

AM10

Notice of administrator's progress report



Companies House

SATURDAY



A23 *A7968NCH*
30/06/2018
COMPANIES HOUSE

#7

1 Company details

Company number 07348037

Company name in full Unity Law Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Gareth

Surname Harris

3 Administrator's address

Building name/number Central Square
Street 5th Floor
29 Wellington Street

Post town Leeds

County/Region

Postcode LS14DL

Country

4 Administrator's name ①

Full forename(s) Keith

Surname Marshall

① Other administrator
Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number Central Square
Street 5th Floor
29 Wellington Street

Post town Leeds

County/Region

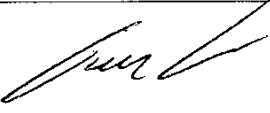
Postcode LS14DL

Country

② Other administrator
Use this section to tell us about
another administrator.

AM10

Notice of administrator's progress report

6	Period of progress report															
From date	d	0	d	2	m	1	m	2	y	2	y	0	y	1	y	7
To date	d	0	d	1	m	0	m	6	y	2	y	0	y	1	y	8
7	Progress report															
<input checked="" type="checkbox"/> I attach a copy of the progress report																
8	Sign and date															
Administrator's signature	Signature 															
Signature date	d	2	d	7	m	0	m	6	y	2	y	0	y	1	y	8

AM10

Notice of administrator's progress report



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name

Gareth Harris

Company name

RSM Restructuring Advisory LLP

Address

Central Square
5th Floor
29 Wellington Street

Post town

Leeds

County/Region

Postcode

L S 1 4 D L

Country

DX

Telephone

0113 285 5000



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

In the matter of

Unity Law Limited In Administration

('the Company')

In the High Court of Justice, Leeds District Registry no 492 of 2017

Joint Administrators' progress report

27 June 2018

Gareth Harris and Keith Marshall

Joint Administrators

**RSM Restructuring Advisory LLP
Central Square
5th Floor
29 Wellington Street
Leeds LS1 4DL
Tel: 0113 285 5000
Email: restructuring.leeds@rsmuk.com**

Sections

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2. Progress of the administration in the previous six months
3. Matters preventing closure
4. Extension of the administration
5. Creditors' claims and dividend prospects
6. Receipts and payments summary
7. Costs and Joint Administrators' remuneration
8. Creditors' right to information and ability to challenge remuneration and expenses

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- B. Summary of receipts and payments
- C. Current charging, expenses and disbursements policy statement
- D. Current charge out and disbursement rates
- E. Category 2 disbursements table
- F. Statement of expenses incurred
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1 Purpose of report

This report has been prepared in accordance with insolvency legislation to provide creditors with information relating to the progress of the administration in the period from 2 December 2017 to 1 June 2018. This report should be read in conjunction with any previous reports that have been issued, copies of which are available on request.

This report has been prepared solely to comply with the statutory requirements of the relevant legislation. It has not been prepared for use in respect of any other purpose, or to inform any investment decision in relation to any debt or financial interest in the Company. Any estimated outcomes for creditors are illustrative and may be subject to significant change.

Neither the Administrators nor RSM Restructuring Advisory LLP accept any liability whatsoever arising as a result of any decision or action taken or refrained from as a result of information contained in this report.

2 Progress of the administration in the previous six months

The costs incurred to date and those expected to be incurred in dealing with the matters below are set out in detail at Section 7.

2.1 Realisation of assets

2.1.1 Sale of business

As advised in the Administrators' last progress report, a pre-packaged sale of all of the Company's assets to CFA Law Ltd ('CFA') was completed on 2 June 2017 immediately following the administrators' appointment. The sale price achieved comprised:

- An initial £49,996 in respect of work in progress and £4 in respect of intangible assets
- Additional sums payable on a deferred basis, contingent upon the successful outcome of cases being progressed and subject to the prior re-imbursement to CFA of costs incurred (and paid by CFA) on Unity's behalf, to a maximum of c£105,000.

Realisations from work in progress paid to us to date amount to £165,204, comprising:

- The initial consideration £49,996
- Deferred consideration of £109,000
- Outstanding balances due to Unity held in CFA's client account of £6,208

The deferred consideration paid to us of £109,000 includes £68,391 received in the period of this report.

As noted above, CFA can deduct costs incurred to a maximum of £105,000. To date, £36,610 has been deducted therefore a further £68,390 can potentially be deducted from future realisations.

We have been informed by CFA that 14 cases have failed with a total book value for work in progress and disbursements of £74,979.

The Administrators are continuing to monitor progress made by CFA, who are reporting weekly with details of recoveries made. There currently remain to be completed 29 cases with a work in progress book value of £209,751, the realisable value of which is subject to significant uncertainty. Future recoveries remain uncertain.

2.1.2 Mellor Hargreaves debt

We have noted that prior to our appointment the Company had made a claim against Mellor Hargreaves Solicitors in the sum of £86,388 which had been disputed. Mellor Hargreaves is now in Administration and the latest progress report issued by its administrators states that a distribution of c32p in the £ may be available to the unsecured creditors.

We have therefore requested further information from Chris Fry in order to establish if a supportable claim can be submitted in the Administration and this is currently awaited.

2.1.3 Bank Interest

Where possible funds have been held on an interest-bearing account. Gross interest received in the period amounts to £17.

2.2 Investigations

In accordance with our statutory obligations, we have filed the appropriate documentation with the Department for Business, Energy and Industrial Strategy in relation to the conduct of the directors.

I can advise you that, following my initial assessment, further investigations are being undertaken and are currently ongoing.

2.3 Administration and planning

Certain aspects of the work that the Joint Administrators undertake are derived from the underlying legal and regulatory framework for cases of this nature. This work, which does not usually result in any direct financial return to creditors, is a necessary aspect of ensuring that the Joint Administrators are complying with both of their legislative and best practice responsibilities and ensuring that the case is managed efficiently and effectively. It includes matters such as:

- Periodic case reviews, ongoing case planning and strategy
- Filing of statutory documents
- Maintaining and updating computerised case management records
- Dealing with routine correspondence not attributable to other categories of work
- Ongoing consideration of ethical and anti-money laundering regulations
- General taxation matters, including seeking tax clearance from HMRC
- Preparation of receipts and payments accounts, maintenance of cashing records
- Pension schemes, liaising with PPF/Pensions Regulator/Trustees
- Liaising with the successor company to recover relevant books & records

3 Matters preventing closure

3.1 Assets remaining to be realised

We are continuing to monitor CFA's completion of work in progress and the success or failure of cases. It is anticipated that this exercise could continue for a further 12 months.

3.2 Other outstanding matters

The Administrators' investigations into the Company and its directors are still ongoing.

4 Extension of the administration

A Company cannot remain in Administration beyond the period of twelve months without the leave of court and/or the approval of creditors. The Joint Administrators have therefore sought the consent of the secured creditor to a twelve-month extension of the Administration in order to ensure there was sufficient time to undertake the following:

- Finalise collection of the work in progress;
- Make a distribution to the secured creditor; and
- Potentially agree the claims of, and make a distribution under the prescribed part, to the unsecured creditors.

The extension was approved for a period of twelve months by the secured creditor on 22 May 2018.

5 Creditors' claims and dividend prospects

The dividend prospects for creditors are dependent upon and subject to future realisations from work in progress. Based on current information, there could be a return to the floating charge holder, Yorkshire Bank PLC and a return to unsecured creditors under the Prescribed Part provisions of the Insolvency Act. Further details are set out where known in Appendix A. There are no Preferential creditors. Please note that these are indicative only and should not be used as the sole or principal basis for any bad debt provision or other purposes. They may be subject to revision and additional costs.

The agreement of creditors' claims by the Joint Administrators (or any subsequently appointed Supervisor or Liquidator) is a separate matter and will be dealt with as appropriate in due course, initially by reference to the proofs of debt lodged in the proceedings by creditors themselves.

The Joint Administrators are obliged to deal with a number of matters in relation to creditors to comply with both the legislative and best practice requirements and to ensure creditors are kept informed. Creditors will only derive an indirect financial return from this work on cases where a dividend has been paid. These matters include:

- Preparation and issue of progress reports and associated documentation
- Maintenance of schedules of unsecured creditors' claims
- Dealing with correspondence and telephone calls
- Where necessary, consideration of creditors' claims; acceptance or rejection of claims and complying with legislative obligations in relation to adjudication of creditors' claims generally for voting and, if applicable, dividend purposes
- Review of creditor claim supporting documentation
- Calculation and payment of dividend(s) to one or more classes of creditors

6 Receipts and payments summary

We attach as Appendix B a summary of our receipts and payments for the period from 2 December 2017 to 1 June 2018.

VAT basis

Receipts and payments are shown net of VAT with any amount due to or from HM Revenue and Customs shown separately.

7 Costs and Joint Administrators' remuneration

The firm's charging, expenses and disbursements policy was provided with the Joint Administrators' proposals. A further copy is attached.

7.1 Pre-administration costs

The Joint Administrators' proposals dated 19 July 2017 detailed un-paid pre-administration costs totalling £52,503 of which £35,000 have been approved by the secured creditor. The balance of 17,503 has been written off.

Pre-appointment expenses of £25,307 in respect of legal costs have also been approved and paid.

7.2 Administrators' remuneration and disbursements

7.2.1 Remuneration

The Joint Administrators' have incurred scale time costs of £94,681.50 since their appointment, of which £30,031 have been incurred in the current period from 2 December 2017 to 1 June 2018, as set out in Appendix G.

The Joint Administrators' have received approval from the secured creditor to drawing fees on account of their scale time charges as set out below:

"In accordance with the fee estimate provided to creditors on 19 July 2017, as attached to the Joint Administrators' proposals, the Administrators shall be authorised to draw their remuneration based upon time costs limited to the sum of £50,000 (plus VAT)."

To date fees of £40,000 (plus VAT) has been paid on account of the total of £50,000 approved by the secured creditor as set out in our receipts and payments account. The Joint Administrators cannot draw more than £50,000 without obtaining the further approval of the secured creditor.

If there are insufficient realisations to allow the Joint Administrators' time costs as set out in the Administrators' fee estimate of £80,510 to be paid in full, any balance will be written off. Details of any write off will be set out in the final report.

7.2.2 Category 2 disbursements

Approval was also given by the secured creditor to the drawing of disbursements, including category 2 disbursements, at the rates prevailing at the time the costs were incurred. Details of disbursements incurred in this period, previous periods and whether they have been paid, are attached.

7.2.3 Expenses and Category 1 disbursements

Details of the expenses (which include category 1 and category 2 disbursements) of £14,024 that are likely to be incurred during the course of the administration were provided with the Joint Administrators' proposals.

A statement of the expenses incurred during the period compared to the original estimate is attached. This includes all expenses incurred by the Joint Administrators in the period of the report irrespective of whether they have been paid or not and may include estimated amounts where actual invoices have not been received. The amounts paid in the period are also included and are shown in the receipts and payments abstract at Appendix B together with cumulative figures where this is the second, or subsequent, progress report.

The amount of the expenses (including disbursements) incurred and anticipated to be incurred is likely to exceed the estimate provided to creditors with the Joint Administrators' proposals because we have incurred higher than expected legal costs.

7.3 Other professional costs

Whilst professional costs are not subject to approval by the relevant approving body, all professional costs are subject to review before being paid.

Eversheds Sutherland, solicitors, have been retained as legal advisors in view of their general experience and expertise in these matters. Subsequent to our appointment they have liaised with the buyer's solicitors to obtain completion documents. Their remuneration has been agreed on the basis of their standard hourly charge-out rates, plus VAT and disbursements. Their agreed fees of £550 and disbursements of £30 plus VAT have been paid to date.

Pinsent Masons LLP, solicitors, have been appointed as Solicitor Managers in accordance with the requirements of the Solicitors Regulation Authority and in view of their general experience and expertise in these matters. They have dealt with matters relating to the transfer of the Company's client account to the successor practice, monitoring and reporting on CFA's statutory requirements as successor practice and related advice to the Administrators. Their remuneration has been agreed on the basis of their standard hourly charge-out rates, plus VAT and disbursements. Their current time costs are £14,865 plus disbursements and VAT, of which £8,000 plus VAT has been paid to date.

The receipts and payments abstract at Appendix B sets out which of these costs have been paid. All such costs are subject to review before being paid and any payments made in the period are disclosed in the receipts and payments abstract at Appendix B, together with cumulative figures.

8 Creditors' right to information and ability to challenge remuneration and expenses

In accordance with the provisions of the relevant legislation creditors have a right to request further information about remuneration or expenses (other than pre-administration costs) and to challenge such remuneration or expenses.

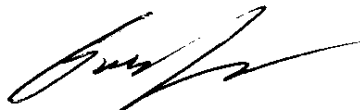
A request for further information must be made in writing within 21 days of receipt of this report.

Any secured creditor, or any unsecured creditor with either the concurrence of at least 10% in value of the unsecured creditors (including that creditor) or the permission of the court, may apply to court that the remuneration charged, the basis fixed or expenses incurred by the Administrator are in all the circumstances excessive.

Any such challenge must be made no later than eight weeks after receipt of the report which first discloses the charging of remuneration or incurring of the expenses in question.

A Creditors' Guide to Administrators' Fees, which provides information for creditors in relation to the remuneration of an Administrator, can be accessed at <http://rsm.insolvencypoint.com> under 'general information for creditors'. A hard copy can be requested from my office by telephone, email or in writing.

Should you have any further queries please do not hesitate to contact me.



Gareth Harris
RSM Restructuring Advisory LLP
Joint Administrator

Gareth Harris is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales
Keith Marshall is licensed to act as an Insolvency Practitioner in the UK by the Institute of Chartered Accountants in England and Wales
Insolvency Practitioners are bound by the Insolvency Code of Ethics when carrying out all professional work relating to an insolvency
appointment

The affairs, business and property of the Company are being managed by the Joint Administrators who act as agents of the
Company and without personal liability

Appendix A

Statutory, dividend and other information

Company Information	
Company name:	Unity Law Limited
Date of appointment:	2 June 2017
Functions:	The Joint Administrators' appointment specified that they would have power to act jointly and severally. The Joint Administrators' have exercised, and will continue to exercise, all of their functions jointly and severally as stated in the notice of appointment.
Previous company names:	CFA Law Ltd
Company registered number:	07348037
Date of incorporation:	17 August 2010
Trading name:	CFA Law Ltd
Trading address	8th Floor, Fountain Precinct, Balm Green, Sheffield, S1 2JA
Principal activity:	Law firm specialising in noise-induced hearing loss claims
Registered office:	RSM Restructuring Advisory LLP, Central Square, 5th Floor, 29 Wellington Street, Leeds LS1 4DL

Administration information		
Appointor:	The Directors of Unity Law Limited	
Joint Administrators:	Gareth Harris and Keith Marshall	
Details of any extension:	12 months to 1 June 2019 by the secured creditor	
Proposed exit route:	Dissolution	
Correspondence address & contact details of case manager	Brian Tyrrell RSM Restructuring Advisory LLP, Central Square, 5th Floor, 29 Wellington Street, Leeds LS1 4DL	
Name, address & contact details of Joint Administrators	Primary Office Holder Gareth Harris RSM Restructuring Advisory LLP Central Square 5th Floor 29 Wellington Street Leeds LS1 4DL 0113 285 5000 IP Number: 14412	Joint Office Holder: Keith Marshall RSM Restructuring Advisory LLP Central Square 5th Floor 29 Wellington Street Leeds LS1 4DL 0113 285 5000 IP Number: 9745

Dividend prospects	Owed	Paid to date	Estimated future prospects
Secured creditor (Clydesdale Bank)	£822,000*	NIL	Estimated between £38,000 and £82,000
Preferential creditors	NIL	NIL	N/A
Unsecured creditors	£1,527,378*	NIL	Estimated between £13,000 and £24,000
Estimated net property	Estimated between £51,000 and £106,000**		
Estimated prescribed part available for unsecured creditors	Estimated between £13,000 and £24,000**		
Whether and why the Administrators intend to apply to court under S176(A)(5) IA86	N/A		

*Based on claims advised to date

**Subject to costs

Appendix B

Receipts and payments abstract

SOA Value £		02/12/2017 to 01/06/2018		Total to 01/06/2018	
		£	£	£	£
	SECURED ASSETS				
1.00	Business Records	0.00		1.00	
1.00	Goodwill	0.00		1.00	
1.00	Intellectual Property	0.00		1.00	
1.00	Leasehold Property	0.00		1.00	
			0.00		4.00
	SECURED CREDITORS				
(822,000.00)	Fixed Charge Claims	0.00		0.00	
			0.00		0.00
	ASSET REALISATIONS				
0.00	Bank Interest Gross	17.23		23.86	
661,135.00	Work In Progress	68,390.79		165,204.50	
			68,408.02		165,228.36
	COST OF REALISATIONS				
0.00	Appointee Disbursements	(168.25)		(168.25)	
0.00	Courier	0.00		(50.47)	
0.00	Post Appointment Fees	(40,000.00)		(40,000.00)	
0.00	Post-Appointment Legal	(30.00)		(30.00)	
0.00	Post-Appointment Legal Fees	(8,550.00)		(8,550.00)	
0.00	Pre Appointment Disbursements	0.00		(108.26)	
0.00	Pre Appointment Fees	0.00		(35,000.00)	
0.00	Pre-Appointment Legal	0.00		(260.50)	
0.00	Pre-Appointment Legal Fees	(7,546.50)		(25,046.50)	
0.00	Statutory Advertising	0.00		(84.60)	
			(56,294.75)		(109,298.58)
	FLOATING CHARGE CREDITORS				
(821,996.00)	Floating Charge Claims	0.00		0.00	
			0.00		0.00
	UNSECURED CREDITORS				
(296,088.00)	Deficiency In Security	0.00		0.00	
(12,956.60)	HM Revenue and Customs	0.00		0.00	
(665,676.31)	Trade and Expense Creditors	0.00		0.00	
			0.00		0.00
	EQUITY				
(100.00)	Ordinary A	0.00		0.00	
(30,000.00)	Ordinary B	0.00		0.00	
			0.00		0.00
(1,987,677.91)			12,113.27		55,933.78
	REPRESENTED BY				
	Floating Account - RBS			44,674.83	
	VAT Receivable (Payable)			11,258.95	
					55,933.78
					55,933.78

Appendix C

RSM Restructuring Advisory LLP

Charging, expenses and disbursements policy statement

Charging policy

- Partners, directors, managers, administrators, cashiers, secretarial and support staff are allocated an hourly charge out rate which is reviewed from time to time.
- Work undertaken by cashiers, secretarial and support staff will be or has been charged for separately and such work will not or has not also been charged for as part of the hourly rates charged by partners, directors, managers and administrators.
- Time spent by partners and all staff in relation to the insolvency estate is charged to the estate.
- Time is recorded in 6-minute units at the rates prevailing at the time the work is done.
- The current charge rates for RSM Restructuring Advisory LLP Leeds are attached.
- Time billed is subject to Value Added Tax at the applicable rate, where appropriate.
- It is the office holder's policy to ensure that work undertaken is carried out by the appropriate grade of staff required for each task, having regard to its complexity and the skill and experience actually required to perform it.
- RSM Restructuring Advisory LLP's charge out rates are reviewed periodically.

Expenses and disbursements policy

- Only expenses and disbursements properly incurred in relation to an insolvency estate are re-charged to the insolvency estate.
- Expenses and disbursements which comprise external supplies of incidental services specifically identifiable to the insolvency estate require disclosure to the relevant approving party, but do not require approval of the relevant approving party prior to being drawn from the insolvency estate. These are known as 'category 1' disbursements.
- Expenses and disbursements which are not capable of precise identification and calculation (for example any which include an element of shared or allocated costs) or payments to outside parties that the firm or any associate has an interest, require the approval of the relevant approving party prior to being drawn from the insolvency estate. These are known as 'category 2' disbursements.
- A decision regarding the approval of category 2 disbursements at the rates prevailing at the time the cost is incurred to RSM Restructuring Advisory LLP Leeds will be sought from the relevant approving party in accordance with the legislative requirements.
- General office overheads are not re-charged to the insolvency estate as a disbursement.
- Any payments to outside parties in which the office holder or his firm or any associate has an interest will only be made with the approval of the relevant approving party.
- Expenses and disbursements re-charged to or incurred directly by an insolvency estate are subject to VAT at the applicable rate, where appropriate.

Appendix D

RSM Restructuring Advisory LLP

Joint Administrators' current charge out and disbursement rates

Hourly charge out rates	Rates at commencement £	Current rates £
Partner	480	500
Directors / Associate Directors	330 – 385	255 – 385
Manager	245 – 290	245 – 290
Assistant Managers	245	245
Administrators	155 – 220	155 – 220
Support staff	60 – 135	60 – 135

Category 2 disbursement rates	
Internal room hire	£165
Subsistence	£25 per night
Travel (car)	42.5p per mile
'Tracker' searches	£10 per case

Appendix E

Table of Joint Administrators' category 2 disbursements incurred to date

Amounts paid or payable to the Office Holder's firm or to any party in which the office holder or his firm or any associate has an interest					
Type and purpose	Original estimate	£		Paid to date	Unpaid to date
		Incurred to date			
		02/06/2017	02/12/2017		
		01/12/2017	01/06/2018		
Mileage – own car (travel to site)	-	35.28	-	35.28	-
Parking	-	6.25	-	6.25	-
Total	-	41.53	-	41.53	-

Appendix F

Statement of expenses incurred by the Joint Administrators in the period from 2 December 2017 to 1 June 2018

	Original estimate	£		Expected future	Expected total
		Incurred to date			
		02/06/2017 – 01/12/2017	02/12/2017 – 01/06/2018		
Administrators' Disbursements:					
- Bond	85.00	85.00	-	-	85.00
- Website fee	8.00	8.00	-	-	8.00
- Conference calls	18.68	18.68	-	-	18.68
- Mileage (own car)	-	35.28	-	-	35.28
- Storage	-	9.80	15.72	70.74	96.26
- Travel	-	6.25	-	-	6.25
Administrators' Expenses:					
- Storage agent (collection/storage of records)	500.00	50.47	-	-	50.47
- Solicitors Manager fees (Pinsent Masons)	8,212.00	8,260.00	6,605.00	2,500.00	17,365.00
- Legal fees (Eversheds)	5,000.00	550.00	-	4,450.00	5,000.00
- Legal disbursements (Eversheds)	30.00	-	30.00	-	30.00
- Statutory advertising	170.00	84.60	-	84.60	169.20
Total	14,023.68	9,108.08	6,650.72	7,105.34	22,864.14

Appendix G

Joint Administrators' time cost analysis for the period from 2 December 2017 to 1 June 2018

Hours Spent	Partners	Directors / Associate Directors	Managers	Assistant Managers	Administrators	Assistants & Support Staff	Total Hours	Total Time Costs	Average Rates
Administration and Planning									
Appointment	0.0	0.0	0.0	0.0	0.0	0.3	0.3	£ 37.50	125.00
Background information	0.0	0.1	0.0	0.0	0.7	0.0	0.8	£ 190.50	238.13
Case Management	0.4	3.1	0.0	1.8	4.9	5.5	15.7	£ 3,485.50	222.01
Pension Scheme	0.0	0.0	0.0	0.0	1.0	0.2	1.2	£ 245.00	204.17
Post-appointment - general	0.0	0.2	0.0	0.0	4.3	0.0	4.5	£ 1,019.00	226.44
Receipts and Payments	0.0	0.0	0.0	0.0	5.4	0.7	6.1	£ 1,144.50	187.62
Statement of Affairs	0.0	0.0	0.0	0.0	0.0	0.3	0.3	£ 37.50	125.00
Tax Matters	0.0	0.0	0.0	0.0	1.7	0.9	2.6	£ 382.50	147.12
Total	0.4	3.4	0.0	1.8	18.0	7.9	31.5	£ 6,542.00	207.68
Investigations									
Investigations/CDDA	0.0	11.7	0.0	0.0	0.0	0.0	11.7	£ 4,270.50	365.00
Total	0.0	11.7	0.0	0.0	0.0	0.0	11.7	£ 4,270.50	365.00
Realisation of Assets									
Debtors & sales finance	0.0	0.2	0.0	0.0	0.0	0.0	0.2	£ 73.00	365.00
Sale of business	0.0	1.6	0.0	0.0	0.0	0.0	1.6	£ 584.00	365.00
Stock and WIP	0.0	11.2	0.0	0.0	14.7	5.8	31.7	£ 8,047.00	253.85
Total	0.0	13.0	0.0	0.0	14.7	5.8	33.5	£ 8,704.00	259.82
Creditors									
Other Creditor Meetings and Reports	0.0	3.9	0.0	0.0	0.0	8.3	12.2	£ 2,461.00	201.72
Secured Creditors	0.4	10.8	0.0	0.0	7.0	3.4	21.6	£ 6,099.00	282.36
Unsecured Creditors	0.0	2.7	0.0	0.0	2.7	3.0	8.4	£ 1,954.50	232.68
Total	0.4	17.4	0.0	0.0	9.7	14.7	42.2	£ 10,514.50	249.16
Total Hours	0.8	45.5	0.0	1.8	42.4	28.4	118.9	£ 30,031.00	252.57
Total Time Cost	£ 388.00	£ 16,607.50	£ 0.00	£ 441.00	£ 9,055.00	£ 3,539.50	£ 30,031.00		
Average Rates	485.00	365.00	0.00	245.00	213.56	124.63	252.57		

Appendix H

Rule 14.4 Insolvency (England and Wales) Rules 2016

Proof of Debt

In the High Court of Justice, Leeds District Registry No 492 of 2017 Unity Law Limited In Administration Company No: 07348037 Gareth Harris and Keith Marshall appointed as Administrators to the above company on 2 June 2017	
Relevant date for creditors' claims: 2 June 2017	
1	Name of creditor If a company please also give company registration number
2	Address of creditor for correspondence.
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the relevant date. Less any payments made after that date in relation to the claim, any deduction in respect of discounts and any adjustment by way of mutual dealings and set off in accordance with relevant legislation
4	Details of any documents by reference to which the debt can be substantiated. There is no need to attach them now unless the Joint Administrator has requested it
5	If amount in 3 above includes outstanding uncapitalised interest please state amount.
6	Particulars of how and when debt incurred If you need more space append a continuation sheet to this form
7	Particulars of any security held, the value of the security, and the date it was given.
8	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates.
	Signature of creditor or person authorised to act on his behalf
	Name in BLOCK LETTERS
	Date
	Position with or in relation to creditor
	Address of person signing (if different from 2 above)

Notes:

This form can be authenticated for submission by email, to restructuring.leeds@rsmuk.com, by entering your name in block capitals and sending the form as an attachment from an email address which clearly identifies you or has been previously notified to the office holder. If completing on behalf of a company, please state your relationship to the company.

CPH/BGT/ET/CHV/H08A488/E0110c/030817