

Liquidator's Progress Report

S.192

Pursuant to Sections 92A and 104A and 192
of the Insolvency Act 1986

To the Registrar of Companies

Company Number

07022658

Name of Company

JAP Auto Parts Limited

I / We

Fiona Grant, The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS

Gemma Louise Roberts, The Manor House, 260 Ecclesall Road South, Sheffield, S11 9PS

the liquidator(s) of the company attach a copy of my/our Progress Report
under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 29/05/2014 to 28/05/2015

Signed

Fiona Grant

Date

1/7/15

Wilson Field Limited
The Manor House
260 Ecclesall Road South
Sheffield
S11 9PS

Ref JAPA01C/FG/GLR/PS/FA



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28/07/2015

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COMPANIES HOUSE

**JAP Auto Parts Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments**

Statement of Affairs		From 29/05/2014 To 28/05/2015	From 29/05/2013 To 28/05/2015
ASSET REALISATIONS			
Uncertain	Book Debts	NIL	NIL
	Cash held by proposed liquidator	(2,000 00)	NIL
	Bank Interest Net of Tax	37 96	38 34
	Contribution to Statement of Affair Fee	2,000 00	2,000 00
	HSBC Merchant Account Deposit	41,717 25	41,717 25
	Asset sale	200 00	200 00
		<u>41,955 21</u>	<u>43,955 59</u>
COST OF REALISATIONS			
	Specific Bond	72 00	96 00
	Statement of affairs fee	266 66	1,666 66
	Liquidators fees	19,960 00	19,960 00
	Legal Fees (1)	2,132 58	2,132 58
	Software Licence Fee	38 29	38 29
	Document Upload Fees	100 00	100 00
	Postage, stationary, photocopying	105 00	105 00
	Room hire - Internal	NIL	100 00
	Search Fees	10 00	70 00
	Storage and collection of records	62 47	62 47
	Statutory Advertising	NIL	210 00
	Mileage allowance	182 70	285 30
		<u>(22,929 70)</u>	<u>(24,826 30)</u>
UNSECURED CREDITORS			
(12,173 80)	Trade & Expense Creditors	NIL	NIL
(62,000 00)	HSBC Bank Plc	NIL	NIL
(1 00)	HM Revenue and Customs - VAT	NIL	NIL
(65 02)	HM Revenue and Customs - PAYE	NIL	NIL
		<u>NIL</u>	<u>NIL</u>
DISTRIBUTIONS			
2 00	Ordinary Shareholders	<u>NIL</u>	<u>NIL</u>
		NIL	NIL
<u>(74,237.82)</u>		<u>19,025.51</u>	<u>19,129.29</u>
REPRESENTED BY			
	Vat Receivable		100 00
	Bank 1 Current		18,569 29
	Vat Control Account		460 00
			<u>19,129 29</u>


Fiona Grant
Joint Liquidator

In the matter of JAP Auto Parts Limited

And in the matter of The Insolvency Act 1986

Joint Liquidators' report to members and creditors

Contents

1	Introduction
2	Company and Joint Liquidators' details
3	Progress during the period
4	Investigations
5	Assets that remain to be realised
6	Creditors and distributions
7	Joint Liquidators' remuneration & disbursements
8	Joint Liquidators' expenses
9	Creditors' rights
10	Conclusion

Appendices

A	Receipts and Payments ("R&P") Account
B	Time Analysis in accordance with Statement of Insolvency Practice ("SIP") 9
C	Additional Information in relation to Liquidators fees pursuant to SIP 9 including Wilson Field Limited's charge-out rates and disbursements policy

1 Introduction

This report to members and creditors covers the period, ("the Period") 29 May 2014 to 28 May 2015 and attached at Appendix A is a R&P account for the Period. This also details a cumulative R&P account for the period 29 May 2013 to 28 May 2015

This report is prepared on an exception basis detailing only material changes from the last report

2 Company and Joint Liquidators' Details

Company name	JAP Auto Parts Limited
Registered address	c/o Wilson Field Limited The Manor House 260 Ecclesall Road South Sheffield S11 9PS
Trading address	306-316 Cherrywood Road Birmingham B9 4UU
Other trading names of the Company	None
Company number	07022658
Name of Joint Liquidators	Fiona Grant and Gemma Louise Roberts
Address of Joint Liquidators	Wilson Field Limited The Manor House 260 Ecclesall Road South Sheffield S11 9PS
Date of Appointment	29 May 2013
Change in Office Holder	None

3. Progress during the Period

The attached R&P account is generally self-explanatory, but I would report specifically as follows

Please note that all funds are held in a separate trust account set up in the Company's name. The amount of £37.96 has been received in respect of bank interest net of tax

Assets

Contribution to Statement of Affairs fee

The sum of £2,000 has been paid personally by the director in respect of the Statement of Affairs fee

HSBC Merchant Account Deposit

The sum of £41,717.25 has been received from Global Pay, who acquired HSBC Merchant Services in the UK in 2009

The payment is in respect of a deposit of £44,000 paid by the Company to Global Pay in July 2010 which would cover any future chargebacks

The deposit was received from Global Pay on 14 October 2014, together with Global Pay's accrued interest. This was not anticipated on the Statement of Affairs and no further monies are due

Asset Sale

Prior to my appointment I was advised that on 1 November 2012 the Company's stock and machinery had been sold for £49,575 to an unconnected company, Top Engines and Gearbox Limited ("Top Engines")

A review of the Company's bank statements from October 2011 onwards revealed that Top Engines had failed to pay to the Company any monies in respect of the sale

WK Solicitors acting on behalf of the directors confirmed that no payments had been received by the Company, and the agreement in respect of the sale was a verbal agreement whereby Top Engines were to pay 49 monthly instalments of £1,000 and a final instalment of £575 commencing the 1 June 2014

The Joint Liquidators instructed hlw Keeble Hawson Solicitors ("HLW") to pursue this matter further. HLW corresponded with Top Engines who advised that due to their financial position they could only afford to pay £100 per month. A payment of £200 was received from Top Engines in November 2014, as illustrated on the Statement of Affairs

In December 2014 Top Engines proposed a full and final settlement of £3,000 in respect of the "stock and equipment". MD Law are now instructed in place of HLW have requested that Top Engines provide further documentary evidence to clarify their present financial position

4. Investigations

I have submitted a report on the conduct of the directors of the Company to the Department for Business Innovation & Skills in accordance with the Company Directors Disqualification Act 1986. As this is a confidential report, I am unable to disclose its contents

Shortly after my appointment, I made an initial assessment of whether there could be any matters that might lead to recoveries for the estate and what further investigations may be appropriate. This assessment took into account information provided by creditors either at the initial meeting or as a response to my request to advise of any concerns they may have

My investigations are currently on going in respect of the asset sale outlined above

5. Assets that remain to be realised

As mentioned above, investigations in to the asset sale are still on going from which future realisations could be received

6. Creditors and Distributions

Secured Creditors

Due to an error, the Statement of Affairs indicated that HSBC Bank Plc ("HSBC") was an unsecured creditor in the sum of £62,000

However, HSBC holds security over its indebtedness by way of a fixed and floating charge which was registered on 26 November 2009 HSBC have submitted a claim in to the Liquidation in the sum of £66,795 93

Preferential Creditors

There have been no preferential claims received to date and none are expected The director advised upon the Joint Liquidators appointment that there were no remaining employees

Prescribed Part

Within the Insolvency Act 1986 ("the Act") there are provisions for a fund, called the Prescribed Part, to be set aside for distribution to the unsecured creditors in accordance with Section 176A of the Act The fund is calculated on the net realisations of assets subject to a floating charge contained in a debenture created on or after 15 September 2003 The fund is calculated as being 50% of the first £10,000 of net property and 20% thereafter, subject to a maximum fund of £600,000

Unsecured Creditors

The Statement of Affairs estimated that unsecured claims would amount to £74,239 However, as advised above, HSBC holds security over its indebtedness by a way of a fixed and floating charge debenture, therefore reducing the estimated unsecured claims to £12,239

Six unsecured claims have been received to date totalling £22,788, leaving seven creditors who have not lodged a claim in the liquidation

Claims have not yet been formally agreed

7 Joint Liquidators' Remuneration

At the first meeting of creditors held on 29 May 2013, it was resolved that the Statement of Affairs fee be approved in the sum of £4,000 including disbursements plus VAT

This payment was to be met personally by the directors, of which £4,000 inclusive of VAT has been received on the account

At the first meeting of creditors, it was also resolved that the Joint Liquidator's remuneration would be calculated on a time cost basis The chargeable time for the period covered by this report totals £8,876 comprising of 38 70 hours at an average charge out rate of £255 19 Attached as Appendix B is a time analysis which provides details of time properly spent by me and my staff in managing the Liquidation during the Period, broken down by staff grade and activity Also attached as Appendix B is a cumulative time analysis for the period from 29 May 2013 to 28 May 2015 which provides details of my time costs since appointment

Please note that this firm records its time in minimum units of 6 minutes

In accordance with this resolution, I have drawn £19,960 on account of remuneration

A copy of 'A guide to liquidator's fees' is available at the following website link, <http://www.icaew.com/en/technical/insolvency/creditors-guides> A hard copy is available on request

A schedule of our charge-out rates was issued to creditors at the time the basis of the Joint Liquidators' remuneration was approved. Attached at Appendix C are details of this firm's charge-out rates which have been applied with effect from 1 November 2014

Since the date of the last progress report the following Category 2 disbursements have been taken

Nature of disbursement	Expenses Drawn £
Document upload Fee	100 00
Postage, Stationary, Photocopying	105 00
Land Registry search fees	10 00
Storage	62 47
Mileage	102 60
Total	380.07

8. Joint Liquidators' expenses

Since the date of appointment the following expenses have been incurred. The attached Receipts and Payments Account details any payments made within the reporting period and the table below shows cumulative amounts incurred/paid to date

Supplier/Service provider	Nature of expense incurred	Amount incurred to date £	Paid to date £	Amount outstanding £
Marsh Insolvency	Insurance Bond	96 00	96 00	0 00
HLW Keeble Hawson	Legal advice	2,132 58	2,132 58	0 00
Turnkey Group	Software License Fee	76 58	38 29	38 29
Courts Advertising	Statutory advertising in The London Gazette	210 00	210 00	0 00
Total		2,591 74	2,553.45	38.29

9. Creditors' rights

Within 21 days of the receipt of this report, a secured creditor, or an unsecured creditor (with the concurrence of at least 5% in value of the unsecured creditors) may request in writing that the Liquidator provide further information about his remuneration or expenses which have been itemised in this progress report

Any secured creditor, or an unsecured creditor (with the concurrence of at least 10% in value of the unsecured creditors) may within 8 weeks of receipt of this progress report make an application to court on the grounds that, in all the circumstances, the basis fixed for the Liquidator's remuneration is inappropriate and/or the remuneration charged or the expenses incurred by the Liquidator, as set out in this progress report, are excessive

10. Conclusion

I am required to provide a further report on the progress of the Liquidation within two months of the next anniversary of the Liquidation, unless I have concluded matters prior to this, in which case I will write to all creditors with my final progress report ahead of convening the final meeting of creditors


Yours faithfully

A handwritten signature in black ink, appearing to read 'F Grant', written in a cursive style.

F Grant
Joint Liquidator

**JAP Auto Parts Limited
(In Liquidation)
Joint Liquidators' Abstract of Receipts & Payments**

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Fiona Grant
Joint Liquidator

Time Entry - Detailed SIP9 Time & Cost Summary

JAP010C - JAP Auto Parts Limited
From 29/05/2014 To 28/05/2015
Project Code POST

Classification of Work Function	Directors & IP's	Manager & Senior Administrator	Administrators	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
ADCA Cashing	3.00	1.50	1.00	5.10	10.60	3,341.00	315.19
ADCR Case Reviews	0.50	0.00	2.70	0.00	3.20	830.00	259.38
ADDI Directors/Client	0.00	0.00	0.20	0.00	0.20	36.00	180.00
ADGA File Maintenance	0.00	0.00	0.60	1.90	2.50	365.00	146.00
ADSC Statutory and Compliance	0.40	0.90	2.80	3.30	7.40	1,623.00	219.32
ADSO Strategic Overview	0.10	0.00	1.00	0.00	1.10	437.50	397.73
Admin and Planning	4.00	2.40	8.30	10.30	25.00	6,632.50	265.30
CRTV Tax and VAT	0.30	0.00	0.90	0.00	1.20	393.00	327.50
INAT Antecedent Transactions	0.00	0.00	1.20	0.00	1.20	276.00	230.00
REIS Identifying Securing and Insuring	0.30	0.00	1.50	0.00	1.80	405.00	225.00
Case Specific Matters	0.60	0.00	3.60	0.00	4.20	1,074.00	255.71
CRCL Creditors Claims	0.00	0.00	0.30	0.20	0.50	89.00	178.00
CRCO Communications with Creditors	0.20	0.00	1.40	0.00	1.60	349.00	218.13
Creditors	0.20	0.00	1.70	0.20	2.10	438.00	208.57
INRE Investigation and Review	0.70	0.00	4.40	0.60	5.70	1,114.00	195.44
Investigations	0.70	0.00	4.40	0.60	5.70	1,114.00	195.44
REDC Debt Collection	0.80	0.00	0.00	0.60	1.40	493.00	352.14
REPB Property Business and Asset Sales	0.20	0.00	0.10	0.00	0.30	124.50	415.00
Realisation of Assets	1.00	0.00	0.10	0.60	1.70	617.50	363.24
Total Hours	6.50	2.40	18.10	11.70	38.70	9,876.00	255.19

Time Entry - Detailed SIP9 Time & Cost Summary

JAP01C - JAP Auto Parts Limited
From 29/05/2013 To 28/05/2015
Project Code POST

Classification of Work Function	Directors & i.p.s	Manager & Senior Administrator	Administrators	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
ADCA Cashing	3 00	1 80	1 70	8 80	15 30	4 111 00	268 69
ADCR Case Reviews	0 60	0 20	4 00	0 00	4 80	1 101 00	229 38
ADDI Directors/Client	0 00	0 00	4 80	0 00	4 80	588 00	122 50
ADGA File Maintenance	0 00	0 00	7 70	5 00	12 70	1 708 00	134 57
ADSC Statutory and Compliance	0 60	0 90	5 00	3 80	9 80	1 965 00	200 51
ADSO Strategic Overview	0 10	0 00	1 00	0 00	1 10	437 50	397 73
Admin and Planning	4 30	2 90	24 20	17 10	48 50	9 911 50	204 36
CRTV Tax and VAT	0 40	0 00	1 50	0 00	1 90	505 00	265 79
INAT Antecedent Transactions	0 00	0 00	1 20	0 00	1 20	276 00	230 00
REIS Identifying Securing and Insuring	0 60	0 00	1 50	0 00	2 10	525 00	250 00
Case Specific Matters	1 00	0 00	4 20	0 00	5 20	1 306 00	251 15
CRCL Creditors Claims	0 00	0 00	1 20	0 20	1 40	197 00	140 71
CRCO Communications with Creditors	1 10	0 00	4 80	0 00	5 90	1 117 00	189 32
Creditors	1 10	0 00	6 00	0 20	7 30	1 314 00	180 00
INDR CDDA Report	0 60	0 00	1 70	0 25	2 55	481 50	188 82
INRE Investigation and Review	2 60	0 20	30 10	5 05	37 95	6 221 00	163 93
Investigations	3 20	0 20	31 80	5 30	40 50	6 702 50	165 49
REDC Debt Collection	1 00	0 00	0 00	1 20	2 20	681 00	309 55
REPB Property Business and Asset Sales	0 20	0 00	1 00	0 00	1 20	232 50	193 75
Realisation of Assets	1 20	0 00	1 00	1 20	3 40	913 50	266 58
Total Hours	10 80	3 10	67 20	23 80	104 90	20 147 50	192 06

Appendix C

Additional information in relation to Liquidators fees pursuant to SIP 9 including Wilson Field Limited's charge-out rates and disbursements policy

Detailed below is Wilson Field Limited's policy in relation to

- Staff allocation and the use of subcontractors
- Professional advisors
- Disbursements

Staff allocation and the use of subcontractors

Our general approach to resourcing our assignments is to allocate staff with the skills and experience to meet the specific requirements of the case

The constitution of the case team will usually consist of an IP/Director, Assistant Manager, Senior Administrator and/or Administrator and Secretarial and/or Support staff. The exact constitution of the case team will depend on the anticipated size and complexity of the assignment and additional staff may be allocated to meet the demands of the case.

We are not proposing to utilise the services of any sub-contractors in this case.

Professional advisors

On this assignment we have used the professional advisors listed below. We have also indicated alongside, the basis of our fee arrangement with them, which is subject to review on a regular basis.

Name of Professional Advisor	Basis of Fee Arrangement
MD Law (in place of HLW Keeble Hawson) (legal advice)	Fixed fee

Our choice was based on our perception of their experience and ability to perform this type of work, the complexity and nature of the assignment and the basis of our fee arrangement with them.

Disbursements

Category 1 disbursements do not require approval by creditors. The type of disbursements that may be charged as a Category 1 disbursement to a case generally comprise of external supplies of incidental services specifically identifiable to the case, such as postage, case advertising, invoiced travel and external printing, room hire and document storage. Also chargeable will be any properly reimbursed expenses incurred by personnel in connection with the case.

Category 2 disbursements do require approval from creditors. These are costs which are directly referable to the appointment in question but are not payments which are made to an independent third party and may include shared or allocated costs that can be allocated to the appointment on a proper and reasonable basis such as internal room hire, document storage or business mileage.

Details of Category 2 disbursements that may have been incurred are listed on the next page
Any Category 2 disbursements drawn from the case during the period are detailed in the main
body of the report

Charge-out rates

A schedule of Wilson Field Limited's charge-out rates are detailed on the next page