

THE VOICE PROJECT LIMITED

**ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2016**



REGISTERED IN ENGLAND AND WALES

COMPANY NO. 06571713

THE VOICE PROJECT LIMITED

COMPANY NUMBER	06571713 (ENGLAND AND WALES)
MANAGEMENT COMMITTEE	J.P. BAKER S.E. CROOSE
SECRETARY	S.E. CROOSE
REGISTERED OFFICE	86 GLADSTONE STREET NORWICH NORFOLK NR2 3BJ
REGISTERED CHARITY NUMBER	1127925
REPORTING ACCOUNTANT	G H TEBBLE ACCOUNTING & BOOKKEEPING 39 PATRICIA AVENUE HORSTEAD NORFOLK NR12 7EW

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE VOICE PROJECT LIMITED

I report on the accounts of the company for the year ended 31st March 2016, which are set out on pages 1 to 5.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43 (2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:-

- examine the accounts under section 43 of the 1993 Act; to follow the procedures laid down in the general Directions given by the Charity Commission
- under section 43 (7)(b) of the 1993 Act; and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the statement of Recommended Practice: Accounting and Reporting by Charitieshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

GREG TEBBLE
39 PATRICIA AVENUE
HORSTEAD
NORFOLK
NR12 7EW

THE VOICE PROJECT LIMITED

REPORT OF THE DIRECTORS

The Directors present their annual report and accounts for the year ended 31st March 2016

**PRINCIPAL
ACTIVITY**

The principal activity of the company is to advance the education of the public in the arts and to promote health through involvement in health activity.

DIRECTORS

The Directors who served during the year were:-

J.P. Baker
S.E. Croose

STATUS

The company is limited by guarantee and does not have a share capital.
The company is a registered charity.

In preparing the above report, the Directors have taken advantage of special exemptions applicable to small companies.

SIGNED ON BEHALF OF THE BOARD
OF DIRECTORS:



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S.E. CROOSE
DIRECTOR

Approved by the Board: 16/11 / 2016

THE VOICE PROJECT LIMITED

Balance Sheet - 31st March 2016

	Notes	2016	2015
Fixed Assets			
Tangible Assets	2	0	0
Current Assets			
Debtors		9,046	970
Cash at Bank and in Hand		2,731	32,700
		<hr/>	<hr/>
		11,777	33,670
		<hr/>	<hr/>
Creditors: Amounts falling due within one year			
Creditors	6	100	23,705
		<hr/>	<hr/>
Net Current Assets		11,677	9,965
		<hr/>	<hr/>
Net Assets		£ 11,677	£ 9,965
		<hr/>	<hr/>
Financed by:-			
Profit and Loss Account	10	£ 11,677	£9,965
		<hr/>	<hr/>

For the year ending 31st March 2016 the company was entitled to an exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' Responsibilities:

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The Directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Signed on behalf of the
Board of Directors:



S.E. Croose
Director

Approved by the Board: 16/11/2016

The Notes on pages 3 to 5 form part of these Accounts

THE VOICE PROJECT LIMITED

Statement of Financial Activities for the year ended 31st March 2016

	Notes	2015/16		2014/15
		Unrestricted Funds	Restricted Funds	Total Funds
Income and Expenditure				
Incoming Resources				
Event Income		53,324	-	53,324
Grant and Sponsorships	1d	30,987	-	30,987
Workshops, Commission and Other		-	-	-
Total Incoming Resources		84,311	-	84,311
Resources Used				
Direct Charitable Expenditure		-	-	-
		-	-	-
Other Expenditure				
Administration and Management	3	82,599	-	82,599
Depreciation	2	-	-	-
		82,599	-	82,599
Total Resources Used		82,599	-	82,599
Net Incoming Resources		1,712	-	1,712
				(4,846)
Balances brought forward as at 1 st April 2015				
		9,965	-	9,965
Balances carried forward as at 31 st March 2016				
		£ 11,677	£ -	£ 11,677
				£ 9,965

The Notes on pages 3 to 5 form part of these Accounts

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2016

1. Accounting Policies

(a) Basis of Accounting

The accounts have been prepared under the historical cost accounting convention and in accordance with the Financial Reporting Standard for Smaller Entities and incorporate the results of the principal activity which is described in the Directors' Report and which is continuing.

(b) Cash Flow

The accounts do not include a cash flow statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under Financial Reporting Standard 1 "Cash Flow Statements".

(c) Depreciation

Depreciation is calculated to write down the cost of all tangible fixed assets, over their estimated useful lives at the following annual rate:-

Office Equipment	25% reducing balance
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(d) Grants and Sponsorships

Grants and Sponsorships are credited to the Profit and Loss account in accordance with the accruals concept.

(e) Unrestricted Funds

These are funds available to the charity for its general purposes, and use of such funds remains at the discretion of the charity's management committee.

(f) Restricted Funds

These are funds subject to the conditions proposed by the donor or by the specific terms of the appeal under which the funds are realised.

2. Tangible Assets

	Office Equipment	Total
Cost - 01.04.13	1,711	1,711
Additions	-	-
	<hr/>	<hr/>
Cost - 31.03.16	1,711	1,711
	<hr/>	<hr/>
Depreciation - 01.04.15	1,711	1,711
Charge in the year	0	0
	<hr/>	<hr/>
Depreciation - 31.03.16	1,711	1,711
	<hr/>	<hr/>
Net Book Value - 31.03.16	-	-

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2016

3. Administration and Management

	2016	2015
Room and Venue Hire	4,918	4,761
Coordinator and Administrator Fees	9,984	6,144
Bookkeeping & Accounting Fees	1,800	1,800
Organisational Development	13,080	14,300
Artist Fees and Casual Labour	44,716	50,931
Insurance	507	553
IT Support	-	-
Travelling, Accommodation and Subsistence	2,852	1,689
Marketing & Promotion	3,047	2,213
Catering	1,224	167
Stationery, Postage and Office Consumables	456	449
Bank Charges	-	-
Accountancy Fees	-	-
Annual Return Fee	15	15
	<hr/>	<hr/>
	£ 82,599	£ 83,022
	<hr/>	<hr/>

4. Surplus on Ordinary Activities is stated after Charging:-

	2016 £	2015 £
Depreciation - Owned Assets	-	-
Directors' Remuneration	-	-
	<hr/>	<hr/>

5. Taxation

The company is a registered charity and is not subject to Corporation Tax.

6. Creditors

	Due within one year	
	2016	2015
Other Creditors and Accruals	£ 100	£ 23,705
	<hr/>	<hr/>

7. Contingent Liabilities

There were no Contingent Liabilities

8. Capital Commitments

At the end of the financial period the Directors have neither contracted for nor authorised the commitment of any capital expenditure.

THE VOICE PROJECT LIMITED

Notes to the Accounts for the year ended 31st March 2016

9. Company Status

The company is limited by guarantee and does not have a share capital.

10. Profit and Loss Account

	Unrestricted Funds	Restricted Funds	Total 2016	Total 2015
Balance at 1 st April 2015	9,965	-	9,965	14,811
Surplus for the year	1,712	-	1,712	(4,846)
	<hr/>	<hr/>	<hr/>	<hr/>
Balance at 31 st March 2016	£ 11,677	-	£ 11,677	£ 9,965
	<hr/>	<hr/>	<hr/>	<hr/>

11. Analysis of Net Assets Between Funds

	Unrestricted Funds	Restricted Funds	Total
Tangible Fixed Assets	-	-	-
Net Current Assets	11,677	-	9,965
	<hr/>	<hr/>	<hr/>
Net Assets as at 31 st March 2016	£ 11,677	£ -	£ 9,965
	<hr/>	<hr/>	<hr/>