



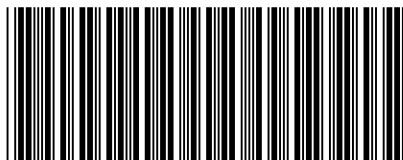
CERTIFICATE OF INCORPORATION OF A PRIVATE LIMITED COMPANY

Company No. 6353941

The Registrar of Companies for England and Wales hereby certifies that
ISLAMIC FORUM TRUST

is this day incorporated under the Companies Act 1985 as a private
company and that the company is limited.

Given at Companies House, Cardiff, the 28th August 2007



N0 6353941H



THE OFFICIAL SEAL OF THE
REGISTRAR OF COMPANIES



Companies House

— for the record —



Companies House

— for the record —

Electronic statement of compliance
with requirements on application
for registration of a company
pursuant to section 12(3A) of the
Companies Act 1985

Company number

6353941

Company name

ISLAMIC FORUM TRUST

I,

MUHAMMAD HABIBUR RAHMAN

of

122 SOUTH ESK ROAD
LONDON
E7 8HD

a

person named as a director of the company in the
statement delivered to the registrar of companies
under section 10(2) of the Companies Act 1985

make the following statement of compliance in pursuance of section
12(3A) of the Companies Act 1985

Statement:

I hereby state that all the requirements of the
Companies Act 1985 in respect of the registration of
the above company and of matters precedent and
incidental to it have been complied with.

Confirmation of electronic delivery of information

This statement of compliance was delivered to the registrar of companies
electronically and authenticated in accordance with the registrar's
direction under section 707B of the Companies Act 1985.

WARNING: The making of a false statement could result in liability to
criminal prosecution

30(5)(a)

Electronic declaration on application for the registration of a company exempt from the requirement to use the word "limited" or its Welsh equivalent

Company number	6353941
Company name	ISLAMIC FORUM TRUST
I,	MUHAMMAD RAHMAN
of	122 SOUTH ESK ROAD LONDON E7 8HD
a	person named as a director of the above named company in the statement delivered to the registrar of companies under section 10(2) of the Companies Act 1985

make the following statement of compliance in pursuance of section 30(5)(a) of the Companies Act 1985

Statement:	I do solemnly and sincerely declare that the company complies with the requirements of section 30(3) of the above act. And I make this solemn declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1835.
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Confirmation of electronic delivery of information

This statement of compliance was delivered to the registrar of companies electronically and authenticated in accordance with the registrar's direction under section 707B of the Companies Act 1985.

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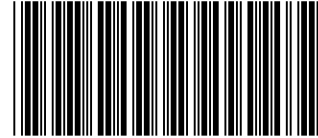
Companies House

— for the record —

10(ef)

**First directors and secretary and
intended situation
of registered office**

Received for filing in Electronic Format on the: **28/08/2007**



XKRMPSHS

*Company Name
in full:* **ISLAMIC FORUM TRUST**

*Proposed Registered
Office:* **SAUNDERS ROBERTS SOLICITORS
1 CROWN COURT YARD
BRIDGE STREET
EVESHAM
ENGLAND
WR11 4RY**

memorandum delivered by an agent for the subscriber(s): **Yes**

Agent's Name: **BOURSE COMPANY SERVICES DAMIAN
WARDINGLEY**

Agent's Address: **PEMBROKE HOUSE
7 BRUNSWICK SQUARE.
BRISTOL
ENGLAND
BS2 8PE**

Company Secretary

Name **DILOWAR HUSSAIN KHAN**

Address: **34 BULLEN HOUSE
COLLINGWOOD STREET
LONDON
E1 5DY**

Consented to Act: **Y** *Date authorised* **28/08/2007** *Authenticated:* **Y**

Director 1:

Name **MUHAMMAD HABIBUR RAHMAN**

Address: **122 SOUTH ESK ROAD
LONDON
E7 8HD**

Nationality: **BRITISH**

Business occupation: **ACADEMIC LEADER**

Date of birth: **25/01/1964**

Consented to Act: **Y** *Date authorised* **28/08/2007** *Authenticated:* **Y**

Director 2:

Name **DILOWAR HUSSAIN KHAN**

Address: **34 BULLEN HOUSE
COLLINGWOOD STREET
LONDON
E1 5DY**

Nationality: **BRITISH**

Business occupation: **EXECUTIVE DIRECTOR**

Date of birth: **11/01/1967**

Consented to Act: **Y** *Date authorised* **28/08/2007** *Authenticated:* **Y**

Director 3:

Name **AYUB KHAN**

Address: **68 ASTON STREET
LONDON
E14 7NQ**

Nationality: **BRITISH**

Business occupation: **INCOME MANAGER**

Date of birth: **25/01/1959**

Consented to Act: **Y** *Date authorised* **28/08/2007** *Authenticated:* **Y**

Authorisation

Authoriser Designation: **SUBSCRIBER** *Date Authorised:* **28/08/2007** *Authenticated:* **Yes**

THE COMPANIES ACTS 1985 AND 1989

COMPANY LIMITED BY GUARANTEE

AND NOT HAVING A SHARE CAPITAL

MEMORANDUM OF ASSOCIATION

of

ISLAMIC FORUM TRUST

The name of the Charity is the ISLAMIC FORUM TRUST and was constituted as the successor to an unincorporated charity also known as Islamic Forum Trust (which was first constituted on the 2nd December 1993) in order to promote the charitable objects (listed below) of the Islamic Forum Europe.

1. The Company's name is ISLAMIC FORUM TRUST (and in this document it is called "the Charity").
2. The Charity's registered office is to be situated in England and Wales.
3. The Charity's objects ('the Objects') are;
 - 1) To promote the religious education of Muslims and non-Muslims in the Islamic faith.
 - 2) To promote justice and equality amongst all Muslims and non-Muslims irrespective of race, culture and other differences.
 - 3) To relieve poverty and sickness of Muslims either in the UK or abroad.
4. In furtherance of the Objects but not otherwise the Charity may exercise the following powers:-
 - 1) to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other instruments, and to operate bank accounts in the name of the Charity;
 - 2) to raise funds and to invite and receive contribution; Provided that in raising funds the Charity shall not undertake any substantial permanent trading activities and shall conform to any relevant statutory regulations;
 - 3) to acquire, alter, improve and (subject to such consents as may be required by law) to charge or otherwise dispose of property;
 - 4) subject to clause 5 below to employ such staff, who shall not be directors of the Charity (hereinafter referred to as "the trustees" as are necessary for the

proper pursuit of the Objects and to make all reasonable and necessary provision for the payment of pensions and superannuation to staff and their dependants;

- 5) to establish or support any charitable trust, trading companies, associations or institutions formed for all or any of the Objects;
- 6) to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the Objects or similar charitable purposes and to exchange information and advice with them;
- 7) to pay out of the funds of the Charity the costs, charges and expenses of and incidental to the formation and registration of the Charity;
- 8) to do all such other lawful things as are necessary for the achievement of the Objects.

5. The income and property of the Charity shall be applied solely towards the promotion of the Objects and no part shall be paid or transferred, directly or indirectly, by way of profit, to members of the Charity, and no trustee shall be appointed to any office of the Charity paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Charity; Provided that nothing in this document shall prevent any payment in good faith by the Charity;

- 1) of the usual professional charges for business done by any trustee who is a solicitor, accountant or other person engaged in a profession, or by any partner of his or hers, when instructed by the Charity to act in a professional capacity on its behalf; Provided that at no time shall a majority of the trustees benefit under this provision and that a trustee shall withdraw from any meeting of the trustees at which his or her own instruction or remuneration, or that of his or her partner, is under discussion;
- 2) of reasonable and proper remuneration for any services rendered to the Charity by any member, officer or servant of the Charity who is not a trustee;
- 3) of interest on money lent by any member of the Charity or trustee at a reasonable and proper rate per annum not exceeding 2 per cent less than the published base lending rate of a clearing bank to be selected by the trustees;
- 4) of fees, remuneration or other benefit in money or money's worth to any company of which a trustee may also be a member holding not more than 1/100th part of the issued capital of that company;
- 5) of reasonable and proper rent for premises demised or let by any member of the Company or a trustee;
- 6) to any trustee of reasonable out-of-pocket expenses.

6. The liability of the members is limited.
7. Every member of the Charity undertakes to contribute such amount as may be required (not exceeding £1.00) to the Charity's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment of the Charity's debts and liabilities contracted before he or she ceases to be a member and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.
8. If the Charity is wound up or dissolved and after all its debts and liabilities have been satisfied there remains any property it shall not be paid to or distributed among the members of the Charity, but shall be given or transferred to some other charity or charities having objects similar to the Objects which prohibits the distribution of its or their income and property to an extent at least as great as is imposed on the Charity by Clause 5 above, chosen by the members of the Charity at or before the time of dissolution and if that cannot be done then to some other charitable object.

I/we, the person(s) whose name(s) and address(es) are written below, wish to be formed into a company pursuant to this memorandum of association.

Name(s) and Address(es) of Subscriber(s)

Date: 28 August 2007

MUHAMMAD HABIBUR RAHMAN,
122 SOUTH ESK ROAD, LONDON, E7 8HD

DILOWAR HUSSAIN KHAN,
34 BULLEN HOUSE, COLLINGWOOD STREET, LONDON, E1 5DY

AYUB KHAN,
68 ASTON STREET, LONDON, E14 7NQ

THE COMPANIES ACTS 1985 AND 1989

COMPANY LIMITED BY GUARANTEE

AND NOT HAVING A SHARE CAPITAL

ARTICLES OF ASSOCIATION

of

ISLAMIC FORUM TRUST

INTERPRETATION

1. In these articles:

“the Charity” means the company intended to be regulated by these articles;

“the Act” means the Companies Act 1985 including any statutory modification or re-enactment thereof for the time being in force;

“the articles” means these Articles of Association of the Charity;

“clear days” in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;

“executed” includes any mode of execution;

“the memorandum” means the memorandum of association of the Charity;

“Islamic Forum Europe” means the unincorporated body known as Islamic Forum Europe a copy of their constitution being annexed hereto;

“The Central Executive Committee of Islamic Forum Europe” means the Central Executive Committee of Islamic Forum Europe as defined in the annexed constitution or any successor constitution adopted by Islamic Forum Europe

“office” means the registered office of the Charity;

“the seal” means the common seal of the Charity if it has one;

“secretary” means the secretary of the Charity or any other person appointed to perform the duties of the secretary of the Charity, including a joint, assistant or deputy secretary;

“the trustees” means the directors of the Charity and who shall together be known as the Executive Committee (and “trustee” has a corresponding meaning);

“the United Kingdom” means Great Britain and Northern Ireland; and words importing the masculine gender only shall include the feminine gender;

Subject as aforesaid, words or expressions contained in these Articles shall, unless the context requires otherwise, bear the same meaning as in the Act.

MEMBERS

2.
 - 1) The membership of the Charity shall be made up of the members from time to time of the Central Executive Committee of Islamic Forum Europe
 - 2) Every member shall have one vote.
 - 3) Unless the Trustees or the Charity in general meeting shall make other provision under Article 61, the trustees may in their absolute discretion permit any member of the Charity to retire, provided that after such retirement the number of members is not less than two.

GENERAL MEETINGS OF THE EXECUTIVE COMMITTEE

4.
 - 1) The Executive Committee shall hold at least four ordinary meetings each year.
 - 2) The chairman shall act as chairman at meetings of the Executive Committee. If the chairman is absent from any meeting, the members of the Executive Committee present shall choose one of their members to be chairman of the meeting before any other business is transacted.
 - 3) There shall be a quorum when at least one third of the number of members of the Executive Committee for the time being or three members of the Executive Committee whichever is the greater are present at the meeting.
 - 4) Every matter shall be determined by a majority of votes of the members of the Executive Committee present and voting on the question but in the case of equality of votes the chairman of the meeting shall have a second or casting vote.
 - 5) The Executive Committee shall keep minutes in books kept for the purpose of proceedings at meetings of the Executive Committee and any sub-committee.

- 6) The Executive Committee may from time to time make and alter rules for the conduct of their business, the summoning and conduct of their meetings and the custody of documents. No rule may be made which is inconsistent with this Constitution.
- 7) The Executive Committee may appoint one or more sub-committees consisting of three or more members of the Executive Committee for the purpose of making any inquiry of supervising or performing any function or duty which in the opinion of the Executive Committee would be more conveniently undertaken or carried out by a sub-committee; provided that all acts and proceedings of any such sub-committees shall be fully and promptly reported to the Executive Committee.

GENERAL MEETINGS OF THE CHARITY

5. The Charity shall hold an annual general meeting each year in addition to any other meetings in that year, and shall specify the meetings as such in the notices calling it; and not more than eighteen months shall elapse between the date of one annual general meeting of the Charity and that of the next; Provided that so long as the Charity holds its first annual general meeting within eighteen months of its incorporation, it need not hold it in the year of its incorporation or in the following year. The annual general meeting shall be held at such times and places as the trustees shall appoint. All general meetings other than annual general meetings shall be called extraordinary general meetings.
6. The Executive Committee may call general meetings and, on the requisition of members pursuant to the provisions of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not later than eight weeks after receipt of the requisition. If there are not within the United Kingdom sufficient trustees to call a general meeting; any trustee of the Charity may call a general meeting.

NOTICE OF GENERAL MEETINGS OF THE CHARITY

7. An annual general meeting and an extraordinary general meeting called for the passing of a special resolution appointing a person as a trustee shall be called by at least twenty-one clear days' notice. All other extraordinary general meetings shall be called by at least fourteen clear days' notice but a general meeting may be called by shorter notice if it is so agreed;
 - 1) in the case of an annual general meeting, by all the members entitled to attend and vote; and
 - 2) in the case of any other meeting by a majority in number of members having a right to attend and vote, being a majority together holding not less than 95 per cent of the total voting rights at the meeting of all the members.

The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an annual general meeting, shall

specify the meeting as such. The notice shall be given to all the members and to the trustees and auditors.

8. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

PROCEEDINGS AT GENERAL MEETINGS

9. No business shall be transacted at any meeting unless a quorum is present. A quorum shall be present when at least one third of the number of members of the Charity for the time being or three members of the Charity whichever is the greater are present at the meeting
10. If a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the trustees may determine.
11. The chairman, if any, of the trustees or in his absence some other trustee nominated by the trustees shall preside as chairman of the meeting, but if neither the chairman nor such other trustee (if any) be present within fifteen minutes after the time appointed for holding the meeting and willing to act, the trustees present shall elect one of their number to be chairman and, if there is only one trustee present and willing to act, he shall be chairman.
12. If no trustee is willing to act as chairman, or if no trustee is present within fifteen minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their number to be chairman.
13. A trustee shall, notwithstanding that he is not a member, be entitled to attend and speak at any general meeting.
14. The chairman may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had adjournment not taken place. When a meeting is adjourned for fourteen days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.
15. A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of a result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded;
 - 1) by the chairman; or

- 2) by at least two members having the right to vote at the meeting; or
 - 3) by a member or members representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting.
16. Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a particular majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.
 17. The demand for a poll may be withdrawn, before the poll is taken, but only with the consent of the chairman. The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for the poll was made.
 18. A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the results of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll is demanded.
 19. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman shall be entitled to a casting vote in addition to any other vote he may have.
 20. A poll demanded on the election of a chairman or on a question of adjournment shall be taken immediately. A poll demanded on any other question shall be taken either immediately or at such time and place as the chairman directs not being more than thirty days after the poll is demanded. The demand for a poll shall not prevent continuance of a meeting for the transaction of any business other than the question on which the poll is demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.
 21. No notice need be given of a poll not taken immediately if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In other cases at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.

VOTE OF MEMBERS

22. Every member shall have one vote.
23. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.

24. A vote given or poll demanded by the duly authorised representative of a member organisation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Charity at the office before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.

TRUSTEES

25. At the Annual General Meeting of the Trust the members shall elect or select from amongst themselves a Chairman, a Secretary and a Treasurer who shall hold the office from the conclusion of that meeting to the next Annual General Meeting unless removed by a majority of the Executive Committee at a Special General Meeting.

- 1) The Executive Committee shall consist of not less than 5 members; the Chairman, Treasurer, Secretary and other positions as necessary no more than 15 members being:-

The Central Executive Committee of the Islamic Forum Europe unless expressly excluded from being a member of the Executive Committee by this Constitution or by law and such other trustees appointed by the Executive Committee appointed in accordance with these Articles.

- 2) The Executive Committee may in addition (within its membership of 15) appoint not more than five co-opted members but so that no one may be appointed as a co-opted member if, as a result more than one-fifth of the members of the Executive Committee would be co-opted members any such co-opted member need not be a member of the Charity (but shall have specialist skills required by the Charity). Each appointment of a co-opted member shall be made at a special meeting of the Executive Committee called under this Constitution and shall also take effect from the end of that meeting unless the appointment is to fill a place which has not been vacated, in which case the appointment shall run from the date when the post becomes vacant.
- 3) All members of the Executive Committee shall retire from office together at the end of the Annual General Meeting next after the date on which they came into office but they may be re-elected or re-appointed.
- 4) The proceedings of the Executive Committee shall not be invalidated by any vacancy among their number or by any failure to appoint or any defect in the appointment or qualification of a member.
- 5) Nobody shall be appointed as a member of the Executive Committee who is aged under 18 or who would if appointed be disqualified under the provisions of the following clause.

- 6) No person shall be entitled to act as a member of the Executive Committee whether on a first or on any subsequent entry into office until after signing in the minute book of the Executive Committee a declaration of acceptance and of willingness to act in the charitable trusts of the Trust.
26. The first trustees shall be those persons named in the statement delivered pursuant to section 10 (2) of the Act, who shall be deemed to have been appointed under the articles. Future trustees shall be appointed as provided subsequently in the articles.

POWERS OF TRUSTEES/DIRECTORS

27. Subject to the provisions of the Act, the memorandum and the articles and to any directions given by special resolution, the business of the Charity shall be managed by the trustees who may exercise all the powers of the Charity. No alteration of the memorandum or the articles and no such direction shall invalidate any prior act of the trustees which would have valid if that alteration had not been made or that direction had not been given. The powers given by this article shall not be limited by any special power given to the trustees by the articles and a meeting of trustees at which a quorum is present may exercise all the powers exercisable by the trustees.
28. In addition to all powers hereby expressly conferred upon them and without detracting from the generality of their powers under the articles the trustees shall have the following powers, namely:
 - 1) to expand the funds of the Charity in such manner as they shall consider most beneficial for the achievement of the objects and to invest in the name of the Charity such part of the funds as they may see fit and to direct the sale or transposition of any such investments and to expend the proceeds of any such sale in furtherance of the objects of the Charity;
 - 2) to enter into contracts on behalf of the Charity.
 - 3) to provide indemnity insurance to cover the liability of the trustees which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default breach of trust or breach of duty of which they may be guilty in relation to the Charity: Provided that any such insurance shall not extend to any claim arising from any act or omission which the directors in reckless disregard to whether it was a breach of trust or breach of duty or not and provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Trustees in their capacity as trustees to the Charity
 - 4) The Trustees may by majority vote and for good reason terminate the membership of any individual provided that the individual concerned shall have the right to be heard by the Trustees accompanied by a friend before a final decision is made.

APPOINTMENT AND RETIREMENT OF TRUSTEES

29. At the first annual general meeting all the trustees shall retire from office
30. No person may be appointed as a trustee;
 - 1) if they are under the age of eighteen years unless the Charity is a registered company; or
 - 2) in circumstances such that, had he already been a trustee, he would have been disqualified from acting under the provisions of Article 34.
31. Subject as aforesaid, the Charity may by ordinary resolution appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee.
32. The trustees may appoint a person who is willing to act to be a trustee either to fill a vacancy or as an additional trustee provided that the appointment does not cause the number of trustees to exceed any number fixed by or in accordance with the articles as the maximum number of trustees. A trustee so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the trustees who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he shall vacate office at the conclusion thereof.
33. Subject as aforesaid, a trustee who retires at an annual general meeting may, if willing to act, be reappointed.

DISQUALIFICATION AND REMOVAL OF TRUSTEES

34. A trustee shall cease to hold office if he
 - 1) ceases to be a trustee by virtue of any provision in the Act or is disqualified from acting as a trustee by virtue of section 72 of the Charities Act 1993 (or any statutory re-enactment or modification of that provision);
 - 2) becomes incapable by reason of mental disorder, illness or injury of managing and administering his own affairs;
 - 3) resigns his office by notice to the Charity (but only if at least two trustees will remain in office when the notice of resignation is to take effect); or
 - 4) is absent without the permission of the trustees from 3 consecutive meetings and the trustees resolve that his office be vacated.
 - 5) engages in any trade or activity that is deemed to conflict with Islamic principles or bring the Trust into disrepute;

TRUSTEES' EXPENSES

35. The trustees may be paid all reasonable travelling, hotel and other expenses properly incurred by them in connection with their attendance at meetings of trustees or committees of trustees or general meetings or otherwise in connection with the discharge of their duties, but shall otherwise be paid no remuneration.

TRUSTEES' APPOINTMENTS

36. Subject to the provisions of the Act and to Clause 5 of the memorandum, the trustees may appoint one or more of their number to the unremunerated office of managing director or to any other unremunerated executive office under the Charity. Any such appointment may be made upon such terms as the trustees determine. Any appointment of a trustee to an executive office shall terminate if he ceases to be a trustee. A managing director and a trustee holding any other executive office shall not be subject to retirement by rotation.
37. Except to the extent permitted by Clause 5 of the memorandum, no trustee shall take or hold any interest in property belonging to the Charity or receive remuneration or be interested otherwise than as a trustee in any other contract to which the Charity is a party.

PROCEEDINGS OF TRUSTEES

38. Subject to the provisions of the articles, the trustees may regulate their proceedings as they think fit. A trustee may, and the secretary at the request of a trustee shall, call a meeting of the trustees. It shall not be necessary to give notice of a meeting to a trustee who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote.
39. The trustees may act notwithstanding any vacancies in their number, but, if the number of trustees is less than the number fixed as the quorum, the continuing trustees or trustee may act only for the purpose of filling vacancies or of calling a general meeting.
40. The trustees may appoint one of their number to be the chairman of their meetings and may at any time remove him from that office Unless he is unwilling to do so, the trustee so appointed shall preside at every meeting of trustees at which he is present. But if there is no trustee holding that office, or if the trustee holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the trustees present may appoint one of their number to be chairman of the meeting.
41. The trustees may appoint one or more sub-committees consisting of three or more trustees for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the trustees would be more conveniently undertaken or carried out by a sub-committee; provided that all acts and

proceedings of any such subcommittees shall be fully and promptly reported to the trustees.

42. All acts done by a meeting of trustees, or a committee of trustees, shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any trustee or that any of them were disqualified from holding office, or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a trustee and had been entitled to vote.
43. A resolution in writing, signed by all the trustees entitled to receive notice of a meeting of trustees or of a committee of trustees, shall be as valid and effective as if it had been passed at a meeting of trustees or (as the case may be) a committee of trustees duly convened and held. Such a resolution may consist of several documents in the same form, each signed by one or more of the trustees.
44. Any bank account in which any part of the assets of the Charity is deposited shall be operated by the trustees and shall indicate the name of the Charity. All cheques and order for the payment of money from such account shall be signed by at least two trustees.

SECRETARY

45. Subject to the provisions of the Act; the secretary shall be appointed by the trustees for such term, at such remuneration (if not a trustee) and upon such conditions as they may think fit; and any secretary so appointed may be removed by them.

MINUTES

46. The trustees shall keep minutes in books kept for the purpose:
 - 1) of all appointments of officers made by the trustees; and
 - 2) of all proceedings at meetings of the Charity and of the trustees and of committee of trustees including the names of the trustees present at each such meeting.

THE SEAL

47. The seal shall only be used by the authority of the trustees or of a committee of trustees authorised by the trustees. The trustees may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a trustee and by the secretary or by a second trustee.

ACCOUNTS

48. Accounts shall be prepared in accordance with the provisions of Part VII of the Act.

ANNUAL REPORT

49. The trustees shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual report and its transmission to the Commissioners.

ANNUAL RETURN

50. The trustees shall comply with their obligations under the Charities Act 1992 (or any statutory re-enactment or modification of that Act) with regard to the preparation of an annual return and its transmission to the Commissioners.

NOTICES

51. Any notice to be given to or by any person pursuant to the articles shall be in writing except that a notice calling a meeting of the trustees need not be in writing.
52. The Charity may give any notice to a member either personally or by sending it by post in a prepaid envelope addressed to the member at his registered address or by leaving it at that address. A member whose registered address is not within the United Kingdom and who gives to the company an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the Charity.
53. A member present in person at any meeting of the Charity shall be deemed to have received notice of the meeting and, where necessary, of the purposes for which it was called.
54. Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 48 hours after the envelope containing it was posted.

INDEMNITY

55. Subject to the provisions of the Act every trustee or other officer or auditor of the Charity shall be indemnified out of the assets of the Charity against any liability incurred by him in that capacity in defending any proceedings, whether civil or criminal, in which judgement is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Charity.

RULES

56. 1) The trustees may from time to time make such rules or bye laws as they may deem necessary or expedient or convenient for the proper conduct and

management of the Charity and for the purposes of prescribing classes of and conditions of membership, and in particular but without prejudice to the generality of the foregoing, they may be such rules or bye laws regulate:

- (i) the admission and classification of members of the Charity (including the admission of organisations to membership) and the rights and privileges of such members, and the conditions of membership and the terms on which members may resign or have their membership terminated and the entrance fees, subscriptions and other fees or payments to be made by members;
 - (ii) the conduct of members of the Charity in relation to one another, and to the Charity's servants;
 - (iii) the setting aside of the whole or any part or parts of the Charity's premises at any particular time or times or for any particular purpose or purposes;
 - (iv) the procedure at general meetings and meetings of the trustees and committees of the trustees in so far as such procedure is not regulated by the articles;
 - (v) generally, all such matters as are commonly the subject matter of company rules.
- 2) The Charity in general meeting shall have power to alter, add to or repeal the rules or bye laws and the trustees shall adopt such means as they think sufficient to bring to the notice of members of the Charity all such rules or bye laws, which shall be binding on all members of the Charity. Provided that no rule or bye law shall be inconsistent with, or shall affect or repeal anything contained in, the memorandum or the articles.

Name(s) and Address(es) of Subscriber(s)

Date: 28 August 2007

MUHAMMAD HABIBUR RAHMAN,
122 SOUTH ESK ROAD, LONDON, E7 8HD

DILOWAR HUSSAIN KHAN,
34 BULLEN HOUSE, COLLINGWOOD STREET, LONDON, E1 5DY

AYUB KHAN,

68 ASTON STREET, LONDON, E14 7NQ

APPENDIX
CONSTITUTION
OF
ISLAMIC FORUM TRUST

Clause 1: NAME

The name of this organisation shall be ISLAMIC FORUM TRUST.

Clause 2: CENTRAL OFFICE

This organisation will carry out its activities across Europe and its central office shall be based in London.

Clause 3: AQEEDA: Fundamental belief

This organisation's '*aqeeda* (belief) is "There is no god but Allah, Muhammad (pbuh) is the Messenger of Allah."

Clause 4: AIMS AND OBJECTIVES

The aim of this organisation is to seek the pleasure of Allah (SWT) by striving for the advancement of Islam, the development of the Muslim community and the benefit of the society.

Clause 5: PERMANENT WORK PRINCIPLES

This organisation shall always endeavour to follow the Shariah while taking decisions and formulating policies and procedures.

Clause 6: PROGRAMMES

1) Dawah:

- a) To call the Muslims of Europe to carry out their responsibilities as true representatives of Islam.
- b) To inform non-Muslims about Islam and try to remove misunderstandings.

2) Jama'ah

- a) To organise Muslims to carryout their responsibilities towards Muslims and non-Muslims.
- b) To develop a real brotherhood among Muslims regardless of language, colour, race, culture, nationality or class.
- c) To work for the unity of Muslims, regardless of their differences, on common issues.

3) Tarbiyah

- a) To create awareness in the community about the obligation of 'ilm and facilitate for its learning.
- b) To develop Muslims through purification of the soul to protect them from the *waswasah* of Shaytan and ills in society.
- c) To train Muslims in comprehensive knowledge, character and personality to be as *Da'ees* and to serve the community.

4) Birr

- a) To make Muslims aware of the importance of developing institutions for the advancement of Muslim community through education, professional training, economic institutions etc.
- b) To co-operate with Muslims and non-Muslims who work for common good.
- c) To work in order to achieve religious harmony through dialogue and goodwill.

5) Adl

- a) To endeavour to enjoin right and forbid evil.
- b) To co-operate in the struggle to eliminate racism, religious and other discriminations against Muslims and non-Muslims.
- c) To fight for justice for all irrespective of race, culture and other differences.

Clause 7: MEMBERSHIP

a) MEMBER:

Any person who genuinely supports and shares the same *aqeedah*, aims, objectives and programmes of this organisation and participates in its activities shall be considered a member by the respective unit/branch.

b) ACTIVE MEMBER:

A member who undertakes regular and planned *dawah*, attends organisational programmes regularly, contributes regularly in the *Baitul maal*, maintains organisational *tarbiah* and monitoring plan shall be accepted as an active member by the respective branch.

c) SENIOR MEMBER:

An Active Member who adopts the aims and objectives of this organisation as the main priority of his life, follows the Sharia wholeheartedly, maintains Islamic discipline in the organisation, continues to remain active and whose application for senior membership is accepted by the Central *Majlis Al Shoora* will be considered a Senior Member.

Clause 8: PROCEDURE TO BECOME A SENIOR MEMBER

- a) An active member may apply for senior membership to the Central President by filling in the prescribed form obtainable from the Central President or his representative. The completed application form, together with the recommendation of the Branch President, where applicable, must be returned to the Central President.
- b) The Central President, together with his comments will then present the application to the Central *Majlis Al Shoora* who will either approve or delegate to Central Executive Committee for consideration.
- c) A senior member must take oath after his membership is granted.

Clause 9: CENTRAL BODY

The Central Body will consist of the following:

- a) Central Senior Members Conference
- b) Advisory Council
- c) Central President
- d) Central *Majlis Al Shoora*
- e) Central Executive Committee.

Clause 10: CENTRAL SENIOR MEMBERS CONFERENCE

- a) In general, a Central Senior Members Conference will be held annually.
- b) Central Senior Members Conference will approve the Central Annual report, including the *Bait-ul-Maal* Report.

- c) Every Senior Member of this organisation will be entitled to discuss and ask questions about its activities at the Central Senior Members Conference, on condition that they remain within the boundary of Shariah and observe Islamic *Adab*.
- d) The Central *Majlis Al Shoora* will have the power to introduce guidelines regarding the raising of questions and criticisms at the Central Senior Members Conference.
- e) The Central Senior Members Conference will resolve any difference of opinion between the Central President and the Central *Majlis Al Shoora*.
- f) The Central Senior Members Conference will have the final say in deciding upon any amendment to the constitution.

Clause 11: ADVISORY COUNCIL

- a) The central *Majlis Al Shoora* may appoint an Advisory Council.
- b) The number of members in the Advisory Council shall be decided by the outgoing *shoora*.
- c) The Advisory Council members may be appointed from among the existing senior members of IFE, Islamic scholars and personalities.
- d) The Council members shall be invited to all Central *Majlis Al Shoora* meetings and to any meetings deemed necessary.

Clause 12: CENTRAL PRESIDENT

- a) The Central President of this organisation shall be duly elected from among the newly elected central *Majlis Al Shoora* members in the central senior member's conference through a secret ballot for a term of two years. The same person may only be elected for two consecutive terms.
- b) Following the election, the Central President will take oath in the presence of the Central Senior Members Conference or the Central *Majlis Al Shoora*.
- c) The President shall execute the decisions taken and policies adopted by the Central *Majlis Al Shoora*.
- d) The senior members shall be obliged to follow and obey the Central President in all righteous matters.
- e) If the Central President is likely to be unable to carry out his responsibilities for a maximum period of three months, he shall, in consultation with the Central *Majlis Al Shoora*, appoint a member from the Central *Majlis Al Shoora* as an acting President for the same period.

Clause 13: RESPONSIBILITY, POWER/AUTHORITY AND RIGHTS OF THE CENTRAL PRESIDENT

- a) The prime responsibility and duty of the Central President is to lead, to achieve the aims and objectives, to implement the policies of the organisation, to establish and maintain organisational discipline at its highest level.
- b) To assist the Central President in carrying out his responsibilities he shall form a Central Executive Committee in consultation with the Central *Majlis Al Shoora*.
- c) The Central President shall safeguard all the trust of the organisation.
- d) The Central President shall implement all the decisions of the organisation and supervise its overall activities.
- e) The Central President shall convene the Central Senior Members Conference, Central *Majlis Al Shoora* meetings and the Central Executive Committee Meetings.
- f) The Central President shall decide on the expenditure according to the plan and the budget of the organisation.
- g) The Central President shall be responsible for his actions to the Central *Majlis Al Shoora* and the Central Senior Members conference.

Clause 14: REMOVAL OF THE CENTRAL PRESIDENT

- a) The Central President may be removed or dismissed from his office if he loses his Senior Membership and/or the trust of the majority of the Central *Majlis Al Shoora* members according to the following sub-procedure:
 - (i) The Central President shall convene a meeting within one month of having been served with a written notice of no confidence against him by one third of the central *Majlis Al Shoora* members for the consideration of the motion.
 - (ii) If two thirds of the Central *Majlis Al Shoora* members vote in favour of the motion and the Central President accepts it then the position of the Central President shall become immediately vacant. If the Central President refuses to accept the decision the Central Senior Members Conference shall resolve the matter within two months.
 - (iii) In the event of the majority of the members voting in favour of the President staying in office, the Central *Majlis Al Shoora*, which brought the motion of no confidence, shall be considered void and a fresh election shall be held to elect a new Central *Majlis Al Shoora*.

Clause 15: CENTRAL MAJLIS AL SHOORA

- a) The Central *Majlis Al Shoora* shall be formed to formulate the policies and procedures for the organisation and to advise & assist the Central President.
- b) The senior members through a secret ballot shall directly elect the Central *Majlis Al Shoora* members for a term of two years.
- c) Every outgoing Central *Majlis Al Shoora* shall decide on the number of people to be elected which will not be more than 10% of the senior membership to the succeeding Central *Majlis Al Shoora*.
- d) Every outgoing Central *Majlis Al Shoora* will formulate a policy for the incoming Central *Majlis Al Shoora* to be fully representatives of the work of IFE. The Central President, in consultation with the Central *Majlis Al Shoora*, may co-opt member into the Central *Majlis Al Shoora* whose number shall not be more than one-third of the elected members.
- e) The Central President, by virtue of his position, shall also be the president of the Central *Majlish-e-Shoora*.
- f) Following the completion of the election of the Central *Majlis Al Shoora*, and Central President, both the Central President and the members of the central *Majlis Al Shoora* shall take oath in the presence of the Senior Members or in the session of Central *Majlis Al Shoora*. The co-opted *Shoora* members will take oath in their first session of *Shoora*.
- g) The Central *Majlis Al Shoora* shall have at least two general sessions annually.
- h) The presence of at least 50% the Central *Majlis Al Shoora* members shall constitute the quorum. If a session fails to reach the quorum and is adjourned as a result, the following session of the Central *Majlis Al Shoora* will not require a quorum.
- i) The Central President shall be obliged to convene a Central *Majlis Al Shoora* meeting within one month of receiving a requisition notice signed by one third of the Central *Majlis Al Shoora* members.
- j) If a session of the Central *Majlis Al Shoora* is not convened within one month of receiving the requisition notice, the requisitioners will be able to convene a Central *Majlis Al Shoora* at a notice of fifteen days.
- k) Members appointed to Advisory Council may not be elected to Central *Majlis Al Shoora*.

Clause 16: THE DUTIES OF THE CENTRAL MAJLIS AL SHOORA

The members of the Central Majlis Al Shoora shall both collectively and individually have the following duties:

- a) To give priority to obeying Allah and His Prophet above everything else.

- b) To monitor that the Central President, the Central office bearers/secretaries and every senior member of this organisation follows the constitution in respect of its '*aqeeda*, aims objectives and the Islamic principles.
- c) To attend the Central *Majlis Al Shoora* meetings regularly.
- d) To express their own honest opinion to the best of their knowledge, faith and conscience.
- e) To refrain and to deter others from creating factions or groups within the organisation.

Clause 17: THE AUTHORITY OF THE CENTRAL MAJLIS AL SHOORA

The authority of the Central *Majlis Al Shoora* will be as follows:

- a) To interpret the constitution, accept and present any proposal for its amendments to the Senior Members Conference.
- b) To approve the central plan and budget.
- c) To review and evaluate the performances of the Central President and the office bearers.
- d) To appoint an independent examiner and to examine the audited report of the Central *Baitul Maal*.
- e) To adopt, if they deem fit, a resolution of no confidence against the Central President by two thirds of its membership.
- f) To establish or support any charitable trusts, associations, trading companies or institutions to fulfil the aims and objectives of Islamic Forum Europe.

Clause 18: THE CENTRAL EXECUTIVE COMMITTEE

- a) The Central President in consultation with the Central *Majlis Al Shoora* will form a Central Executive Committee comprising of the Secretary General, other secretaries and relevant members.
- b) The Secretary General and other secretaries shall carry out responsibilities and apply the authority delegated to them by the Central President.
- c) The Secretary General and secretaries shall remain accountable to the Central President for their actions.
- d) The Central President in consultation with the Central *Majlis Al Shoora* may bring changes to the posts of secretaries when necessary during the session.

Clause 19: BRANCHES/UNITS

- a) In any city, town or locality in Europe where there are a minimum of three members, including Senior Members, an IFE branch may be formed.
- b) More than one branch may be formed in an area according to the needs.
- c) A branch may have as many units as necessary.

Clause 20:

The organs of IFE, YMO. UK and Muslimaat, shall have their own terms of reference in line with the constitution of IFE.

Clause 21: DUTIES OF BRANCH PRESIDENT

The branch presidents will be responsible for maintaining organisational discipline in his own area and his duties will be as follows:

- a) To take measures to implement organisational programmes and achieve aims and objectives of the IFE.
- b) To follow the directives of the Central organisation.
- c) To lead the local work force and ensure that they carry out their responsibilities.
- d) To supervise and monitor the branch members and try to improve their standard.

Clause 22: AUTHORITY OF BRANCH PRESIDENT

- a) The branch president in consultation with the branch *Majlis Al Shoora* will be able to appoint expel branch secretary and departmental secretaries.
- b) The branch President shall convene branch *Majlis Al Shoora* session, executive committee meeting and members' meeting.
- c) The branch president shall spend money from the *Bait-ul-Maal* according to the plan and budget.
- d) The branch president shall apply the authority delegated to him by the Central President.

Clause 23: BRANCH MAJLISH AL SHOORA

- a) A branch with a minimum of fifteen senior members may have a *Majlis Al Shoora*.

- b) The branch senior members shall elect the members of *Majlis Al Shoora* through a secret ballot for a term of two years.
- c) The outgoing branch *Majlis Al Shoora* will determine the number of *Shoora* members to be elected for the succeeding *Majlis Al Shoora*.
- d) If the branch president, or at least one-third of the members of the branch *Majlis Al Shoora* feel the need, and demand in writing to the Central President, an emergency session of the branch *Majlis Al Shoora* may be held at any time.
- e) The branch president, in consultation with the branch *Majlis Al Shoora* and in view of the principle of the Central organisation will, take decisions on all important matters relating to his area.
- f) If a difference of opinion arises between the branch president and the branch *Majlis Al Shoora* the matter shall be referred to the branch senior members conference. In the event of failure to reach a solution the matter shall be referred to the Central President.
- g) The clause 15: e, f, g, h, i, would apply for branch *Majlis Al Shoora*.

Clause 24: THE DUTIES OF BRANCH MAJLIS AL SHOORA

The collective and personal duties of the branch Majlis Al Shoora will be the same as those of clause 16 at the branch level.

Clause 25: THE AUTHORITY OF THE BRANCH MAJLIS AL SHOORA

- a) To approve the branch annual budget and plan.
- b) To analyse and evaluate the work of the branch president and other departmental office bearers.
- c) To advice branch president on the appointment and expulsion of branch secretary and departmental secretaries.

Clause 26: BRANCH EXECUTIVE COMMITTEE

Clause 18 will apply at the branch level.

Clause 27: BAITUL MAAL

- a) There shall be a *Baitul Maal* at all levels of this organisation.
- b) The sources of income for *Baitul Maal* shall be:
 1. Contribution of memberships.

2. Income from assets.
 3. Donations from well-wishers.
 4. Branch's contribution to Central IFE
 5. Profits from the sale of books/publications and other materials.
 6. Any other sources approved by the Central *Majlis Al Shoora*.
- c) The president will pay out any expenses for the activities of this organisation from the relevant branch *Baitul Maal* and every branch president will remain accountable to the superior president, the *Majlis Al Shoora* and the senior members conference.
 - d) The central *Majlis Al Shoora* shall appoint an independent examiner for the session who will examine the accounts of income and expenditure and present an audited report to the Central *Majlis Al Shoora*.
 - e) The Central President in consultation with the Central *Majlis Al Shoora*, shall devise appropriate methods for examining the branch *Baitul Maal* accounts.

Clause 28: ELECTION COMMISSION

An election commission will be formed with a chief election commissioner and assistant election commissioners who will conduct the election of the Central *Majlis Al Shoora* and the Central President in accordance with the regulations introduced by the Central *Majlis Al Shoora*. The central *Majlis Al Shoora* will formulate policies to conduct all other elections/selections as appropriate.

Clause 29: ELECTION/APPOINTMENT

- a) The position of the Central President and Central *Majlis Al Shoora* must be filled by election as mentioned in Clauses 12 and 15. For all other positions and bodies the Central *Majlis Al Shoora* will be free to choose from: Election or Appointment by consultation.
- b) Before electing or appointing any person to a responsible position in the organisation, consideration shall be given to one's submission to Allah (swt) and following of His prophet (pbuh), his knowledge and understanding of Islam, organisational discipline, ability to maintain balance, farsightedness, creativity, broadmindedness, capacity and trust-worthiness. Additional consideration will be given to one's conduct with the work force on the basis of justice and equity.
- c) To show an interest in a position or any attempt made directly or indirectly to be elected into such a position shall be considered a disqualification.
- d) Canvassing either directly or indirectly is not allowed. The creation of any grouping in favour of or against any person is not allowed either.

- e) The person that receives the highest number of votes shall be pronounced elected.
- f) The president of a branch shall take an oath in the presence of the Central President or his representative or in the presence of the respective members.

Clause 30: RESIGNATION, TERMINATION & TERMINATION PROCEDURE

a) RESIGNATION

The membership of any *Majlis Al Shoora* member, central or otherwise, shall be considered invalid due following reasons:

1. Termination of Senior Membership.
2. Failure to attend two consecutive sessions of relevant *Majlish -e-Shoora* without any valid reason.
3. If one resigns from the *Shoora* and the resignation is accepted by the relevant president.
4. A motion of no confidence brought against a member by two third of the total members.
5. Moves from the locality for the period of more than six months.
6. If engages in activities contrary to the organisational policy.

b) TERMINATION OF MEMBERSHIP

The Central President may terminate any senior member of this organisation on the instruction of the Central *Majlis Al Shoora* for any one or more of the following reasons:

1. Any senior member is found to be engaged in activities contrary to the principles and discipline of the organisation.
2. Engaged in activities which may affect the reputation of the organisation.
3. Loss of interest in the activities of this organisation.
4. Attempts to create groups or subgroups within the organisation.
5. Found to be in violation of the conditions of senior membership either partially or in full.

c) PROCEDURE FOR TERMINATION OF MEMBERSHIP

1. The Central President may in consultation with the Central *Majlis Al Shoora* suspend the senior member for a period of one to three months and if the relevant member fails to rectify himself within the period, his membership may be terminated.
2. The branch unit, which is authorised to accept membership, may terminate a member for justified reason.
3. A member of any rank shall be given the opportunity to defend himself before the termination of his membership.
4. The Central President in consultation with the central *Majlish-e-Shoora* may remove from office a branch president if he loses, the respective membership qualities or the confidence of the majority of the respective members or fails to carry out his responsibilities.

Clause 31: DISSOLUTION OF A BRANCH

For the benefit of this organisation the Central President, in consultation with the Central *Majlis Al Shoora*, may suspend or dissolve a branch, or department.

Clause 32: INTERPRETATION OF THE CONSTITUTION

Should a need arise for explicit interpretation of any clause or sub-clause of this constitution, the Central Majlis Al Shoora will provide that interpretation.

Clause 33: AMENDMENT TO THE CONSTITUTION

- a) If a member of this organisation feels the need for any amendment, alteration or modification to the constitution, he may submit his proposal to a Central *Majlis Al Shoora* session through a *Majlis Al Shoora* member.
- b) The Central President or any member of the Central *Majlis Al Shoora* may also bring such proposals.
- c) Any amendment agreed by two third of the members of the Central *Majlis Al Shoora* has to be approved by majority of the Senior Members of this organisation.

Clause 34: SESSION

The session of this organisation will begin from the 1st of December.