

Lady (Jacqueline) Evans

JR Evans

**Chair of Trustees** 

Mr Ian Bauckham CBE **Accounting Officer** 

(and and ho

### Statement on Regularity, Propriety and Compliance

As accounting officer of The Tenax Schools Trust I have considered my responsibility to notify the Academy Trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the Academy Trust, under the funding agreement in place between the Academy Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2020.

I confirm that I and the Academy Trust Board of Trustees are able to identify any material irregular or improper use of all funds by the Academy Trust, or material non-compliance with the terms and conditions of funding under the Academy Trust's funding agreement and the Academies Financial Handbook 2020.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.

Mr Ian Bauckham CBE

Accounting Officer

(and and)

Date: 9 December 2021

### Statement of Trustees' responsibilities For the year ended 31 August 2021

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021:
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements:
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees and signed on its behalf by:

Lady (Jacqueline) Evans

J fl. Evans

**Chair of Trustees** 

Date: 9 December 2021

Independent Auditors' Report on the financial statements to the Members of The Tenax Schools Trust

### **Opinion**

We have audited the financial statements of The Tenax Schools Trust (the 'academy trust') for the year ended 31 August 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy Trust's affairs as at 31 August 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2020 to 2021 issued by the Education and Skills Funding Agency.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Academy Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Academy Trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

Independent Auditors' Report on the financial statements to the Members of The Tenax Schools Trust (continued)

#### Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report including the Strategic Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report and the Strategic Report have been prepared in accordance with applicable legal requirements.

### Matters on which we are required to report by exception

In the light of our knowledge and understanding of the Academy Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report including the Strategic Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the Academy Trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy Trust or to cease operations, or have no realistic alternative but to do so.

Independent Auditors' Report on the financial statements to the Members of The Tenax Schools Trust (continued)

### Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Capability of the audit in detecting irregularities, including fraud

Based on our understanding of the company and industry, and through discussion with the directors and other management (as required by auditing standards), we identified that the principal risks of non-compliance with laws and regulations related to health and safety, anti-bribery and employment law. We considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Companies Act 2006, Statement of Recommended Practice, taxation and pension legislation. We communicated identified laws and regulations throughout our team and remained alert to any indications of non-compliance throughout the audit. We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to posting inappropriate journal entries to increase revenue or reduce expenditure and management bias in accounting estimates. Audit procedures performed by the engagement team included:

- Discussions with management and assessment of known or suspected instances of non-compliance with laws and regulations (including health and safety) and fraud, and review of the reports made by management and internal audit; and
- Assessment of identified fraud risk factors; and
- Identifying and assessing the design effectiveness of controls that management has in place to prevent and detect fraud; and
- Conducting interviews with appropriate personnel to gain further insight into the control systems implemented, and the risk of irregularity; and
- Testing of internal controls procedures relating to expenditure potentially more susceptible to fraud and other irregularities including payroll and credit card expenditure; and
- Review of credit card expenditure to confirm no evidence of personal benefit; and
- Challenging assumptions and judgements made by management in its significant accounting estimates;
   and
- Identifying key contracts and confirming that all required procurement and tendering procedures have been followed; and
- Checking and reperforming the reconciliation of key control accounts; and
- Performing analytical procedures to identify any unusual or unexpected relationships, including related party transactions, that may indicate risks of material misstatement due to fraud; and
- Confirmation of related parties with management, and review of transactions throughout the period to identify any previously undisclosed transactions with related parties outside the normal course of business; and
- Reading minutes of meetings of those charged with governance, reviewing internal audit reports and reviewing correspondence with relevant tax and regulatory authorities; and

### Independent Auditors' Report on the financial statements to the Members of The Tenax Schools Trust (continued)

- Review of internal controls and physical inspection of tangible assets susceptible to fraud or irregularity;
- Review of corporate governance arrangements; and
- Review of significant and unusual transactions and evaluation of the underlying financial rationale supporting the transactions; and
- Identifying and testing journal entries, in particular any manual entries made at the year end for financial statement preparation.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance.

As part of an audit in accordance with ISAs (UK), we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or
  error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is
  sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material
  misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve
  collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that
  are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness
  of the Academy Trust's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
- Conclude on the appropriateness of the Trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Academy Trust's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditors' Report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditors' Report. However, future events or conditions may cause the Academy Trust to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the
  disclosures, and whether the financial statements represent the underlying transactions and events in a
  manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Independent Auditors' Report on the financial statements to the Members of The Tenax Schools Trust (continued)

### Use of our report

This report is made solely to the Academy Trust's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy Trust's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy Trust and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Kreston Reeves LXP

Peter Manser FCA DChA (Senior Statutory Auditor)

for and on behalf of Kreston Reeves LLP

Statutory Auditor Chartered Accountants

Canterbury

10 December 2021

### Independent Reporting Accountant's Assurance Report on Regularity to The Tenax Schools Trust and the Education and Skills Funding Agency

In accordance with the terms of our engagement letter dated 15 September 2020 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2020 to 2021, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by The Tenax Schools Trust during the year 1 September 2020 to 31 August 2021 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to The Tenax Schools Trust and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to The Tenax Schools Trust and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Tenax Schools Trust and ESFA, for our work, for this report, or for the conclusion we have formed.

### Respective responsibilities of The Tenax Schools Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of The Tenax Schools Trust's funding agreement with the Secretary of State for Education dated 27 October 2015 and the Academies Financial Handbook, extant from 1 September 2020, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2020 to 2021. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2020 to 31 August 2021 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Independent Reporting Accountant's Assurance Report on Regularity to The Tenax Schools Trust and the Education & Skills Funding Agency (continued)

### Approach

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Academy Trust's income and expenditure.

#### Work undertaken

The work undertaken to draw to our conclusion includes:

- Reviewed the evidence used to support the Accounting Officer's sign off of the regularity statement
- Reviewed expenditure against specific terms of grant funding within the funding agreement
- Reviewed that grants have been applied for the purposes intended
- Confirmed that internal control procedures exist relating to expenditure incurred of cash and credit cards
- Confirmed items claimed on cash and credit cards are not for personal benefit
- Reviewed expenditure and considered whether any supplies are from related parties
- Reviewed minutes of Trust Board minutes for declaration of interests
- Reviewed Governance arrangements
- Considered whether other income activities are permitted within the Academy Trust's charitable objects
- Considered if borrowing agreements, including leases, have been made in accordance with the Academies Financial Handbook
- Confirmed that procurement and tendering procedures exist relating to expenditure and have been complied with.

### Conclusion

In the course of our work, nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2020 to 31 August 2021 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

Kreston Reeves XXP

Kreston Reeves LLP Reporting Accountant Chartered Accountants

Date: 10 December 2021

# Statement of financial activities (incorporating income and expenditure account) For the year ended 31 August 2021

	•					
			D 4! - 4!	Restricted	T-4-1	<b>T</b> -4-1
		Unrestricted funds	Restricted	fixed asset funds	Total funds	Total funds
		2021	funds 2021	2021	2021	2020
	Note	£	£	£	£	£
Income from:						
Donations and capital				4 000 400		40.000.040
grants	4	318,144	•	1,682,106	2,000,250	13,920,949
Other trading activities	. 3	65,558	-	•	65,558	78,804
Investments	7	824		•	824	6,069
Charitable activities	5	• ·	17,239,620	•	17,239,620	15,357,503
Teaching schools	25	. 34	1,101,825	-	1,101,859	782,740
Other income	6	596,350	-	-	596,350	602,967
Total income		980,910	18,341,445	1,682,106	21,004,461	30,749,032
Expenditure on:	•	· · · · · · · · · · · · · · · · · · ·	,			
Charitable activities	9	59,923	18,536,273	635,511	19,231,707	17,402,375
Teaching schools	31	•	1,032,347	-	1,032,347	747,862
Total expenditure		59,923	19,568,620	635,511	20,264,054	18,150,237
Total expellatare						
Net.		•				
income/(expenditur e)		920,987	(1,227,175)	1,046,595	740,407	12,598,795
Transfers between				•		
funds	19	(1,039,597)	481,221	558,376	•	-
Net movement in funds before other	• .					
recognised gains/(losses)		(118,610)	(745,954)	1,604,971	740,407	12,598,795
Other recognised gains/(losses):	•					
Actuarial losses on defined benefit	1					
pension schemes	26	-	(434,000)	-	(434,000)	(178,000)
Net movement in funds	•	(118,610)	(1,179,954)	1,604,971	306,407	12,420,795
4.1			·			.,

Statement of financial activities (incorporating income and expenditure account) (continued) For the year ended 31 August 2021

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Restricted fixed asset funds 2021 £	Total funds 2021 £	Total funds 2020 £
			• •			•
Reconciliation of funds:						
Total funds brought forward		2,261,224	(4,996,206)	25,334,754	22,599,772	10,178,977
Net movement in funds	-	(118,610)	(1,179,954)	1,604,971	306,407	12,420,795
Total funds carried forward	, 1	2,142,614	(6,176,160)	26,939,725	22,906,179	22,599,772

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 33 to 65 form part of these financial statements.

### **The Tenax Schools Trust**

(A Company Limited by Guarantee) Registered number: 07542155

### Balance Sheet As at 31 August 2021

	Note		2021 £		2020 £
Fixed assets					05.404.000
Tangible assets  Current assets	15		26,849,178		25,104,866
Debtors	16	591,939		780,319	
Cash at bank and in hand		4,303,446		3,673,756	
Liabilities	-	4,895,385	·.	4,454,075	•
Creditors: amounts falling due within one year	17	(2,185,709)		(1,763,577)	
Net current assets			2,709,676		2,690,498
Total assets less current liabilities			29,558,854		27,795,364
Creditors: amounts falling due after more than one year	18		(187,675)		(90,592)
Net assets excluding pension liability			29,371,179		27,704,772
Defined benefit pension scheme liability	26	•	(6,465,000)	`	(5,105,000)
Total net assets			22,906,179		22,599,772
Funds of the Academy Trust Restricted funds:			•		
Fixed asset funds	19	26,939,725	• .	25,334,754	
Restricted income funds	19	288,840		108,794	
Pension reserve	19	(6,465,000)		(5,105,000)	٠.,
Total restricted funds Unrestricted income funds	19 19		20,763,565 2,142,614		20,338,548 2,261,224
Total funds	,		22,906,179		22,599,772

The financial statements on pages 29 to 65 were approved by the Trustees, and authorised for issue on 09 December 2021 and are signed on their behalf, by:

(and ancho

Mr Ian Bauckham CBE

Th. Evans

Lady (Jacqueline) Evans

(Chair of Trustees)

The notes on pages 33 to 65 form part of these financial statements.

### Statement of Cash Flows For the year ended 31 August 2021

			Note	2021 £	2020 £
Cash flows from operating activities			÷		
Net cash provided by operating activities		٠.	21	1,189,447	148,869
Cash flows from investing activities			23	(569,625)	367,875
Cash flows from financing activities	•		22	10,868	37,203
Change in cash and cash equivalents in the year				630,690	553,947
Cash and cash equivalents at the beginning of the year				3,673,756	3,119,809
Cash and cash equivalents at the end of the year			24, 25	4,304,446	3,673,756

The notes on pages 33 to 65 form part of these financial statements

### Notes to the Financial Statements For the year ended 31 August 2021

The Tenax Schools Trust is a charitable company limited by guarantee and an exempt charity incorporated in England and Wales. The registered office is Bennett Memorial Diocesan School, Culverden Down, Tunbridge Wells, Kent, TN4 9SH. The principal activity of the Academy Trust is to provide a secondary and primary education for pupils that satisfies the requirements of the Education Act 2002.

### 1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

### 1.1 Basis of preparation of financial statements

The financial statements of the Academy Trust, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2020 to 2021 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

The Tenax Schools Trust meets the definition of a public benefit entity under FRS 102.

The Academy Trust's functional and presentational currency is Pounds Sterling.

The Academy Trust's financial statements are presented to the nearest pound.

### 1.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Academy Trust to continue as a going concern. While the impact of the COVID-19 pandemic has been assessed by the Trustees as far as reasonably possible, due to its unprecedented impact on the wider economy, it is difficult to evaluate with any certainty the potential outcomes on the Academy Trust's activities.

However, taking into consideration the UK Government's response and its continued support of schools, as well as the Academy Trust's own reserves and planning, the Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. The Trustees confirm that there are no material uncertainties about the Academy Trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Notes to the Financial Statements For the year ended 31 August 2021

### 1. Accounting policies (continued)

### 1.3 Income

All incoming resources are recognised when the Academy Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

#### **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

### **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

#### Other income

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the Academy Trust has provided the goods or services.

### Donated fixed assets (excluding transfers on conversion or into the Academy Trust)

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as 'Income from Donations and Capital Grants' and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the Academy Trust's accounting policies.

## Notes to the Financial Statements For the year ended 31 August 2021

#### 1. Accounting policies (continued)

#### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

#### Charitable activities

These are costs incurred on the Academy Trust's educational operations, including support costs and costs relating to the governance of the Academy Trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

#### 1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Academy Trust; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

#### 1.6 Tangible fixed assets

Assets costing £5,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Premises occupied under a licence by church academies

The Rochester Diocesan Board of Education and Chichester Diocesan Board of Education own the legal titles of land and freehold property for the church academies the trust operate. In these circumstances, the Academy Trust's rights over the premises does not meet the definition of an asset as the Academy Trust does not have control over the premises. Accordingly the Academy Trust does not recognise these premises as a fixed asset on its balance sheet. There are no formal leases in place and the Rochester Diocesan Board of Education and Chichester Diocesan Board of Education do not charge any rent for the use of these properties.

#### Premises leased from local authorities

Land, buildings and playing fields occupied under 125 year leases from a local authority are recognised as a fixed asset in the Academy Trust balance sheet at fair value.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold and leasehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Notes to the Financial Statements For the year ended 31 August 2021

#### 1. Accounting policies (continued)

#### 1.6 Tangible fixed assets (continued)

Freehold land
Long-term leasehold land
Long-term leasehold property
Fixtures and fittings
Computer equipment
Motor vehicles
Assets under construction
- Not depreciated
- 2% straight line
- 20% straight line
- 33% straight line
- Not depreciated

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to long-term leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

#### 1.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### 1.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

#### 1.9 Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Academy Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

#### 1.10 Provisions

Provisions are recognised when the Academy Trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

Notes to the Financial Statements For the year ended 31 August 2021

#### 1. Accounting policies (continued)

#### 1.11 Taxation

The Academy Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Academy Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### 1.12 Financial instruments

The Academy Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Academy Trust and their measurement bases are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 16. Prepayments are not financial instruments. Cash at bank is classified as a basic financial instrument and is measured at face value.

Cash at bank is classified as a basic financial instrument and is measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in notes 17 and 18. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

#### 1.13 Operating leases

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

Notes to the Financial Statements For the year ended 31 August 2021

#### 1. Accounting policies (continued)

#### 1.14 Pensions

Retirement benefits to employees of the Academy Trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Academy Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Academy Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

#### 1.15 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Academy Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

## Notes to the Financial Statements For the year ended 31 August 2021

#### 2. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Academy Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

#### Multi-employer defined benefit pension scheme

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 26, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2019 has been used by the actuary in valuing the pensions liability at 31 August 2021. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

#### Tangible fixed assets

The Academy Trust has recognised tangible fixed assets with a carrying value of £25,104,866 at the reporting date (see note 15). These assets are stated at their cost less provision for depreciation and impairment. The Academy Trust's accounting policy sets out the approach to calculating depreciation for immaterial assets acquired. For material assets such as land and buildings the Academy Trust determines at acquisition reliable estimates for the useful life of the asset, its residual value and decommissioning costs. These estimates are based upon such factors as the expected use of the acquired asset and market conditions. At subsequent reporting dates the trustees consider whether there are any factors such as technological advancements or changes in market conditions that indicate a need to reconsider the estimates used.

Where there are indicators that the carrying value of tangible assets may be impaired the Academy Trust undertakes tests to determine the recoverable amount of assets. These tests require estimates of the fair value of assets less cost to sell and of their value in use. Wherever possible the estimate of the fair value of assets is based upon observable market prices less incremental cost for disposing of the asset. The value in use calculation is based upon a discounted cash flow model, based upon the Academy Trust's forecasts for the foreseeable future which do not include any restructuring activities that the Academy Trust is not yet committed to or significant future investments that will enhance the asset's performance. The recoverable amount is most sensitive to the discount rate used for the discounted cash flow model as well expected future cash flows and the growth rate used for extrapolation purposes.

#### Critical areas of judgement:

#### Lease commitments

The Academy Trust has entered into a range of lease commitments in respect of property, plant and equipment. The classification of these leases as either financial or operating leases requires the governors to consider whether the terms and conditions of each lease are such that the Academy Trust has acquired the risks and rewards associated with the ownership of the underlying assets.

## Notes to the Financial Statements For the year ended 31 August 2021

#### 2. Critical accounting estimates and areas of judgement (continued)

#### Multi-employer defined benefit pension scheme

Certain employees participate in a multi-employer defined benefit pension scheme with other Academy Trusts in the region. In the judgement of the governors, the Academy Trust does not have sufficient information on the plan assets and liabilities to be able to reliably account for its share of the defined benefit obligation and plan assets. Therefore the scheme is accounted for as a defined contribution scheme, see note 27 for further details.

#### **Tangible Fixed Assets**

The construction of the new building at Bennett Memorial Diocesan School has been included in the financial statements at the costs to 31 August 2021 provided by Kent County Council. The Trustees are of the opinion this valuation represents an approximation of the fair value of the building at 31 August 2021.

#### 3. Income from other trading activities

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Hire of facilities	50,340	50,340	62,773
Other insurance claims	15,218	15,218	16,031
Total 2021	65,558	65,558	78,804

#### 4. Income from donations and capital grants

		Unrestricted funds 2021 £	Restricted fixed asset funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donated from ESF	<b>A</b>	-	-	-	7,370,000
Donated asset from	n Local Authority		1,365,438	1,365,438	5,358,363
Donations		318,144	: -	318,144	169,059
Capital grants			316,668	316,668	1,023,527
Total 2021		318,144	1,682,106	2,000,250	13,920,949
Total 2020		169,069	13,751,890	13,920,959	

## Notes to the Financial Statements For the year ended 31 August 2021

#### 5. Funding for the Academy Trust's educational operations

			*
	Restricted funds	Total funds	Total funds
	2021 £	2021 £	2020 £
DfE/ESFA grants			
General Annual Grant (GAG)	14,226,668	14,226,668	12,955,687
Start up grants	56,750	56,750	69,000
Pupil Premium	520,889	520,889	441,205
Universal Infant Free School Meals	190,746	190,746	221,983
Teachers Pay Grant	723,725	723,725	672,076
PE and Sports Grant	95,029	95,029	123,270
COVID-19 Catch Up Premium	77,562	77,562	· .
Other DfE/ESFA Grants	379,558	379,558	146,281
	16,270,927	16,270,927	14,629,502
Other government grants Local Authority grants	968,693	968,693	728,001
	17,239,620	17,239,620	15,357,503
Total 2021	17,239,620	17,239,620	15,357,503
Total 2020	15,357,503	15,357,503	

Following the reclassification in the Academies Accounts Direction 2020/21 of some grants received from the Department for Education and ESFA, the academy trust's funding for Universal Infant Free School Meals, Pupil Premium, Teachers Pay Grant and PE and Sports Grant is no longer reported under the Other DfE/ESFA Group grants heading, but as separate lines under the Other DfE/ESFA grants heading. The prior year numbers have been reclassified.

# Notes to the Financial Statements For the year ended 31 August 2021

### 6. Other incoming resources

			•			
			Unrestricted funds	Restricted funds	Total funds	Total funds
			2021	2021	2021	2020
		• .	£	£	£	£
	Contributions towards sch	ool trips	140,507		140,507	201,884
	Contributions towards club	s and educational	·			•
	activities		5,351	· -	5,351	12,527
	Other incoming resources		450,492	·* <u>-</u>	450,492	388,556
	Total 2021		596,350	<u>-</u>	596,350	602,967
		•				
	Total 2020		597,967	5,000	602,967	
					<del></del>	•
_						
7.	Investment income			· . ·	•	•
		. •	•			
			Unrestricted	Restricted	Total	Total
• •			funds 2021	funds 2021	funds 2021	funds
•		: · · · · · · · · · · · · · · · · · · ·	2021 £	2021 £	2021 £	2020 £
•			<b>-</b> .		· · · · ·	~
•	Bank interest		824	-	824	6,069
			<del></del>			<del></del>
	T 1 10000	•	<u>.</u>	. 162	6.060	
	Total 2020		5,907	162	6,069	•
			•		· ·	
8.	Expenditure	<b>\</b>		•	•	•
0.	Expenditure				•	
		Staff Costs	s Premises	Other	Total	Total
		202	2021	2021	2021	2020
. '		£	£	£	£	£
	Academy's advectional				• •	
	Academy's educational operations			· ·		
	Direct costs	10,539,249	· .	1,430,385	11,969,634	11,042,934
	Allocated support costs	3,702,246	1,738,266	1,821,561	7,262,073	6,359,441
	SCITT	275,719	-	756,628	1,032,347	747,862
•	Total 2021	14,517,214	1,738,266	4,008,574	20,264,054	18,150,237
	1 Jtai 202			<del></del>		
	Total 2020	13,018,073		5,132,164	18,150,237	

## Notes to the Financial Statements For the year ended 31 August 2021

#### 9. Analysis of expenditure by activities

Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	Total funds 2020 £
Educational operations 11,969,634	7,262,073	19,231,707	17,402,375
<del></del> -		<del></del> .	
Total 2020 11,042,934	6,359,441	17,402,375	•
Analysis of direct costs			
	Educational operations 2021	Total funds 2021	Total funds 2020
	£	<b>Z</b> .	£
Staff costs	10,539,249	10,539,249	9,792,885
Educational supplies and services	769,354	769,354	788,382
Examination fees	140,108	140,108	142,311
Educational consultancy*	442,880	442,880	257,152
Staff development and training	20,834	20,834	30,436
Technology costs	54,866	54,866	19,467
Other direct costs	2,343	2,343	12,301
	11,969,634	11,969,634	11,042,934

<sup>\*</sup>Educational consultancy reflects the delivery of school improvement activities to other local schools from the awarded Strategic School Improvement grants.

# Notes to the Financial Statements For the year ended 31 August 2021

#### 9. Analysis of expenditure by activities (continued)

#### **Analysis of support costs**

10.

	,		
	Educational operations 2021	Total funds 2021	Total funds 2020
	£	£	£
Pension finance costs	78,000	78,000	76,000
Staff costs	- 3,702,246	3,702,246	3,043,848
Depreciation	508,245	508,245	419,325
Technology costs	180,993	180,993	257,924
Recruitment and support	24,316	24,316	29,248
Maintenance of premises and equipment	669,410	669,410	802,641
Cleaning	370,562	370,562	329,406
Rates and water	409,269	409,269	257,493
Energy costs	285,594	285,594	235,336
Insurance	94,510	94,510	83,604
Security and transport	45,031	45,031	44,280
Catering	357,450	357,450	293,961)
Governance costs	65,590	65,590	70,774)
Other support costs	354,722	354,722	276,762
CIF expenditure	116,135	116,135	138,839
		· .	•
	7,262,073	7,262,073	6,359,441
Net income/(expenditure)		÷	
			•
Net income/(expenditure) for the year includes:			
	•	2021 £	2020 £
		£	<b> </b>
Operating lease rentals		74,547	26,609
Depreciation of tangible fixed assets		508,245	419,325
Fees paid to external auditors for:			
- audit		21,500	21,500
- other services		3,900	4,250
•		•	•

## Notes to the Financial Statements For the year ended 31 August 2021

#### 11. Staff

#### a. Staff costs

Staff costs during the year were as follows:

	· ·	2021 £	2020 £
Wages and salaries		10,359,471	9,318,934
Social security costs '		926,342	954,908
Pension costs '		3,048,946	2,592,054
		14,334,759	12,865,896
Agency staff costs		182,455	152,177
		14,517,214	13,018,073

#### b. Staff numbers

The average number of persons employed by the Academy Trust during the year was as follows:

	2021 No.	2020 No.
Teachers	176	166
Administration and support	228	220
Management	24	21
		•
	428	407
The average headcount expressed as full-time equivalents was:		
	2021 No.	2020 No.
Teachers	153	150
Administration and support	138	129
Management	21	21
		<u>. · '</u>
	312	300

## Notes to the Financial Statements For the year ended 31 August 2021

#### 11. Staff (continued)

#### c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

			2021 No.	2020 No.
In the band £60,001 - £70,000		± '	5	. 3
In the band £70,001 - £80,000		•	2	. 3
In the band £80,001 - £90,000			<b>1</b>	. 1
In the band £90,001 - £100,000		•	•	1
In the band £100,001 - £110,000			1	-
In the band £110,001 - £120,000			1	
In the band £130,001 - £140,000	::		•	1
	-			

The above employees participated in the Teachers' Pension scheme and the Local Government Pension Scheme. Contributions during the year ended 31 August 2021 amounted to £167,697 towards the Teachers' Pension Scheme (2020: £151,258) and £18,150 towards the Local Government Pension Scheme (2020: £17,262).

#### d. Key management personnel

The key management personnel of the Academy Trust comprise the Executive group as listed on page 2. The total salaries received by key management personnel for their services to the Academy Trust was £367,690 (2020: £388,835). Employer pension contributions were a total of £88,477 (2020: £88,900) and employer national insurance contributions were a total of £45,418 (2020: £48,878).

#### Notes to the Financial Statements For the year ended 31 August 2021

#### 12. Central services

The Academy Trust has provided the following central services to its academies during the year:

Educational support services
Finance and administrative support
Others as arising

The Academy Trust charges for these services on the following basis:

A flat percentage of 3.5% of General Annual Grant income.

The actual amounts charged during the year were as follows:

	2021 £	2020 £
Bennett Memorial Diocesan School	292,033	261,776
Bishop Chavasse CE Primary School	30,539	28,898
Brenchley and Matfield CE Primary School	23,950	22,332
Fordcombe CE Primary School	15,554	15,166
Jarvis Brook Primary School	21,447	24,266
Leybourne Ss Peter and Paul CE Primary School	28,088	25,767
SCITT	18,993	13,274
Sir Henry Fermor CE Primary School	49,630	47,147
West Malling CE Primary School	29,671	28,358
Total	509,905	466,984

#### 13. Trustees' remuneration and expenses

One Trustee has been paid remuneration or has received other benefits from an employment with the Academy Trust. The CEO only receives remuneration in respect of services they provide undertaking the roles of principal under their contract of employment. The value of Trustees' remuneration and other benefits was as follows:

		2021 £	2020 £
Mr Ian Bauckham CBE, CEO	Remuneration	110,000 -	130,000 -
		115,000	135,000
	Pension contributions paid	25,000 -	30,000 -
	·	30,000	35,000

During the year ended 31 August 2021, no Trustee expenses have been incurred (2020 - £NIL).

Notes to the Financial Statements For the year ended 31 August 2021

#### 14. Trustees' and Officers' insurance

The Academy Trust has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on academy business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme membership.

### Notes to the Financial Statements For the year ended 31 August 2021

#### 15. Tangible fixed assets

			• •	Long-term	Assets under	Furniture		
		Freehold property	:	leasehold property £	constructio	and equipment £	Computer equipment £	Motor vehicles
Cost or valuation At 1 September 2020	·."	4,019,000		15,626,151	5,765,714	332,908	638,679	3,988
Additions  Donated assets  Transfers between classes		· · · · · · · · · · · · · · · · · · ·	- 7,131,152	862,837 1,365,438 (7,131,152)	• • • • • • • • • • • • • • • • • • •	24,280 - -	-	1,365,438
At 31 August 2021		4,019,000	,,,,,,,	23,620,140	-	357,188	638,679	3,988
Depreciation At 1 September 2020 Charge for the year		· · · · · · · · · · · · · · · · · · ·		548,552 415,450	•	143,937 56,782	586,427 34,682	2,658 1,329
At 31 August 2021		•		964,002	. <del>-</del> . ·	200,719	621,109	3,987
Net book value At 31 August 2021		4,019,000	- · ·	22,656,138		156,469	17,570	
At 31 August 2020		4,019,000		15,077,599	5,765,714	188,971	52,252	1,330

#### 15. Tangible fixed assets (continued)

The Academy Trust's transactions relating to land and buildings included:

During the prior year, Kent County Council began construction on a new building at Bennett Memorial Diocesan School for £5,358,363, representing the cost incurred to 31 August 2020 on that project. Further costs of £1,365,438 were incurred on the project in the year, making a total of £6,723,801. This has been donated as a gift to the Academy Trust over a 125 year lease term and has been transferred out of assets under construction to long-term leasehold property, as the final building work completion certificate has been approved.

#### 16. Debtors

2021 £	2020 £
	. •
1,659	10,009
161,515	127,483
428,765	642,827
591,939	780,319
	£ 1,659 161,515 428,765

#### 17. Creditors: Amounts falling due within one year

	2021 £	2020 £
Other loans	11,002	13,923
Trade creditors	51,719	230,418
Other taxation and social security	216,887	161,755
Other creditors	174,382	190,545
Accruals and deferred income	1,731,719	1,166,936
	2,185,709	1,763,577

			·	2021 £	2020 £
Deferred inc	come at 1 Septem	nber 2020	•	 203,547	140,789
Resources	deferred during th	e year		755,434	203,547
Amounts re	leased from previ	ous periods	•.	 (203,547)	(140,789)
				755,434	203,547

At the balance sheet date the Academy Trust was holding funds received in advance of the 2020/2021 financial year in respect of School Condition Allowance funding, free school meals and contributions towards trips and other activities.

#### 18. Creditors: Amounts falling due after more than one year

		2021 £	2020 £
Other loans	· · · · · · · · · · · · · · · · · · ·	187,675	90,592

Included in other loans are long term, interest free Salix loans from Kent County Council to Leybourne Ss Peter and Paul CE Primary School and Bennett Memorial Diocesan School.

Included in other loans are long term, interest free CIF loans from the ESFA to Bennett Memorial Diocesan School, Brenchley and Matfield CE Primary School and Sir Henry Fermor CE Primary School.

The aggregate amount of liabilities payable or repayable wholly or in part more than five years after the reporting date is:

			2021 £	2020 £
Payable or repayable by instalments			42,748	43,035
	· ·	_	42,748	43,035

### 19. Statement of funds

	Balance at 1 September 2020 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2021 £
Unrestricted funds				: :		
General Funds	2,261,224	980,910	(59,923)	(1,039,597)	<u>-</u>	2,142,614
Restricted general funds						
General Annual Grant (GAG)	48,404	14,226,668	(14,578,362)	481,221	-	177,931
Other DfE/ESFA grants		2,044,225	(2,044,225)	• · · · • • • • • • • • • • • • • • • •	-	-
Other Government grants	·	968,693	(968,693)			•
SCITT	60,390	1,101,859	(1,051,340)	. <b>-</b> :	<b>-</b>	110,909
Pension reserve	(5,105,000)	•	(926,000)	• '	(434,000)	(6,465,000)
	(4,996,206)	18,341,445	(19,568,620)	481,221	(434,000)	(6,176,160)
Restricted fixed asset funds						
General Fixed Asset Fund	25,104,866	1,365,438	(508,245)	887,120	•	26,849,179
DfE/ESFA capital grants	229,888	316,668	(127,266)	(328,744)		90,546
	25,334,754	1,682,106	(635,511)	558,376	•	26,939,725
Total Restricted funds	20,338,548	20,023,551	(20,204,131)	1,039,597	(434,000)	20,763,565
Total funds	22,599,772	21,004,461	(20,264,054)	•	(434,000)	22,906,179

#### 19. Statement of funds (continued)

The specific purposes for which the funds are to be applied are as follows:

Unrestricted funds are applied to the general work of the Academy Trust to support activities inside and outside the curriculum.

GAG represents funds to be used to cover the normal running costs of the Academy Trust.

Other DfE/ESFA grants represents grants provided for specific purposes, such as pupil premium which is used to support disadvantaged pupils and assist them in decreasing the attainment gap between them and their peers.

DfE/ESFA capital grants funds is to provide the Academy Trust with its own capital money to address improvements to buildings and other facilities. The balance on the fund represents unspent capital grant money to be spent in the first school term of 2021/2022.

The SCITT processes bursary payments for trainees and receives tuition funding payments.

The Restricted fixed asset fund represents the leasehold land and buildings and other assets which were donated upon conversion to academy status, the value of fixed assets purchased since conversion including depreciation to the balance sheet date.

Under the funding agreement with the Secretary of State, the Academy Trust was not subject to a limit on the amount of GAG it could carry forward at 31 August 2021.

### 19. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

	Balance at 1 September 2019 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2020 £
Unrestricted funds		•	1 •		•	
General Funds	1,976,304	851,737	(174,477)	(392,340)	-	2,261,224
	•					·
Restricted general funds	•			· · · .		
General Annual Grant (GAG)	34,456	12,950,823	(13,298,279)	361,404	•	48,404
Other DfE/ESFA grants	53,826	1,657,945	(1,711,771)	<del>-</del>	-	· -
Other Government grants	29,907	748,735	(778,642)	-	<u>-</u>	<u>-</u>
SCITT	33,624	787,902	(761,136)		• -	60,390
Pension reserve	(4,263,000)	<u>-</u> ,	(664,000)	-	(178,000)	(5,105,000)
	(4,111,187)	16,145,405	(17,213,828)	361,404	(178,000)	(4,996,206)
Restricted fixed asset funds		•				
General Fixed Asset Fund	12,134,107	12,728,363	(419,325)	661,721	-	25,104,866
DfE/ESFA capital grants	179,753	1,023,527	(342,607)	(630,785)	· -	229,888
	12,313,860	13,751,890	(761,932)	30,936	- -	25,334,754
Total Restricted funds	8,202,673	29,897,295	(17,975,760)	392,340	(178,000)	20,338,548
Total funds	10,178,977	30,749,032	(18,150,237)		(178,000)	22,599,772

#### 19. Statement of funds (continued)

#### Total funds analysis by academy

Fund balances at 31 August 2021 were allocated as follows:

	2021 £	2020 £
Bennett Memorial Diocesan School*	1,124,141	1,366,854
Bishop Chavasse CE Primary School**	299,057	135,818
Brenchley and Matfield CE Primary School***	296,719	227,663
Fordcombe CE Primary School	13,692	16,491
Jarvis Brook Primary School	150,767	202,980
Leybourne Ss Peter and Paul CE Primary School	71,558	78,249
SCITT	110,909	60,390
Sir Henry Fermor CE Primary School	127,609	129,554
Tenax Schools Trust****	146,786	95,850
West Malling CE Primary School	90,216	56,169
Total before fixed asset funds and pension reserve	2,431,454	2,370,018
Restricted fixed asset fund	26,939,725	25,334,754
Pension reserve	(6,465,000)	(5,105,000)
Total	22,906,179	22,599,772

<sup>\*</sup>This includes a designated contribution to KCC for the expansion project, the 3G sinking fund, The Altius Teaching School Alliance, The initial Start Up funding for the Teaching School Hubs (West and East Kent).

<sup>\*\*</sup>This includes additional funding to support the status of growing free school.

<sup>\*\*\*</sup>This includes accumulation of reserves for school premises improvement delayed due to COVID.

<sup>\*\*\*\*</sup>This includes an academy conversion support grant received for a school to join the Trust and remaining strategic school improvement funds for primary mathematics in local schools, Physical Educaction Development and RHSE Curriculum Development.

### 19. Statement of funds (continued)

### Total cost analysis by academy

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff costs £	Other support staff costs £	Educational supplies £	Other costs excluding depreciation £	Total 2021 £	Total 2020 £
•					•	
Bennett Memorial Diocesan	0.400.754	4 400 004	000 404	4 740 400		0.050.057
School	6,133,751	1,180,694	880,104	1,742,439	9,936,988	8,852,257
Bishop Chavasse CE Primary School	650,327	103,609	39,656	197,797	991,389	890,455
Brenchley and Matfield CE Primary School	605,896	38,601	65,759	125,218	835,474	896,025
Fordcombe CE Primary School	292,732	139,183	22,510	110,219	564,644	511,602
Jarvis Brook Primary School	541,859	156,039	36,414	118,031	8 <b>52,343</b>	895,809
Leybourne Ss Peter and Paul CE Primary						
School	647,074	100,425	56,223	169,144	972,866	847,399
SCITT	198,019	77,700	733,112	23,516	1,032,347	747,862
Sir Henry Fermor CE Primary	•	404.450	04.700			
School	1,203,365	164,159	61,788	287,392	1,716,704	1,625,714
Tenax Schools Trust	190,944	1,118,030	143,870	146,029	1,598,873	1,228,981
West Malling CE Primary School	881,941	160,932	58,649	152,659	1,254,181	1,234,808
Academy Trust	11,345,908	3,239,372	2,098,085	3,072,444	19,755,809	17,730,912

### 20. Analysis of net assets between funds

### Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021	Restricted fixed asset funds 2021	Total funds 2021 £
Tangible fixed assets	- -	•	26,849,178	26,849,178
Current assets	2,225,908	2,578,930	90,547	4,895,385
Creditors due within one year	(83,294)	(2,185,709)	_	(2,269,003)
Creditors due in more than one year	· -	(104,381)	<b>-</b> ·	(104,381)
Provisions for liabilities and charges	-	(6,465,000)	-	(6,465,000)
Total	2,142,614	(6,176,160)	26,939,725	22,906,179
Analysis of net assets between funds - price	or year		Destricted	
	Unrestricted	Restricted	Restricted fixed asset	Total
	funds	funds	funds	funds
	2020	2020	2020	2020
	£	£	£	£
Tangible fixed assets	_ ·	-	25,104,866	25,104,866
Current assets	2,264,264	1,890,423	299,388	4,454,075
Creditors due within one year	(3,040)	(1,753,037)	(7,500)	(1,763,577)
Creditors due in more than one year	-	(28,592)	(62,000)	(90,592)
Provisions for liabilities and charges	<del>.</del>	(5,105,000)	-	(5,105,000)
Total	2,261,224	(4,996,206)	25,334,754	22,599,772

### 21. Reconciliation of net income to net cash flow from operating activities

		2021	
		£	
	Net income for the year (as per Statement of Financial Activities)	740,407	
	Adjustments for:		
	Depreciation	508,245	
	Capital grants from DfE and other capital income	(316,668)	
	Interest receivable	(824)	٠.
	Defined benefit pension scheme cost less contributions payable	848,000	
•	Defined benefit pension scheme finance cost	78,000	
	Decrease in debtors	188,380	
	Increase in creditors	509,345	
	Assets donated from ESFA / Local Authority	(1,365,438)	• •
		_	· · · · · · · · · · · · · · · · · · ·
	Net cash provided by operating activities	1,189,447	,
		_	
22.	Cash flows from financing activities		
		2021	•
		2021 £	
	Cash inflows from new borrowing	28,153	
	Repayments of borrowing	(17,285)	
		•	
	Net cash provided by financing activities	10,868	
		_	÷
		7	•
23.	Cash flows from investing activities		•
		2021	
		2021 £	
	Dividends, interest and rents from investments	824	
	Purchase of tangible fixed assets	(887,117)	
	Capital grants from DfE Group	316,668	·
	Net cash (used in)/provided by investing activities	(569,625)	•
		.· · · · -	

#### 24. Analysis of cash and cash equivalents

				2021 £	2020 £
Cash in hand and at bank	• *	•		4,304,446	3,673,756
Total cash and cash equivalents		,	•	4,304,446	3,673,756
•			. :		·

#### 25. Analysis of changes in net debt

	At 1 September		At 31
	2020 £	Cash flows £	August 2021 £
Cash at bank and in hand	3,673,756	629,690	4,303,446
Debt due within 1 year	(164,362)	(17,997)	(182,359)
Debt due after 1 year	(90,592)	(97,083)	(187,675)
	3,418,802	514,610	3,933,412

#### 26. Pension commitments

The Academy Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Kent County Council and East Sussex County Council. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2016 and of the LGPS 31 March 2019.

Contributions amounting to £171,357 were payable to the schemes at 31 August 2021 (2020 - £150,439) and are included within creditors.

#### **Teachers' Pension Scheme**

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

#### 26. Pension commitments (continued) Valuation

#### of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019. The key elements of the valuation and subsequent consultation are:

employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy)

total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million

the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI, assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the year amounted to £1,639,332 (2020 - £1,520,963).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website (https://www.teacherspensions.co.uk/news/employers/2019/04/teachers-pensions-valuation-report.aspx).

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Academy Trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Academy Trust has set out above the information available on the scheme.

#### **Local Government Pension Scheme**

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2021 was £717,000 (2020 - £635,000), of which employer's contributions totalled £546,000 (2020 - £482,000) and employees' contributions totalled £ 171,000 (2020 - £153,000). The agreed contribution rates for future years are 21.0 (KCC) and 14.0 - 14.3 (ESCC) per cent for employers and 5.5 to 12.5 per cent for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

#### Principal actuarial assumptions

Kent County Council Pension Fund

		2021 %	2020 %
Rate of increase in salaries		3.90	3.30
Rate of increase for pensions in payment/inflation	•	2.90	2.30
Discount rate for scheme liabilities		1.65	1.60

#### 26. Pension commitments (continued)

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2021 Years	2020 Years
Retiring today		
Males	21.6	21.8
Females	23.6	23.8
Retiring in 20 years		
Males	22.9	23.2
Females	25.1	25.2
East Sussex County Council Pension Fund		
East Sussex County Council Ferision Fund	<b>2021</b> %	2020 %
Rate of increase in salaries	2.90	2.20
Rate of increase for pensions in payment/inflation	2.90	2.20
Discount rate for scheme liabilities	1.65	1.70

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2021 Years	2020 Years
Retiring today		
Males	21.2	21.6
Females	23.7	23.9
Retiring in 20 years		
Males	22.0	22.5
Females	25.1	25.3
Sensitivity analysis		
Kent County Council Pension Fund		,
	2021 £000	2020 £000
Real Discount Rate decrease of 0.1%	•	. · •
Real Discount Rate decrease of 0.1%	271,000	220,000
Mortality assumption - 1 year increase	481,000	359,000
Pension Rate increase of 0.1%	21,000	19,000
Pension Rate increase of 0.1%	247,000	200,000
East Sussex County Council Pension Fund	- -	

### 26. Pension commitments (continued)

				• •	
East Sussex County Council Pen	sion Fund		•		
				2021 £000	2020 £000
Discount rate -0.5%		•		71,000	279,000
Salary rate increase of 0.5%				4,000	13,000
Pension Rate increase of 0.5%	· · · · · · · · · · · · · · · · · · ·		• •	4,000 67,000	259,000
rension Nate increase of 0.5%				=======================================	259,000
Share of scheme assets					
The Academy Trust's share of the	e assets in the	scheme was:			
			•	2021 £	2020 £
	•			· <del>· ·</del> ·	
Equities	,		•	5,561,000	4,466,000
Gilts		•		39,000	38,000
Corporate bonds				1,198,000	915,000
Property	-			823,000	706,000
Cash and other liquid assets				212,000	182,000
Target return portfolio				480,000	426,000
Total market value of assets				8,313,000	6,733,000
The actual return on scheme asso	ets was £1,00	5,000 (2020 -	£344,000).		
The amounts recognised in the S	tatement of Fir	nancial Activit	ies are as follov	vs:	
				2021	2020
		•	•	£	£
Current service cost	÷			(1,389,000)	(1,057,000)
Past service cost				•	(10,000)
Interest income				113,000	113,000
Interest cost	•		•	(191,000)	(189,000)
Administrative expenses	•	• • • •		(5,000)	(3,000)
Total amount recognised in the	Statement of	Financial Ac	tivities	(1,472,000)	(1,146,000)

#### 26. Pension commitments (continued)

Changes in the present value of the defined benefit obligations were as follows:

	2021 £	2020 £
At 1 September	11,838,000	10,117,000
Interest cost	191,000	189,000
Employee contributions	171,000	153,000
Change in financial assumptions	1,506,000	724,000
Benefits paid	(137,000)	(156,000)
Current service costs	1,389,000	1,067,000
Change in demographic assumptions	(180,000)	(256,000)
At 31 August	14,778,000	11,838,000
Changes in the fair value of the Academy Trust's share of scheme	assets were as follows:	
	2021 £	2020 £
At 1 September	6,733,000	5,854,000
Interest income	113,000	`113,000
Actuarial gains	892,000	290,000
Employer contributions .	546,000	482,000
Employee contributions	171,000	153,000
Benefits paid	(137,000)	(156,000)
Administration expenses	(5,000)	(3,000)
At 31 August	8,313,000	6,733,000

#### 27. Operating lease commitments

At 31 August 2021 the Academy Trust had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

		· · · .	2021 £	2020 £
Not later than 1 year	•		36,738	52,700
Later than 1 year and not later than 5 years			60,385	111,584
		· -	97,123	164,284

#### 28. Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

#### 29. Related party transactions

Owing to the nature of the Academy Trust and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academies Financial Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the Academy Trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

The following related party transactions took place in the financial period:

During the prior year, Gillian Lloyd (Hargreaves), a Trustee from 28 November 2019, delivered training to delegates as part of the NPQEL programme run by Altius Teaching School. The total payment made for this work totalled £500.

This transaction was conducted on normal commercial terms, at arm's length without the exercise of any influence by the related party involved.

The Rochester Diocesan Board own the legal title of the land and freehold property where the Bennett Memorial Diocesan academy is situated therefore only the value of the land that is owned by the Academy Trust, comprising the school sports field and driveway, is included in these financial statements. There is no formal lease in place and the Rochester Diocesan Board do not charge rent for the use of the property.

Income Related Party Transaction

During the year £41,580 (2020: £46,300) was received from the Bennett Memorial Diocesan School Charity as a contribution towards the chaplain salary and other general charity administration expenses. During the year, £75,000 has been received from the charity for lighting and seating in hall in the new Rochester building. During the prior year, £16,297 was also received as a capital contribution towards the 3G pitch.

#### 30. Controlling party

The Academy Trust is run by the management team on a day to day basis. Strategic decisions are made by the Board of Trustees. There is no ultimate controlling party.

### 31. SCITT trading account

	2021 £	2021 £	2020 £	2020 £
Income			. —	•
Direct income				
ESFA Income	592,700	•	440,867	. •
Other income	•			
SCITT SFE and private funding	509,125		346,873	
Bank interest	34	· ·	162	**
Saint interest				
Total other income	509,159	• .	347,035	
Total income		1,101,859	•	787,902
Firm an different				•
Expenditure	• •		*	
Direct expenditure			400 705	
Direct staff costs	198,019		129,705	
DBS checks	6,539		3,868	
Other staff costs	175		2,825	
Curriculum resources	22,587		89	,
Staff development	137,241		96,527	
Bursary payments	592,700		440,867	
Total direct expenditure Other expenditure	957,261		673,881	
Other staff costs	77,700	•	51,635	
Exam moderator fees	200		1,000	
Professional fees non curriculum	798		386	* *
Non curriculum resources	767		437	
Administration expenses	875	:	15,425	
Payroll charges	2,038		1,192	
Subs and licenses	11,274		6,438	*,
Audit fees	250		1,000	•
Hospitality and catering	(1,501)	•	9,119	•
Furniture	1,678		623	
Total other owner diture	94,079		87,255	
Total other expenditure Total expenditure	34,013	1,051,340	07,200	761,136
	•	50,519	• • •	26,766
Surplus from all sources SCITT balances at 1 September 2020		50,519 60,390		33,624
SCITT balances at 31 August 2021		110,909	• , • • • • • • • • • • • • • • • • • •	60,390
•	•		-	

### 32. Teaching school hub

2021   2021   £   £	2020 £	2020 £
Income Direct income ESFA income 160,000	į.	£
Direct income ESFA income 160,000	. ; . <u>-</u>	
ESFA income 160,000	<u>.</u>	
	·	
Total income 160,000		-
Expenditure		
Direct expenditure		• •
Direct staff costs 85,066	-	
Other staff costs 60	· •	•
Professional fees 17,600		
Total direct expenditure 102,726	· · · · · · · · · · · · · · · · · · ·	
Other expenditure		• .
Other staff costs 49,408		
Non curriculum resources 2,146	-	
	-	
Hospitality and catering 200		
Total other expenditure 51,754	<del>-</del> .	**
Total expenditure 154,480		· -
Surplus from all sources 5,520		-
Teaching school hub balances at 1		
September 2020 -		• • •
Teaching school hub balances at 31	• • •	
August 2021 5,520		