

Company registration number: 05959011

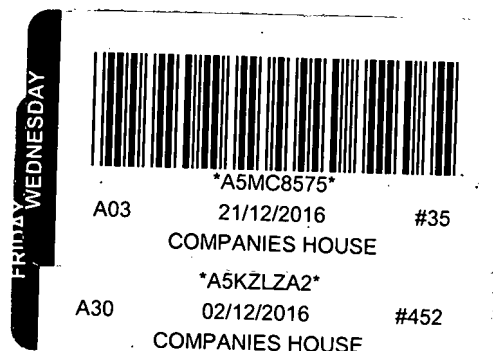
Charity registration number: 1120884

# Blurton Farm Residents Association

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2016.



Lisa Healings FCCA  
VAST  
The Dudson Centre  
Hope Street  
Hanley  
Stoke on Trent  
ST1 5DD

# **Blurton Farm Residents Association**

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## **Blurton Farm Residents Association**

### **Reference and Administrative Details**

<b>Trustees</b>	Christine Pratt, Chair Pamela Wilkinson, Vice Chair Ingrid Griffiths, Secretary Angela Johnson, Treasurer (resigned 31 March 2016) Kerry Edwards Una Edwards Dawn Johnson (resigned 31 March 2016)
<b>Principal Office</b>	c/o Blurton Community Hub Ingestre Square Blurton Stoke on Trent ST3 3JT
<b>Company Registration Number</b>	05959011
<b>Charity Registration Number</b>	1120884
<b>Bankers</b>	Co-operative Bank PO Box 250 Delf House WN8 6WT
<b>Independent Examiner</b>	Lisa Healings FCCA VAST The Dudson Centre Hope Street Hanley Stoke on Trent ST1 5DD

# **Blurton Farm Residents Association**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2016.

### **Structure, governance and management**

#### ***Nature of governing document***

The charity is a company limited by guarantee and a registered charity. It is operated under the rules of its memorandum and articles of association dated 6th October 2006. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

#### ***Recruitment and appointment of trustees***

New Trustees are nominated at one of the regular committee meetings of the organisation. Potential trustees are encouraged to meet with the management team prior to their appointment.

### **Objectives and activities**

#### ***Objects and aims***

To improve the pride, respect and well being of all in our community.

#### ***Objectives, strategies and activities***

Blurton Farm Residents Association continues to represent our community at various meetings and give feedback at our public meetings. We are constantly monitoring any changes or developments that will have impact to our community. We have just supported many of our local residents with the move to the new extra care development. We are experiencing pockets of anti social behaviour from our local tenants and this is being closely monitored both by local housing officers and the local policing unit on our behalf.

We held our annual Christmas meal and sing-along this time at our community building and 66 local people attended. Everyone was well entertained by our local ukulele group, local school choir, bingo and an all round entertainer that got everyone joining in. All had a great time and we have had fantastic feedback from all who came along.

Our public Christmas event, Rudolph comes to Blurton was attended by over 1400 people, We were inundated with everyone who came to see Santa and his reindeers. Children loved the presents from Santa and the hog roast went down a treat. Punch and Judy kept all ages well occupied whilst others were enjoying themselves in the main hall purchasing late Christmas presents at the many stalls.

#### ***Public benefit***

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

**Achievements and performance**

We continue to support Blurton Community Hub with the day to day running of the community building. Our kids club is very well attended and we are now getting involved with the Blurton in Bloom competition. We have made lots of changes to the building but particularly the garden to make it more welcoming.

Our volunteers help to run the book lending service (community library) and this continues to go from strength to strength.

## **Blurton Farm Residents Association**

### **Trustees' Report**

#### ***Policy on reserves***

The current level of free reserves is £1,767 (2015:£1,569). The charity has no specific policy with regard to the level of reserves.

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The annual report was approved by the trustees of the Charity on 26 July 2016 and signed on its behalf by:

Mrs. C Pratt.      20.12.2016  
Christine Pratt  
Trustee

## Blurton Farm Residents Association

### Independent Examiner's Report to the trustees of Blurton Farm Residents Association

I report on the accounts of the company for the year ended 31 March 2016 which are set out on pages 6 to 18.

#### Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

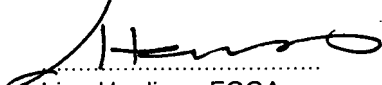
In connection with my examination, no matter has come to my attention:

(1) which gives me a reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Lisa Healings FCCA

VAST  
The Dudson Centre  
Hope Street  
Hanley  
Stoke on Trent  
ST1 5DD

Date: 28/7/16

Chairperson Mrs. C. Pratt  
J. Enghes  
Secretary

# **Blurton Farm Residents Association**

## **Statement of Financial Activities for the Year Ended 31 March 2016** **(Including Income and Expenditure Account and Statement of Total** **Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 2016 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	1,099	7,150	8,249
Other trading activities	3	1,611	-	1,611
Investment income	4	1	-	1
Other income	5	870	-	870
Total Income		<u>3,581</u>	<u>7,150</u>	<u>10,731</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>(3,259)</u>	<u>(9,204)</u>	<u>(12,463)</u>
Total Expenditure		<u>(3,259)</u>	<u>(9,204)</u>	<u>(12,463)</u>
Net income/(expenditure)		322	(2,054)	(1,732)
Transfers between funds		<u>(124)</u>	<u>124</u>	<u>-</u>
<b>Other recognised gains and losses</b>				
Net movement in funds		198	(1,930)	(1,732)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,569</u>	<u>4,613</u>	<u>6,182</u>
Total funds carried forward	14	<u><u>1,767</u></u>	<u><u>2,683</u></u>	<u><u>4,450</u></u>

All of the Charity's activities derive from continuing operations during the above period.

The funds breakdown for 2015 is shown on page 6 .

*Mrs C Potts - Chair Person*  
*G. Griffiths - Secretary*



# **Blurton Farm Residents Association**

## **Statement of Financial Activities for the Year Ended 31 March 2016** **(Including Income and Expenditure Account and Statement of Total** **Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 2015 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	-	3,100	3,100
Other trading activities	3	2,220	-	2,220
Other income	5	225	-	225
Total Income		<u>2,445</u>	<u>3,100</u>	<u>5,545</u>
<b>Expenditure on:</b>				
Charitable activities	6	<u>(7,110)</u>	<u>(3,256)</u>	<u>(10,366)</u>
Total Expenditure		<u>(7,110)</u>	<u>(3,256)</u>	<u>(10,366)</u>
Net expenditure		(4,665)	(156)	(4,821)
Transfers between funds		<u>(3,146)</u>	<u>3,146</u>	<u>-</u>
<b>Other recognised gains and losses</b>				
Net movement in funds		(7,811)	2,990	(4,821)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>9,380</u>	<u>1,623</u>	<u>11,003</u>
Total funds carried forward	14	<u><u>1,569</u></u>	<u><u>4,613</u></u>	<u><u>6,182</u></u>

All of the Charity's activities derive from continuing operations during the above period.

*Mrs. C. Pratt*  
*Chairperson*

# Blurton Farm Residents Association

(Registration number: 05959011)  
Balance Sheet as at 31 March 2016

	Note	2016 £	2015 £
<b>Fixed assets</b>			
Tangible assets	11	2,683	3,577
<b>Current assets</b>			
Cash at bank and in hand		2,024	3,023
<b>Creditors: Amounts falling due within one year</b>	12	<u>(257)</u>	<u>(418)</u>
<b>Net current assets</b>		<u>1,767</u>	<u>2,605</u>
<b>Net assets</b>		<u>4,450</u>	<u>6,182</u>
<b>Funds of the Charity:</b>			
<b>Restricted income funds</b>		2,683	4,613
<b>Unrestricted income funds</b>			
Unrestricted income funds		<u>1,767</u>	<u>1,569</u>
<b>Total funds</b>		<u>4,450</u>	<u>6,182</u>

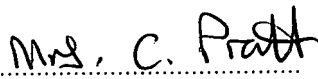
For the financial year ending 31 March 2016 the Charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

## Directors' responsibilities:

- The members have not required the Charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 6 to 18 were approved by the trustees, and authorised for issue on 26 July 2016 and signed on their behalf by:

  
Christine Pratt  
Trustee

## **Blurton Farm Residents Association**

### **Notes to the Financial Statements for the Year Ended 31 March 2016**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Blurton Farm Residents Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The charity adopted SORP (FRS 102) in the current year.

##### **Summary of disclosure exemptions**

As a small charity the entity has taken advantage of the amendments to Charities SORP FRS 102 contained in Update Bulletin 1 issued February 2016 to exempt the charity from the preparation of a Cash Flow Statement.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Reclassification of comparative amounts**

Due to the nature of the Charity there have been no adjustments to the amounts disclosed in the SOFA or Balance Sheet as a result of the transition to FRS102. Governance costs, which were previously shown separately on the face of the SOFA are now include within Charitable Activities expenditure.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the Charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

## **Blurton Farm Residents Association**

### **Notes to the Financial Statements for the Year Ended 31 March 2016**

#### ***Donations and legacies***

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### ***Expenditure***

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### ***Governance costs***

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements, including independent examination and Trustee meetings and reimbursed expenses.

#### ***Irrecoverable VAT***

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

#### ***Taxation***

The Charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the Charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### ***Tangible fixed assets***

Individual fixed assets costing £500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### ***Depreciation and amortisation***

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

## Blurton Farm Residents Association

### Notes to the Financial Statements for the Year Ended 31 March 2016

#### Asset class

Furniture and equipment

#### Depreciation method and rate

25% reducing balance

#### Fund accounting

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the Charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### 2 Income from donations and legacies

	Unrestricted funds £	Restricted funds £	Total 2016 £	Total 2015 £
Donations and legacies;				
Donations from companies, trusts and similar proceeds	1,099	-	1,099	-
Grants				
Grants	-	7,150	7,150	3,100
	<u>1,099</u>	<u>7,150</u>	<u>8,249</u>	<u>3,100</u>

#### 3 Income from other trading activities

	Unrestricted funds £	Total 2016 £	Total 2015 £
Events and fundraising	<u>1,611</u>	<u>1,611</u>	<u>2,220</u>

#### 4 Investment income

	Unrestricted funds £	Total 2016 £
Interest receivable and similar income;		
Interest receivable on bank deposits	<u>1</u>	<u>1</u>

#### 5 Other income

	Unrestricted funds £	Total 2016 £	Total 2015 £
Sundry income	<u>870</u>	<u>870</u>	<u>225</u>

*Mrs. C Pratt - Chair Person*  
*g.g.n.H.H. Secretary*

## Blurton Farm Residents Association

### Notes to the Financial Statements for the Year Ended 31 March 2016

#### 6 Expenditure on charitable activities

	Activity undertaken directly £	Total 2016 £	Total 2015 £
Trips & events	2,877	2,877	3,235
Refreshment & buffets	1,384	1,384	62
Room hire	-	-	270
Repairs & maintenance	1,354	1,354	867
Telephone & internet	334	334	336
Travel	1,110	1,110	375
Stationery & office expenses	467	467	504
IT costs	-	-	575
Professional charges	13	13	13
Sundry expenditure	1,348	1,348	1,428
Insurance	767	767	-
Kids club	850	850	702
Garden costs	838	838	597
Depreciation	894	894	1,192
Independent examination	227	227	210
	<u>12,463</u>	<u>12,463</u>	<u>10,366</u>

#### 7 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds £	Total 2016 £	Total 2015 £
Independent Examiner's remuneration	<u>227</u>	<u>227</u>	<u>210</u>

*Mrs. C Pratt - Chair Person*  
*J. Griffiths - Secretary*

## Blurton Farm Residents Association

### Notes to the Financial Statements for the Year Ended 31 March 2016

#### 8 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2016 £	2015 £
Depreciation of fixed assets	<u>894</u>	<u>1,192</u>

#### 9 Trustees remuneration and expenses

No trustees have received any reimbursed expenses from the charity during the year.

#### 10 Taxation

No tax was charged in the year (2015 - £nil).

Mrs C Pratt - Chairperson  
J. Griffiths - Secretary

## Blurton Farm Residents Association

### Notes to the Financial Statements for the Year Ended 31 March 2016

#### 11 Tangible fixed assets

	Furniture and equipment £	Total £
<b>Cost</b>		
At 1 April 2015	13,435	13,435
At 31 March 2016	13,435	13,435
<b>Depreciation</b>		
At 1 April 2015	9,858	9,858
Charge for the year	894	894
At 31 March 2016	10,752	10,752
<b>Net book value</b>		
At 31 March 2016	2,683	2,683
At 31 March 2015	3,577	3,577

#### 12 Creditors: amounts falling due within one year

	2016 £	2015 £
Accruals	257	418

#### 13 Charity status

The Charity is a Charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the Charity in the event of liquidation.

The address of the registered office is given on page 1 of these financial statements. The nature of the charity's operations and principal activities are described in the trustees' report on pages 2 to 3 of these financial statements.

*Mrs. C. Patten - Chairperson*  
*J. G. Patten - Secretary*



# **Blurton Farm Residents Association**

## **Notes to the Financial Statements for the Year Ended 31 March 2016**

### **14 Funds**

	Balance at 1 April 2015 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2016 £
<b>Unrestricted funds</b>					
<i><b>Unrestricted general funds</b></i>					
General Fund	1,569	3,581	(3,259)	(124)	1,767
<b>Restricted funds</b>					
Awards for All	1,981	-	(495)	-	1,486
PASS	346	-	(86)	-	260
Coalfields Regeneration Fund	1,250	-	(313)	-	937
Staffordshire Community Foundation (Pensioners)	396	1,000	(1,396)	-	-
Staffordshire Community Foundation (Knit and Natter)	640	-	(640)	-	-
Surviving Winter	-	1,000	(1,000)	-	-
City Council Ward Budget	-	3,300	(3,300)	-	-
Edward Malam	-	1,000	(1,000)	-	-
Saltbox - Age Friendly Cities	-	500	(624)	124	-
Co-op Funeral Care	-	350	(350)	-	-
<b>Total restricted funds</b>	<u>4,613</u>	<u>7,150</u>	<u>(9,204)</u>	<u>124</u>	<u>2,683</u>
<b>Total funds</b>	<u>6,182</u>	<u>10,731</u>	<u>(12,463)</u>	<u>-</u>	<u>4,450</u>

*Mrs. C Pratt - Chairperson*  
*J. G. H. H. Secretary*

# **Blurton Farm Residents Association**

## **Notes to the Financial Statements for the Year Ended 31 March 2016**

	Balance at 1 April 2014 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2015 £
<b>Unrestricted funds</b>					
<i><b>Unrestricted general funds</b></i>					
General Fund	9,380	2,445	(7,110)	(3,146)	1,569
<b>Restricted funds</b>					
Awards for All	2,641	-	(660)	-	1,981
PASS	461	-	(115)	-	346
Coalfields Regeneration Fund	1,667	-	(417)	-	1,250
Staffordshire Community Foundation (Pensioners)	-	1,000	(604)	-	396
Staffordshire Community Foundation (Knit and Natter)	-	1,300	(660)	-	640
General Restricted	(3,146)	-	-	3,146	-
<b>Total restricted funds</b>	<u>1,623</u>	<u>2,300</u>	<u>(2,456)</u>	<u>3,146</u>	<u>4,613</u>
<b>Total funds</b>	<u><u>11,003</u></u>	<u><u>4,745</u></u>	<u><u>(9,566)</u></u>	<u><u>-</u></u>	<u><u>6,182</u></u>

*M.S. C. Patten* - Chairman  
*J. Griffiths* - Secretary

## Blurton Farm Residents Association

### Notes to the Financial Statements for the Year Ended 31 March 2016

The specific purposes for which the funds are to be applied are as follows:

#### Purposes of Restricted Funds

Awards for All

To provide office furniture

Pass

To provide a Marquee for outdoor project

Coalfield Regeneration Fund

To provide office & garden furniture

Staffordshire Community Foundation (Pensioners)

To provide funding for the pensioners project and Christmas party

Staffordshire Community Foundation (Knit & Natter)

To fund the Knit & Natter project

Ward Budget

To fund Kids Club party & gardening project

Saltbox- Age Friendly Cities

To fund gardening

Edward Malam

To fund a community trip

Surviving Winter

To fund Christmas events

Co-op Funeral Care

to fund Christmas events

#### 15 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total funds £
Tangible fixed assets	-	2,683	2,683
Current assets	2,024	-	2,024
Current liabilities	(257)	-	(257)
Total net assets	1,767	2,683	4,450

#### 16 Related party transactions

There were no related party transactions in the year.

*Ms. C. Pratt, chairperson*  
*J. Griffiths, Secretary*

## **Blurton Farm Residents Association**

### **Notes to the Financial Statements for the Year Ended 31 March 2016**

#### **17 Control Relationship**

The charity is controlled by the trustees.