

Registered Number 07477060

SUFFOLK OFFICE SUPPLIES LIMITED

Abbreviated Accounts

31 December 2011

SUFFOLK OFFICE SUPPLIES LIMITED
Registered Number 07477060
Balance Sheet as at 31 December 2011

	Notes	2011	
		£	£
Fixed assets			
Tangible	2		<u>225</u>
Total fixed assets			225
Current assets			
Stocks	3	500	
Debtors		5,196	
Cash at bank and in hand		5,696	
Total current assets		<u>11,392</u>	-
Creditors: amounts falling due within one year		(4,960)	
Net current assets		6,432	
Total assets less current liabilities		<u>6,657</u>	-
Creditors: amounts falling due after one year		(8,628)	
Total net Assets (liabilities)		(1,971)	
Capital and reserves			
Called up share capital	4	1	
Profit and loss account		<u>(1,972)</u>	-
Shareholders funds		<u>(1,971)</u>	-

- a. For the year ending 31 December 2011 the company was entitled to exemption under section 477(2) of the Companies Act 2006.
- b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006
- c. The directors acknowledge their responsibility for:
 - i. ensuring the company keeps accounting records which comply with Section 386; and
 - ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.
- d. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the board on 22 February 2012

And signed on their behalf by:

Mr R Budd, Director

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1068 of the Companies Act 2006.

Notes to the abbreviated accounts

For the year ending 31 December
2011

1 **Accounting policies**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Small Entities (effective January 2005)

Turnover

Turnover represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

Depreciation

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and Machinery	25.00% Reducing Balance
Computer Equipment	25.00% Straight Line

2 **Tangible fixed assets**

Cost	£
At	
additions	300
disposals	
revaluations	
transfers	
At 31 December 2011	<u>300</u>

Depreciation	
At	
Charge for year	75
on disposals	
At 31 December 2011	<u>75</u>

Net Book Value	
At	
At 31 December 2011	<u>225</u>

3 **Stocks**

Stock is valued at the lower of cost and net realisable value.

4 **Share capital**

2011

£

Authorised share capital:

Allotted, called up and fully paid:

1 Ordinary of £1.00 each

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