

# AA01

## Change of accounting reference date

You can use the WebFiling service to file this form online  
Please go to [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

☒ **What this form is for**

You may use this form  
to change the accounting reference  
date relating to either the current, or  
the immediately previous,  
accounting period

☐ **What this form is NOT for**

You cannot use this form  
- change a period for which  
accounts are already in  
- extend a period beyond  
months unless the company is  
in administration

WEDNESDAY



\*LD8Y2QC8\*  
LD5 29/12/2010 248  
COMPANIES HOUSE

### 1 Company details

Company number

Company name in full

→ **Filling in this form**  
Please complete in typescript or in  
bold black capitals  
  
All fields are mandatory unless  
specified or indicated by \*

### 2 Date of accounting reference period

Please enter the end date of the current, or the immediately previous,  
accounting period ①

Accounting period ending on

① **Date of period you wish to change**  
The current period means the  
present accounting period which  
has not yet come to an end  
  
The immediately previous period  
means the period immediately  
preceding your present accounting  
period

### 3 New accounting reference date ②

Has the accounting reference period been shortened or extended?

- **Shortened** Please complete 'Date shortened so as to end on'  
→ **Extended** Please complete 'Date extended so as to end on'

Please enter the date the accounting reference period has been shortened to

Date Shortened so as to end on

or

Please enter the date the accounting reference period has been extended to

Date Extended so as to end on

② **New accounting reference date**  
If you wish to move the end of your  
current, or immediately previous,  
reference period to an earlier date,  
please insert the required date in the  
box marked 'Shortened'

If you wish to move the end of your  
current, or immediately previous,  
reference period to a later date,  
please insert the required date in the  
box marked 'Extended'

You cannot change a period for  
which the accounts are overdue

You cannot extend a period beyond  
18 months unless the company is in  
administration



AA01

Change of accounting reference date

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Company name

Lisa Thomson

Address

Barclays Corporate  
Secretariat

Level 29, 1 Churchill Place

Post town

London

County/Region

Postcode

E 1 4 5 H P

Country

DX

Telephone

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following

- ☐ The company name and number match the information held on the public Register
- ☐ You have completed section 2
- ☐ You have entered the new accounting reference date in section 3
- ☐ You have completed section 4 (if appropriate)
- ☐ You have signed the form
- ☐ You have checked your filing deadline through WebCheck at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)

**Important information**

Please note that all information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below.

**For companies registered in England and Wales**  
The Registrar of Companies, Companies House,  
Crown Way, Cardiff, Wales, CF14 3UZ  
DX 33050 Cardiff

**For companies registered in Scotland**  
The Registrar of Companies, Companies House,  
Fourth floor, Edinburgh Quay 2,  
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF  
DX ED235 Edinburgh 1  
or LP - 4 Edinburgh 2 (Legal Post)

**For companies registered in Northern Ireland**

The Registrar of Companies, Companies House,  
First Floor, Waterfront Plaza, 8 Laganbank Road,  
Belfast, Northern Ireland, BT1 3BS  
DX 481 NR Belfast 1

**Further information**

For further information, please see the guidance notes on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk) or email [enquiries@companieshouse.gov.uk](mailto:enquiries@companieshouse.gov.uk)

This form is available in an alternative format. Please visit the forms page on the website at [www.companieshouse.gov.uk](http://www.companieshouse.gov.uk)