REGISTERED COMPANY NUMBER: 07117428 (England and Wales) REGISTERED CHARITY NUMBER: 1137387

Report of the Trustees and
Unaudited Financial Statements for the Year Ended
31 December 2016
for
Emmanuel Community Projects Limited

Mabe Allen LLP Chartered Accountants 50 Osmaston Road Derby DE1 2HU



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Report of the Trustees for the Year Ended 31 December 2016

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2016. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014 (as amended by Update Bulletin 1 published on 2 February 2016).

OBJECTIVES AND ACTIVITIES

Objectives and aims

In setting objectives and planning activities the trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

The charity's objects are, for the benefit of the public, to advance education in particular:-

- 1. To act as a resource for young people up to the age of 18 years living in Duffield, Derbyshire, and the surrounding area by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:-
- a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals.
- b) Advancing education.
- 2. To promote for the benefit of the inhabitants of Duffield, Derbyshire, and the surrounding area the provision of facilities for education, recreation or other leisure time occupation for individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social welfare and with the object of improving the condition of life of the said inhabitants.
- 3. The relief of financial hardship by such means as the trustees from time to time determine including by the provision of grants or loans.
- 4. The provision and management of a not for profit minibus, for the use of the local community.
- 5. To promote such other charitable purposes as the trustees may from time to time determine.

The Trustees must use the income and may use the capital of the charity in promoting the Objects.

The charity aims to give young people the best start in life through the operation of a youth group and the provision of education and leisure activities in a relaxed environment.

The public benefit of these activities i.e. the increased access to affordable, local and flexible provision of activities for young people is established around a core belief that through the development of skills and capabilities, young people will be able to participate in society as independent, mature and responsible individuals.

Report of the Trustees for the Year Ended 31 December 2016

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The focus of the charity's activities in the current year remained the three core programmes of service to the young, elderly and the running of the community bus.

Youth orientated events and activities based at the "Massive" Drop-In Youth Club continued. The events and activities were selected to benefit young people by developing their self-confidence and social skills alongside practical life skills. The charity welcomes all young people from the local area regardless of personal background, faith, gender or personal circumstances. The trustees believe as well that this philosophy of openness to all, enriches everyone through the sharing of skills, aptitudes and life experiences of our young people and volunteers. Numbers attending vary between 30 and 50 each Friday night, with two sessions running for different age groups.

ECP seeks to reduce social isolation for people living alone in the village by organising a range of accessible activities. In Autumn 2016 we began providing lunch (with transport) for the elderly once a month. Numbers attending vary between 35-45. Appletree Medical Practice recognise that the aim of the lunches is to reduce social isolation and so they have been signposting people to us, and also bringing people along who need extra support. Once these new people are comfortable they continue to come via our volunteer transport, and we notice that they are also forming friendship groups that meet up between the lunches. We are supporting these sub groups by liaising with the medical practice to facilitate transport. We put on an extra event with lunch for Christmas and Easter. We hope to provide lunch twice a month when we can increase the volunteer pool. We also aim to arrange occasional outings in 2017.

The charity operates a bus sharing scheme with various user groups in and around the Belper and Duffield area. The charity owns and manages the 17 seater mini-bus for the benefit of the local community under the "Share-a-Bus Scheme". The bus has been particularly important in supporting local people who have had a stroke and a valuable asset to many groups. These have included outward bounds activities for Scouts and other Youth Groups, a Gardening Club, Elderly People's Residential Homes and Church Groups.

Report of the Trustees for the Year Ended 31 December 2016

FINANCIAL REVIEW

Financial position

The seventh year of operation has seen the charity develop and consolidate its services.

The Balance Sheet indicates that on the 31st December 2016 total funds of the charity were £29,321 (2015: £30,044). This was represented by tangible fixed assets of £5,443 (2015: £10,320) and net current assets of £23,878 (2015: £19,724). Unrestricted funds of £25,506 (2015: £27,672) and restricted reserves of £3,815 (2015: £2,372) represent the reserves available to the charity to fulfil its existing commitments over the medium term and also to finance the expected growth in activity.

Operationally, good progress has been made during the year. The Statement of Financial Activities indicates that total resources expended for the period ended 31st December 2016 was £17,511 (2015: £20,804) with total income generated of £16,788 (2015: £14,192). £10,961 (2015: £10,783) of the incoming resources relates to grants and donations. The charity is currently reliant upon donations and grants to fund its activities (although it will be making efforts to become less reliant on these donations and grants in the medium term which should lead to greater independent sustainability with less reliance on donations).

Expenditure on the provision of the youth centre activities at a cost of £8,475 (2015: £9,388) represents the only significant expenditure of the charity other than the mini-bus expenditure of £8,254 (2015: £11,413), which has already been referred to above. There are also some costs associated with activities for the elderly amounting to £760 (2015: £NIL).

Emmanuel Community Projects Limited has required significant financial support whilst it establishes itself and the service it offers are still reliant on funding from donations and grants. Every effort will be made to secure a renewal of this funding through demonstrating excellent service and demand.

The overall financial performance of Emmanuel Community Projects Limited is satisfactory but there is no room for complacency. The efforts of the charity's team of staff and management in meeting its objectives and servicing the requirements of the community justifies, in the trustees opinion, the managed risks of operating in what is an uncertain funding environment.

The excellence and high quality of Emmanuel Community Projects Limited's services should enable the organisation to compete for grant funds and payments for services from its service users which, in the trustees opinion, will promote Emmanuel Community Projects Limited and assist its growth.

The Trustees are committed to progress the strategy to develop and grow the charity. The trustees are confident that they are well placed to fulfil the objectives of the charity into the future.

Report of the Trustees for the Year Ended 31 December 2016

FINANCIAL REVIEW

Reserves policy

The general fund represents the unrestricted funds arising from past operating results. The trustees have established a reserves policy which aims to meet the needs of both current and future beneficiaries of the charity. The aim of the reserves policy is to hold adequate general funds to sustain charitable activities in the event of future income variation or increases in operational costs. It recognises the need to respond to changes to the major risks (outlined above) and to be able to meet the commitment of providing services to the young people of Duffield and the surrounding area of Derbyshire.

The trustees have established a policy which seeks to maximise the level of free reserves of the charity (i.e. those unrestricted funds not committed or invested in tangible fixed assets). As a result the trustees believe the charity would be able to continue the operations of the Charity in the event of a drop in donations while alternative sources of funding were considered.

The level of the general fund will be reviewed annually to reassess the risks and reflect changes in activities, obligations and funding levels. The trustees consider that the balance of the general fund of £25,506 (2015: £27,672) is a reasonable level of free reserves at this time. The movements on unrestricted funds and details of restricted funds are set out in note 9 to the accounts. Restricted reserves of £3,815 (2015: £2,372) existed at the 31st December 2016.

FUTURE PLANS

The charity will continue to work with its strategic partners and the local authorities to provide high quality services for the young people of Duffield, to improve the sustainability of its services and to promote the involvement of more young people in all aspects of the charity's operations.

The charity will continue to ensure that staff have the qualifications and continuing professional developments they need to undertake their roles successfully.

Further work is planned on the development of the bus sharing scheme. The trustees aim will be to develop and to enhance the service for the respective user groups.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a charitable company limited by guarantee and was incorporated on the 6th January 2010, and registered as a charity on the 10th August 2010. The charity was established under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1. The Charitable Company began its operations on the 6th January 2010.

Recruitment and appointment of new trustees

New trustees are approved by existing directors after an appropriate period of observation and enquiry to assess suitability. A director, appointed by a resolution of the other directors, must retire at the next Annual General Meeting and is not taken into account in determining the one third of the directors who retire by rotation at each Annual General Meeting.

The board must hold an Annual General Meeting each year and no more than fifteen months may elapse between successive Annual General Meetings.

Report of the Trustees for the Year Ended 31 December 2016

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

A board of at least three, but subject to any maximum number of directors who are appointed at the Annual General Meeting or at a meeting of the directors, are responsible for the overall management and control of the charity.

Employment Policy

The charity is an equal opportunities employer and will apply objective criteria to assessment. It will ensure that no job applicant or employee receives less favourable treatment.

In addition, procedures are reviewed regularly to ensure that individuals are selected, promoted and treated on the basis of their merits and abilities. All employees will be helped and encouraged to develop their full potential and the talents and resources of the workforce will be fully utilised to maximise the efficiency of the organisation.

2 Staff (2015: 2) were employed during the period, mainly part time as helpers and organisers for the youth club. A structure is in place to encourage gathering and dissemination of information between staff and the trustees.

Risk management

The trustees are continually reviewing the charity's policies, systems and seek to restrict in so far as reasonably possible, the risks to which the charity may be exposed to.

As a charity providing care for young people, the trustees accept that the organisation is exposed to certain risks as part of carrying out these activities, for example death or injury to young people whilst attending charity events. The trustees have put in place systems to seek to identify and assess the key risks that the charity faces and have put in place controls to seek to manage these risks. However, no control system can be infallible and in addition certain key risks remain. These include the generation of sufficient unrestricted funds, to ensure the financial sustainability of the charity's activities.

The Board and trustees have considered the funding already in place and the long term viability of the organisation and consider that the organisation is viable for at least the next twelve months.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07117428 (England and Wales)

Registered Charity number

1137387

Registered office

8 Hazelwood Road Duffield Belper Derbyshire DE56 4DP

Trustees

Mrs L M Greaves Mr G F Hall Mr A J Walker Mrs H M Wigglesworth Company Director

Company Director

Pastor

resigned 2/8/2016appointed 8/9/2016

Company Director

Report of the Trustees for the Year Ended 31 December 2016

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner

Mabe Allen LLP Chartered Accountants 50 Osmaston Road Derby DE1 2HU

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 09-05-200 and signed on its behalf by:

Mrs H M Wigglesworth - Trustee

Independent Examiner's Report to the Trustees of Emmanuel Community Projects Limited

I report on the accounts for the year ended 31 December 2016 set out on pages nine to sixteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner's Report to the Trustees of Emmanuel Community Projects Limited

Kevin Slack FCA
Institute of Chartered Accountants in England and Wales
Mabe Allen LLP
Chartered Accountants
50 Osmaston Road
Derby
DE1 2HU

Date: 22" MAY 2017

Statement of Financial Activities for the Year Ended 31 December 2016

	Not	Unrestricted fund £	Restricted fund £	Total funds £	Total funds
INCOME AND ENDOWMENTS FROM Donations and legacies Charitable activities	es	5,157	5,804	10,961	10,783
Youth Centre Activities Share A Bus Activities Activities for the Elderly		5,574 65	188	5,574 253	489 2,920
Total		10,796	5,992	16,788	14,192
EXPENDITURE ON Raising funds Charitable activities		22	-	22	3
Youth Centre Activities Share A Bus Activities Activities for the Elderly		4,952 8,254 <u>259</u>	3,523 501	8,475 8,254 	9,388 11,413
Total		13,487	4,024	17,511	20,804
NET INCOME/(EXPENDITURE)		(2,691)	1,968	(723)	(6,612)
Transfers between funds	9	525	(525)		
				·	
Net movement in funds		(2,166)	1,443	(723 <u>)</u>	(6,612)
RECONCILIATION OF FUNDS					
Total funds brought forward		27,672	2,372	30,044	36,656
TOTAL FUNDS CARRIED FORWARD		25,506	3,815	29,321	30,044

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Balance Sheet At 31 December 2016

		Unrestricted fund	Restricted fund	2016 Total funds	2015 Total funds
·	Not es	£	£	£	£
FIXED ASSETS Tangible assets	6	5,443		5,443	10,320
CURRENT ASSETS Debtors Cash at bank	7.	2,089 18,635	3,815	2,089 22,450	3,015 17,370
		20,724	3,815	24,539	20,385
CREDITORS Amounts falling due within one year		(661)	<u>-</u>	(661)	(661)
NET CURRENT ASSETS		20,063		23,878	19,724
TOTAL ASSETS LESS CURRENT LIABILITIES		25,506	3,815	29,321	30,044
NET ASSETS	•	25,506	3,815	29,321	30,044
FUNDS Unrestricted funds Restricted funds	9			25,506 3,815	27,672
TOTAL FUNDS				29,321	30,044

Balance Sheet - continued At 31 December 2016

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2016.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 December 2016 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on OG-05 200 and were signed or its behalf by:

Mrs H M Wigglesworth -Trustee

Notes to the Financial Statements for the Year Ended 31 December 2016

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

Emmanuel Community Projects Limited is a charitable company in England. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is given in the charity information on page 5 of these financial statements.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest \pounds .

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

The charity adopted SORP (FRS 102) in the current year and there are no adjustments on transition to SORP (FRS 102) which have affected the reported financial position and performance.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 15% on cost Motor vehicles - 20% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Notes to the Financial Statements - continued for the Year Ended 31 December 2016

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	•	2016	2015
		£	£
Independent Examiners Fees		693	660
Depreciation - owned assets		5,402	5,323

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2016 nor for the year ended 31 December 2015.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2016 nor for the year ended 31 December 2015.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

2016	2015
2	2

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

·	Unrestricted fund	Restricted fund	Total funds
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	8,283	2,500	10,783
Charitable activities			
Youth Centre Activities	489	-	489
Share A Bus Activities	2,920	· -	2,920
Total '	11,692	2,500	14,192

Net movement in funds

RECONCILIATION OF FUNDS

TOTAL FUNDS CARRIED FORWARD

Total funds brought forward

Notes to the Financial Statements - continued for the Year Ended 31 December 2016

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued Unrestricted Restricted Total funds fund fund £ £ £ **EXPENDITURE ON** Raising funds 3 3 Charitable activities Youth Centre Activities 1,026 8,362 9,388 Share A Bus Activities 11,413 11,413 Total 19,778 1,026 20,804 **NET INCOME/(EXPENDITURE)** (8;086)1,474 (6,612)Transfers between funds 400 (400)

(7,686)

35,358.

27,672

1,074

1,298.

2,372

(6,612)

36,656

30,044

Notes to the Financial Statements - continued for the Year Ended 31 December 2016

6.	TANGIBLE FIXED ASSETS	•		,
		Plant and machinery	Motor vehicles	Totals
		. £	£	£
	COST			
	At 1 January 2016	3,489	24,000	27,489
	Additions	525	·	525
	At 31 December 2016	4,014	24,000	28,014
	DEPRECIATION			
	At 1 January 2016	1,969	15,200	17,169
	Charge for year	602	4,800	_5,402
	At 31 December 2016	2,571	20,000	22,571
	NET BOOK VALUE			
	At 31 December 2016	1,443	4,000	5,443
	At 31 December 2015	1,520	8,800	10,320
7.	DEBTORS: AMOUNTS FALLING DUE WITI	HIN ONE YEAR	ବ୍ୟେକ୍ତ୍ର ଓଡ଼ିଆ ଓ ମିକ୍ଟମ ହେଲା ଓ ।	·•• 'V
			2016	2015
			£	£
	Trade debtors		314 598	1 440
•	Other debtors Prepayments		1,177	1,448 1,567
	Tropayments		1,17	1,507
			2,089	3,015
8.	CREDITORS: AMOUNTS FALLING DUE W	ITHIN ONE VEAR		
σ.	CALDITORS, AMOUNTS FALLING DUE W	IIIIII OND IDAK		
			2016	2015
	Assessed and discount to a second		£	£
	Accruals and deferred income		<u>661</u>	<u>661</u>

Notes to the Financial Statements - continued for the Year Ended 31 December 2016

9. MOVEMENT IN FUNDS

	Ne At 1.1.16 £	t movement in funds £	Transfers between funds £	At 31.12.16 £
Unrestricted funds				
General fund	27,672	(2,691)	525	25,506
Restricted funds				
Restricted	2,372	1,968	(525)	3,815
				
TOTAL FUNDS	30,044	(723)	·	29,321

Net movement in funds, included in the above are as follows:

·	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	10,796		
	10,790	(13,487)	(2,691)
Restricted funds Restricted	5,992	(4,024)	1,968
TOTAL FUNDS	16,788	<u>(17,511</u>)	<u>(723)</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2016 or 31 December 2015.

Detailed Statement of Financial Activities for the Year Ended 31 December 2016

	2016 £	2015 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations Grants	5,011 5,950	7,683 3,100
	10,961	10,783
	10,501	10,765
Charitable activities Youth Centre Activities	_	489
Share A Bus Hire and Registration Fees	5,574	2,920
Elderly Lunch	188	-
Fun day	65	-
	5,827	_3,409
Total incoming resources	16,788	14,192
EXPENDITURE		
Raising donations and legacies	manguzuma /	
Raising Funds	22	3
Charitable activities		
Wages TV Licence	4,376 151	5,945 150
Elderly Lunch	501	130
Paintballing	-	290
Website Hosting	-	28
Bowling	-	84
Art Project Food	106	25 22
Other	100	102
Embroidered Hoodies	_	264
Share A Bus Costs		83
Christmas Funday	239	-
Massive relaunch	120	
	5,493	6,993

Support costs

Detailed Statement of Financial Activities for the Year Ended 31 December 2016

	2016	2015
	£	£
Management	·	
Motor expenses	2,256	5,124
Insurance	2,021	2,121
Training Costs	1,000	-
General Office Administration	20	43
Travel	-	44
Repairs and Renewals	188	107
Premises	416	386
Plant and machinery	602	523
Motor vehicles	4,800	
	11,303	13,148
Governance costs		
Independent Examiners Fees	693	660
Total resources expended	17,511	20,804
		·
Net expenditure	<u>(723</u>)	(6,612)