

**ABBREVIATED UNAUDITED ACCOUNTS FOR THE YEAR ENDED 31 MAY 2013**

**FOR**

**J CLARKE SERVICES LIMITED**

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FOR THE YEAR ENDED 31 MAY 2013**

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**J CLARKE SERVICES LIMITED**

**COMPANY INFORMATION  
FOR THE YEAR ENDED 31 MAY 2013**

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**DIRECTOR:** Mrs J Clarke

**SECRETARY:** R Clarke

**REGISTERED OFFICE:** 2 Lake End Court  
Taplow Road  
Taplow  
Maidenhead  
Berkshire  
SL6 0JQ

**REGISTERED NUMBER:** 06583205

**ACCOUNTANTS:** Stiles & Company  
2 Lake End Court  
Taplow  
Maidenhead  
Berkshire  
SL6 0JQ

**CHARTERED ACCOUNTANTS' REPORT TO THE DIRECTOR  
ON THE UNAUDITED FINANCIAL STATEMENTS OF  
J CLARKE SERVICES LIMITED**

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**The following reproduces the text of the report prepared for the director in respect of the company's annual unaudited financial statements, from which the unaudited abbreviated accounts (set out on pages three to four) have been prepared.**

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of J Clarke Services Limited for the year ended 31 May 2013 which comprise the Profit and Loss Account, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given us.

As a practising member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at [icaew.com/membershandbook](http://icaew.com/membershandbook).

This report is made solely to the director of J Clarke Services Limited in accordance with our terms of engagement. Our work has been undertaken solely to prepare for your approval the financial statements of J Clarke Services Limited and state those matters that we have agreed to state to the director of J Clarke Services Limited in this report in accordance with AAF 2/10 as detailed at [icaew.com/compilation](http://icaew.com/compilation). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and its director for our work or for this report.

It is your duty to ensure that J Clarke Services Limited has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and profit of J Clarke Services Limited. You consider that J Clarke Services Limited is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the financial statements of J Clarke Services Limited. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

Stiles & Company  
2 Lake End Court  
Taplow  
Maidenhead  
Berkshire  
SL6 0JQ

Date: .....

**ABBREVIATED BALANCE SHEET**

**31 MAY 2013**

	Notes	31.5.13 £	31.5.12 £
<b>CURRENT ASSETS</b>			
Debtors		671	1,239
Cash at bank		<u>4,023</u>	<u>542</u>
		4,694	1,781
<b>CREDITORS</b>			
Amounts falling due within one year		<u>4,423</u>	<u>1,765</u>
<b>NET CURRENT ASSETS</b>		<u>271</u>	<u>16</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>271</u>	<u>16</u>
<b>CAPITAL AND RESERVES</b>			
Called up share capital	2	100	100
Profit and loss account		<u>171</u>	<u>(84)</u>
<b>SHAREHOLDERS' FUNDS</b>		<u>271</u>	<u>16</u>

The company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 May 2013.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 May 2013 in accordance with Section 476 of the Companies Act 2006.

The director acknowledges her responsibilities for:

- (a) ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.
- (b)

The abbreviated accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved by the director on 18 February 2014 and were signed by:

Mrs J Clarke - Director

**NOTES TO THE ABBREVIATED ACCOUNTS  
FOR THE YEAR ENDED 31 MAY 2013**

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**1. ACCOUNTING POLICIES**

**Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

**Turnover**

Turnover represents net invoiced sales of services, excluding value added tax.

**Deferred tax**

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

**2. CALLED UP SHARE CAPITAL**

Allotted, issued and fully paid:

Number:	Class:	Nominal value:	31.5.13 £	31.5.12 £
100	Ordinary shares	£1.00	<u>100</u>	<u>100</u>

**3. DIRECTOR'S ADVANCES, CREDITS AND GUARANTEES**

The following advances and credits to a director subsisted during the years ended 31 May 2013 and 31 May 2012:

	31.5.13 £	31.5.12 £
<b>Mrs J Clarke</b>		
Balance outstanding at start of year	1,239	(263)
Amounts advanced	13,811	5,002
Amounts repaid	(16,282)	(3,500)
Balance outstanding at end of year	<u>(1,232)</u>	<u>1,239</u>

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.