### Section 106

Return of Final Meeting in a Creditors' Voluntary Winding Up

Pursuant to Section 106 of the Insolvency Act 1986

To the Registrar of Companies

**S.106** 

Company Number

07175842

Name of Company

LED Future Lighting Manufacturing Limited

Kevin Goldfarb, Tavistock House South, Tavistock Square, London, WC1H 9LG

Note The copy account must be authenticated by the written signature(s) of the Liquidator(s)

1 give notice that a general meeting of the company was duly held on 19 December 2014 pursuant to section 106 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of, and that the same was done accordingly in o quorum was present at the meeting,

2 give notice that a meeting of the creditors of the company was duly held on/summoned for 19 December 2014 pursuant to Section 106 of the Insolvency Act 1986, for the purpose of having the said account laid before it showing how the winding up the company has been conducted and the property of the company has been disposed of and that the same was done accordingly/no quorum was present at the meeting

The meeting was held at Tavistock House South, Tavistock Square, London WC1H 9LG

The winding up covers the period from 17 May 2013 (opening of winding up) to the final meeting (close of winding up)

The outcome of any meeting (including any resolutions passed) was as follows

Signed

Date

19 December 2014

Griffins
Tavistock House South
Tavistock Square
London
WC1H 9LG

Ref LEDFU01/KAG/RL/RIT/NIR

WEDNESDAY



A47 24/12/2014
COMPANIES HOUSE

#155

Software Supplied by Turnkey Computer Technology Limited Glasgow

## LED Future Lighting Manufacturing Limited (In Liquidation)

### Liquidator's Abstract of Receipts & Payments From 17 May 2013 To 19 December 2014

S of A £		3	£
	ASSET REALISATIONS		
Uncertain	Interest in Jordanian property	197,000 00	
46,375 00	Plant & Machinery	NIL	
8,000 00	Motor Vehicles	NIL	
36,800 00	Stock	NIL	
4,985 00	Book Debts	NIL	
•	Telephone rebate	21 17	
	Sale of business assets	50,000 00	
995 00	VAT Refund	6,509 23	
800 00	Cash at Bank	5,138 22	
4,708 00	Rent Deposit	4,708 82	
50,000 00	Goodwill	NIL	
<b>,</b>	Bank Interest Gross	119 14	
	Rates Refund	288 78	
	British Telecom refund	6 50	
			263,791 86
	COST OF REALISATIONS		
	Specific Bond	120 00	
	Liquidators Fees	24,384 98	
	Sundry Expenses	25 20	
	Legal Fees (1)	4,800 00	
	Corporation Tax	10 02	
	Courier	36 49	
	Statutory Advertising	511 02	
	Other Property Expenses	6 00	
	Insurance of Assets	1,512 62	
		<del></del>	(31,406 33)
	UNSECURED CREDITORS		
(5,783 99)	Trade & Expense Creditors	5,238 27	
1,312,457 00)	Director's loan account	227,147 26	
•			(232,385 53)
	DISTRIBUTIONS		
(2 00)	Ordinary Shareholders	NIL	
		<del></del>	NIL
(1,165,579 99)			0.00
	REPRESENTED BY		

\_\_\_

Kevin Goldfarb Liquidator

NIL

### Liquidator's final report to members and creditors 19 December 2014



\*A3NE8DR7\* 24/12/2014 COMPANIES HOUSE

#157



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- 3 Realisation of assets
- 4 Investigations
- 5 Creditors
- 6 Liquidator's remuneration
- 7 Liquidator's disbursements
- 8 Creditors' rights
- 9 Conclusion

### **Appendices**

- A Statutory information
- B Liquidator's receipts and payments account for the period 17 May 2014 to 19 December 2014, being the period since my last progress report, together with a cumulative account for the period of the liquidation
- C Liquidator's receipts and payments account for the period 17 May 2013 to 19 December 2014, being the entire period of the liquidation
- D Liquidator's time analysis for the period 17 May 2014 to 19 December 2014, being the period since my last progress report
- E Liquidator's time analysis for the period 17 May 2013 to 19 December 2014, being the entire period of the liquidation
- F Griffins' charge out rates, provided in accordance with the Statement of Insolvency Practice 9



### 1 Introduction

This is my final report and provides an update on the progress of the liquidation since my last progress report, for the period 17 May 2014 to 19 December 2014 and for the entire period of the liquidation

The company was placed into liquidation on 17 May 2013 and I, Kevin Goldfarb of Griffins was appointed Liquidator

Additional information as required pursuant to Rule 4 49B of the Insolvency Rules 1986 is attached at Appendix A

### 2 Receipts and payments accounts

An account of my receipts and payments for the period 17 May 2014 to 19 December 2014 is at Appendix B, being the period since my last progress report, together with a cumulative account for the entire period of the liquidation and a comparison with the director's Statement of Affairs at Appendix C

Please note that while a realisation has been made in connection to some of the assets listed, due to the nature of the sale of the business the total proceeds have not been allocated between individual assets

### 3 Realisation of assets

### Plant & Machinery, Motor Vehicles, Stock and Goodwill

The directors instructed Marriott & Co, an independent Chartered Valuation Surveyor, to value the company's assets prior to the company's liquidation. A valuation report was provided to the company on 16 April 2013 and a copy of this valuation report was passed to the Liquidator prior to the sale agreement being agreed.

The contents of this report stated that the value of the company's assets would be as follows

ASSET	FAIR VALUE (£)	MARKET VALUE (£)
Plant & Machinery	46,375	18,275
Motor Vehicles	8,000	6,000
Stock	36,800	950
Goodwill	50,000	Nil
Total	141,175	25,225



Fair value is an estimate of the potential market price of an asset. The market value is that which is placed on an asset in the event it was sold on the open market.

In accordance with the Statement of Insolvency Practice No 13, I would advise you that these assets were sold to Modern Lighting & Energy Solutions Limited ("MLES") on 27 June 2013 for £50,000 excluding VAT MLES are a company owned by Mr Al Salmi, who is the sole shareholder of LED Future Lighting Manufacturing Limited Payment in full for this sum has now been received

The Liquidator instructed Silverman Sherliker solicitors to draft the sale agreement

It was agreed that taking into account the sale consideration would far outweigh the value of creditors' claims expected, the remaining assets were to be sold to the shareholder, Mr Al Salmi's company MLES

### Land & Buildings

As per the director's Statement of Affairs dated 17 May 2013, land and buildings in the Kingdom of Jordan held a value of £197,000. This was in accordance with the company's balance sheet dated 31 March 2012. The estimated to realise value of this property was uncertain at the date of liquidation.

This Liquidator's interest in this property did not form part of the sale agreement with MLES On 19 September 2014, due to the uncertainty in value and lack of information held in relation to the this property, the Liquidator agreed to sell his interest in the property to Mr Al Salmi at the value of £197,000, as estimated in the Statement of Affairs. This sale figure is in addition to 60% of any sum in excess of £1,312,457 that the property may be disposed of, net of any fees

The sum of £197,000 will be offset against Mr Al Salmi's claim against the company as an unsecured creditor

### **Book Debts**

As per the director's Statement of Affairs, book debts due to the company amounted to £6,231, which were estimated to realise a total of £4,985. Following the payment of these debts into the company's bank account, no further realisations were made in this regard.

### VAT Refund

A VAT refund of £6,509 23 due to the company has been received from HM Revenue & Customs HMRC have confirmed that any balance owed was offset prior to the payment of this sum

### Cash at Bank

Cash at bank was estimated to realise £800. Following the payment of a number of book debts due to the company into this account, the sum recovered in this regard amounted to £5,138.22.



### Rent Deposit

A rent deposit amounting to £4,708 was paid by the company to the landlord of the trading premises at 5 Island Farm, West Molesey, Surrey, KT8 2UZ. This deposit has been returned in full by the landlord and used to offset the unsecured claim of MLES.

### Other Realisations

During the period of the liquidation to date, there have been receipts of telephone account rebates amounting to £27 67 and a rates rebate of £288 78

£119 08 in gross bank interest has also been received during the liquidation

### 4 Investigations

In accordance with the Statement of Insolvency Practice 2 a review of the company's books and records was conducted in order to identify any unusual or exceptional transactions

In accordance with the Company Directors Disqualification Act 1986 and the Statement of Insolvency Practice 4 I have submitted a report on the conduct of the directors of the company to the Department for Business Innovation & Skills As this is a confidential report, I am not able to disclose the contents

### 5 Creditors

### Secured creditors

No creditors hold security over the company's assets

### Preferential creditors

No preferential claims have been received in the liquidation to date and none are expected

### Unsecured creditors

The unsecured claims received to date amount to £1,332,619 92

The majority of these claims have been received from the shareholder, Mr Al Salmi and MLES. Both creditors have agreed to be paid a dividend only once the company's other unsecured creditors have been paid in full

I can confirm that the other creditors have been paid in full, with claims totalling £529 45

MLES's claim of £19,633 47 has been received, which has been reduced by £4,708 following the distribution in specie of the rent deposit deed of the same amount

MLES have agreed to waive their right to any further dividends, so that any remaining payments are to be made to Mr Al Salmi as the sole remaining unsecured creditor

A claim of £1,312,457 has been received from Mr Al Salmi in respect of a director's loan made to the company. The sale of the Liquidator's interest in the Jordanian property to Mr Al Salmi, for a sum of £197,000, has been offset against this claim and it is therefore reduced to £1,115,457.

On 7 October 2014, the Liquidator declared a dividend payable to unsecured creditors of 2 53 in the £ Mr Al Salmi, as the sole unsecured creditor in this matter, was therefore paid £28,269 98

On 12 November 2014, following the receipt of a VAT refund due to the company of £1,863 40, the Liquidator declared a final dividend of 0.17p in the £ to unsecured creditors Mr Al Salmi, was therefore paid £1,877 28, which included a small amount of interest accrued to date

### 6 Liquidator's remuneration

The time recorded by my staff and I for the period 17 May 2014 to 19 December 2014 totals £11,675 37, which represents 41 75 hours at an average charge out rate of £279 65 per hour

The time recorded by my staff and I for the entire period of the liquidation, being 17 May 2013 to 19 December 2014, totals £31,914 10, which represents 115 50 hours at an average charge out rate of £276 31 per hour

The time spent on this case relates to the following matters

- Attending to correspondences and telephone calls with creditors
- Recording and acknowledging creditors' claims
- Investigating into the affairs of the company and the conduct of the former directors
- Preparation and submission of statutory reports
- Obtaining bonding and completing bond reviews to enable the Liquidator to continue to act
- Updating the Insolvency Practitioners System
- Review and statutory compliance which includes submissions to Companies House
- Liaising with valuation agents and solicitors

Attached at Appendices D and E are my time analysis reports for the period since my last progress report and for the entire period of the liquidation, which provides details of the activity costs incurred by staff grade to date. Attached at Appendix F are details of the Liquidator's charge out rates.



At the meeting of creditors held on 17 May 2013, it was approved that the Liquidator be remunerated on the basis of the time properly spent by the Liquidator and his staff in dealing with the liquidation. To date I have drawn the sum of £24,384 98 in respect of my fees for acting as Liquidator.

Further information regarding remuneration can be found in "A Creditors' Guide to Liquidators' Remuneration", which is available for download at <a href="http://www.griffins.net/technical/">http://www.griffins.net/technical/</a> A hard copy can be provided upon request

### 7 Liquidator's expenses

### Liquidator's expenses

Disbursements have been incurred in accordance with the Statement of Insolvency Practice 9, these disbursements are defined by two categories. Category 1 disbursements relate to direct expenses and Category 2 disbursements relate to indirect expenses. Please note that it is Griffins' policy not to charge Category 2 disbursements.

The table below sets out the disbursements incurred and paid in the period of this report

	Expenses incurred £	Expenses paid £	Expenses outstanding £
Category 1 Disbursements			
Statutory advertising	511 02	511 02	0
Specific bond	120 00	120 00	0
HM Land Registry Searches	6 00	6 00	0
Travel, Storage and DVLA Searches	61 69	61 69	0
Insurance of Assets	1,512 62	1,512 62	0
Corporation Tax	10 02	10 02	0
	2,221.35	2,221.35	0

### Agents/Solicitors

Service provider	Nature of expense incurred	Amount incurred to date	Paid to date	Amount outstanding
		£	£	£
Silverman Sherliker	Legal Fees	4,800 00	4,800 00	0
JLT	Insurance of Assets	1,512 62	1,512 62	0
		6,312.62	6,312.62	0

### Statement of Affairs fee

The sum of £10,000 plus VAT relates to assistance given to the directors of the company in notifying and convening the meetings of members and creditors held under Section 98 of the Insolvency Act 1986, and the preparation of the Statement of Affairs and directors' report to creditors. This fee was approved at the first meeting of creditors.



### 8 Creditors' rights

Creditors were advised in my final draft report that within 21 days of the receipt of the report, a secured creditor or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors), may request in writing that the Liquidator provide further information about his remuneration or expenses which have been itemised in the final draft report

Any secured creditor, or unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within eight weeks of receipt of the final draft report make an application to Court on the ground that, in all circumstances, the basis fixed for the Liquidator's remuneration, the remuneration charged or the expenses incurred by the Liquidator as set out in the progress report are excessive

No objections have been received from creditors

### 9 Conclusion

The final meetings of members and creditors were held on 19 December 2014 and no members or creditors were present or represented by proxy

My administration of the liquidation is now complete and it is my intention to file this report and The Registrar of Companies

The Registrar will dissolve the company after three months from the date of the final meetings of members and creditors

Yours faithfully

Kevin/Goldfarb

Liquidator

19 December 2014



Statutory information



**Company information** 

Company name LED Future Lighting Manufacturing Limited

Trading name n/a

Company registration number 07175842

Nature of business Manufacture of electric lighting equipment

Registered office Tavistock House South

**Tavistock Square** 

London WC1H 9LG

Previous registered office 5 Island Farm Avenue

West Molesey

Surrey KT8 2UZ

Trading address 5 Island Farm Avenue

West Molesey

Surrey KT8 2UZ

Liquidator's details

Name Kevin Goldfarb

IP number 8858

Name of firm Griffins

Firm's address Tavistock House South

**Tavistock Square** 

London WC1H 9LG

Date of appointment 17 May 2013



Liquidator's receipts and payments account for the period 17 May 2014 to 19 December 2014, being the period since my last progress report, together with a cumulative account for the period of the liquidation



### LED Future Lighting Manufacturing Limited (In Liquidation) Liquidator's Abstract of Receipts & Payments

Statement of Affairs		From 17/05/2014 To 19/12/2014	From 17/05/2013 To 19/12/2014
	ASSET REALISATIONS		
Uncertain	Interest in Jordanian property	197,000 00	197,000 00
46,375 00	Plant & Machinery	NIL	NIL
8,000 00	Motor Vehicles	NIL	NII
36,800 00	Stock	NIL	IIN
4,985 00	Book Debts	NIL	NIL
•	Telephone rebate	NIL	21 17
	Sale of business assets	NIL	50,000 00
995 00	VAT Refund	6,509 23	6,509 23
800 00	Cash at Bank	NIL	5,138 22
4,708 00	Rent Deposit	NIL	4,708 82
50,000 00	Goodwill	NIL	NIL
•	Bank Interest Gross	74 57	119 14
	Rates Refund	NIL	288 78
	British Telecom refund	NIL	6 50
		203,583 80	263,791 86
	COST OF REALISATIONS		
	Specific Bond	NIL	120 00
	Liquidators Fees	7,248 73	24,384 98
	Sundry Expenses	NIL	25 20
	Legal Fees (1)	2,000 00	4,800 00
	Corporation Tax	10 02	10 02
	Courrer	NIL	36 49
	Statutory Advertising	209 54	511 02
	Other Property Expenses	NIL	6 00
	Insurance of Assets	NIL	1,512 62
		(9,468 29)	(31,406 33)
	UNSECURED CREDITORS		
(5,783 99)	Trade & Expense Creditors	529 45	5,238 27
1,312,457 00)	Director's loan account	227,147 26	227,147 26
., ,		(227,676 71)	(232,385 53)
	DISTRIBUTIONS		
(2 00)	Ordinary Shareholders	NIL	NIL
, ,	·	NIL	NIL
4 400 000		(22 504 60)	
1,165,579.99)		(33,561.20)	0.00
	REPRESENTED BY		
			NIL

Liquidator's receipts and payments account for the period 17 May 2013 to 19 December 2014, being the entire period of the liquidation



### LED Future Lighting Manufacturing Limited (In Liquidation) Liquidator's Abstract of Receipts & Payments

Statement of Affairs		From 17/05/2013 To 19/12/2014	From 17/05/2013 To 19/12/2014
	ASSET REALISATIONS		
Uncertain	Interest in Jordanian property	197,000 00	197,000 00
46,375 00	Plant & Machinery	NIL	NIL
8,000 00	Motor Vehicles	NIL	NIL
36,800 00	Stock	NIL	NIL
4,985 00	Book Debts	NIL	NIL
	Telephone rebate	21 17	21 17
	Sale of business assets	50,000 00	50,000 00
995 00	VAT Refund	6,509 23	6,509 23
800 00	Cash at Bank	5,138 22	5,138 22
4,708 00	Rent Deposit	4,708 82	4,708 82
50,000 00	Goodwill	NIL	NIL
	Bank Interest Gross	119 14	119 14
	Rates Refund	288 78	288 78
	British Telecom refund	6 50	6 50
		263,791 86	263,791 86
	COST OF REALISATIONS		
	Specific Bond	120 00	120 00
	Liquidators Fees	24,384 98	24,384 98
	Sundry Expenses	25 20	25 20
	Legal Fees (1)	4,800 00	4,800 00
	Corporation Tax	10 02	10 02
	Courier	36 49	36 49
	Statutory Advertising	511 02	511 02
	Other Property Expenses	6 00	6 00
	Insurance of Assets	1,512 62	1,512 62
		(31,406 33)	(31,406 33)
	UNSECURED CREDITORS		
(5,783 99)	Trade & Expense Creditors	5,238 27	5,238 27
(1,312,457 00)	Director's loan account	227, <u>147 26</u>	227,147 26
		(232,385 53)	(232,385 53)
	DISTRIBUTIONS		
(2 00)	Ordinary Shareholders	NIL_	NIL
, ,	·	NIL	NIL
// /OF FTO OO			
(1,165,579 99)		0 00	0.00
	REPRESENTED BY		
			NIL

Liquidator's time analysis for the period 17 May 2014 to 19 December 2014, being the period since my last progress report



Version 15-01-14

# Time Entry - Detailed SIP9 Time & Cost Summary

LEDFU01 - LED Future Lighting Manufacturing Limited From 17/05/2014 To 19/12/2014 Project Code POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Administrators	Total Hours	Пле Cost (£)	Average Hourly Rate (£)
ADMN Administration Work	000	000	000	000	367	367	1,030 00	280 91
ADVERT Advertising	000	000	000	000	0.67	0.67	186 67	280 00
CASG Cashiering Functions	000	0.75	0.25	0 33	2 00	3 33	858 73	257 62
CLOSE Closing an Insolvency	000	117	800	80	0 25	1.42	466 66	329 41
	000	90 0	000	000	000	0 08	28 33	339.96
MTGS Meetings	000	1 92	960	000	2.92	4 83	1 438 33	297 59
PENS Pension Schemes Etc	800	000	000	80	0.75	0.75	508 88	279 99
REPORT Running off reports	000	000	000	000	11 67	11 67	3 266 67	280 00
REVIEWS Case Reviews	000	0.58	000	000	2 50	3 08	811 67	263 24
SIP12 Records of Meetings	000	900	000	000	000	800	28 33	339 96
STAT Statutory	000	000	000	000	0.42	0 42	116 67	280 01
TAX Tax	000	000	900	000	1 42	1.50	354 58	236 39
VAT Vat Retums	000	00 0	000	000	0 83	0.83	200 62	240 98
Administration & Planning	00 0	4 58	0.33	0.33	27 08	32 33	8,997 45	278 27
							i	
PROBEDORT Progress Report	000	000	000	000	0.17	410	9	30000
ONC Distriction	38	200	86	86		3.42	956.67	280.00
CRED Creditor Related Work	800	200	800	300	1 42	175	510 00	291 43
Creditors	0 00	0 33	00 0	00 0	9 00	5 33	1,518 67	284 38
i.								
LEGL Legal Issues	00 0	000	0000	00 0	4 00	4 00	1 120 00	280 00
Legal & Litigation	000	000	00 0	000	4 00	4 00	1,120 00	280 00
		:						
ASST Asset Realisation	80 0	000	00 0	00 0	0000	800	41 25	495 00
Realisations of Assets	80 0	000	00 0	00 0	00 0	0 08	41 25	495 00
Total Hours	800	4 92	0 33	0.33	36 08	41.75	11,675 37	279 65
Total Fees Claimed							24,384 98	

Liquidator's time analysis for the period 17 May 2013 to 19 December 2014, being the entire period of the liquidation



# Time Entry - Detailed SIP9 Time & Cost Summary

LEDFU01 - LED Future Lighting Manufacturing Limited From 17/05/2013 To 19/12/2014 Project Code POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Administrators	Total Hours	Time Cost (£)	Average Hourly Rate (£)
ADMN Administration Work	0.25	0 17	0 42	000	14 75	15.58	4 337 92	278 37
ADVERT Advertising	800	000	000	000	125	125	342 50	274 00
CASG Cashenno Functions	800	0.92	05-1	950	6.92	683	2 398 76	243.94
CDDA Disqualification work	800	000	0.17	80	0 17	0 33	93.34	280 02
CLOSE Closing an Insolvency	000	117	000	000	0.25	1 42	456 66	329 41
DIARY Case Diary	000	900	0 17	000	0.42	190	189 15	283 73
EMPLOY Employee matters	000	80	800	000	800	800	25 00	300 00
	80	90 0	0.25	00 0	1 50	1 83	508 33	277 27
MTGS Meetings	0 42	233	0.42	000	4 33	2 50	2 297 08	306.28
PENS Pension Schemes Etc	88	88	880	889	0 75	075	209.83	279.99
REPORT Kunning off reports	8 8	88	800	88	116/	116/	3,266.67	280 00
REVIEWS Case Reviews	8 8	8 8	- 6	38	000	200	28.33	230 06
OFFIC Append Work	86	888	88	3 5	8 5	8.5	845.00	220.00
SPECBOND Specific Bond	88	88	86	88	0 17	0 17	4167	250 02
STAT Statutory	000	800	0.25	8	0.67	0 92	254 17	277 28
TAX Tax	000	800	0.17	000	2 08	2 25	564 58	250 92
TAX/GEN General Taxation	000	000	80	000	050	050	135 00	270 00
TELS Telephone calls	000	800	000	88	800	900	25 00	30000
VAI var Ketums	0.70	00.0	90.0	000	3 33	36/	995 41	2/146
Administration & Planning	100	9 00 9	4 67	0 20	65 75	77 92	21,473 32	275 59
NO.	000	90	00.0	000	3.42	3.42	956.67	280.00
PROREPORT Progress Report	8	860	38	800	0 17	710	2000	3008
CRED Creditor Related Work	000	033	050	80	367	4 50	1,269 15	282 03
CREDITORS Creditors	88	88	000	000	0.42	0 42	107 50	258 00
CLMS Creditor Claims	000	000	000	000	0 08	0 08	22 50	270 00
Creditors	00 0	0 33	0 20	00 0	7 75	6 58	2,405 82	280 29
INV investigation	080	000	000	000	0.40	0.40	111.67	268.01
INVMTGS Internal Meetings	8 8	88	880	88	25.0	0.25	5 6	250.002
SIP2 Investigation into Affairs	000	000	033	860	000	0 33	98	300 00
Investigations	000	000	033	000	0 67	100	274 17	274 17
			15 15 15 15					
LEGL Legal Issues	000	000	000	000	4 00	4 00	1,120 00	280 00
Legal & Litigation	000	000	000	00 0	4 00	4 00	1,120 00	280 00
ASST Asset Realisation	0 17	800	167	000	12.58	14.50	4 039 13	278 56
ASSTAGENTS Agents	000	80	000	80	0.25	0 25	67 50	270 00
ASSTLEGAL Legal	80	000	0 92	000	0.25	117	342 50	293 57
PROPERTY Property	8 8	88	017	88	000	017	2000	30000
DISCLA Disclaimers	88	88	800	88	7 42	7.00	2,027 50	27033
Realisations of Assets	017	80 0	300	000	20 75	24 00	6,640 79	276 70
0.000				77.70				
Fage 1 of 2			Version	Version 15-01-14			J.	19 December 2014 10 01

# Time Entry - Detailed SIP9 Time & Cost Summary

LEDFU01 - LED Future Lighting Manufacturing Limited From 17/05/2013 To 19/12/2014 Project Code POST

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Administrators	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Total Hours	117	6 42	8 50	0 20	98 92	115 50	31 914 10	276 31
Total Fees Clarmed							24 384 98	

Griffins' charge out rates, provided in accordance with the Statement of Insolvency Practice 9





# GRIFFINS POLICY ON CHARGEOUT RATES AND DISBURSEMENTS SCHEDULE OF STANDARD CHARGEOUT RATES IN RESPECT OF GRIFFINS PARTNERS AND STAFF AS AT 1 OCTOBER 2012.

In accordance with Statement of Insolvency Practice 9 "Remuneration of Insolvency Office Holders" the following hourly charge-out rates will be applied when fixing the Officeholders Remuneration

Grade of staff	<b>Hourly Rate</b>
Partners	£495 - £545
Managers	£300 - £395
Senior Investigators	£325 - £380
Administrators/Investigators	£200 - £300
Junior Administrators/Junior Investigators	£145 - £250
Support Staff	£70 - £180

The above rates are reviewed annually on 1 October

It is not our policy to charge for support staff (secretarial, filing, reception) unless such staff are working on an individual matter for more than 7 hours in which case the rate for an Administrator may be applied

Time is charged in minimum units of 5 minutes for all staff

### **DISBURSEMENTS**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm Best practice guidance<sup>1</sup> requires that such charges should be disclosed to those who are responsible for approving his remuneration, together with an explanation of how those charges are made up and the basis on which they are arrived at

### **DEFINITIONS**

Practice guidance<sup>1</sup> classifies expenses into two broad categories

- Category 1 expenses (approval not required) specific expenditure that is directly related to a particular insolvency case, where the cost of the expense incurred is referable against an independent external suppliers' invoice or published tariff of charges, mileage is charged at the appropriate H M Revenue & Customs rate
- Category 2 expenses Griffins' policy is not to charge for Category 2 disbursements

### **CHARGING POLICY**

- Category 1 expenses (approval not required) all such items are re-charged to the case as they are incurred
- 1 Statement of Insolvency Practice 9 (England and Wales)



# GRIFFINS POLICY ON CHARGEOUT RATES AND DISBURSEMENTS SCHEDULE OF STANDARD CHARGEOUT RATES IN RESPECT OF GRIFFINS PARTNERS AND STAFF AS AT 1 OCTOBER 2013 AS AMENDED 1 MAY 2014.

In accordance with Statement of Insolvency Practice 9 "Remuneration of Insolvency Office Holders" the following hourly charge-out rates will be applied when fixing the Officeholders Remuneration

Grade of staff	<b>Hourly Rate</b>
Partners	£450 - £565
Managers	£300 - £450
Senior Investigators	£325 - £425
Administrators/Investigators	£200 - £360
Junior Administrators/Junior Investigators	£150 - £250
Support Staff	£70 - £220

The above rates are reviewed annually on 1 October

It is not our policy to charge for support staff (secretarial, filing, reception) unless such staff are working on an individual matter for more than 7 hours in which case the rate for an Administrator may be applied

Time is charged in minimum units of 5 minutes for all staff.

### **DISBURSEMENTS**

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm Best practice guidance<sup>1</sup> requires that such charges should be disclosed to those who are responsible for approving his remuneration, together with an explanation of how those charges are made up and the basis on which they are arrived at

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