

CHELSEA ESTATES YOUTH PROJECT

Reports and Financial statements for the period from 1 April 2011 to 31 March 2012

WEDNESDAY



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31/10/2012
COMPANIES HOUSE

Registered charity (No 1132018) in England & Wales | Registered as a company limited by guarantee (No. 06852161) in England & Wales

Registered Office Chelsea Methodist Church, 155a King's Road, London SW3 5TX | Supported by



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CHELSEA ESTATES YOUTH PROJECT

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CHELSEA ESTATES YOUTH PROJECT

ADMINISTRATION

Registered office address

c/- St Luke's Church Parish Office
The Crypt, St Luke's
Sydney Street
London
SW3 69H

Company registration no.	6852161
Registered charity no.	1132018

Locations of operation

Wiltshire Close Community Centre
Draycott Avenue
London
SW3 2NS

World's End Estate
Blantyre Street
Chelsea
London
SW10 0EQ

CHELSEA ESTATES YOUTH PROJECT

PROFESSIONAL ADVISERS

Bankers

National Westminster Bank Plc
224 Kings Road
London
SW3 5UB

Independent reviewer

N. Colaço FCA
BSG Valentine
Lynton House
7-12 Tavistock Square
London
WC1H 9BQ

Solicitors

Reed Smith LLP
The Broadgate Tower
20 Primrose Street
London
EC2A 2RS

CHELSEA ESTATES YOUTH PROJECT

DIRECTORS AND HOSTED STAFF

Directors *(in alphabetical order)*

Ms Alice Berkeley
Mrs Maxine Boersma
Deacon Claire Gill (Chair)
Rev Charleen Hollington

Company secretary

Mrs Maxine Boersma

Full time hosted staff

Programme coordinator:	Sonia McCollin (until October 2011) David Williams (from October 2011)
Senior youth worker:	Ryan Price
Administrator:	Elizabeth Felix

CHELSEA ESTATES YOUTH PROJECT

DIRECTORS' REPORT

Chairman's statement

This year has been a period of great transition, with trustees moving on and significant staffing changes

Within this state of uncertainty the Trustees have had to make some difficult, yet necessary decisions regarding the future of Chelsea Estates Youth Project

The work of the project since the last AGM continued steadily from April to October, the existing work; Girls Group, Open sessions at Wiltshire Close, Football team, Internet Radio and the Umbrella project working with teens who are LGBT continued and explorations with links to other youth organisations were in process.

Unfortunately the redeployment of our Project Manager forced us to make some decisions quicker than we as Trustees had expected. The suggestion that the existing management committee take on a bigger remit with the CEYP being merged into the existing Chelsea Youth Club, was too big a project. The result being that the existing

trustees made the decision in consultation with RBKC to cease operating

This decision was not taken lightly and was done with the assurance that the work and aims of the CEYP would continue under the management of the Chelsea Youth Club

As Chair I would like to take this opportunity to thank all those involved in the work of the CEYP and those who have supported its aims, in particular the most current trustees, Alice, Charleen and Maxine who have navigated us through a difficult path. Also Julian Harvey and Sonia McCollin whose dedication to the project has enabled a positive legacy to be handed over

Finally I would like, on behalf of the trustees, to wish all those who will continue to work with young people in the Chelsea area our best for the future



Deacon Claire Gill
Chairman of the board of directors of the CEYP

CHelsea ESTATES YOUTH PROJECT

DIRECTORS' REPORT

Objectives and activities

It was resolved on 16 December 2011 that the Chelsea Estates Youth Project should cease operations. This was due to a change in the structure and size of its operations proposed by the Royal Borough of Kensington and Chelsea, involving a merger with the Chelsea Youth Club. The Directors felt that they could not in all conscience give the proper attention to a much larger undertaking. Furthermore, some of the Directors intended to resign in due course as they were leaving London, and no new replacement directors had been found. Hence it was resolved that the company should cease operations, while handing over existing projects to the Chelsea Youth Club. With effect from December 2011, the only actions taken by the company have been directed at bringing its affairs to a close and winding up the company.

For the period of the last financial year in which the Chelsea Estates Youth Project continued to operate, its objects were to advance in life, to help and to educate young people especially (but not exclusively) through the provision of recreational and leisure time activities provided in the interest of social welfare and designed to improve their conditions of life, and to provide support and activities which develop their physical, mental and spiritual skills, capacities and capabilities, in each case that they may grow to full maturity and participate in society as responsible individuals.

The charity provided a full youth service to young people who attend local schools or who reside in the local community through a balanced programme of activities to enhance their skills, learning and experiences. The charity operated sessions initially at two sites, Wiltshire Close and The Chelsea Methodist Church, on a weekly basis, although the latter site was closed down when the former Project Co-ordinator, Sonia McCollin was redeployed. This work was supplemented by a focus on outreach work to bring new young people into the charity's sphere of influence and activities

taking place at other sites such as St Luke's Park.

The charity was supported by and worked closely with the Royal Borough of Kensington and Chelsea. The charity's activities were led by a project manager, Sonia McCollin, until her redeployment, after which the remaining activities of the charity fell under the management of David Williams of the Chelsea Youth Club.

Achievements and performance

The performance of the charity was measured on the basis of the number of "recorded" and "accredited" outcomes achieved by the youth club's young members.

In conjunction with the RBKC, the charity was set a target number of recorded and accredited outcomes for the year. The progress was then monitored by the council on a monthly basis and by the charity's board at every meeting as part of the project coordinator's update.

The target for 2011/12 was set aside in light of the charity's resolution in December 2011.

Structure, governance and management

Nature of the charity and its governing documents

The Chelsea Estates Youth Project is constituted as a company limited by guarantee in England and Wales with registered number 6852161 and is registered with the Charity Commission in England and Wales with number 1132018. The Chelsea Estates Youth Project's governing documents are its memorandum and articles of association.

Management and Chelsea Estates Youth Group

The charity is managed by a board of directors, all of whom serve on a voluntary basis. The Chair of the board is Deacon Claire Gill from the Chelsea Methodist Church. The board meets every month on average to

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DIRECTORS' REPORT

review activity, address practical issues and work on strategies for improvement. The programme coordinator attends these meetings and delivers her report for the prior month to the board.

The charity is the successor organisation to the Chelsea Estates Youth Group (CEYG), an unincorporated association established in 1965.

Methods for appointment of new directors

Directors are appointed for a term of three years by a resolution either of the directors or the members of the Charity (who are the same individuals). At all annual general meetings of the charity from and including 2012, one third of the directors (provided they have served at least 3 years in office) will automatically retire from office, although any directors so retiring will be eligible for re-election at that AGM if they continue to be willing to act as such.

Nature of the support from the RBKC

Since its predecessor organisation the CEYG was founded in 1965, the charity has worked closely with the Royal Borough of Kensington and Chelsea. The employees are funded by RBKC, and report into RBKC on a regular basis. The programme coordinator is line-managed by RBKC and he or she in turn manages the team of youth workers and volunteers.

Fund raising activities

The bulk of the funds for the charity come from the RBKC to fund staffing, and government funding such as the Youth Capital Fund and the Youth Opportunity Fund.

Financial review

The accounts reflect the continued support received from the RBKC, local businesses and churches.

Statement of directors' responsibilities

Under Charity Law, the trustees shall prepare proper financial statements for each financial year. In preparing those financial statements, generally accepted accounting practice requires that trustees:

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue its activities.

The trustees are required to act within the framework of trust law. They are responsible for keeping proper accounting records. They have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the charity and to prevent and detect fraud and other irregularities.

In addition, the trustees have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives of the group and in planning its future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Small company provisions

This report has been prepared in accordance with the special provision for small companies under Part 15 of the Companies Act 2006.

Signed by order of the directors



Deacon Claire Gill
Chairman of the board of directors of the CEYP

Approved by the board on 26 October 2012

CHELSEA ESTATES YOUTH PROJECT

PROGRAMME COORDINATOR'S REPORT

Overview

In the financial year April 2011/March 2012 the Chelsea Estates Youth Project (CEYP) has seen some changes to existing activities and new development, although still delivering a quality service and programme of activities for young people. Staff had to concentrate on new ways of doing things due to the Youth Service opting out of the Council, to set up as an Employee Led Mutual (ELM). This is fast moving forward and staff have been consulted on various occasions through staff meetings and Borough-wide conferences in relation to changes that are taking place.

We have lost some services by name but are still in place under a different name, e.g. the Connexion PA (Personal Adviser) is now known as a Key Worker. This has had some effect on Sharon Cornwall's post but we are pleased to say that she is still in the south representing young people for whatever their needs are, in relation to their situation.

Sonia McCollin, a very good colleague and the project coordinator for the south patch has done an excellent job in keeping all partners informed and working together but unfortunately she was moved temporarily to cover another position in the north of the borough.

This took place in October/November 2011 and that is when I, David Williams, came in to work with the CEYP staff team led by Ryan Price to carry out the good work and improve on a varied programme of activities for children and young people in the south patch.

Summer 2011 (July to September)

For the summer we received funding from Positive Choices and ran another barbering / hairdressing workshop, an arts project for the juniors, CBT (compulsory basic training for mopeds) and a photography week.

Hairdressing & Barbering

We built on the already successful barbering / hairdressing course, again in partnership with Camden Detached Project, where young people from two different areas of London work together and enjoy a week of learning new skills. For this year, the young people had two days' experience in both a professional salon and a barber. A total of 11 young people received AQAs for this course.

Junior Arts Project

A juniors arts project produced a mural / arts piece for the inside wall of the club. Mounted on MDF, the art work was produced on separate pieces and is placed together to make a larger design. The juniors were involved with the design, drawing and painting of the mural and 2 AQAs were achieved by the older members.

Compulsory Basic Training (CBT)

The CBT for motorcycles was run in partnership with Earls Court Youth Club, Chelsea Youth Club, the Royal Borough's Transport, Education and Leisure department and ourselves. All 12 young people successfully passed and received their licence!

Photography

For the final week of the summer, our level 2 youth work apprentice led a photography project engaging a group of young people and teaching them how to use a professional camera, focus it manually, adjust the exposure etc and how to make adjustments to it using Photoshop. What stood out most from this workshop is the work of one young man whose mother saw his pictures and never knew her son had such an amazing talent!

September to December 2011

Outreach and Street work

The session still ran on Wednesdays and Fridays and a group was started on a Wednesday night where they started to use the club facilities to plan and organise a trip.

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PROGRAMME COORDINATOR'S REPORT

using the Key Fund. However, several weeks into the project, the group disbanded for various reasons (work, college etc) and never quite finished. Detached sessions were also carried out during the Christmas and New Year periods in the SW3 and SW10 areas.

U18s Football

Unfortunately, we received no funding for this project for this year and so, it had to be cancelled. However, most of the young men involved kept up training at the KICKZ project and at Chelsea Youth Club through a process of referral.

Girls' Group

After the successful 'We Are Photogirls' project, the young women's work was displayed at the prestigious Saatchi Gallery in Chelsea to an excellent review. However, the lead worker on the project has since moved to another location within the borough, meaning that the exhibition was the final piece of work from this excellent group.

Information, Advice and Guidance (IAG)

IAG at Chelsea Youth Club, Earl's Court Youth Club, the Chelsea and Westminster Hospital School and the hostels was provided by our personal advisor Sharon Cornwall. We also had a personal advisor attend our Thursday night senior sessions on a fortnightly basis.

Umbrella Group (LGBTQQI (Lesbian, Gay, Bi-sexual, Trans-gender, Questioning, Queer or Inter-sexed))

The group had a steady and regular attendance of a small group of young people still based at Wiltshire Close on a Tuesday night.

continue the existing programmes as seamlessly as possible given the restructuring and changes that have taken place.

David Williams

Centre Coordinator

Chelsea Youth Club (incorporating the activities of the Chelsea Estates Youth Club)

January to March 2012

As already mentioned, the Chelsea Estates Youth Project ceased to carry on activities in December (except for the purposes of winding up its operations). Its existing activities were merged with the activities of the Chelsea Youth Club. The aim of the staff has been to

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INDEPENDENT REVIEWER'S REPORT

Independent reviewer's report to the Members of Chelsea Estates Youth Project

I report on the accounts of the Trust for the year ended 31 March 2012, which are set out on pages 10 to 16

Respective responsibilities of directors and examiner

The charity's directors are responsible for the preparation of the accounts. The charity's directors consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiners' report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as directors concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiners' statement

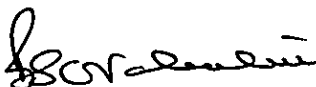
In connection with my examination, no matter has come to my attention.

a) which gives me reasonable cause to believe that in any material respects, the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006, and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met or,

b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



N. Colaço F.C.A.

BSG Valentine

Chartered Accountant

Lynton House

7 - 12 Tavistock Square

London WC1H 9BQ

26 October 2012

CHELSEA ESTATES YOUTH PROJECT

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 March 2012

	Notes	2012	2011 £
INCOMING RESOURCES			
<i>Incoming resources from generated funds</i>			
Council funding	2	111,753	120,639
Charitable donations	2	12,101	8,760
Interest income		5	14
Payment from LB Camden		1,797	-
Other		40	-
TOTAL INCOMING RESOURCES		125,696	129,413
RESOURCES EXPENDED			
<i>Costs of generating funds</i>			
Hosted staff costs		(105,550)	(100,000)
Projects and events	3	(3,225)	(15,427)
Premises costs (incl asset depreciation)	4	(6,819)	(9,265)
Administrative expenses	5	(3,907)	(4,381)
Project costs written back		(5,183)	-
Assets written off		(1,012)	-
TOTAL RESOURCES EXPENDED		(125,696)	(129,073)
NET INCOMING RESOURCES FOR THE YEAR		-	340
Total funds carried forward		5,511	5,171
TOTAL FUNDS CARRIED FORWARD		5,511	5,511

The notes on pages 12 to 15 form part of the financial statements

CHELSEA ESTATES YOUTH PROJECT

BALANCE SHEET

As at 31 March 2012


	Notes	2012	2011 £
FIXED ASSETS			
Tangible fixed assets	6	-	2,931
CURRENT ASSETS			
Debtors	7	-	1,340
Prepayments		-	3,604
Cash at bank and in hand		6,261	6,487
TOTAL CURRENT ASSETS		6,261	11,431
CURRENT LIABILITIES			
Creditors		-	(8,101)
Accruals		750	(750)
TOTAL CURRENT LIABILITIES		750	(8,851)
NET ASSETS		5,511	5,511
Represented by:			
UNRESTRICTED FUNDS		5,511	5,511

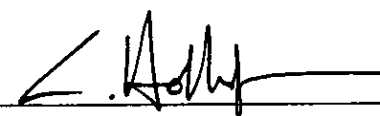
These accounts have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

For the financial year ended 31 March 2012 the company was entitled to exemption from audit under section 477 of the Companies Act 2006, and no notice has been deposited under section 476

The directors acknowledge their responsibilities for ensuring that the company keeps accounting records which comply with s 386 and for preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial period and of its profit or loss for the financial period in accordance with the requirements of section 394 and 395 and which otherwise comply the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the company

Signed on behalf of the board of directors


 Deacon Claire Gill
 26 October 2012


 Rev Charleen Hollington
 26 October 2012

Company registration number 6852161 The notes on pages 12 to 15 form part of the financial statements.

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NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31 March 2012

1. Accounting policies

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Accounting and Reporting by Charities Statement of Recommended Practice ("SORP"), published in March 2005 (revised 2008). The particular accounting policies adopted are described below.

Accounting convention

The financial statements are prepared under the historical cost convention as modified by the inclusion of investments at market value.

Charitable income

All charitable income is accounted for in the statement of financial activity when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Sources of charitable income include grants and other funding from the Royal Borough of Kensington and Chelsea ("RBKC"), charitable donations from local churches and business in the surrounding communities, and donations in kind.

Donations in kind have been included at the lower of their value to the charity and their estimated open market value. No amount has been included for services donated by volunteers.

Expenditure

All expenditure is accounted for on an accruals basis and allocated to the appropriate heading in the accounts.

Hosted staff costs represent the proportion of the RBKC grant secured under the Voluntary and Community Sector Commissioning Programme that has been retained by the council for the payment of seconded staff salary costs. The charity does not directly employ any staff.

Projects and events costs include all expenditure directly linked to the activities of the respective projects and/or the costs associated with particular identifiable events.

Premises costs comprise the rental expense (and all other associated costs) incurred by the charity in respect of the weekly sessions.

All VAT has been included as part of the cost to which it relates.

Leases

Operating lease rentals are charged to income in equal annual amounts over the lease term.

Investment income

Investment income is accounted for in the period in which the charity is entitled to receipt.

Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation and provision for any impairment. Depreciation is provided on the cost of the assets so as to write off the cost over their useful economic lives on a straight line basis. The annual rates of depreciation are as follows:

Fixtures & fittings:	20% per annum
Office equipment:	33% per annum

CHELSEA ESTATES YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS (continued)

2. Charitable income

	2012	2011 £
<i>Council funding</i>		
RBKC grant	110,752	105,395
Youth Opportunity Fund	1,001	5,000
Youth Capital Fund	-	4,244
Positive Choice Fund	-	3,000
Adult Learning	-	3,000
	<u>111,753</u>	<u>120,639</u>
<i>Charitable donations</i>		
Christ Church Fellowship	-	-
Waitrose Partnership	-	-
Trustees of the Hall of Remembrance	-	5,000
The Feathers Association	3,000	2,200
Key Fund	-	1,500
Donations from individuals	9,101	60
	<u>12,101</u>	<u>8,760</u>
	<u>123,854</u>	<u>129,399</u>

3. Projects and events

	2012 £	2011 £
<i>Projects</i>		
Girls group	1,156	1,041
Studio workshop	-	3,829
Junior club	235	228
Junior football	-	3,615
Umbrella group	268	470
Outreach / streetwork	-	595
Summer programme	550	
Barbering workshop	400	
	<u>2,609</u>	<u>9,778</u>
<i>Events</i>		
One-off events	-	5,603
Sundry projects and events related costs incl transport	616	46
	<u>3,225</u>	<u>15,427</u>

CHELSEA ESTATES YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS (continued)

4. Premises costs

	2012	2011
	£	£
Security systems	294	3,904
Communications & IT	964	785
Depreciation	1,919	1,919
Cleaning	3,189	2,474
Sundry premises costs		183
TV licence	146	
Maintenance	307	
	<u>6,819</u>	<u>9,265</u>

5. Administrative expenses

	2012	2011
	£	£
Insurance	1,747	1,292
Independent review	720	162
Printing, postage and stationery	345	475
Sundry administrative expenses	195	2,151
Staff training		301
Petty cash	900	
	<u>3,907</u>	<u>4,381</u>

6. Tangible fixed assets

	Office equipment £	Fixtures & fittings £	Total £
<i>Cost</i>			
Opening balance	12,273	355	12,628
Disposals	(12,273)	(355)	(12,628)
Balance as at 31 March 2012	<u>-</u>	<u>-</u>	<u>-</u>
<i>Accumulated depreciation</i>			
Opening balance	(9,549)	(148)	(9,697)
Charge for the period	(1,848)	(71)	(1,919)
Disposals	11,397	219	11,616
Balance as at 31 March 2012	<u>-</u>	<u>-</u>	<u>-</u>
Net book value as at 31 March 2012	<u>-</u>	<u>-</u>	<u>-</u>
Net book value as at 31 March 2011	<u>2,724</u>	<u>207</u>	<u>2,931</u>

CHELSEA ESTATES YOUTH PROJECT
NOTES TO THE FINANCIAL STATEMENTS (continued)

7. Debtors

	2012	2011
	£	£
Youth Opportunity Fund	-	-
Youth Capital Fund	-	-
Play Service	-	600
Chelsea Estates Youth Group	-	
Camden Detached Youth Project	-	740
	<hr/>	<hr/>
		1,340
	<hr/>	<hr/>

8. Members' liabilities

The company is a limited liability company. The liability of each member is limited to not more than £10