In accordance with Section 392 of the Companies Act 2006.

## **AA01**

## Change of accounting reference date



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

What this form is for You may use this form to change the accounting reference date relating to either the current, or the immediately previous, accounting period.



14/11/2009 COMPANIES HOUSE information, please r guidance at ranieshouse.gov.uk

Company details

Company number

Company name in full

→ Filling in this form Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by \*

Date of accounting reference period

Please enter the end date of the current, or the immediately previous, accounting period.

Accounting period ending on

12 0 0 9

ODate of period you wish to change

The current period means the present accounting period which has not yet come to an end.

The immediately previous period means the period immediately preceding your present accounting period.

New accounting reference date o

Has the accounting reference period been shortened or extended?

- → Shortened. Please complete 'Date shortened so as to end on'.
- → Extended. Please complete 'Date extended so as to end on'.

Please enter the date the accounting reference period has been shortened to.

Date Shortened so as to end on

Please enter the date the accounting reference period has been extended to.

Date Extended so as to end on

1/2/01/01/9

O New accounting reference date If you wish to move the end of your current, or immediately previous, reference period to an earlier date, please insert the required date in the box marked 'Shortened'.

If you wish to move the end of your current, or immediately previous, reference period to a later date, please insert the required date in the box marked 'Extended'.

You cannot change a period for which the accounts are overdue.

You cannot extend a period beyond 18 months unless the company is in administration.

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4	Extending more than once in five years o		
	Have you extended the accounting reference period more than once in five years?  Yes. Please complete the section below.  No. Please go to Section 5.	◆ Extending more than once in five years You only need to complete this section if you have extended your accounting reference period more than once in five years.	
Extending more than once in five years	You may not extend periods more than once in five years unless you fall into one of the following categories. Please tick only one box.  The company is in administration.  You have specific approval from the Secretary of State (please enclose a copy).  You are extending the company's accounting reference period to align with that of a parent or subsidiary undertaking established in the European Economi: Area.  You are submitting the form on behalf of an overseas company.		
5	Signature		
Signature	I am signing this form on behalf of the company.  Signature  X  This form may be signed by: Director •, Secretary, Person authorised •, Permanent representative on behalf of an overseas company, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	Societas Europaea If the form is being filed on behalf of a Societas Europaea (SE), please delete 'director' and insert details of which organ of the SE the person signing has membership.  Person authorised Under either section 270 or 274 of the Companies Act 2006.	



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Presenter information	Important information	
You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be	Please note that all information on this form will appear on the public record.	
visible to searchers of the public record.	<b>₩</b> here to send	
Contact name	You may return this form to any Companies Hous address, however for expediency we advise you t	
Company name	return it to the appropriate address below:	
Address	For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.	
Post town	For companies registered in Scotland:	
County/Region	The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2,	
Postcode	139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1	
Country	or LP - 4 Edinburgh 2 (Legal Post).	
OX	For companies registered in	
Telephane	Northern Ireland:	
	The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road,	
✓ Checklist	Belfast, Northern Ireland, BT1 3BS.  DX 481 N.R. Belfast 1.	
We may return forms completed incorrectly or with information missing.	SX 457 (tall School)	
Please make sure you have remembered the	<i>i</i> Further information	
following:  The company name and number match the information held on the public Register.  You have completed section 2.	For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk	
☐ You have entered the new accounting reference	This form is available in an	
date in section 3.  You have completed section 4 (if appropriate).	alternative format. Please visit the	
☐ You have signed the form.	forms page on the website at	
☐ You have checked your filing deadline through WebCHeck at www.companieshouse.gov.uk	www.companieshouse.gov.uk	
·	www.companiesnouse.gov.uk	