

COMPANY REGISTRATION NUMBER: 05751140

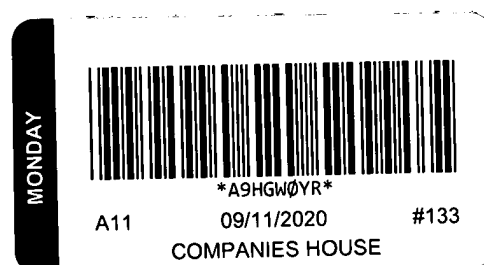
CHARITY REGISTRATION NUMBER: 1116125

CHRYSLIS (CUMBRIA) LIMITED

Company Limited by Guarantee

FINANCIAL STATEMENTS

31 MARCH 2020



SAINT & CO

Chartered accountants & statutory auditor

Sterling House

Wavell Drive, Rosehill

Carlisle, Cumbria

CA1 2SA

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

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CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)

YEAR ENDED 31 MARCH 2020

The Trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2020.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered charity name Chrysalis (Cumbria) Limited

Charity registration number 1116125

Company registration number 05751140

Principal office and registered office Leaside
Longthwaite Road
Wigton
Cumbria
CA7 9JR

THE TRUSTEES

Mrs A G Wells
Mr J R Fearon
Mrs J Teasdale
Mrs J Whittam (Resigned 10 July 2019)
Mrs B H Earl
Mrs M A Drury
Mr D A Dodd (Appointed 9 December 2019)

COMPANY SECRETARY Mrs M A Drury

AUDITOR Saint & Co
Chartered accountants & statutory auditor
Sterling House
Wavell Drive, Rosehill
Carlisle, Cumbria
CA1 2SA

BANKERS National Westminster Bank plc
14 High Street
Wigton
Cumbria
CA7 9NJ

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

The Trustees have pleasure in presenting their Annual Report covering the period 1st April 2019 to 31st March 2020. It should be noted that this report covers the period before the Covid-19 pandemic. At the end of this report under the section "Significant Events Since the Year End" we provide brief details of how the pandemic has affected our organisation.

The Trustees are committed to applying best practice in governance commensurate with our charitable status and our principal activities. This report sets out our approach which is based on the Charity Commission Governance Code. The aim of the Code is to help charities and their Trustees develop high standards of governance. Whilst the Code is neither a legal nor regulatory requirement, the Trustees believe that we should aspire to comply where possible. Where we cannot presently comply with aspects of the Code these provide a tool for continuous improvement towards the highest standards.

Principle 1 - Organisational Purpose

The board is clear about the charity's aims and ensures that these are being delivered effectively and sustainably.

Chrysalis is an independent charity and company limited by guarantee. The charity is governed by a constitution as adopted on 1 June 1995, amended in October 1995 and further amended in July 1999. This is registered with the Charity Commission.

Objectives and activities

Our Mission Statement:

To be an agile local provider of choice, trusted by individuals to meet their needs and enrich their lives. We will provide excellent quality of care and support and we will ensure our financial stability. We will deliver these objectives by attracting and retaining a flexible and multi-skilled workforce.

Our strategic objectives are to:

- *deliver excellent quality of care and support to be the local provider of choice trusted by individuals to meet their needs and enrich their lives*
- *to attract and retain a flexible and multi skilled workforce to ensure financial stability*

Our Vision Statement:

To enrich and support the lives of individuals with disabilities.

In line with our delivery plan Chrysalis provides a range of person-centred activities within the community. We also have resource bases at Leaside and The Meeting Place in Wigton and at Westmoor in Carlisle. We run a successful Wholefood Shop in Wigton where individuals are supported to develop pre-employment skills.

Individuals engage in a range of supported activities including independent living skills, creative arts, employment training, sensory stimulation, computing, horticulture and photography to name but a few areas.

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YEAR ENDED 31 MARCH 2020

We have access to a range of community facilities across Cumbria which include swimming sessions and hydrotherapy, fell walking, sailing, bowling, accessible cycling and a range of outward-bound experiences.

Chrysalis also has provided a range of respite holidays for individuals that are tailored to individual and group experiences dependent upon individuals' choice and interests.

All support is person-centred offering group, one-to-one and two-to-one activities dependent upon the needs of each individual and the activities undertaken.

We also provide a range of placement opportunities for nursing and social work students from a number of educational centres throughout the region. Whilst providing much appreciated support for Chrysalis, these placements also allow the students to gain valuable skills and experience which will assist with their future employability within the sector.

Principle 2 - Leadership

Every charity is headed by an effective board that provides strategic leadership in line with the charity's aims and values.

A Chief Executive Officer (CEO) is appointed by the Trustees to provide leadership and direction. The CEO is supported by the Senior Management Team who are responsible for the day-to-day operations of the care and support provision, administration, finance, marketing, support and human resources. The current Chief Executive Officer is Claire Doherty who has been with Chrysalis for 29 years.

Structure, Governance and Management

A board of Trustees who meet quarterly administer the charity and are responsible for overall management and control receiving reports from the Chief Executive Officer and associated governance sub-groups on a regular basis.

The following sub-groups have been established:

(a) Governance

The main aims of this group are:

- To ensure appropriate governance
- To ensure that we have systems and procedures in place to monitor and control the relevant legal framework.
- To ensure that our Risk Management Strategy is fit-for-purpose and that we have appropriate risk controls and mitigants in place.
- To ensure that we have robust procedures and systems of internal control in place

(b) Finance and General Purposes

The main aims of this group are:

- To control all matters relating to our finances
 - To oversee all financial reporting and internal financial controls
-

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TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

(c) Staff & HR

The main aims of this group are:

- To oversee our HR practices
- To oversee our remuneration policies

(d) Marketing

The main aims of this group are:

- To ensure that we have a Marketing Strategy
- To ensure that we have written procedures in place to cover our marketing activities
- To ensure that our public relations activities are fit-for-purpose

(e) Client Service Delivery

The main aims of this group are:

- To provide an oversight into our current client services
- To examine potential future client services

Principle 3 - Integrity

The board acts with integrity, adopting values and creating a culture which helps achieve the organisation's charitable purposes. The board is aware of the importance of the public's confidence and trust in charities, and Trustees undertake their duties accordingly.

Our Values:

We will always treat people with dignity and respect

We will ensure that our clients have choice and control over the service which we provide to the

We will always act with integrity

We will use both innovation and creativity to deliver our services

We will ensure that our clients have maximum involvement with the services that we provide

Related parties

Trustees' families are able to access our services in line with usual referral process but on a normal arms-length basis. Any conflicts of interest would be declared and remedied in relation to Trustee matters.

Principle 4 - Decision Making, Risk and Control

The board makes sure that its decision-making processes are informed, rigorous and timely, and that effective delegation, control and risk-assessment, and management systems are set up and monitored.

Risk management

The Board of Trustees have identified the major risks to which the charity is exposed, in particular those related to operations and finance and are confident they have established systems and procedures to manage those risks.

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TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

The major risks to our business have been identified as:

- Funding Risk - the risk that we are unable to meet client needs and/or to service our debts and obligations
- Procedural Risk - the risk that personnel fail to follow correct procedures leading to possible harm to clients and to a damage to our reputation
- Personnel risks - the risk that we can suffer detriment through staff absences, unfilled vacancies, inadequately trained staff, theft, fraud, etc

Throughout the year the Trustees review the Business Continuity Plan and Risk Register.

Quality assurance

The Trustees can confirm that Chrysalis has continued to meet the standards required through all its' contractual obligations.

Chrysalis is proud that it has continued to meet the national standards of the Investors In People (IIP) award.

During this financial year we had an inspection by the Care Quality Commission. This inspection covered all aspects of our domiciliary support services and we were delighted to be awarded a "good" rating against all of the five areas of inspection. These areas were to ensure that the service was: safe, effective, caring, responsive and well led.

Principle 5 - Board Effectiveness

The board works as an effective team, using the appropriate balance of skills, experience, backgrounds and knowledge to make informed decisions.

The Trustees act as directors of the organisation. The Board of Trustees meets regularly to review performance against long-term strategic and operational objectives. Details are contained in our Corporate Plan, Business Plan, Value Statement and the terms of reference of the various Board committees.

In addition, the Board of Trustees has general responsibilities to ensure that we:

- Operate within our Memorandum and Articles of Association
- Comply with appropriate legislation and regulations
- Have proper accounting records which are established, maintained, documented and audited
- Have effective systems of control which are established, maintained and documented

The Board of Trustees takes decisions on specific matters such as major investment and capital purchases. The Board also established and monitors the strategic objectives of the organisation. Decisions such as day-to-day expenditure are delegated to the Senior Management Team.

The Trustees meet without the Chief Executive Officer present at least once a year. All directors meet without the Chair present at least once a year.

CHRYSLIS (CUMBRIA) LIMITED

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YEAR ENDED 31 MARCH 2020

New Trustees are recruited and appointed if they can show an understanding of the specialist nature of the support services provided by Chrysalis. New Trustees are expected to attend induction training and involve themselves with the range of provisions through familiarising themselves with the workings of staff and individuals we support. During the year David Dodd was appointed as a Trustee. David was Chief Executive of a regional building society and has relevant skills in finance, strategic management and HR.

This year we have provided specific training sessions for the Trustees. In addition, the Trustees have taken a hands-on role when considering our compliance with the Charity Commission Governance Code.

Principle 6 - Diversity

The board's approach to diversity supports its effectiveness, leadership and decision making.

The Trustees approach to diversity supports our values. The term "diversity" includes the 9 protected characteristics contained within the Equality Act 2010 as well as different backgrounds, life experiences, career paths and diversity of thought.

Every Trustees has an annual appraisal with the Chair. In addition, the Chair is provided with an appraisal by the Vice Chair. All appraisals include a discussion on diversity to ensure that the matter is covered properly.

Our recruitment process, including skills audits and recruitment adverts, complies with our diversity aspirations. In addition, our Employee Handbook and our Equality and Diversity Policy follow best practice in this area.

Principle 7 - Openness and Accountability

The board leads the organisation in being transparent and accountable. The charity is open in its work, unless there is good reason for it not to be.

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the Trustees consider how planned activities will contribute to the aims and objectives they have set.

As part of our annual strategy review the Trustees consider and approve our Stakeholder Analysis. Following the annual review, we aim to develop strategies and tactics to ensure that we have the proper communications with our stakeholders both in terms of quality and quantity.

Volunteers and students provide valuable additional support for our permanent staff in key activity areas. We had three active volunteers during the year in addition to the board. They supported with activities led by staff on a regular basis throughout the year giving many precious hours.

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TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

We also have a regular contribution of basic maintenance from a member of the public and support with ground management from a global provider, Tivoli as part of their corporate social responsibility commitment.

Corporate volunteering programmes have developed significantly in recent years and we now have four key corporate partners Jelf (now Marshall), Santander, Marks and Spencer and Rural Payments Agency, in support of their social responsibility agenda whilst providing much needed input for the organisation.

Strategic Report

The following sections for achievements and performance and financial review form the strategic report of the charity.

Achievements and Performance

Our turnover (excluding restricted income) has seen an increase in excess of 8%. This has been achieved through increased levels of support required by individuals and increased demand for services.

We continue to be well respected by individuals, families and commissioners. The demand for our services continues to exceed our capacity and at the end of the year we had a number of referrals pending for new clients.

A new Independent Living Manager was recruited during the year and the role was expanded to provide challenge for the new job holder and to meet increased demand in this area. Our Supported Living Service provides 24 hours support for six individuals with a learning disability and this initiative has been hugely successful since it was launched in 2018, indeed we are now receiving referrals for additional supported living in the community and have a waiting list which is very positive.

During recent years there has been an increase in the use of individual budgets, direct payments and individual service funds. These provide a more flexible approach to support and thus increased opportunities for us to find new and creative ways of working.

We have continued our work to develop our unique sensory environment in the grounds of The Meeting Place to provide opportunity for learning all year round.

Our shop in Wigton: Chrysalis Wholefoods has continued to prove popular with people in Wigton and the surrounding area. The shop not only provides an additional income stream but it offers a unique work experience to clients.

During the year the Trustees have created and approved Terms of Reference for all board committees. In future these Terms of Reference will be published on our website. In addition, a new Organisation and Control Manual has been developed to provide a comprehensive record of our systems of control.

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TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

The lease on our site in Carlisle has been extended after a rigorous examination by the Senior Management Team and the Board of Trustees. This extension provides certainty and stability for this important area.

Thanks to generous donations we have been able to purchase a new kiln and associated equipment for our pottery classes.

Events

In addition to our normal activities a number of additional events were held during the year. The highlights were:

- Music workshops
- Our annual Carol Concert at Leaside
- Our annual Christmas Party and Disco at Greenhill Hotel
- A Valentine Disco
- A Quiz Night
- A Chinese Buffet night
- Trip to Cumbria Wildlife Park

Staff

We encourage and support staff at all levels, by providing technical and professional education and development. Our objectives and the performance towards those objectives are communicated via regular staff and management meetings.

During the year staff have achieved their required training, further developmental training has also been provided to develop our specialism in Autism and Positive Behavioural Support.

All members of staff have their individual contributions assessed as part of a structured performance appraisal process.

We are proud to provide a working environment which encourages equal access to training, promotion and career development among all of our staff regardless of their age, creed, gender, marital status or race.

We appreciate our "Disability Confident" status which means that full and fair consideration is given to applications for employment from disabled persons. If employees become disabled, they are encouraged to continue their employment, and arrangements are made for training and redeployment as appropriate so that employability is not impaired by virtue of that disablement.

Once again, our staff have continued to provide an excellent service to our clients, and the Trustees would like to express their thanks to all of our staff for their dedication and loyalty.

Our robust approach to the delivery of induction and the care certificate ensures a solid platform for our future.

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

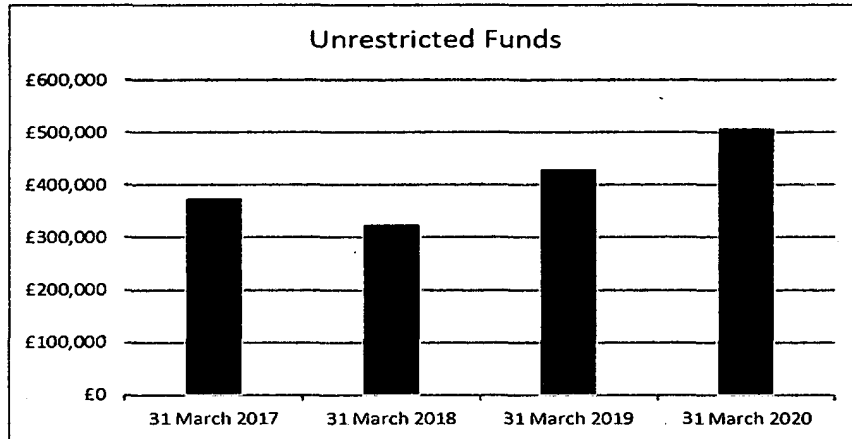
YEAR ENDED 31 MARCH 2020

We have been successful in securing funded places to develop our learning and development in supporting individuals with complex needs to further develop positive behavioural support in line with the government agenda of best practise in transforming care.

Financial review

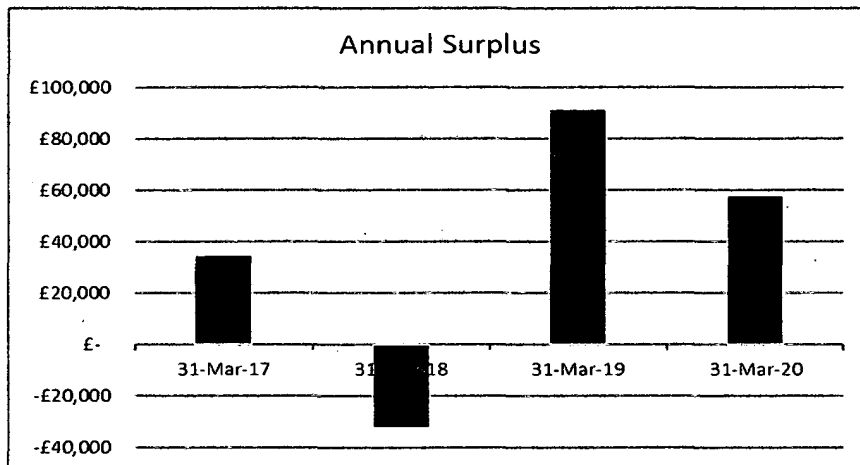
As a regional charity we do not set out to maximise our profit. Nevertheless, we must make sufficient profit to ensure the long-term viability of the business. As we do not have any external shareholders, we do not need to provide dividends to owners, therefore all of our profits go into our reserves and to further our objectives.

The statement of financial activities (page 19) shows a surplus for the year of £57,053. Our balance sheet also demonstrates a healthy level of unrestricted funds of £506,650.



During the year we raised over £19,000 through grants, fundraising and donations we are very grateful to all of our fundraisers, grantors and donors for their support.

The year's surplus, inclusive of grant income, demonstrates another successful year for Chrysalis.



CHRYSLIS (CUMBRIA) LIMITED

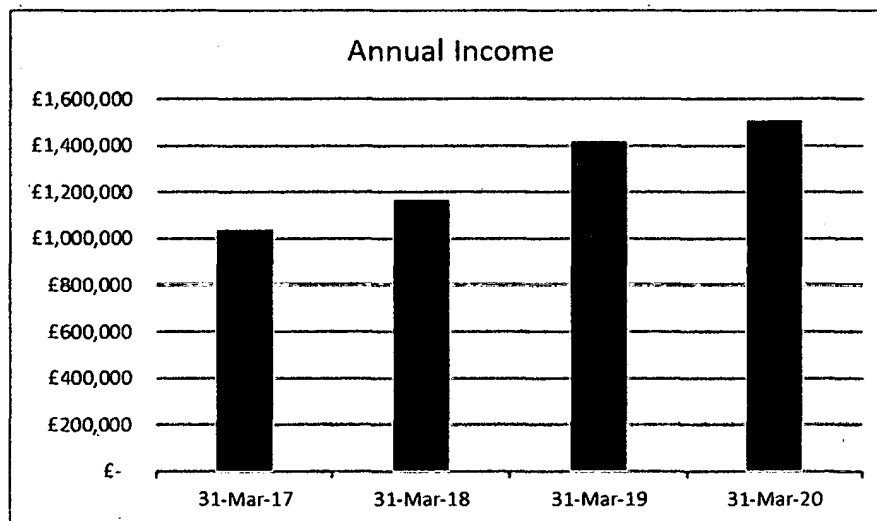
COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

The annual surplus of £57,053 represents 3.8% of our income, whilst this is a positive figure, the additional grant funding and staff vacancies contribute to this surplus, we do not see this enhanced level recurring in future years.

During the financial year our income was £1,508,952 which represents an 6.4% increase from the previous year. At the same time our total expenditure increased by 9.5% to £1,451,899.



We have significant contracts with Cumbria County Council and Cumbria Clinical Commissioning Group. These contracts are underpinned by appropriate Service Level Agreements (SLA's). These SLA's define the quality of service provided by Chrysalis. The retention of these contracts demonstrates that both the County Council and the Clinical Commissioning Group have confidence in Chrysalis and in our commitment to quality. Chrysalis will therefore continue to be identified on the County Councils' Directory of Services.

As the nature of social care and pressure on budgets continues to increase, Chrysalis is well placed to meet this changing demand, however we remain vigilant to the challenges of the sector and must ensure strong resources and reserves to enable us to adapt and overcome these challenges and we are as committed as ever to achieving our strategic objectives.

Pricing

Chrysalis is committed to providing excellent value for money whilst delivering exceptional service. Naturally our detailed pricing is commercially sensitive and it would be inappropriate to publish details here, however our pricing remains competitive with similar providers. Our rates reflect the specialist support that we provide and includes an appropriate contribution to our overheads and our infrastructure.

Some of our contracts are linked to increases in the Consumer Prices Index (CPI) which was 1.5% in March 2020; and the National Living Wage which was increased by 6.2% in April 2020, which determines our hourly rates for the contract term of these agreements.

CHRYSLIS (CUMBRIA) LIMITED

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TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

Each year the Senior Management Team review our pricing structure and provide appropriate recommendations to the Board of Trustees. Following consideration by the Trustees our rates are adjusted accordingly for other contracts and individual funders.

In recent years there has been an increased demand for providing flexible and individually tailored care packages. This trend is a positive development for Chrysalis as we can be more dynamic than some national providers, however we must ensure that we have adequate flexibility with the required staffing and that legal and contractual obligations are met.

Investment Powers and Policy

Chrysalis operates in accordance with the powers detailed within its Memorandum and Articles of Association.

Excess funds are invested with an emphasis on security rather than income-generation.

The Trustees, having regard to the liquidity requirements of operating the organisation, have authorised available funds to be invested in an interest-bearing deposit account. In the present economic environment, the Trustees believe that interest bearing deposit accounts are unlikely to provide an interest rate which will exceed the retail price index, this is entirely consistent with our emphasis of "security over returns".

Reserves policy

Our reserves policy is to maintain sufficient level of reserves to enable normal operating activities to continue over a period of up to three months should a shortfall in income occur and take account of potential risks and contingencies that may arrive from time to time. Excluded from the reserves policy is income associated with donor restricted funds (earmarked income) together with funds which can only be realised by the disposal of a fixed asset.

A risk assessment has been undertaken and the following has been determined using the risk identification approach:

- unrestricted income - medium risk
- restricted income - low risk
- expenditure - low risk

The following potential external major risks have been identified:

- change of government policy - statutory grants may be withdrawn
- economic recession

To meet our present reserves policy which is to maintain sufficient level of reserves to enable normal operating activities to continue over a period of up to three months we would require a minimum level of £362,854. We currently have £506,650 available which represents 4.2 months.

This policy will be reviewed by the board on a 6 monthly basis to reflect the changing needs of the organisation.

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

The Chief Executive Officer will present the Trustee Board with a draft document and supporting materials that enables them to make an informed decision about levels of reserves and feeds into their approval of the strategy document and annual operating budget.

Going Concern

The Trustees consider it appropriate to adopt the going concern basis of accounting. Following the Covid-19 pandemic the Trustees and the Senior Management Team have carried out a robust assessment of the principal risks facing the organisation, including those that would threaten our business model, future performance, solvency or liquidity. Following this assessment, we believe that we will need to agree a re-structure of the organisation, the Trustees are confident that the re-structure will not affect our ability to continue to operate for a period of at least 12 months from the date of the approval of these accounts.

Plans for future periods

Our strategic plan identified the need to extend our provision of 24 hour supported living.

The Trustees have agreed to introduce a new Remuneration Committee. This committee will approve the remuneration and terms and conditions of employment of the senior management team. The committee will delegate to the Chief Executive Officer the power to approve and adjust salaries for staff.

The exploration of an additional social enterprise will be considered.

Support for individuals with additional and complex needs as part of the transforming care programme will be further considered.

Additional works will be planned for The Meeting Place.

Additional Trustees will be sought with specific skill sets as identified in our board skills gap analysis.

The Senior Management Team are creating a series of Key Performance Indicators (KPI's). These KPI's will enable us to measure our progress and our performance against our medium and long-term strategic objectives.

Significant events since the year end

The Covid-19 pandemic has had a significant effect on all parts of our operations. The Trustees would like to record their thanks to all staff and volunteers who have worked tremendously hard, adapting support and responding to required legislative changes during this difficult and unprecedented situation.

We have had invaluable assistance from both national and local government, but despite this assistance we may need to carry out a significant restructuring exercise during the second half of our financial year 2020/21.

CHRYSLIS (CUMBRIA) LIMITED

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TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

We have completed a risk assessment for all parts of our operations. These risk assessments have determined how we offer our services in a safe and secure manner. As the pandemic has developed, so we have developed our risk assessments to be both dynamic and practical.

TRUSTEES' RESPONSIBILITY STATEMENT

The Trustees, who are also directors for the purposes of company law, are responsible for preparing the Trustees report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITOR

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
 - they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.
-

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT) *(continued)*

YEAR ENDED 31 MARCH 2020

The Trustees Annual Report and the Strategic Report were approved on 14 October 2020 and signed on behalf of the board of Trustees by:



Mrs A G Wells
Trustee
Chair

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CHRYSLIS (CUMBRIA) LIMITED

YEAR ENDED 31 MARCH 2020

OPINION

We have audited the financial statements of Chrysalis (Cumbria) Limited (the 'charity') for the year ended 31 March 2020 which comprise the statement of financial activities (including income and expenditure account), statement of financial position, statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006 and the Charities Act 2011.

BASIS FOR OPINION

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

CONCLUSIONS RELATING TO GOING CONCERN

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
 - the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.
-

CHRYSALIS (CUMBRIA) LIMITED

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CHRYSALIS (CUMBRIA) LIMITED

(continued)

YEAR ENDED 31 MARCH 2020

OTHER INFORMATION

The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

OPINIONS ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees report has been prepared in accordance with applicable legal requirements.

MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 and the Charities Act 2011 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
 - the financial statements are not in agreement with the accounting records and returns; or
 - certain disclosures of Trustees remuneration specified by law are not made; or
 - we have not received all the information and explanations we require for our audit.
-

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CHRYSLIS (CUMBRIA) LIMITED

(continued)

YEAR ENDED 31 MARCH 2020

RESPONSIBILITIES OF TRUSTEES

As explained more fully in the Trustees responsibilities statement, the Trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
 - Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control.
 - Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Trustees.
-

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF CHRYSLIS (CUMBRIA) LIMITED

(continued)

YEAR ENDED 31 MARCH 2020

- Conclude on the appropriateness of the Trustees use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the charity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

USE OF OUR REPORT

This report is made solely to the charity's members, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.



Stuart Farrer (Senior Statutory Auditor)

For and on behalf of
Saint & Co
Chartered accountants & statutory auditor

Sterling House
Wavell Drive, Rosehill
Carlisle, Cumbria
CA1 2SA

4 November 2020

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

YEAR ENDED 31 MARCH 2020

			2020		2019
		Unrestricted	Restricted	Total funds	Total funds
	Note	funds	funds		
		£	£	£	£
Income and endowments					
Donations and legacies	5	8,312	8,200	16,512	32,522
Charitable activities	6	1,450,871	–	1,450,871	1,348,827
Other trading activities	7	38,162	–	38,162	34,847
Investment income	8	2,279	–	2,279	1,354
Other income	9	1,128	–	1,128	162
Total income		<u>1,500,752</u>	<u>8,200</u>	<u>1,508,952</u>	<u>1,417,712</u>
Expenditure					
Expenditure on raising funds:					
Costs of raising donations and legacies	10	720	–	720	658
Costs of other trading activities	11	63,282	–	63,282	51,833
Expenditure on charitable activities	12,13	1,384,565	3,332	1,387,897	1,273,768
Total expenditure		<u>1,448,567</u>	<u>3,332</u>	<u>1,451,899</u>	<u>1,326,259</u>
Net income		<u>52,185</u>	<u>4,868</u>	<u>57,053</u>	<u>91,453</u>
Transfers between funds		24,395	(24,395)	–	–
Net movement in funds		<u>76,580</u>	<u>(19,527)</u>	<u>57,053</u>	<u>91,453</u>
Reconciliation of funds					
Total funds brought forward		430,070	27,588	457,658	366,205
Total funds carried forward		<u>506,650</u>	<u>8,061</u>	<u>514,711</u>	<u>457,658</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

The notes on pages 22 to 36 form part of these financial statements.

CHRYSLIS (CUMBRIA) LIMITED**COMPANY LIMITED BY GUARANTEE****STATEMENT OF FINANCIAL POSITION****31 MARCH 2020**

	Note	2020 £	2019 £
FIXED ASSETS			
Tangible fixed assets	18	298,772	293,300
CURRENT ASSETS			
Stocks	19	5,659	6,676
Debtors	20	154,414	153,606
Cash at bank and in hand		192,078	159,727
		<u>352,151</u>	<u>320,009</u>
CREDITORS: amounts falling due within one year	21	<u>56,595</u>	<u>70,994</u>
NET CURRENT ASSETS		<u>295,556</u>	<u>249,015</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>594,328</u>	<u>542,315</u>
CREDITORS: amounts falling due after more than one year	22	69,617	74,657
PROVISIONS			
Other provisions	23	<u>10,000</u>	<u>10,000</u>
NET ASSETS		<u>514,711</u>	<u>457,658</u>
FUNDS OF THE CHARITY			
Restricted funds		8,061	27,588
Unrestricted funds		<u>506,650</u>	<u>430,070</u>
Total charity funds	25	<u>514,711</u>	<u>457,658</u>

These financial statements were approved by the board of Trustees and authorised for issue on 14 October 2020, and are signed on behalf of the board by:



Mrs A G Wells
Trustee

Company registration number: 05751140
Charity registration number: 1116125

The notes on pages 22 to 36 form part of these financial statements.

CHRYSLIS (CUMBRIA) LIMITED**COMPANY LIMITED BY GUARANTEE****STATEMENT OF CASH FLOWS****YEAR ENDED 31 MARCH 2020**

	2020	2019
	£	£
CASH FLOWS FROM OPERATING ACTIVITIES		
Net income	57,053	91,453
<i>Adjustments for:</i>		
Depreciation of tangible fixed assets	19,259	15,791
Other interest receivable and similar income	(2,279)	(1,354)
Interest payable and similar charges	3,394	3,179
Accrued (income)/expenses	(10,543)	17,064
<i>Changes in:</i>		
Stocks	1,017	651
Trade and other debtors	(808)	(39,432)
Trade and other creditors	(4,458)	9,179
Cash generated from operations	62,635	96,531
Interest paid	(3,394)	(3,179)
Interest received	2,279	1,354
Net cash from operating activities	61,520	94,706
CASH FLOWS FROM INVESTING ACTIVITIES		
Purchase of tangible assets	(24,731)	(52,437)
Net cash used in investing activities	(24,731)	(52,437)
CASH FLOWS FROM FINANCING ACTIVITIES		
Repayment on borrowings	(4,438)	(4,749)
Net cash used in financing activities	(4,438)	(4,749)
NET INCREASE IN CASH AND CASH EQUIVALENTS	32,351	37,520
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR	159,727	122,207
CASH AND CASH EQUIVALENTS AT END OF YEAR	192,078	159,727

The notes on pages 22 to 36 form part of these financial statements.

CHRYSLIS (CUMBRIA) LIMITED
COMPANY LIMITED BY GUARANTEE
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2020

1. GENERAL INFORMATION

The charity is a public benefit entity and a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Leaside, Longthwaite Road, Wigton, Cumbria, CA7 9JR.

2. STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Companies Act 2006.

3. ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

Going concern

There are no material uncertainties about the charity's ability to continue.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

3. ACCOUNTING POLICIES *(continued)*

Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

3. ACCOUNTING POLICIES *(continued)*

Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other recognised gains and losses, unless it reverses a charge for impairment that has previously been recognised as expenditure within the statement of financial activities. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other recognised gains and losses, except to which it offsets any previous revaluation gain, in which case the loss is shown within other recognised gains and losses on the statement of financial activities.

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

3. ACCOUNTING POLICIES *(continued)*

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	- 10% reducing balance on improvements; 1% straight line on original cost
Motor vehicles	- 20% reducing balance
Equipment	- 33% straight line for computer equipment; 15-25% other equipment

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

Stocks

Stocks are measured at the lower of cost and estimated selling price less costs to complete and sell. Cost includes all costs of purchase, costs of conversion and other costs incurred in bringing the stock to its present location and condition.

Provisions

Provisions are recognised when the entity has an obligation at the reporting date as a result of a past event, it is probable that the entity will be required to transfer economic benefits in settlement and the amount of the obligation can be estimated reliably. Provisions are recognised as a liability in the statement of financial position and the amount of the provision as an expense.

Provisions are initially measured at the best estimate of the amount required to settle the obligation at the reporting date and subsequently reviewed at each reporting date and adjusted to reflect the current best estimate of the amount that would be required to settle the obligation. Any adjustments to the amounts previously recognised are recognised in income or expenditure unless the provision was originally recognised as part of the cost of an asset. When a provision is measured at the present value of the amount expected to be required to settle the obligation, the unwinding of the discount is recognised as a finance cost in the statement of financial activities in the period it arises, and is allocated to the appropriate expenditure heading.

CHRYSALIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

3. ACCOUNTING POLICIES *(continued)*

Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Debt instruments are subsequently measured at amortised cost.

Financial assets that are measured at cost or amortised cost are reviewed for objective evidence of impairment at the end of each reporting date. If there is objective evidence of impairment, an impairment loss is recognised under the appropriate heading in the statement of financial activities in which the initial gain was recognised.

Defined contribution plans

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as an expense in the period in which it arises.

4. LIMITED BY GUARANTEE

The company is limited by guarantee and does not have a share capital.

Every member promises, if the Charity is dissolved while he or she is a member or within twelve months after he or she ceases to be a member, to contribute such sum (not exceeding £10) as may be demanded of him or her towards the payment of the debts and liabilities of the Charity incurred before he or she ceases to be a member, and of the costs charges and expenses of winding up, and the adjustment of the rights of the contributories among themselves.

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

5. DONATIONS AND LEGACIES

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
DONATIONS			
Donations	8,312	–	8,312
GRANTS			
Grants receivable	–	8,200	8,200
	<u>8,312</u>	<u>8,200</u>	<u>16,512</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
DONATIONS			
Donations	3,742	–	3,742
GRANTS			
Grants receivable	–	28,780	28,780
	<u>3,742</u>	<u>28,780</u>	<u>32,522</u>

6. CHARITABLE ACTIVITIES

	Unrestricted Funds £	Total Funds 2020 £	Unrestricted Funds £	Total Funds 2019 £
Social service contract and spot income	803,956	803,956	761,527	761,527
Private contracts	293,046	293,046	312,827	312,827
Centre activity income	25,828	25,828	32,079	32,079
Outreach activities and room hire	11,354	11,354	11,377	11,377
Churchrigg income	316,687	316,687	231,017	231,017
	<u>1,450,871</u>	<u>1,450,871</u>	<u>1,348,827</u>	<u>1,348,827</u>

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

7. OTHER TRADING ACTIVITIES

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Direct fundraising	3,575	3,575	3,696	3,696
Healthfood shop income	34,587	34,587	31,151	31,151
	<u>38,162</u>	<u>38,162</u>	<u>34,847</u>	<u>34,847</u>

8. INVESTMENT INCOME

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Bank interest	<u>2,279</u>	<u>2,279</u>	<u>1,354</u>	<u>1,354</u>

9. OTHER INCOME

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Other income	<u>1,128</u>	<u>1,128</u>	<u>162</u>	<u>162</u>

10. COSTS OF RAISING DONATIONS AND LEGACIES

	Unrestricted Funds	Total Funds 2020	Unrestricted Funds	Total Funds 2019
	£	£	£	£
Direct fundraising costs	<u>720</u>	<u>720</u>	<u>658</u>	<u>658</u>

11. COSTS OF OTHER TRADING ACTIVITIES

	Unrestricted Funds	Total Funds 2019	Unrestricted Funds	Total Funds 2018
	£	£	£	£
Shop costs - purchases	25,903	25,903	23,944	23,944
Shop costs - wages and salaries	23,950	23,950	14,302	14,302
Shop costs - overheads	13,429	13,429	13,587	13,587
	<u>63,282</u>	<u>63,282</u>	<u>51,833</u>	<u>51,833</u>

The shop is run as a social enterprise rather than a profit-making enterprise, providing an important learning and training facility for the members of Chrysalis.

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

12. EXPENDITURE ON CHARITABLE ACTIVITIES BY FUND TYPE

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Social service contract and spot costs	753,804	2,256	756,060
Churchrigg	192,224	–	192,224
Centre activity costs	14,440	1,076	15,516
Outreach activities	28,517	–	28,517
Support costs	395,580	–	395,580
	<u>1,384,565</u>	<u>3,332</u>	<u>1,387,897</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Social service contract and spot costs	741,473	2,274	743,747
Churchrigg	145,801	–	145,801
Centre activity costs	18,086	–	18,086
Outreach activities	25,713	–	25,713
Support costs	340,421	–	340,421
	<u>1,271,494</u>	<u>2,274</u>	<u>1,273,768</u>

13. EXPENDITURE ON CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total funds 2020 £	Total fund 2019 £
Social service contract and spot costs	756,060	376,078	1,132,138	1,058,277
Churchrigg	192,224	19,502	211,726	171,692
Centre activity costs	15,516	–	15,516	18,086
Outreach activities	28,517	–	28,517	25,713
	<u>992,317</u>	<u>395,580</u>	<u>1,387,897</u>	<u>1,273,768</u>

CHRYSALIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

14. ANALYSIS OF SUPPORT COSTS

	Social service contracts	Churchrigg	Total 2020	Total 2019
	£	£	£	£
Staff costs	297,449	11,813	309,262	267,751
Communications and IT	7,454	1,745	9,199	8,556
General office	26,804	1,403	28,207	22,827
Finance costs	3,394	60	3,454	3,282
Governance costs	1,813	–	1,813	1,067
Legal and professional costs	17,043	3,756	20,799	18,847
Depreciation	18,534	725	19,259	15,791
Sundry costs	3,587	–	3,587	2,300
	<u>376,078</u>	<u>19,502</u>	<u>395,580</u>	<u>340,421</u>

15. NET INCOME

Net income is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation of tangible fixed assets	19,259	15,791
Fees payable for the audit of the financial statements	3,000	3,000
Fees payable to the auditor for other services	5,704	6,122
Interest payable on bank loans and overdrafts	3,394	3,179
Operating lease payments recognised as an expense	<u>19,600</u>	<u>19,600</u>

16. STAFF COSTS

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2020	2019
	£	£
Wages and salaries	1,111,550	1,017,594
Social security costs	59,827	56,453
Employer contributions to pension plans	17,357	10,469
	<u>1,188,734</u>	<u>1,084,516</u>

The average head count of employees during the year was 88 (2019: 83). The average number of full-time equivalent employees during the year is analysed as follows:

	2020	2019
	No.	No.
Number of centre staff	<u>88</u>	<u>83</u>

No employee received employee benefits of more than £60,000 during the year (2019: Nil).

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

16. STAFF COSTS *(continued)*

Key Management Personnel

Key management personnel include all persons that have authority and responsibility for planning, directing and controlling the activities of the charity. The total compensation paid to the 4 (2019: 4) key management personnel for services provided to the charity was £124,435 (2019: £123,679).

17. TRUSTEE REMUNERATION AND EXPENSES

No Trustee received remuneration during the year (2019: none). The charity reimbursed an aggregate total of £314 mileage expenses to two Trustees during the year (2019: £216 for two Trustees).

Trustees made aggregate total donations of £229 (2019: £136) without conditions.

18. TANGIBLE FIXED ASSETS

	Freehold property £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2019	379,459	24,340	126,648	530,447
Additions	19,690	–	5,041	24,731
At 31 March 2020	399,149	24,340	131,689	555,178
Depreciation				
At 1 April 2019	96,631	21,842	118,674	237,147
Charge for the year	14,687	500	4,072	19,259
At 31 March 2020	111,318	22,342	122,746	256,406
Carrying amount				
At 31 March 2020	287,831	1,998	8,943	298,772
At 31 March 2019	282,828	2,498	7,974	293,300

The freehold property and all fixed assets held at these properties are pledged as security for the NatWest loan. See note 22 for details.

19. STOCKS

	2020 £	2019 £
Raw materials and consumables	5,659	6,676

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

20. DEBTORS

	2020	2019
	£	£
Trade debtors	90,720	93,983
Prepayments and accrued income	60,702	56,631
Other debtors	2,992	2,992
	<u>154,414</u>	<u>153,606</u>

21. CREDITORS: amounts falling due within one year

	2020	2019
	£	£
Bank loans and overdrafts	5,530	4,928
Trade creditors	14,566	19,824
Accruals and deferred income	21,709	32,252
Social security and other taxes	14,790	13,934
Other creditors	–	56
	<u>56,595</u>	<u>70,994</u>

22. CREDITORS: amounts falling due after more than one year

	2020	2019
	£	£
Bank loans and overdrafts	<u>69,617</u>	<u>74,657</u>

Included within creditors: amounts falling due after more than one year is an amount of £45,627 (2019: £53,445) in respect of liabilities payable or repayable by instalments which fall due for payment after more than five years from the reporting date.

The liabilities falling due after five years includes the long-term mortgage which expires in 2031. Repayments are made in equal monthly instalments and the interest rate charged is fixed for five years at 3.67% p.a. over base rate.

The bank loans and overdrafts due to NatWest Bank Plc are secured by a mortgage over the freehold property owned by the company and a fixed charge over all other fixed assets held at these properties. At 31 March 2020 the total amount secured was £75,147 (2019: £79,585).

CHRYSLIS (CUMBRIA) LIMITED

COMPANY LIMITED BY GUARANTEE

NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

23. PROVISIONS

	Building remedial works £ <u>10,000</u>
At 1 April 2019 and 31 March 2020	

The provision relates to the expected costs required for remedial works to leased premises at the end of the lease.

24. PENSIONS AND OTHER POST RETIREMENT BENEFITS

Defined contribution plans

The amount recognised in income or expenditure as an expense in relation to defined contribution plans was £17,357 (2019: £10,469).

25. ANALYSIS OF CHARITABLE FUNDS

Unrestricted funds

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
General funds	205,758	1,500,752	(1,448,567)	24,895	282,838
Contingency fund	208,457	–	–	–	208,457
Building fund	13,356	–	–	–	13,356
Minibus fund	2,499	–	–	(500)	1,999
	<u>430,070</u>	<u>1,500,752</u>	<u>(1,448,567)</u>	<u>24,395</u>	<u>507,130</u>

	At 1 April 2018 £	Income £	Expenditure £	Transfers £	At 31 March 2019 £
General funds	99,798	1,388,932	(1,323,985)	41,013	205,758
Contingency fund	208,457	–	–	–	208,457
Building fund	13,356	–	–	–	13,356
Minibus fund	3,123	–	–	(624)	2,499
	<u>324,734</u>	<u>1,388,932</u>	<u>(1,323,985)</u>	<u>40,389</u>	<u>430,070</u>

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NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

25. ANALYSIS OF CHARITABLE FUNDS *(continued)*

The designated minibus fund was set up to match the annual depreciation charges on the asset and an annual transfer will be made from these funds to the general funds to cover that charge.

The transfer from the restricted grants fund to the general funds represents the spending of restricted grant funding on capital items.

Restricted funds

	At 1 April 2019 £	Income £	Expenditure £	Transfers £	At 31 March 2020 £
Restricted grants	19,993	8,200	(3,332)	(24,395)	466
Minibus fund	7,595	—	—	—	7,595
	<u>27,588</u>	<u>8,200</u>	<u>(3,332)</u>	<u>(24,395)</u>	<u>8,061</u>

	At 1 April 2018 £	Income £	Expenditure £	Transfers £	At 31 March 2019 £
Restricted grants	33,876	28,780	(2,274)	(40,389)	19,993
Minibus fund	7,595	—	—	—	7,595
	<u>41,471</u>	<u>28,780</u>	<u>(2,274)</u>	<u>(40,389)</u>	<u>27,588</u>

Restricted grants are those amounts received for specific projects that have not been spent by the year end.

The minibus fund is the amount raised for a new minibus.

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26. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Tangible fixed assets	298,772	–	298,772
Current assets	344,090	8,061	352,151
Creditors less than 1 year	(56,595)	–	(56,595)
Creditors greater than 1 year	(69,617)	–	(69,617)
Provisions	(10,000)	–	(10,000)
Net assets	506,650	8,061	514,711

	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £
Tangible fixed assets	293,300	–	293,300
Current assets	292,421	27,588	320,009
Creditors less than 1 year	(70,994)	–	(70,994)
Creditors greater than 1 year	(74,657)	–	(74,657)
Provisions	(10,000)	–	(10,000)
Net assets	430,070	27,588	457,658

27. FINANCIAL INSTRUMENTS

The carrying amount for each category of financial instrument is as follows:

	2020 £	2019 £
Financial assets that are debt instruments measured at amortised cost		
Trade debtors	90,720	93,983
Accrued income	47,588	40,753
Other debtors	2,992	2,992
	141,300	137,728
Financial liabilities measured at amortised cost		
Trade creditors	14,566	19,824
Accruals	20,096	30,954
Bank loans and overdrafts	75,147	79,585
	109,809	130,363

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NOTES TO THE FINANCIAL STATEMENTS *(continued)*

YEAR ENDED 31 MARCH 2020

28. ANALYSIS OF CHANGES IN NET DEBT

	At 1 Apr 2019	Cash flows	At 31 Mar 2020
	£	£	£
Cash at bank and in hand	159,727	32,351	192,078
Debt due within one year	(4,928)	(602)	(5,530)
Debt due after one year	(74,657)	5,040	(69,617)
	<u>80,142</u>	<u>36,789</u>	<u>116,931</u>

29. OPERATING LEASE COMMITMENTS

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2020	2019
	£	£
Not later than 1 year	19,600	19,600
Later than 1 year and not later than 5 years	29,033	8,133
	<u>48,633</u>	<u>27,733</u>

30. RELATED PARTIES

No transactions with related parties were undertaken other than those with key management personnel and Trustees as disclosed in the notes.