

WU07

Notice of progress report in a winding-up by the court



Companies House

THURSDAY



A97XXMCZ

A10

25/06/2020

#191

COMPANIES HOUSE

1 Company details

Company number 06414109
Company name in full A & M London Developments Limited

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Paul
Surname Atkinson

3 Liquidator's address

Building name/number FRP Advisory Trading Limited, Jupiter House
Street Warley Hill Business Park
The Drive
Post town Brentwood
County/Region Essex
Postcode CM13 3BE
Country

4 Liquidator's name ①

Full forename(s) Andrew
Surname Andronikou

① Other liquidator
Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number Quantuma LLP, High Holborn House
Street 52-54 High Holborn
Post town
County/Region London
Postcode WC1V 6RL
Country

② Other liquidator
Use this section to tell us about
another liquidator.

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6 Period of progress report

From date	^d 0	^d 1	^m 0	^m 5	^y 2	^y 0	^y 1	^y 9
To date	^d 3	^d 0	^m 0	^m 4	^y 2	^y 0	^y 2	^y 0

7 Progress report

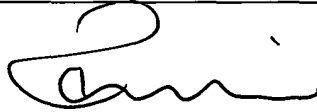
☒ The progress report is attached

8 Sign and date

Liquidator's signature

Signature

X



X

Signature date

^d 2	^d 4	^m 0	^m 6	^y 2	^y 0	^y 2	^y 0
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WU07

Notice of progress report in a winding-up by the court

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Anna Furie									
Company name	FRP Advisory Trading Limited									
Address	Jupiter House, Warley Hill Business Park									
	The Drive									
Post town	Brentwood									
County/Region	Essex									
Postcode	C	M	1	3		3	B	E		
Country										
DX										
Telephone	01277 503342									

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

A & M London Developments Limited (In Liquidation) ("THE COMPANY")

The Liquidators' Progress Report for the period 01/05/2019 – 30/04/2020
pursuant to section 104A of the Insolvency Act 1986 and the Insolvency
(England and Wales) Rules 2016

24 June 2020

Contents and abbreviations

FRP

Section	Content
1.	Progress of the liquidation
2.	Estimated outcome for the creditors
3.	Liquidators' remuneration, disbursements and expenses
Appendix	Content
A.	Statutory information about the Company and the liquidation
B.	Liquidators' Receipts & Payments Account for the both the Period and cumulatively
C.	A Schedule of Work
D.	Statement of Expenses incurred in the Period

In respect of the Decision Procedure I also enclose the following: -

- An Estimated Outcome Statement;
- Form R14.4 - Proof of Debt form (*for completion and return if you have not already submitted this to the Official Receiver*);
- Notice of decision by correspondence with voting form containing decisions to be considered (for completion and return);
- FRP disbursement policy.

The following abbreviations may be used in this report:

FRP	FRP Advisory Trading Limited
The Company	A & M London Developments Limited (In Liquidation)
The Liquidators	Paul Atkinson of FRP Advisory Trading Limited & Andrew Andronikou of Quantuma LLP
The Period	The reporting period 01/05/2019 – 30/04/2020
CVL	Creditors' Voluntary Liquidation
SIP	Statement of Insolvency Practice
QFCH	Qualifying floating charge holder
HMRC	HM Revenue & Customs
OR	Official Receiver's Office
WUC	Winding up by the Court

1. Progress of the liquidation

This report has been prepared from information available at the time of its preparation. Due to the global outbreak of Covid 19 and the UK's response to this, requiring working from home and necessarily a lack of access to physical files or other information, we should advise that we may not have all the information required to ensure this report is both complete and accurate. Where there are errors and/or omissions we will endeavour to correct these where possible in our next report to you.

Work undertaken during the Period and work yet to be completed

We attach at **Appendix C** a Schedule of Work undertaken during the Period together with a summary of work still to be completed.

Highlights include:

Properties

The Company was a property development Company that previously back in 2017 had been struck off the register and then restored to the register, less than 2 months later, on 16 August 2017.

The Company has historically owned a number of properties and in November 2017 LPA Receivers were appointed to deal with some of these properties.

The Company has been in Compulsory Liquidation with the OR appointed since October 2017.

I would advise that initial enquiries have been made in order to establish which properties the Company has owned and how these have been dealt with, either by the Company directly or by LPA Receivers.

Copies of the Company's bank statements have been obtained and reviewed, however, further enquires will need to be made in this regard.

Director's Loan Account

The OR originally advised that there was an overdrawn director's loan account, however, after a review of the last set of accounts, it appears that there was a misunderstanding in this regard as the accounts show the sum of £1,474,929 being due to the director from the Company.

The OR have advised that they cannot see evidence of this investment into the Company, so this will need to be reviewed.

Appointment of New Joint Liquidator

My investigations have been delayed because the director of the Company expressed concern that she, as a creditor, was not consulted prior to the appointment of Joint Liquidators.

In light of the above, a Decision Procedure was circulated to all creditors on 30 April 2020 inviting them to vote on the decision. I can confirm that on 25 May 2020, creditors approved the removal of Martin Weller of FRP Advisory Trading Limited as Joint Liquidator and the appointment of Andrew Andronikou of Quantuma LLP, as Martin Weller's replacement.

Receipts and payments account

Attached at **Appendix B** is a Receipts and Payments Account detailing both transactions for the Period and also cumulatively since our appointment as Liquidators.

Investigations

Part of our duties include carrying out proportionate investigations into what assets the Company has, including any potential claims that could be brought by the

1. Progress of the liquidation

FRP

Company or by us in our capacity as Liquidators against any party which could result in a benefit to the estate. We have reviewed the Company's books and records and accounting information, requested further information from the directors, and invited creditors to provide information on any concerns they have concerning the way in which the Company's business has been conducted.

Further details of the conduct of our investigations are set out in the Schedule of Work attached. We can confirm that because of the delays caused by the Official Receiver's misunderstanding in relation to the director's loan account and the replacement of Martin Weller as one of the Joint Liquidators, our review of the company's affairs in the period leading to the compulsory winding up order remain ongoing.

2. Estimated outcome for the creditors

FRP

The Estimated Outcome Statement has been prepared from the information provided by the company and may include additional information provided by the Official Receiver and other parties. The statement has been prepared utilising estimates of the value of the company's assets; estimated sums due to creditors and an estimate of remuneration, costs and expenses that may be incurred by the Liquidators in administering the bankruptcy estate. The assumptions included in the Schedule of Work details any assumptions made in compiling this estimate.

Outcome for secured creditors

I have written to all secured creditors whose charges appear as outstanding at Companies House, however, I am still awaiting responses to my correspondence. I require all responses to be received before I can advise on the outcome for secured creditors.

Preferential Creditors

There are no preferential creditors in this matter.

Unsecured creditors

We have received claims totalling £2,353,215.64 from unsecured creditors in these proceedings.

The Prescribed Part

In accordance with the Insolvency Act 1986, a certain amount of funds known as "the prescribed part" is an element of net realisations due to the floating charge holder which is made available for unsecured creditors (subject to the floating charge post-dating 15 September 2003). At the present time I am unable to advise the estimated net floating charge realisations, as the available assets are presently unknown. However, I shall report on the estimated prescribed part available, if so, in future correspondence with creditors.

3. Liquidators' remuneration, disbursements and expenses

Liquidators' remuneration

I presently do not hold a fee resolution; therefore, I enclose with this Report a Decision Procedure Voting Form, with which I request unsecured creditors consent to Liquidators' proposed fees.

It is proposed that the Liquidators' fees will be based on a percentage of gross assets realised, net of VAT, as follows:

- 100% of the first £20,000 realised;
- 20% of all gross realisations above £20,000.

The approval of my remuneration as a percentage of the value of the assets realised will give greater certainty to creditors over the sum to be charged, aligns the interests of the Joint Liquidators with creditors, reduces the administrative burden to provide detailed time recording information to creditors and represents a fair and reasonable reflection of the work it is anticipated will be undertaken by the Joint Liquidators.

The basis of the remuneration has not yet been approved by creditors, and the Joint Liquidators have accordingly not drawn any remuneration in this case.

Liquidators' disbursements

The Liquidators' disbursements are a recharge of actual costs incurred by them in dealing with this matter. Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP Advisory Trading Limited at the HMRC approved mileage rate prevailing at the time the mileage was incurred. Details of disbursements incurred during the Period are set out in **Appendix D**.

Expenses of the liquidation

An estimate of the Liquidators' expenses was set out in the information previously circulated to creditors. We attach at **Appendix D** a Statement of Expenses that have been incurred during the Period. It is currently expected that the expenses incurred or anticipated to be incurred are not likely to exceed the details provided prior to the determination of the basis of the Liquidators' remuneration.

Creditors have a right to request further information from the Liquidators and further have a right to challenge the Liquidators' remuneration and other expenses, which are first disclosed in this report, under the Insolvency (England and Wales) Rules. (For ease of reference these are the expenses incurred in the Period as set out in **Appendix D** only). Further details of these rights can be found in the Creditors' Guide to Fees which you can access using the following link <https://creditors.frpadvisor.com/info.aspx> and select the one for liquidation. Alternatively, a hard copy of the relevant guide will be sent to you on request. Please note there is a time limit for requesting information being 21 days following the receipt of this progress report. There is a time limit of 8 weeks following the receipt of this report for a Court application that the remuneration or expenses are excessive.

Appendix A

Statutory information about the Company and the liquidation

FRP

A & M LONDON DEVELOPMENTS LIMITED (IN LIQUIDATION)

COMPANY INFORMATION:

Other trading names: N/A
Date of incorporation: 31/10/2007
Company number: 06414109
Registered office: 66 Bourne Hill, London, N13 4LY
Previous registered office: N/A
Business address: N/A

LIQUIDATION DETAILS:

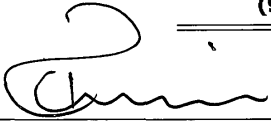
Liquidator(s): Paul Atkinson of FRP Advisory Trading Limited & Andrew Andronikou of Quantuma LLP
Address of Liquidator(s): FRP Advisory Trading Limited, Jupiter House, Warley Hill Business Park, The Drive, Brentwood, Essex, CM13 3BE
Quantuma LLP of High Holborn House, 52-54 High Holborn, London, WC1V 6RL
Date of appointment of Liquidator(s): 01/05/2019 & 25/05/2020
Court in which Liquidation proceedings were brought: The High Court of Justice
Court reference number: 005825

Appendix B

Liquidators' Receipts & Payments Account for the both the Period and cumulatively

FRP

**A & M London Developments Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments**

Statement of Affairs £	From 01/05/2019 To 30/04/2020 £	From 01/05/2019 To 30/04/2020 £
COST OF REALISATIONS		
O.R. Remuneration	5,000.00	5,000.00
Sec of State Fees	6,000.00	6,000.00
Petitioners Deposit	(1,600.00)	(1,600.00)
Bank Charges	88.00	88.00
	(9,488.00)	(9,488.00)
	(9,488.00)	(9,488.00)
REPRESENTED BY		
ISA Main A/C		(9,488.00)
		(9,488.00)
		
		Paul Atkinson Joint Liquidator

A & M London Developments Limited (IN LIQUIDATION)**Schedule of Work**

The table below sets out a detailed summary of the work undertaken by the office holder(s) during the reporting period together with an outline of work still to complete.

Where work undertaken results in the realisation of funds (from the sale of assets or recoveries from successful actions taken against third parties), there may be a financial benefit to creditors should there be sufficient funds available to make a distribution to one or more class of creditor. In this case work undertaken will include the scrutiny and agreement of creditor claims.

A proportion of the work undertaken by an Insolvency Practitioner is required by statute, including ensuring the appointment is valid, notifications of the appointment to third parties, regular reporting on the progress, notifying statutory bodies where required in relation to the conduct of the directors, complying with relevant legislation and regulatory matters. This may not have a direct financial benefit to creditors but is substantially there to protect creditors and other stakeholders and ensuring they are kept informed of developments.

Note	Category		Proposed Fee Basis
1	ADMINISTRATION AND PLANNING Work undertaken during the reporting period	ADMINISTRATION AND PLANNING Future work to be undertaken	
	<i>Regulatory Requirements</i>		
	Completion of money laundering risk assessment procedures and Know Your Client checks in accordance with the Money Laundering Regulations.		
	Completion of take on procedures which include consideration of professional and ethical matters and other legislation such as the Bribery Act, Data Protection Act.		
	In addition to the above take on procedures to consider if there are any other case specific matters be aware of prior to or on appointment, for example health and safety; environmental concerns; particular licences or		

A & M London Developments Limited (IN LIQUIDATION)**Schedule of Work**

	<p>registrations; tax position; social media; profile of the client or its stakeholders.</p> <p>Ascertaining the online presence of the insolvent and taking appropriate measures to control or close it as required.</p>		
	Case Management Requirements		
	<p>Determine case strategy and to document this.</p> <p>Setting up and administering insolvent estate bank accounts throughout the duration of the case</p> <p>Compiling a forecast of the work that has been or is anticipated will be undertaken throughout the duration of the case, circulating this to creditors together with other such documentation as required to enable the relevant approving creditors to assess and vote on the fee bases proposed.</p>		
2	ASSET REALISATION Work undertaken during the reporting period	ASSET REALISATION Future work to be undertaken	
	<p>One of the main purposes of an insolvency process is to realise the insolvency assets and to ensure a fair distribution of the proceeds to the creditors in the correct order of priority as set out by legislation.</p> <p>Insurance will be arranged by the IP to ensure available assets are protected until such time as they are realised.</p>		

A & M London Developments Limited (IN LIQUIDATION)

Schedule of Work

3	CREDITORS Work undertaken during the reporting period Update IPS system with creditor information and claims received.	CREDITORS Future work to be undertaken Unsecured creditors: If sufficient funds are available to make a distribution to the unsecured creditors the office holder will write to all known creditors to notify of the possibility of a distribution and requested submission of claims. To date the IP is aware of 1 potential creditor according to the information currently available. As required the office holder will advertise for claims and adjudicate on them if there are sufficient funds to make a distribution, either agreeing or rejecting, in full or in part. There is a statutory time limit to enable creditors whose claims have been rejected to appeal, once this time limit has passed the office holder will make a distribution to creditors. HMRC claims: Liaising with HMRC to establish their claim and seeking tax advice to minimise claims and maximise returns to creditors where appropriate.	
4	INVESTIGATIONS Work undertaken during the reporting period An IP has a duty to review the books and records and other information available to identify the assets that may be available to realise for the benefit of the insolvency estate. Complete Companies House searches to identify current and previous directors.	INVESTIGATIONS Future work to be undertaken No Accounts have been filed since 30 November 2015 and the company had Receivers appointed in 2017. Banks and former accountants to be contacted for copy records.	

A & M London Developments Limited (IN LIQUIDATION)**Schedule of Work**

	<p>Review last set of Company's accounts to identify Company assets.</p> <p>Complete full review of Company bank statements.</p> <p>Write to numerous third parties to obtain evidence required to further investigations.</p>	<p>See above – ongoing and full review of property transactions at Land Registry to be undertaken.</p> <p>See above – ongoing</p> <p>See above – ongoing and interview of director as necessary.</p>	
5	STATUTORY COMPLIANCE AND REPORTING Work undertaken during the reporting period	STATUTORY COMPLIANCE AND REPORTING Future work to be undertaken	
	<p>To obtain the appropriate bond for the assets within the Liquidation estate.</p> <p>Investigations as to whether any pension schedules exist and staging dates for auto-enrolment and take appropriate action to notify all relevant parties and appoint independent trustees if required.</p> <p>Initial correspondence with company directors with regards to the completion of director questionnaires</p>	<p>To continue to provide statutory reports to various stakeholders at regular intervals and manage any queries arising therefrom. Copies of these reports are required to be filed with the Registrar of Companies.</p> <p>To place legal advertisements as required by statute which may include formal meetings of creditors and notices to submit claims</p> <p>Dealing with post appointment VAT and or other tax returns as required.</p> <p>To deal with the statutory requirements in order to bring the case to a close and for the office holders(s) to obtain their release from office; this includes preparing final reports for stakeholders, convening final meetings, statutory advertising and filing the relevant documentation.</p>	

A & M London Developments Limited (IN LIQUIDATION)

Schedule of Work

6	LEGAL AND LITIGATION Work undertaken during the reporting period	LEGAL AND LITIGATION Future work to be undertaken	
	No Legal work was undertaken during the period.	No Future legal work is anticipated.	
	100% of 1st £20,000 realised (net of VAT)		£20,000
	20% of all gross realisations above £20,000 (net of VAT)		£TBC
	TOTAL ESTIMATED FEES	TOTAL ESTIMATED FEES	£TBC

A & M London Developments Limited (In Liquidation)
Statement of expenses for the period ended
30 April 2020

Expenses	Period to 30 April 2020 £
Official Receiver's Fees	5,000
Bonding	20
Land Registry Fees	18
Companies House Fees	5
Statutory Advertising	72
Bank Charges	88
Secretary of State Fees	6,000
VAT	23
Total	11,226

A & M London Developments Limited
(In Liquidation)
Joint Liquidators' Estimated Outcome Statement
To 23/06/2020

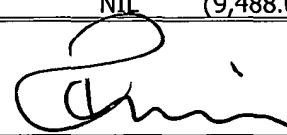
Statement of Affairs £		Realised / Paid	Projected	Total £
	ASSET REALISATIONS			
1.00	Investigations - Unknown	NIL	1.00	1.00
		NIL	1.00	1.00
	COST OF REALISATIONS			
	O.R. Remuneration	5,000.00	NIL	5,000.00
(44.00)	DTI Cheque Fees	NIL	44.00	44.00
	Sec of State Fees	6,000.00	NIL	6,000.00
	Petitioners Deposit	(1,600.00)	NIL	(1,600.00)
(2,270.00)	Petitioners Costs	NIL	2,270.00	2,270.00
(20,000.00)	Joint Liquidators' Remuneration	NIL	20,000.00	20,000.00
(300.00)	Joint Liquidators' Disbursements	NIL	300.00	300.00
(4,060.00)	VAT Irrecoverable	NIL	4,060.00	4,060.00
(220.00)	Bank Charges	88.00	220.00	308.00
		(9,488.00)	(26,894.00)	(36,382.00)
	UNSECURED CREDITORS			
(2,353,215.64)	Unsecured Creditors	NIL	2,353,215.64	2,353,215.64
		NIL	(2,353,215.64)	(2,353,215.64)
<u>(2,380,108.64)</u>	(Shortfall) / Surplus to Creditors	<u>(9,488.00)</u>	<u>(2,380,108.64)</u>	<u>(2,389,596.64)</u>

REPRESENTED BY

ISA Main A/C

(9,488.00) NIL (9,488.00)

(9,488.00) NIL (9,488.00)



Paul Atkinson
Joint Liquidator

Rule 14.4**PROOF OF DEBT - GENERAL FORM**

A & M London Developments Limited		
Relevant Date: 25 September 2017		
1.	Name of Creditor (If a company please also give company registration number)	
2.	Address of Creditor for correspondence	
3.	Email address	
4.	Total amount of claim, (including any Value Added Tax) as at the relevant date, less any payments received after the relevant date, trade and other usual discounts and any other amounts to be set off.	
5.	If amount in 4 above includes outstanding uncapitalised interest please state amount	£ /not applicable
6.	Particulars of how and when debt incurred (If you need more space append a continuation sheet to this form)	
7.	Particulars of any security held, the value of the security, and the date it was given.	
8.	Particulars of any reservation of title claimed in respect of goods supplied to which the claim relates.	
9.	Details of any document by which the debt can be substantiated [Note there is no need to attach these now but the office holder may call for any document or evidence to substantiate the whole or any part of a claim]	

This document must be signed:	
Name in capital letters	
Address	
Email Address	
Signature	
For and on behalf of	
Relationship or authority to sign (eg director/accountant/member)	
If signing on behalf of a body corporate please indicate if you are the sole member	YES/NO
Date	

In the matter of the Insolvency Act 1986

Rules 18.16, 18.20 and 15.8 of the Insolvency (England and Wales) Rules 2016

REGISTERED NAME: A & M LONDON DEVELOPMENTS LIMITED (IN LIQUIDATION)

REGISTERED NUMBER: 06414109

NOTICE OF DECISION PROCEDURE BY CORRESPONDENCE AND VOTING FORM

Details of the decision(s) to be made is set out in the voting form attached for completion. A summary of the decisions is set out here.	<ol style="list-style-type: none">1. Approval of the basis of the liquidators' remuneration2. Approval of the basis of the liquidators' disbursements3. That a creditors' committee is not established.
Description of the decision procedure and arrangements to vote on the decision	<p>The decision procedure to be used in this instance is "correspondence" in accordance with the Insolvency Rules.</p> <p>In order for a creditor's vote to be counted, the voting form should be completed and delivered, together with a proof of their claim (unless already submitted), to the convener on or before the Decision Date detailed below.</p> <p>A creditor whose debt is treated as a small debt in accordance with the Insolvency Rules must still deliver a proof if they wish to vote.</p> <p>Any creditor who has opted out from receiving notices may nevertheless vote if the creditor provides a proof by the decision date.</p> <p>If a liquidation committee is established, the creditors' votes on the decisions will be disregarded and the committee will be asked to vote on the decisions under separate cover.</p>
Decision date	20 July 2020
Creditors/contributories right to request a physical meeting	<p>Creditors and contributories may make a written request to the office holder that the above decision(s) be made by a physical creditors' or contributories' meeting. The threshold required to enable a physical meeting to be convened is any of the following:</p> <ul style="list-style-type: none">• 10% in value of the creditors or contributories; or• 10% in number of the creditors or contributories; or• 10 creditors or contributories. <p>Such request must be made by the above within 5 business days from the date of delivery of this notice.</p>
Appeals against decisions	A creditor may appeal a decision of the convener or chair by application to Court within 21 days after the decision date

In the matter of the Insolvency Act 1986

Rules 18.16, 18.20 and 15.8 of the Insolvency (England and Wales) Rules 2016

REGISTERED NAME: A & M LONDON DEVELOPMENTS LIMITED (IN LIQUIDATION)

REGISTERED NUMBER: 06414109

NOTICE OF DECISION PROCEDURE BY CORRESPONDENCE AND VOTING FORM

Signed:  Date: 24 June 2020

Paul Atkinson FABRP MIPA

Joint Liquidator and Convenor of the decision procedure

Licensed in the United Kingdom by the Insolvency Practitioners Association and bound by the Insolvency Code of Ethics

Email address: Anna.Furie@frpadvisory.com

Address: FRP Advisory Trading Limited, Jupiter House, Warley Hill Business Park, The Drive, Brentwood, Essex, CM13 3BE

In the matter of the Insolvency Act 1986

Rules 18.16, 18.20 and 15.8 of the Insolvency (England and Wales) Rules 2016

REGISTERED NAME: A & M LONDON DEVELOPMENTS LIMITED (IN LIQUIDATION)

REGISTERED NUMBER: 06414109

NOTICE OF DECISION PROCEDURE BY CORRESPONDENCE AND VOTING FORM

VOTING FORM

APPROVAL OF THE BASIS OF THE LIQUIDATORS' REMUNERATION AND DISBURSEMENTS

In accordance with the Insolvency Rules, please complete and return this form to FRP Advisory Trading Limited, Jupiter House, Warley Hill Business Park, The Drive, Brentwood, Essex, CM13 3BE by 20 July 2020, the decision date, together with a proof of debt form if not already submitted in order for your vote to be counted on the following decisions.

1.	The Liquidators' fees plus VAT which will be drawn from funds available in the insolvency estate to be approved on the following basis(es): On a percentage of gross assets realised (not inclusive of VAT), as follows:- 100% of the first £20,000 realised; 20% of all gross realisations above £20,000.	*Agree/Disagree
2.	Mileage can be recharged at the HMRC approved mileage rate prevailing at the time the mileage was incurred.	*Agree/Disagree
3.	That a creditors' committee is not established Where you are in favour of the establishment of a committee you must provide the details of the person you wish to act as your representative on any committee that may be subsequently formed. Proposed Committee Representative (if applicable): Name: _____ E mail: _____ Tel no: _____	*Agree/Disagree

Signature:	
Name in capital letters	
Signature	

In the matter of the Insolvency Act 1986

Rules 18.16, 18.20 and 15.8 of the Insolvency (England and Wales) Rules 2016

REGISTERED NAME: A & M LONDON DEVELOPMENTS LIMITED (IN LIQUIDATION)

REGISTERED NUMBER: 06414109

NOTICE OF DECISION PROCEDURE BY CORRESPONDENCE AND VOTING FORM

For and on behalf of	
Relationship or authority to sign (eg director/accountant/member)	
If signing on behalf of a body corporate please indicate if you are the sole member	*YES/NO
A proof of claim <i>Please ensure this form is signed and a proof of debt form (if not already submitted) has been submitted in order for your vote to be counted</i>	*IS ATTACHED *HAS BEEN SUBMITTED PREVIOUSLY
Date	

*Delete as appropriate

FRP Advisory Trading Limited ("FRP")

DISBURSEMENT POLICY

Disbursements are expenses met by and reimbursed to an office holder in connection with an insolvency appointment.

There are two types of disbursements; direct disbursements (known as Category 1) and indirect disbursements (known as Category 2).

Category 1 disbursements:

These are payments to independent third parties where there is specific expenditure directly referable to the appointment in question, these include but are not limited to such items as case advertising, storage, bonding, searches, insurance.

Category 1 disbursements can be drawn without prior approval

Category 2 disbursements

These are expenses that are directly referable to the appointment in question but not to a payment to an independent third party. With the exception of mileage FRP do not charge category 2 disbursements.

Mileage payments made for expenses relating to the use of private vehicles for business travel, which is directly attributable to the insolvency estate, are paid by FRP at the HMRC approved mileage rate prevailing at the time the mileage was incurred, at the time of this report this is 45p per mile.

Category 2 disbursements require prior approval in the same manner as an office holder's remuneration.