

Ogroshor Bengali Women's Group

Financial Report from 1st. March 2009 to 30th November 2009

Amending

Restricted Funds

<u>Income</u>		<u>Expenditure</u>	
LSC Community Grant	12,000 00	Staff Costs	4,171 80
Migration Fund	20,000 00	Room Hire	133 55
Total	<u>32,000 00</u>		<u>4,305 35</u>
Total Restricted Funds as at 30/11/09	27,694 65		

Unrestricted Funds

Bank

<u>Income</u>		<u>Expenditure</u>	
Student Placement	2,600 00	Insurance	416 90
Donations	50 00	Petty Cash	410 00
Bank Interest	4 63	Training	90 00
Training PHA	157 50		
Petty cash	100 00		
Total	<u>2,912 13</u>		<u>916 90</u>
Total of Unrestricted Funds as at 30/11/09	1,995.23		

Petty Cash

<u>Income</u>		<u>Expenditure</u>	
From Bank	410 00	Activities	157 52
Donation	22 00	Refreshments	36 62
Aerobics	43 79	Hardship fund	97 50
		Stationary	30 28
		Sundries	14 31
		Staff Expenses	14 30
		To Bank	100 00
Total	<u>475 79</u>		<u>450 53</u>
Total Petty Cash held at 30/11/09	25 26		
Total Funds Held as at 30/11/09	29,715 14		

These figures represent the first period of operation of the Group as an independent organisation so there are no figures available for comparison with previous years. The period of operation commenced on 1st March 2009 and ended on 30th November 2009.

Staff Expenses these were paid from Petty Cash it is recommended that these expenses will be paid through the bank account by cheques. The staff will be required to complete expenses claim forms which will be processed once a month. These expenses can be taken from the restricted funds.

It is recommended that a weekly record is kept of any monies collected on a regular basis for an activity for example Aerobics class. This money can then be transferred into the petty cash.

The treasurer will open a savings account as a contingency fund to cover any unforeseeable costs.

For the year ending 30/11/09 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

The accounts have been delivered in accordance with the provisions applicable to companies subject to small companies regime.

Signed

P. Moran *Fatima Khatun*

Pat Moran

Company Secretary Fatima Khatun Director

THURSDAY



A22 02/09/2010 495
COMPANIES HOUSE