(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2018



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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2018

Trustees

Dr Abdulaziz O Sager
Dr Mustafa Alani (resigned 9 December 2018)
Sir Richard Dearlove
Dr Christian Koch
Mr Stuart Laing
Professor Giacomo Luciani
Professor Yasir Suleiman
Dr Abdullah Saleh Baabood
Dr Ahmed Sager
Dr Geoffrey Edwards

Company registered number

06996970

Charity registered number

1142875

Registered office

c/o The University of Cambridge Centre of Islamic Studies, Faculty of Asian & Middle Eastern Studies, Sidgwick Avenue, Cambridge, CB3 9DA

Accountants

Peters Elworthy & Moore, Salisbury House, Station Road, Cambridge, CB1 2LA

Bankers

HSBC Bank Plc, 32 Market Hill, Cambridge, CB2 3HZ

Solicitors

Mills & Reeve, Botanic House, 100 Hills Road, Cambridge, CB2 1PH

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

The trustees (who are also directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of The Gulf Research Centre Cambridge Limited (the company) for the year ended 31 December 2018. The trustees confirm that the annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES FOR THE PUBLIC BENEFIT

The charitable company's objects are:

- (a) the advancement of education, learning and research for the benefit of the public;
- (b) without prejudice to the generality of the foregoing, the conduct of a centre known as the The Gulf Research Centre Cambridge for the advancement of education and research on political, social and security issues and any other matters relating to the member countries of the Gulf Co-operation Council (Bahrain, Kuwait, Oman, Qatar, Saudi Arabia and United Arab Emirates) and other countries of the Gulf region including Iran, Iraq and Yemen.

The trustees confirm that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. The Gulf Research Centre Cambridge Limited is a registered charity of which the charitable purpose defined within the Charities Act 2011 is outlined above.

The charity provides public benefit by promoting the advancement of education and research on political, economic, social and security issues and any other matters relating to the member countries of the Gulf Cooperation Council.

ACTIVITIES FOR ACHIEVING OBJECTIVES

In practice the activities of the charitable company are focused on delivering these objects through a number of approaches and policies including:

- rigorous compliance with international stylistic, publishing and refereeing standards. The charity engages some distinguished and outstanding scholars and researchers who execute the Centre's programs and activities, in addition to a number of certified experts and members of its academic consultative board;
- (b) to enlist a number of young and promising researchers and experts to participate in the Centre's activities and programs, offering them an opportunity to communicate and interact with more experienced researchers; and
- (c) to inject income back into new research programs and activities. As such The Gulf Research Centre Cambridge is able to preserve and maintain its independence and continuity.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

ACHIEVEMENTS AND PERFORMANCE

REVIEW OF ACTIVITIES

Activities during 2018 continued in directions similar to the successful directions followed in previous years. The primary activity in 2018 was the convening of the ninth Gulf Research Meeting (GRM) at the University of Cambridge from 31 July to 3 August 2018 and consisted of 10 research workshops on a broad range of topics. During the first nine years, the Gulf Research Meetings organized by GRC Cambridge have brought together about 3,000 participants, gathering together in 113 workshops, in which more than 1,700 research papers focusing on the Gulf region have been presented and discussed. As a result of this, more than 50 edited volumes have been published, ensuring that together with the GRM Research Paper Series, the outreach extends far beyond the meetings themselves.

The main source of funding during 2018 was from grants and donations to support the charity's annual Gulf Research Meeting. Income has been received from: Al Fozan Holding Company; Bahamdan; Secretariat of the Cooperation Council for the Arab States of the Gulf; Goldman Sachs; Jabal Omar Development Company; and Nesma Holding Company Limited. The trustees are satisfied that projected income of the charitable company is sufficient for planned core functions to be achieved.

FINANCIAL REVIEW

The results for the year are set out in the attached financial statements. Total income amounted to £232,012 (2017: £254,016) which, after total expenditure of £214,684 (2017: £204,589), resulted in a net surplus of £17,328 (2017: surplus £49,427) for the year. At the end of the year, the charity had net assets of £13,519 (2017: net liabilities of £3,809).

RESERVES POLICY

At 31 December 2018, unrestricted funds had a surplus of £13,521 (2017: deficit of £3,809).

The trustees have agreed to put in place a reserves policy with the intention of building up and maintaining a six month operational reserve in future years to facilitate smooth operations, including planning and implementation of future Gulf Research Meetings, and enabling the Charity to cover delays in the receipt of income and other unforeseen circumstances in a timely manner.

This will be achieved through additional focused fundraising initiatives combined with well-reasoned cost reductions.

GOING CONCERN

Income exceeded expenditure for the year, reducing net liabilities at the balance sheet date by £17,330. The trustees are confident that income over the next twelve months will be sufficient to improve reserves further. As such, there is a reasonable expectation that the charity has adequate resources to continue in operational existence for the forseeable future. Accordingly, the financial statements continue to be prepared on the going concern basis.

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

FUTURE PLANS

The trustees intend to continue with the activities outlined above. The principal focus will be on the well-established and respected annual Gulf Research Meeting, especially ways of improving, transforming, publicizing, and moving forward creatively with GRM. Efforts will be concentrated in the following areas:

- Prepare for the 2019 Gulf Research Meeting, which will be the tenth annual GRM. During this process, focus on: the goal of GRM; workshop topics and output; target audiences; optimizing the process of requesting and receiving GRM papers; and panel discussions (culture, security, economy, and energy) to supplement workshops.
- Enhance publicity for the more than 50 GRM edited volumes that have been published to date. In order
 to accomplish this use existing commercial channels and lists to distribute the books more widely;
 distribute individual articles from the books to increase awareness; develop an application that presents
 an overview of all GRM books; publish and distribute the books through a range of external publishers;
 and disseminate targeted information on how/where to purchase the GRM books.
- Continue the success of the Company through diversification of donor identification efforts, especially in the international arena. Also, revisit the level of Listening Participant fees.

The ultimate aim of these efforts continues to be twofold: to enhance the excellent contributions being made by the annual Gulf Research Meetings and to facilitate the eventual creation of reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

CONSTITUTION

The company is registered as a charitable company limited by guarantee, incorporated on 20 August 2009 and registered as a charity on 14 July 2011 as The Gulf Research Centre Cambridge Limited, registered charity number 1142875. The company was constituted under a Memorandum of Association, which established the objects and powers of the charitable company and is governed under its Articles of Association.

METHOD OF APPOINTMENT OR ELECTION OF TRUSTEES

The directors of the company are also charity trustees for the purposes of charity law and are appointed by the company in general meeting or by the directors. A director appointed by a resolution of the other directors must retire at the following annual general meeting.

The affairs of the company are on a relatively small scale. Accordingly, there are no formal policies regarding the induction and training of trustees.

ORGANISATIONAL STRUCTURE AND DECISION MAKING

The company is managed directly by the trustees. The names of the trustees who served during the year are listed in the reference and administrative details as set out on page 1.

The Board reports to, and ratifies applications for membership of, the The Gulf Research Centre Cambridge Limited. Members of the Board lead and coordinate the charitable activities of the company.

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

TRUSTEES' RESPONSIBILITIES STATEMENT

The trustees (who are also directors of The Gulf Research Centre Cambridge Limited for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the trustees, on 15 July 2019 and signed on their behalf by:

Dr Abdulaziz Sager, Chairman

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 DECEMBER 2018

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE GULF RESEARCH CENTRE CAMBRIDGE LIMITED (the 'company')

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 December 2018.

This report is made solely to the company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's trustees as a body, for my work or for this report.

RESPONSIBILITIES AND BASIS OF REPORT

As the trustees of the company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

INDEPENDENT EXAMINER'S REPORT (continued) FOR THE YEAR ENDED 31 DECEMBER 2018

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- accounting records were not kept in respect of the company as required by section 386 of the 2006 Act;
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- 4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated: 17 July 2019

Judith Coplowe FCA

Peters Elworthy & Moore Salisbury House Station Road Cambridge CB1 2LA

STATEMENT OF FINANCIAL ACTIVITIES (Incorporating Income Expenditure Account) FOR THE YEAR ENDED 31 DECEMBER 2018

· .	Note	Restricted funds 2018	Unrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
INCOME FROM:					
Donations Charitable activities	2 3	218,331 8,118	5,563 -	223,894 8,118	248,148 5,868
TOTAL INCOME		226,449	5,563	232,012	254,016
EXPENDITURE ON:					
Charitable activities	4	208,905	5,779	214,684	204,589
TOTAL EXPENDITURE		208,905	5,779	214,684	204,589
NET INCOME / (EXPENDITURE) Transfers between Funds	10	17,544 (17,544)	(216) 17,544	17,328 -	49,427 -
NET INCOME		-	17,328	17,328	49,427
NET MOVEMENT IN FUNDS		-	17,328	17,328	49,427
RECONCILIATION OF FUNDS:					
Total funds brought forward		-	(3,809)	(3,809)	(53,236)
TOTAL FUNDS CARRIED FORWARD		-	13,519	13,519	(3,809)

The notes on pages 10 to 16 form part of these financial statements.

(A company limited by guarantee) REGISTERED NUMBER: 06996970

BALANCE SHEET AS AT 31 DECEMBER 2018

W-1-2000	· · · · · · · · · · · · · · · · · · ·				
			2018		2017
	Note	£	£	£	£
CURRENT ASSETS					
Debtors	8	24,083		15,974	
Cash at bank and in hand		1,799		1,538	
	-	25,882	-	17,512	
CREDITORS: amounts falling due within one year	9	(12,363)		(21,321)	
NET CURRENT ASSETS/(LIABILITIES)	•		13,519		(3,809)
NET ASSETS/(LIABILITIES)			13,519	_	(3,809)
CHARITY FUNDS		=		-	-
Unrestricted funds	10	_	13,519		(3,809)
TOTAL FUNDS/(DEFICIT)		_	13,519		(3,809)
		=		=	

The company's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The trustees consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the trustees on 15 July 2019 and signed on their behalf, by:

Dr Abdulaziz Sager, Chairman

The notes on pages 10 to 16 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

1. ACCOUNTING POLICIES

1.1 BASIS OF PREPARATION OF FINANCIAL STATEMENTS

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The Gulf Research Centre Cambridge Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

There are no significant estimates at the reporting date that have a risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

1.2 COMPANY STATUS

The company is a company limited by guarantee. The member of the company is the Gulf Research Center Foundation and is represented by a trustee, Dr Christian Koch. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

1.3 GOING CONCERN

The Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the forseeable future. Accordingly, the financial statements continue to be prepared on the going concern basis.

1.4 FUND ACCOUNTING

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.5 INCOME

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants and donations are included as income when received, except when donors specify that the grant must be used in a future accounting period. In these cases, the amounts for future periods are accounted for as deferred income.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

1. ACCOUNTING POLICIES (continued)

1.6 EXPENDITURE

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. All expenses including support costs and governance costs are allocated to the applicable expenditure headings. Governance costs are those incurred in connection with administration of the company and compliance with constitutional and statutory requirements.

1.7 FINANCIAL INSTRUMENTS

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1.8 DEBTORS

Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 CASH AT BANK AND IN HAND

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 CREDITORS AND PROVISIONS

Creditors and provisions are recognised where the company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.11 FOREIGN CURRENCIES

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at rates of exchange ruling at the balance sheet date.

Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction.

Exchange gains and losses are recognised in the statement of financial activities.

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

2.	INCOME FROM DONATIONS				
-		Restricted funds 2018	2018	Total funds 2018 £	Total funds 2017 £
	Donations income	218,331	5,563	223,894	248,148
	Total 2017	194,739	53,409	248,148	
3.	INCOME FROM CHARITABLE ACTIVITIES				
		Restricted U funds 2018 £	Jnrestricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
	Listening participators' fees Other income	7,803 315	•	7,803 315	5,868 -
		8,118	-	8,118	5,868
	Total 2017	5,868	-	5,868	
4.	ANALYSIS OF EXPENDITURE BY ACTIVIT	IES			
		Activities Sundertaken directly 2018	Support and governance costs 2018	Total 2018 £	Total 2017 £
	GRC Meetings	208,905	5,779	214,684	204,589
	Total 2017	200,874	3,715	204,589	

In 2018, expenditure of £208,905 (2017: £200,874) was incurred on restricted funds and £5,779 (2017: £3,715) was incurred on unrestricted funds.

(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

5.	DIRECT COSTS			
			Total 2018 £	Total 2017 £
	Meeting packages		112,195	107,689
	Travel for participants		27,804	15,956
	Travel for GRC staff and workshop co-directors Website development (incl. hosting, operations and ma	intonanco)	22,375 210	39,169 806
	Printing and shipping	interiarice)	2,644	3,436
	General expenses		34,667	22,664
	Publishing costs		9,010	11,154
			208,905	200,874
	Total 2017		200.874	
	Total 2017		200,874	
6.	SUPPORT AND GOVERNANCE COSTS			
		_	Total	Total
		Governance £	2018 £	2017 £
	Independent examination fee	3,630	3,630	2,935
	Legal and professional fees	2,149	2,149	780
		5,779	5,779	3,715
	Total 2017	3,715	3,715	
	10tal 2017	====		
7.	NET INCOME/(EXPENDITURE)			
	This is stated after charging:			
			2018 £	2017 £
	Independent examination costs		2,970	2,405
	Preparation of statutory accounts		660	530

The charity considers its key management personnel to be the Trustees. The Trustees all give their time and expertise without any kind of remuneration or other benefits in kind (2017: £Nil).

During the year, travel and subsistence expenses totalling £8,596 (2017: £10,318) were reimbursed or paid directly to 6 (2017: 7) trustees.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

8.	DEBTORS		
		2018 £	2017 £
	Prepayments and accrued income	24,083	15,974
9.	CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR		
		2018 £	2017 £
	Other creditors Accruals	5,520 6,843	552 20,769
		12,363	21,321

10. STATEMENT OF FUNDS

STATEMENT OF FUNDS - CURRENT YEAR

	Brought			Transfers	Balance at 31 December
	forward	Income	Expenditure	in/out	2018
	£	£	£	£	£
UNRESTRICTED FUNDS					
General Funds	(3,809)	5,563 ————	(5,779)	17,544	13,519
RESTRICTED FUNDS	·				
GRC Meetings	-	226,449	(208,905)	(17,544)	-
Total of funds	(3,809)	232,012	(214,684)	-	13,519

PURPOSE OF FUNDS

Restricted funds represents donations and grants received towards the GRG Meeting.

The transfer represents the balance of unspent funds from 2018 GRC Meeting as there were no restrictions for these sums to be paid back to the donors.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

10. STATEMENT OF FUNDS (continued)

STATEMENT OF FUNDS - PRIOR YEAR

	Balance at				Balance at 31
	1 January 2017 £	Income £	Expenditure £	Transfers in/out £	December 2017 £
General Funds	(80,947)	53,409	(3,715)	27,444	(3,809)
RESTRICTED FUNDS					
GRC Meetings	27,711	200,607	(200,874)	(27,444)	
Total of funds	(53,236)	254,016	(204,589)		(3,809)

11. ANALYSIS OF NET ASSETS BETWEEN FUNDS

ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT YEAR

	Restricted funds 2018	Unrestricted funds 2018 £	Total funds 2018 £
Current assets Creditors due within one year	-	25,882 (12,363)	25,882 (12,363)
	-	13,519	13,519
ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR YEAR			
	Restricted funds 2017	Unrestricted funds 2017 £	Total funds 2017 £
Current assets Creditors due within one year	-	17,512 (21,321)	17,512 (21,321)
		(3,809)	(3,809)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2018

12. RELATED PARTY TRANSACTIONS

The Gulf Research Centre Limited has one member, Gulf Research Center Foundation.

Dr Abdulaziz Sager is Chairman of Gulf Research Center, Jeddah, which provided funding of £38,918 (2017: £53,409) in the year.

Professor Yasir Suleiman is an employee of the University of Cambridge (Centre of Islamic Studies), which provides the charity with logistical support at no cost. During the year £300 was paid to the Centre of Islamic Studies toward postage costs for the year (2017: £300).

Two directors (2017: two) have a part ownership in Knowledge Corporation, an entity which supports meetings in the year. During the year £nil was paid to Knowledge Corporation (2017: £806) for website-related services.